



FOR EXAM DEPTT USE ONLY

Form No. _____

Dy.No. _____

ASSAM UNIVERSITY, SILCHAR

Date _____

Signature
D.A (Doc)

APPLICATION FORM FOR ADMISSION INTO XIV CONVOCATION

- Name of the Applicant in block letters (as per Registration Certificate) : _____
- Assam University Registration No. & Year : _____ of _____
- Father's Name : _____
- Mother's Name : _____
- Address for communication with contact No (Telephone/Mobile no. is mandatory) : _____

- Degree for which applied for : _____
- Fees Paid Rs. 1000/- Vide UCO Bank 'Pay in slip' Dated _____

EXAMINATION DETAILS (Please tick the degree for which applied for attending convocation and furnish following details)

Examination Passed (please tick)	Year of passing of Final Examination	Name of University	Examination Roll No	Division/ Class/ Pass	Name of Deptt/ College	Whether Obtained Rank (State Position)
B.A / B.Sc / B.Com / BCA / BSW / BVA / B.Sc (Computer Science)						
MA / MSc / M.Com / MMC / MBA / MVA / M.Sc (Computer Sc.) / B.Ed / M.Ed / LL.B / B.Tech						
MBBS						

For M.Phil & Ph.D only	Year of Course Work Examination of M.Phil/Ph.D	Award Notification No. & Date	Department	Course Work Exam Roll/No	Final Regn. No.& date	Grade Obtained (For M.Phil)
M.Phil / Ph.D						

DECLARATION BY THE APPLICANT

The above statements are true to the best of my knowledge and belief. The University authority may take appropriate action against me as deem fit, if at a later stage any portion of the statement is found to be incorrect or false.

Enclosures: (Please put tick mark whichever is applicable)

- Attested copy of Registration/ Migration Certificate of this university for all categories of students and appropriate document as listed below:-
 - Attested copy of Final Mark sheet (For all courses) /Notification (in case of Ph.D/ M.Phil)
 - Internship certificate and copy of final marks sheet in case of MBBS
 - Course Work Mark sheet (For M.Phil and Ph D)
 - Crossed Demand Draft of **Rs. 1000/-** in favour of Assam University, Silchar.

Date:.....

Full Signature of the Applicant

RECOMMENDATION OF THE PRINCIPAL/ HEAD OF THE DEPARTMENT

Certified that the information provided by the candidate is correct as per the records available with the College/ Department. It is recommended that the original certificate may be issued.

For College / Departmental Use

Memo No. _____

Date : _____

Signature of the Principal / HOD with date

NAME (IN BLOCK LETTERS)

Office Seal

(FOR INSTRUCTIONS SEE OVERLEAF)

R E C E I P T

Received Application form from _____ of _____ College/Department **along with all required enclosures** for Admission into XIV Convocation of Assam University.

Degree Applied for : _____ of 20____

Date _____

Signature with office Seal

(For & on behalf of Assam University)

RULES

1. In the XIV Convocation Degrees shall be awarded to students who have passed their final examinations Ph.D. & M. Phil 2013 & 2014 (till 22.09.2014), Post Graduate, Integrated Courses & Diploma, Three Year Degree Course (TDC) (BA, B. Sc & B.Com), B. Ed & LL.B 2013 & 2014 & MBBS 2012, 2013* (*subject to completion of Rotatory Internship Programme)..
2. The application must be completed in all respect. All columns must be filled up and be submitted through the Principal of the College concerned/Head of the Department (for PG Students) along with the Crossed Demand Draft of 1000/- in favour of Assam University, Silchar regarding payment of attending Convocation and receipt of Original Certificate. The following documents are to be submitted along with the application form:-
 - (a) **Attested copy of the Registration Certificate/Migration Certificate. This is applicable in all cases where application is submitted for obtaining original certificate.**
 - (b) Attested copy of the Final mark sheet for which original certificate is applied for.
 - (c) Attested copy of the Course Work Mark sheet & Notification (for M. Phil candidates).
 - (d) Attested copy of the Final Registration certificate & Notification (for PhD candidates).
 - (e) Attested copy of the Internship certificate issued by the Principal Medical College, Silchar/ Any other authorized institutions along with copy of final marks sheet (for MBBS candidates only).
3. (a) **Fees for attending Convocation (including the fees of original certificate) is Rs 1000/- (Rupees one thousand) only.**
(b) **Application Form for attending Convocation and receipt of Certificate in Original to be enclosed with Crossed Demand Draft of Rs. 1000/- in favour of Assam University, Silchar.**
4. **The receipt provided by the Examination Department on deposit of form must be carried on the day of rehearsal as well as on the day of convocation.**
5. **Last date of submission of application forms along with all supporting documents is 22 September, 2014 (Monday).**

FOR OFFICE USE ONLY

Result verified and found correct	Checked. Certificate may be prepared	Recommended for Signature of COE/VC
Dealing Assistant	Section Officer	Deputy Registrar/ Assistant Registrar
CONTROLLER OF EXAMINATIONS		