

## CONSTITUTION

### ASSAM UNIVERSITY STUDENT UNION (AUSU), SILCHAR

#### Aims and Objectives:

- a) To promote harmony and the spirit of common brotherhood amongst all the student of Assam University, Silchar campus.
- b) To promote the social, cultural and intellectual development of the student of the Assam University.
- c) To respect the Assam University institution its goal and shall abide by the rule and regulations by the AUS, to safeguard it properly and abjure violence.
- d) To promote and safeguard the genuine interest of the student community in democratic manner and pave the way for their development and progress of the Assam University.
- e) To take endeavour to make our academic courses relevant to the changing need of the society.
- f) To promote among the students of the Assam University a sense of service to the people, duty towards the University, State & Nation and shall adopt and give to ourselves this constitution.

#### Part –I: Definitions

##### Article - 1

- a) **Advisory Committee:** - It means and includes a body constituted for the purpose of this Constitution under Article - XIV.
- b) **Assam University Students Union:** - The student representative body of Assam University shall be named as Assam University Students Union (AUSU) and herein after referred to as Union.
- c) **Candidate:** - Candidate means a student who is qualified to contest election under this code and has duly applied to contest election and whose application has not be rejected by the election commission.
- d) **Councillor`s:** - One Councillor`s shall be elected from each department to represent their department at Executive Committee of the Student Union.

- e) **Elected office bearers:-** The Assam University Students' Union shall have the following elected office bearers:-
1. President (one post)
  2. Vice President (one post)
  3. General Secretary (one post)
  4. Assistant General Secretary (two post)-(One post shall be reserved for female)
  5. Secretary, Cultural Affairs (one post)
  6. Secretary, Sports (one post)
  7. Secretary, Magazine (one post)
- f) **Election Commission:** - It means and includes Election Commission referred in Rule 2 of the Schedule I of this Constitution.
- g) **Executive Committee of the Students' Union:** - The Executive Committee of the Student Union shall consist of all elected office bearers and councillors.
- h) **General Body of the AUSU:** - The general body of the AUSU shall consist of all the student members of the concerned campus.
- i) **Grievance Redressal Cell:** - It means a Grievance Redressal Cell referred under Rule 8 of Schedule I of this Constitution.
- j) **Institutional Head:** - The Institutional head shall be the Vice-Chancellor of the Assam University who shall have the appellate jurisdiction over Grievance Cell.
- k) **Observer:** - The Observer shall be appointed by the Election Commission from the faculty members and who shall monitor the compliance of this Constitution, rules and regulation during the whole process of student election.
- l) **Office:** - The office of the student union shall be located in the student amenity centre and shall have official address.
- m) **Presiding Officer:** - It means and includes Presiding Officer referred in Rule 3 of the Schedule I of this Constitution.
- n) **Returning Officer:** - It means and includes Returning Officer referred in Rule 3 of the Schedule I of this Constitution.
- o) **Student Voters:** - A person who is student on roll of the University and admitted for full time course of at least two semester duration.
- p) **Student:** Student of the Assam University may be categorise as follows for the purpose of this constitution:
- i. **Full time student:** - Any person who is on roll of the University for full time course. For Ph.D. courses, any student who has been provisionally registered

in any Department of Assam University till the date of his/her submission of thesis.

- ii. **Part time student:** - Any person who is on the roll of the University for part time Course or enrolled as part time research scholar shall be deemed as part time student. Part time student also includes student on roll for Diploma and certificate course of less than one year duration.

## **Part- II: Composition, Functions, Duties and Responsibilities of AUSU**

### **Article -2: General Body (GB):**

- a) GB shall consist of all the student members of the Assam University Silchar campus.
- b) It shall be the highest policy making body of the student union pertaining to students' affairs and its decision shall be binding on the Executive Committee (EC) of the Students Union.
- c) The GB shall be convened by the General Secretary on behalf of students' Union in consultation with President with 48 hours prior notice.
- d) GB can be also requisitioned by 1/10<sup>th</sup> or 300 members whichever is less by written demand made to the president.
- e) GB shall convene its meeting at least once in a year.

### **Article- 3: Decisions of the General Body:**

All decisions of the GB shall be taken by simple majority of the members present. In case of difference of opinion, matter shall be decided through vote of members present.

### **Article- 4: Duties and Responsibilities of the EC of the Students' Union:**

- a) The Students Union shall work as a deliberative body where all the matters concerning the students will be discussed and decisions will be taken therein.
- b) It shall decide matters concerning the general policy of the Union and control all financial matters related to the Union.
- c) Sub-Committee of the students Union: Sub-Committee (s) shall be elected by the Students' Union from amongst their members to carry out such functions, as defined by the Union.

**Article – 5: Meeting of the EC of the Union:**

- a) The EC of the Students' Union shall meet at least once in a month.
- b) The General Secretary in consultation with the President may call a special meeting with 24 hour notice whenever they feel it necessary.
- c) Demand for requisition meeting shall have to be placed in writing to the President of the Union by at least one third of the total number of EC members. On receiving such demand, the President shall call the meeting within 48 hours excluding holidays.
- d) Half of the total number of the EC members of the Union shall form the Quorum for the meetings.
- e) The President shall chair the meeting of the Union. In the absence of President, the Vice President shall chair the meeting. In absence of both the President and Vice President, the meeting shall be chaired by any office bearer selected by the members as special case.

**Article – 6: Decisions of the EC:**

Decision in EC shall be taken by majority of the members present. In case of difference of opinion, the matter shall be decided through vote of the members present. In extraordinary matters viz. any decision which calls for involvement of all the students of the university campus, the decision of the EC must be approved immediately by the General Body.

**Article – 7: President:**

- a) There shall be one President for each Campus of the University directly elected by the students of that campus in a manner defined in Schedule –I of the Constitution.
- b) The President shall advise the members of the Union to play positive role in the development and progress of the University and to respect the Union's Constitution.
- c) The President shall chair the meeting of the Students' Union. The President shall execute the mandate given by the GB/ EC of the Students' Union and look after the day-to-day affairs of the Union.

**Article – 8: Vice President:**

- a) There shall be one Vice-President for each Campus directly elected by the students of that campus in the manner defined in Schedule-I of the Constitution.

- b) The Vice-President shall officiate as the President in the absence of the President of the student union.

**Article – 9: General Secretary:**

- a) There shall be one General Secretary for each Campus elected by the students of that campus in the manner defined in Schedule-I of the constitution.
- b) The General Secretary shall aid and assist the President/Vice –President in his or her day-to-day work.
- c) He/ She in consultation with the President/ Vice President shall be responsible for calling the regular meetings of the Students’ Union and properly keeping the record of minutes of the meetings.
- d) The General Secretary is debarred from chairing the meetings of the Students’ Union by virtue of his/her office.

**Article – 10: Assistant General Secretaries:**

- a) There shall be two Assistant General Secretaries (one male and one female) for each campus, directly elected by the Union members of that campus in the manner defined in Schedule-I of the Constitution.
- b) The Assistant General Secretaries shall aid and assist the General Secretary in his/her day-to-day activities.
- c) He/ She shall officiate as General Secretary in absence of the General Secretary. The rank and seniority of both the Assistant General Secretaries shall be treated equal.
- d) The Assistant General Secretaries are debarred from chairing the meetings of the Students’ Union by virtue of their office.

**Article – 11: Secretary, Cultural Affairs:**

- a) There shall be one Secretary, Cultural Affairs in each Campus directly elected by the members of the Union of that Campus in the manner defined in Schedule-I of the Constitution.
- b) The cultural and educational programmes of the Union shall be organised by the Secretary, Cultural Affairs. This may include organising Lecturer, Seminar, Training and Awareness programmes by the Union for its members.

- c) The Secretary, Cultural Affairs is debarred from chairing the meetings of the Students' Union by virtue of his/her office.

**Article – 12: Secretary, Sports:**

- a) There shall be one Secretary, Sports in each campus directly elected by the members of the Union of that campus in the manner defined in Schedule-I of the constitution.
- b) All Sports programmes of the Union shall be organised by the Secretary, Sports.
- c) The Secretary, Sports is debarred from chairing the meetings of the Students' Union by virtue of his/her office.

**Article – 13: Secretary, Magazine**

- a) There shall be one Secretary, Magazine for one campus directly elected by the member of the Union of that campus in the manner defined in Schedule-I of the Constitution.
- b) The Secretary, Magazine shall be the Chief Editor of the Annual Magazine of the Union and publish the same on behalf of the students of the University.

**Article – 14: The Advisory Committee:**

- a) There shall be five members Advisory Committee to the Students' Union constituted by the Vice Chancellor with Proctor as Convenor of the committee to look after the activities of the union.
- b) Tenure of the Advisory committee shall be co-terminus with that of the union.

**Article – 15: Finance:**

Accounts of the Union shall be maintained by the President and the General Secretary jointly and they will jointly operate the accounts. A teacher representative may be nominated by the Institutional Head to supervise over the financial matter of the Union.

**Article – 16: Quorum:**

- a) Half of the total number of the EC members of the Union shall form the **Quorum** for the meetings.

- b) 1/5 or 500 students, whichever is less, shall form the quorum of the General Body meeting.

**Article – 17: Amendment:**

Proposal for amendment of Assam University Students' Union Constitution may be moved by 2/3 of the EC members voting in favour of the amendment. However, the draft amendment shall have to be placed before the General Body for approval by 2/3rd majority.

**Article – 18: Dissolution:**

Gross violation of Constitution's objectives, its provisions, rules and regulations by the union may cause dissolution of the union by the highest authority of the University.

**Article – 19: Removal of constitutional difficulties:**

Notwithstanding anything contained in this constitution, the Vice Chancellor shall take such measures as may be necessary for removal of constitutional difficulties.

## **SCHEDULE - I**

### **Assam University Student Union Election Rules**

#### **Rule 1: Place of Election:**

There shall be election for Assam University Student Union for Silchar and Diphu campus separately and student will have separate Union independent of each other.

#### **Rule 2: Election Commission:**

- A. **Appointment:** The election commission shall be appointed by the Vice-Chancellor.
- B. **Composition:** It shall comprise of 5 faculty members of which one shall be the chairman who will be nominated by the Vice-Chancellor.
- C. **Term:** The Election Commission shall come into function from the date of notification of appointment order by the Vice-Chancellor.

#### **D. Function:**

- i) To declare the date of filling of nomination, date of withdrawal of nomination, date of election etc.
- ii) The commission shall scrutinize all the nomination application of candidates.
- iii) Publication of eligible / not eligible candidates.
- iv) Conducting election/re- election.
- v) Result declaration.
- vi) The election commission shall publish audited accounts of student expenditure in election within 2 days of the submission of such accounts, through a suitable medium so that any member of the student body may freely examine the same.
- vii) Notify places in the University Campus to be used for pasting handmade posters by the candidates.
- viii) Issue valid pass/ letter of authority to enter the polling booths.
- ix) Appointment of observer.

#### **Rule 3: Returning and Presiding Officers:**

- A. One Returning Officer shall be appointed by the Vice- Chancellor on the recommendation of the election commission.
- B. Each Head of the Department / any faculty member nominated by the Head shall act as Presiding officer. Further, Head of the department may nominate (one or more) additional polling officers depending upon the strength of student voters of the department.



**Rule 4: Eligibility Criteria for Candidates:**

**A. Age:**

UG Students	upto 22 years	} on the date of filling nomination
UG Students (Integrated)	upto 25 years	
PG Students	upto 25 years	
Research Students	upto 28 years	

In case of graduate courses of four year duration the age limit is 23 years.

- B. Arrears:** On the date of filling nomination, the candidate shall not have any arrear paper.
- C. Attendance:** The candidate must have attained minimum of 75% (overall) of attendance in the current semester.
- D. Limit of Post:** The candidates shall have one opportunity to contest for the post of office bearer.
- E. No Criminal Record/ Disciplinary Action:** The candidate shall not have a previous criminal record, that is to say he should not have been tried and/or convicted of any criminal offence or misdemeanour. The candidate shall also not have been subject to any disciplinary action by the University authorities.
- F. Full Time and Regular Student:** - The candidate must be a regular, full time student of the university and should not be a distance/proximate education student. That is to say that all eligible candidates must be enrolled in a full time course, the course duration being at least one year.

**Rule 5: Election Procedure of the AUSU:**

- A.** Election shall be held ordinarily within 6 to 8 week from the beginning of new academic session every year.
- B.** Notification regarding election shall be issued at least 10 days before the commencement of the election (i.e., date of polling).
- C.** Nomination by the candidate shall be submitted up to 4:00 pm of the 3rd day of notification of election (the nomination paper shall be supplied by the election Commission). On 4th day, scrutiny of the nomination papers shall be done before 4:00pm. Withdrawal of nomination by a candidate present personally with ID card, will be before 4:00 pm on 5th day.

- D. A student shall be eligible to contest for only one post. In case of filling nomination for more than one post, the concerned candidate shall have to withdraw his/her nomination for one of the post on the day of withdrawal, failing which his/her candidature for both the post shall be cancelled.
- E. Three days before the election, there shall be a debate session among the candidates for the post of office-bearers organized by the DSW and the Proctor. This will be arranged in any Seminar Hall of the University. Each speaker will be allowed to speak for 10 minutes where teachers, staff, students and the press and media persons may be present. The meeting shall be concluded with speech from the Returning Officer.
- F. On 10th day of the election notification, the election of AUSU shall be held from 11:00 am to 2:00 pm.
- G. Election shall be held in any suitable classroom of the respective Department with the Head/ any faculty of the Department as Presiding Officer.
- H. The voting shall be by secret ballot and each member (full time/part time students) shall have only one vote for each post. Ballot papers shall be supplied by the Election Commission.
- I. Each voter shall vote in that Department where he or she is enrolled.
- J. The candidate obtaining the highest number of votes polled shall be declared as elected. In case of a tie, there shall be a re-election for that post only.
- K. Immediately after the election, the counting shall commence in the respective Department and the Presiding Officer shall submit the result sheet of counting to the Returning Officer by 3.00 pm on the same day.
- L. The demand for recounting by the authorised counting agent of the candidate concerned in writing may be made immediately after the completion of the counting to the Returning officer who, in consultation with the Election Commission, shall resolve the matter. If the demand is accepted by the Election Commission, the recounting shall be conducted immediately after completion of the counting and a maximum of two recounts shall be permitted.
- M. In the event of the office of any post of office bearer falling vacant within two months of elections, re-elections shall be conducted otherwise the Vice President may be promoted to the post of President and Joint Secretary to the post of Secretary, as the case may be.
- N. Within 7 days of the conclusion of the election, oath taking ceremony of the EC members shall be held.

**O. The oath shall be administered by the Dean Student Welfare.**

**Rule 6: Code of Conduct for Candidates:**

- A. No candidate shall indulge in, nor shall abet, any activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious linguistic, or between any group(s) of students.
- B. Criticism of other candidates, when made, shall be confined to their policies and programs, past record and work. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates or supporters of such other candidates. Criticism of other candidates, or their supporters based on unverified allegations or distortion shall be avoided.
- C. There shall be no appeal to caste or communal feelings for securing votes. Places of worship, within or without the campus shall not be used for election propaganda.
- D. All candidates shall be prohibited from indulging or abetting, all activities which are considered to be “corrupt practices” and offences, such as bribing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within 100 meters of polling stations, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll, and the transport and conveyance of voters to and from polling station.
- E. No candidate shall be permitted to make use of printed posters, printed pamphlets, or any other printed material for the purpose of canvassing. Candidates may only utilize hand-made posters for the purpose of canvassing, provided that such hand-made posters are procured within the expenditure limit set out herein below.
- F. Candidates may only utilize hand-made posters at certain places in the campus, which shall be notified in advance by the election commission / university authority.
- G. No candidate shall be permitted to carry out processions, or public meetings, or in any way canvass or distribute propaganda outside the university campus.
- H. No candidate or his/her supporter shall deface or cause any destruction to any property of the university, for any purpose whatsoever. All candidates shall be held jointly and severally liable for any destruction / defacing of any university property.
- I. During the election period the candidates may hold processions and / or public meetings, provided that such processions and / or public meetings do not, in any manner, disturb the classes and other academic and co curricular activities of the

university. Further, such procession / public meeting may not be held without the prior written permission of the university authority.

- J. The use of loudspeakers, vehicles and animals for the purpose of canvassing shall be prohibited.
- K. On the day of polling, candidates shall -:
  - i) Co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction;
  - ii) Not serve or distribute any eatables, or other solid and liquid consumables, except water on polling day;
  - iii) Not hand out any propaganda on the polling day.
- L. Except the voters, no one without a valid pass / letter of authority from the election commission shall enter the polling booths.
- M. The Election Commission shall appoint an observer. If the candidates have any specific complaint or problem regarding the conduct of the elections they may bring the same to the notice of the observer. Observers shall also be appointed to oversee the process of nomination of students in institutions that are following the nomination model of student representation.

**Rule 7: Tenure of the Union:**

- A. The tenure of the Union shall be for one year. Membership of any elected member shall be co-terminus with his/her studentship.
- B. In absence of any office bearer, the President of the Union shall nominate one member from the EC of AUSU to look after the work of that office bearer(s). In case, no EC member is available, the president of the Union shall nominate one member from the regular students. Proposal for nomination shall be placed by the President to the VC for his approval.
- C. In case, non-existence of any union, proposal for Adhoc Committee shall be processed by the DSW to the VC for approval.
- D. An elected member of EC shall not contest election further during his/her studentship in Assam University.

**Rule 8 : Grievance Redressal Cell:-**

- A. There shall be a Grievance Redressal Cell with the Dean (Student Welfare) / teacher in charge of student affairs as its chairman. In addition, one senior faculty member,

one senior administrative officer and two final year students – one boy and one girl (till the election results declared, students can be nominated on the basis of merit and/or participation in the co-curricular activities in the previous year).

- B. The Grievance Redressal Cell shall be mandated with the redressal of election-related grievances, including, but not limited to breach of the code of conduct of elections and complaints relating to election related expenditure. This cell would be the regular unit of the institution.
- C. In pursuit of its duties, the Grievance Redressal Cell may prosecute violators of any aspect of the code of conduct or the rulings of the grievance cell.
- D. The Grievance Redressal Cell shall serve as the court of original jurisdiction.
- E. The Institutional Head shall have appellate jurisdiction over issues of law and fact in all cases or controversies arising out of the conduct of the elections in which the Grievance Redressal Cell has issued a final decision.
- F. The Institutional Head may revoke or modify the sanctions imposed by the grievance cell.
- G. In carrying out the duties of the office, the Grievance Redressal Cell shall conduct proceedings and hearings necessary to fulfil those duties.

**Rule 9: Power of Grievance Redressal Cell:**

In executing the duties and for the purpose of Rule 7, the cell shall have the authority:

- A. To issue a writ of subpoena to compel candidates, agents, and workers, and to request students to appear and give testimony, as well as produce necessary records; and
- B. To inspect the financial reports of any candidate and make these records available for public scrutiny upon request.

**Rule 10: Filing Complaint and Procedure:**

- A. Members of the Grievance Redressal Cell are prohibited from filing complaints.
- B. Any other student may file a complaint in writing with the Grievance Redressal Cell, within a period of 3 weeks from the date of declaration of result.
- C. All complaints must be filed under the name of the student filing the complaint.
- D. The Grievance Redressal Cell shall act on all complaints within 24 hours after they are received, either dismissing them or calling a hearing.
- E. The Grievance Redressal Cell may dismiss a complaint if:
  - i) The complaint was not filed within 3 weeks from the date of declaration for election result.

- ii) The complainant fails to state a cause of action for which relief may be granted;
  - iii) The complainant has not and / or likely will not suffer injury or damage.
- F. If a complaint is not dismissed, then a hearing must be held. The Grievance Redressal Cell shall inform, in writing, or via e-mail, the complaining party and all individuals or groups named in the complaint regarding time and place of the hearing.
- G. At the time notice of a hearing is issued, the Grievance Redressal Cell, by majority vote, may issue a temporary restraining order, if it determines that such action is necessary to prevent undue or adverse effects on any individual or entity. Any restraining order, once issued, will remain in effect until a decision of the Grievance Redressal Cell is announced after the hearing or until rescinded by the Grievance Redressal Cell.
- H. All Grievance Redressal Cell hearings, proceedings, and meetings must be open to the public.
- I. All Parties of the Grievance Redressal Cell hearing shall present themselves at the hearing, may be accompanied by any other student from which they can receive counsel, and have the option to be represented by that counsel.
- J. For any hearing, a majority of sitting Grievance Redressal Cell members must be in attendance with the Chair of the Grievance Redressal Cell presiding. In the absence of the Chair, the responsibility to preside shall fall on a Grievance Redressal Cell member designated by the Chair.
- K. The Grievance Redressal Cell shall determine the format for the hearing, but must require that both the complaining and responding parties appear physically before the board to discuss the issues through a complaint, answered, rebuttal, and rejoinder format. The purpose of the hearing is to gather the information necessary to make a decision, order, or ruling that will resolve an election dispute.
- L. To effectuate this purpose, the following rules should prevail at all hearings:
  - i) Complaining parties shall be allowed no more than two witnesses, however the Grievance Redressal Cell may call witnesses as required. If said witnesses are unable to appear at the hearing, signed affidavits may be submitted to the Grievance Redressal Cell Chair for the purpose of testifying by proxy.
  - ii) All questions and discussions by the parties in dispute shall be directed to the Grievance Redressal Cell.

- iii) There shall be no direct or cross-examination of any party or witness by complaining or responding parties during hearings.
- iv) Reasonable time limits may be set by the Grievance Redressal Cell, provided they give fair and equal treatment to both sides.
- v) The complaining party shall bear the burden of proof.
- vi) Decisions, orders, and rulings of the Grievance Redressal Cell must be concurred to by a majority of the Grievance Redressal Cell present and shall be announced as soon as possible after the hearing. The Grievance Redressal Cell shall issue a written opinion of the ruling within 12 hours of announcement of the decision. The written opinion must set forth the findings of fact by the Grievance Redressal Cell and the conclusions of law in support of it. Written opinions shall set a precedent for a time period of three election cycles for Grievance Redressal Cell rulings, and shall guide the Grievance Redressal Cell in its proceedings. Upon consideration of prior written opinions, the Grievance Redressal Cell may negate the decision, but must provide written documentation of reasons for doing so.

**Rule 11: Remedies and Penalties:**

- A. The Grievance Redressal Cell shall select the remedy or sanction most appropriate to both the type and severity of the infraction, as well as the state of mind or intent of the violator as determined by the Grievance Redressal Cell. Possible remedies and sanctions include, but are not limited to, fines, suspension of campaigning privileges, and disqualification from the election.
- B. Any fine or total amount of fines against a candidate in an election cycle may not exceed the spending limit as defined herein below.
- C. If, after a hearing, the Grievance Redressal Cell finds that provisions of this Code were violated by a candidate, or a candidate's agents or workers, the Grievance Redressal Cell may restrict the candidate, or the candidates agents or workers, from engaging in some or all campaign activities for some or all of the remainder of the campaign. If an order is issued covering only part of the remaining campaign period, it shall take effect immediately so that after its termination, the candidate will have an opportunity to resume campaigning during the days immediately prior to and including the election days.

- D. If, after a hearing, the Grievance Redressal Cell finds that provisions of either this Code or decisions, opinions, orders, or rulings of the Grievance Redressal Cell have been wilfully and blatantly violated by a candidate, or a candidate's agents or workers, the Grievance Redressal Cell may disqualify the candidate.
- E. Any party adversely affected by a decision of the Grievance Redressal Cell may file an appeal with the institutional head within twenty-four (24) hours after the adverse decision is announced. The institutional head shall have discretionary appellate jurisdiction over the Grievance Redressal Cell in all cases in which error on the part of the Grievance Redressal Cell is charged.

**Rule 12: Effect of Grievance Redressal Cell Decision:**

The decision of the Grievance Redressal Cell shall stand and shall have full effect until the appeal is heard and decided by the institutional head.

**Rule 13: Appeal:**

- A. If the decision of the Grievance Redressal Cell is appealed to the institutional head, the Grievance Redressal Cell must immediately submit its ruling to the election commission.
- B. The institutional head shall hear appeals of Grievance Redressal Cell rulings as soon as possible, but not within twenty-four (24) hours after the Grievance Redressal Cell delivers to the Appellant and the institutional head a copy of its written opinion in the case. Appeal may be heard prior to this time, but only if the Appellant waives the right to a written opinion and the institutional head agrees to accept the waiver.
- C. The institutional head can issue suitable orders to suspend or halt the operation of the ruling issued by the Grievance Redressal Cell until the appeals are decided.
- D. The institutional head shall review findings of the Grievance Redressal Cell when appealed. The institutional head may affirm or overturn the decision of the Grievance cell, or modify the sanctions imposed.

**Rule 15: Financial Accountability of Candidate:**

- A. The maximum permitted expenditure per candidate shall be Rs. 5000/-
- B. Each candidate shall within two weeks of the declaration of the result, submit complete and audited accounts to the election commission. The election commission



shall publish such audited accounts within 2 days (working days) of the submission of such accounts through suitable medium.

- C. Non- compliance of the Rule no. 15 (a) & (b) shall result into nullification of election of the candidate.
- D. The permitted expenditure of Rs. 5000/- may be raised from voluntary contribution from student body and inflow of funds from political parties are hereby specifically barred.

**Rule 16 : Impeachment / No confidence:**

- A. A motion of impeachment may be brought against any of the office bearers/ councillors of the Union by at least half of total number of members of the Union.
- B. A motion of no-confidence against the office bearers/ councillors can be initiated by at least 1/10 of the total number of members of the Union.
- C. Impeachment / No-confidence notice must be given seven days in advance to the President of the Union.

**Rule 17: Resignation:**

Any letter of resignation of a directly elected office bearer(s)/ councillor(s) must be addressed to the President of the Union with his/her comment and suggestion. It may be handed over to the General Secretary of the Union for execution. In case of a councillor, the vacant post shall not be filled up by any other councillor.

**Rule 18: Cardinal Responsibility:**

The office -bearers and councilors of the Students' Union must be courteous, careful, sincere and sensitive in their general behaviour and conduct. They should promote understanding and cohesiveness. They must not be involved in any indisciplinary/ antisocial/ indecent activity. The offending student may forfeit his/ her post and membership of the Union. The students are expected to contribute meaningfully in the process of elevating the prestige and honor of the University. The student union must strive to achieve the goal and objectives stated in the preamble of this constitution.

**Rule 19: Maintaining Law and Order on the Campus during the Election Process:**

Any instance of acute lawlessness or the commission of a criminal offence shall be reported to the police by the university authorities as soon as possible, but not later than 12 hours after the alleged commission of the offence.