

Departmental Meeting / SAC meeting Minutes

Date: 05/04/2019

Venue: office of Head  
Dept. of Computer Sc, AUS.

Agenda Item:

1. Confirmation of Minutes of Dept./SAC meeting held on 13/02/19 & 20/2/19, 20/3/19
2. Practical Exam for April 2019 -
3. Moderation of Q. Paper for May 2019 Exam
4. Constitution of New BPGS
5. Purchase Matters
6. Any other Item.

Members Present

- |    | <u>Name</u>          |
|----|----------------------|
| 1. | P. K. D. Sarma, Head |
| 2. | B. S. Purkayastha    |
| 3. | S. A. Begum          |
| 4. | Dr. Rakesh Kumar     |
| 5. | Indrani Das          |
| 6. | Bishwa Ranjan Roy    |
| 7. | B. S. Muns           |
| 8. | K. Hemachandran      |

Signature

Dr. Sarma  
Am 05/04/19

Shalini  
Am 05/04/19

Am 5/4/19

Am 5/04/19

Am 5/4/19

Am 5/4/19

Resolutions:

1. The minutes of the departmental meeting and the SAC meetings of Dept. of Computer Science held on  
13/02/19  
20/02/19 and  
20/03/19  
are confirmed after discussion.

2. Members agreed to conduct the practical examination for the even semester Jan-June 2019 on (1,2,3)/5/2019 and the project viva and related presentations during the last week of May 2019.

3. Members discussed the modulation of question paper for the ensuing even semester examination May 2019 & agreed to complete it at the earliest although ~~due to~~ ~~election duties~~ there are engagement of teachers in election duties.

4. The 3yr term of the current BPGS members have ended. Department discussed about the proposed members for the re-constitution of BPGS committee and agreed to forward the same to the authorities for necessary approval and re-constitution of BPGS.

5. Members discussed the purchase matters with the course fee amount & agreed to buy desktop PC computer with the same configuration as decided in the earlier meeting of 13/02/19 and ~~which~~ purchase of which has been carried out through the Gem.

~~The amount~~

6. The meeting ended with thanks to & from the chairs.

*[Signature]*