

A DTC meeting was held on 10/5/2019 at 2pm to appraise the members ~~the~~ about the discussion held in the meeting of all HOD's with VC on 7/5/19.

Following are the members present;

<u>Sl. No.</u>	<u>Name of the member</u>	<u>Signature</u>
1.	Parthasar Choudhury	[Signature] 10/5/19
2.	D C Roy	[Signature] 10/5/19
3.		
4.	Aparajita De	[Signature] 10/5/19
5.	Jayashree Rout	[Signature] 10/5/19
6.	Palma Deb	[Signature] 10/5/19
7.	Arun Jyoti Mishra	[Signature] 10/5/19
8.	HILLOLYOTI SINGHA	[Signature] 10/5/19
9.	Mithradey	[Signature] 10/5/19
10.	Susmita Gupta	[Signature] 10/5/19

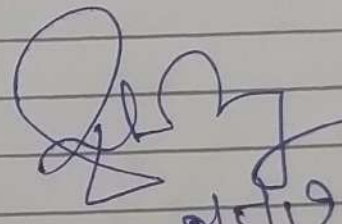
Resolution:

- 1) It was decided in the meeting to apply for FIST-(stage-1) programme. Prof. J.R., Dr. A.D & Dr. P.D are given the responsibility of looking into the same
- 2) The PG examination evaluation has to be finished within 30 days after the completion of examination. If it is not done within the stipulated date, a reminder will be given from the COE's office, and then it has to be completed within the next 15 days.

3) It was informed that Rs 9'00 lakhs is unspent for books and journals. Out of this, Rs. 4'00 lakh was earmarked for software purchase. The remaining 5'00 lakhs will be sanctioned on 'first come first serve' basis. In view of this the dept. may propose a list of books & journals worth Rs 50,000 - 70000/-

4) Authority also requested all the depts to invite applications for visitors nominee. The applications will be forwarded by the Head & Dean, if found otherwise OK.

The meeting ended with thanks to and from the Chair.

  
10/5/19



16/09/2019

A departmental affairs committee meeting was held on 16/09/2019 at 2 P.M. The following members were present —

1. D.C. Ray ————— Ray 16/9/19
2. Prof. Mithraday ————— Mithraday 16/9/19
3. Parthakar Choudhary ————— Choudhary 16/9/19
4. Ajit K. Das ————— Das 16/9/19
5. Tapati Das. ————— Das 16/9/19
6. Susamita Gupta ————— Gupta 16/9/19
7. Arun Jyoti Nath ————— A.J. Nath
8. Aparajita De ————— De 16/9/19
9. HILLOLJYOTI SINGHA ————— Singh 16 Sep/19
10. PANNA DEB ————— Deb 16/9/19
11. Abhik Gupta ————— Gupta 16/09/19

The minutes were as follows:—

1. Regarding excursion / study tour, ₹ 23000/- was submitted by the students at the time of admission. The remaining ₹ 3000/- will be deposited by the students of 3<sup>rd</sup> semester. Regarding the escort, Ms. Deepthi Singh (guest faculty) was approached and she agreed. However a male escort is a regular faculty member (male) was not decided. The HOD requested the male faculty member



to discuss the issue and report the status by tomorrow.

2. Regarding the occupation of the room vacated by Prof. Ashesh K. Das upon his superannuation by Prof. Ajit Das, it was informed that the table used by Prof. Ashesh K. Das will be now used by Prof. Ajit Das. It was also resolved that the table that was earlier used by Prof. Jayasree Rout will be reserved for the newly appointed professor and that used by Prof. Ajit Das will be reserved for the newly appointed associate professor.
  3. Regarding the other furniture that was shifted from Prof. Ashesh Das's room to the room earlier used by Prof. Rout; it was resolved that these may be brought down to the office of H.O.
  4. Regarding allotment of room for the faculty to be appointed, it was resolved that it would be taken up after the faculty members would join.
  5. The 5 faculty members sitting in the second floor complained about the poor conditions. Therefore it was resolved that Prof. D. C. Ray would look into the possibilities of shifting & re locating these members in the first floor.
  6. Siddhartha & Kamala will be requested to submit the details of the furniture and equipment of Prof. Ashesh Kumar Das.
  7. Regarding the purchase of chemical/glassware of 12 lakhs (approx) the following amounts remaining to be paid by the various firms —
    - a) Chandrav Drugs — ₹ 3000/- to ₹ 4000/-
    - b) Sigma Sales — ₹ 2,25,726/-
    - c) Azam Chemicals — ₹ 82000/-
- It was resolved that the file for payment of Chandrav Drugs may be processed; while the other

two firms may be contacted through mail and phone  
and asked to complete their delivery for processing  
of ~~file~~ purchase file.

May  
16/9/19



An Urgent DAC meeting to be held in  
Conference Hall of Dept. of Ecol & Env'tl Science  
at 3:30pm on 3/12/2019.

Agenda — Finalisation of Result (Internal) of MSc 1st & 3rd.

Members present in the meeting:—

1. Prof. Mitra Delf —
2. Prof. D.C. Ray
3. Prof. P. Choudhury
4. Prof. A. Gupta
5. Prof. Ajit Kr. Das
6. Dr. Tapati Das
7. Dr. Arunjoyoti Nath
8. Dr. H. Singha
9. Dr. Panna Deb
10. Prof. Swamita Gupta.

Minutes of the meeting held on 3/12/19.

1. Minutes of 26.11.19 was confirmed.

1. The result of 3rd Sem Internal exams conducted was discussed. Out of the 3rd Sem student one student Manish Haloi - Roll No 17 is allowed to appear for ECGCC 303 and ECGCC 304 as he has qualified in the above two papers in Internal Test 2019.

Further as he couldnot qualify for the paper ECGCC 301, 302, 305 and 306.

Therefore he is not allowed to appear in the papers ECGCC 301, 302, 305 and 306.

## 2. ~~Result~~ Result of 1st Semester Students

For the 1st Semester students out of 30 students the internal result is as below :-

In the paper ECG 106 as only two practical exam could be held it was decided to have another Pr. test. One more test for Practical paper ECGCC 106 was held.

The final result stands at:

- ① Arup Majumdar Roll No 2 Not cleared  
ECGCC 101, 103, 105 & 106
- ② Churaira Yasmeen Laskar No 6, Not cleared  
ECGCC 102.
- ③ Giriraj Roy Roll No 9 and Jishnu Choudhury  
④ Roll No 10. Not cleared  
ECGCC 101, 103, 102, 104, 105, 106
5. Mukheni Begum Laskar - ECGCC 102, 104
- 6 Nilothpol Barman Roll No 21 - Not cleared  
101, 102, 103, 105, 106. Cleared 104
7. Sharmen Laskar Roll 27 - Cleared all  
papers ~~after~~ including ECGCC 106
8. Susmita Maibangsa. Roll 29 - Not cleared  
ECGCC 105.
9. Jowson Siddhna Tapadar <sup>(Roll 11)</sup> - Not clear 101, 102

The internal marks of 1st and 3rd Semester was uploaded after finalisation. The 2nd internal test for ECG 106 was conducted on 4/12/2019 and then marks were uploaded.



3. External Examiner list and date of ~~exam~~<sup>exam</sup> was finalized. The examiner list was to be sent for approval and booking will be done in Univ GH for examiners.

The meeting ended with vote of thanks from chairperson.

~~M. Dey~~  
4/12/19