

Minutes of Departmental Affairs Committee Meeting

28/11/19

Agenda:

1. Purchase proposals for utilization of grant of Rs 9.00 Lakhs
(Ref. No. AUF/804/2017-18/Pt-I dt. 25 November 2018)
 - (i) Purchase of furniture with a total cost of Rs 5.00 Lakhs
 - (ii) Purchase of desktop computer with a total cost of Rs 4.00 Lakhs
2. Any other item.

Members Present:

- | | | | |
|----------------------|---|-------------|----------|
| 1. P. K. S. Sarma | — | <u>Pc</u> | 28/11/19 |
| 2. A. Roy | | <u>SR</u> | 28/11/19 |
| 3. S. Paul | | <u>Ful</u> | 28/11/19 |
| 4. Purnendu Das | | <u>PR</u> | |
| 5. Rakesh Kumar | | <u>Roy</u> | |
| 6. Bishwa Ranjan Roy | | <u>Roy</u> | 28/11/19 |
| 7. Sanjay Das | | <u>San</u> | 28/11/19 |
| 8. Bipul Kumar Shy. | | | |
| 8. B. S. Purkayastha | | <u>BS</u> | 28/11/19 |
| 9. S. A. Begum | | <u>Shal</u> | 28/11/19 |
| 10. K. Hemachandran | | | |
| 11. B. S. Meena | | <u>BS</u> | |

Resolution:

1. Departmental Purchase Committee (DPC) after discussion recommends the purchase proposals passed by the dept. meeting held on 11/11/19 and also ^{passed the proposals} as per the letter from Dy Reg. Finance dated 25 Nov. 2019 & letter no. AUF/804/2017-18/Pt-I.

Total allocation of budget = 9.00 Lakhs

(a) Eq. Class Room furniture = 5.00 Lakhs

(b) Lab. Equipments = 4.00 Lakhs

The purchase proposals passed by SAC held today on 28/11/19 are as

- (i) Purchase of classroom furniture (Integrated Desk cum seating for classroom) with the allocated budget amount Rs 5.00 Lakh as per the specification enclosed as an annex - (a) overleaf. Quantity = 40 Sets (Approx.)
- (ii) Purchase of desktop computers for departmental laboratories with the allocated budget of amount of Rs 4.00 Lakh as per the specification enclosed as an annex - 1(b) overleaf.
Quantity = 08 Nos. (Approximately)

2. The above purchase proposals are recommended to the SPE of Computer Science for onward necessary action regarding purchase through GEM.

3. The meeting ended with thanks & for the chair