

An emergent Departmental Affairs Committee (DAC) meeting held on 5/3/15 at 12.30 P.M. in the department to discuss some important matter.

Members present in the meeting:

1. Post. Jayashree Rout — Jan 5/3/15
2. D C Ray — Ray 5/3/15
3. Prof. Ashesh Kumar Das — 5/3/15
4. Ajit Kumar Das — 5.3.15
5. Muthra Dey — Mud 5/3/15
6. Panna Deb — Panna 5/3/15
7. HILLOL JYOTI SINGHA — Sg. 5/MAR/15
8. Tapati Das — 5/3/15
9. Abhik Gupta — Gul 5/3/15
10. Binam Kumar Das — 5/3/15
11. Aparajita S. — 5/3/15

Minutes of the DAC meeting held on 5/3/2015 at 12.30 P.M. in the Conference Hall of the dept.

Resol. no. 1:

The meeting discussed the Requirement of non-teaching post in the department. According to the item No. 17 of the minutes of the VC's meeting, the following requirement was prepared:-

① Dept. of Ecology & Earth Science.

1. Technical officer — 1
 2. Technical Assistant — 2
 3. Lab. Assistant — 2
 4. Multi task Staff — 5
 5. LDC — 1
 6. Library Assst. — 1
- Total - 13

② Centre for Biodiversity & Natural Resource Conservation.

1. Technical officer — 1
2. Tech. Assistant — 2

B. Lab. Assistant	—	2
A. Multitask Staffs	—	2
C. LDC	—	1
		<u>Total - 7</u>

Resol. No. 2 — ^{यक} The meeting discussed & Proposed the name of Dr. A. J. Nath as Inspire Teacher and resolved to forward the same.

Resol. No. 3 :- The meeting discussed & resolved the name of following teachers for applying for Centre for Excellence to doing the needful.
 ① Dr. A. De ② Dr. Panna Deb ③ Dr. H. J. Singha

Resol. No. 4 :- The members discussed and decided to regarding BUGC meeting to be held for Syllabus & Course preparation of F.C.E.S & EFSP in UG course.

Resol. No. 5 :- The members discussed on workshop Ecological Issues and Concerns: Quantitative Applications and resolved to be scheduled on 23 to 24 March, 2015. Subcommittee is to be framed on 9th March, 15 with the following members.

- Transport & Accommodation :- Dr. H. J. Singha.
- Food & Refreshment :- Dr. Subham Dutta Gupta
- Venue arrangement :- ① Dr. Panna Deb
② Dr. Tapati Das
- Reception :- Prof. B. K. Dutta & Dr. Ajit K. Das
- Technical Session :- Prof. D. C. Ray
- & Programme arrangement - Dr. P. Choudhury

The meeting ended with a vote of thanks.

A Departmental Affairs Committee (DAC) meeting is held on 21st July 2015 at 2.00 P.M. in the conference hall of the department.

Members present:

1. Prof. Jayashree Rout — $\frac{21}{7/2015}$
2. Prof. Ashesh Kr. Das — $\frac{21}{7/2015}$
3. Dr. Susmita Gupta — $\frac{21}{7/15}$
4. Prof. Mittra Dey — $\frac{21}{7/15}$
5. Aparajita — $\frac{21}{7/15}$
6. Ajit Kumar Das — $\frac{21}{7/15}$
7. Arun Dyal Nali — $\frac{21}{7/15}$
8. Parthenan Choudhury — $\frac{21}{7/15}$
9. D. C. Ray — $\frac{21}{7/15}$

- ① The meeting observed that there are 2 vacancies - 1 in SC & 1 in ST, after publication of list of selected candidates. The vacant seats need to be re-advertised as per rules after prior approval.
- ② Since the exact no. seats can not be ascertained at this stage as the admission process is going on, the no. will not be mentioned.
- ③ After the completion of admission, then admission will be done for the wait listed candidate accordingly.
- ④ The last date for admission of selected candidate has been fixed on 27th July 2015 and admission of wait listed candidate is fixed on 29th - 30th July, 2015 by the members of DAC.
- ⑤ Those who have not secured a position in the merit list for PG, might apply for PG Diploma in Biodiversity Conservation if interested. Permission for this needs to be sought and might be considered for the PG Diploma in Biodiversity Conservation.

The DAC meeting is held on 7th Dec. 2015 in the Conference hall at 11:30 A.M. of the department to discuss National Institutional Ranking Framework (NIRF) and any other related matter.

Members present :

1. Prof. Jayashree Rout — ~~Prof~~ 7/12/15
2. Prof. Abhik Gupta — ~~Prof~~ 7/12/15
3. Mr. Ashesh Kumar Das — ~~Mr~~ 7/12/15
4. Prof. M. Dey.
5. Arun Jyoti Nath — A. J. Nath 7/12/15
6. Panna Deb — ~~Panna Deb~~ 7/12/15
7. Tapati Das — ~~Tapati Das~~ 7/12/15
8. D. C. Ray
9. ~~Artur. Das~~ ~~Artur. Das~~ 7/12/15

The meeting discussed & resolved the following items.

- ① The meeting discussed on NIRF format and finalization of the same.
- ② The meeting discussed on Consuables grant received by the department & finalized in same.
- ③ The meeting also discussed on special Paper allocation and finalized in same.
- ④ The meeting also discussed on AMC and decided to hold the meeting after obtaining the quotation from G.C.
- ⑤ FIST related matter was also discussed in the meeting.