

**Department of English**  
**Assam University: Silchar**

Minutes of DAC Meeting held on 02.3.2020

Members present:

1. Prof. Rama Prasad Biswas
2. Prof. Dipendu Das
3. Dr. Baby Pushpa Sinha
4. Dr. Jaydeep Chakrabarty
5. Dr. Sumana Chakraborty
6. Dr. Sib Sankar Majumder
7. Mr. Anindya Sen

Resolutions:


1. The following Schedule for Internal Assessment Test prepared:

Date: 11.3.2020		
10.30 am	201	RPB
11.30 am	401	ASC
12.30 pm	202	ASC
1.30 pm	402	SC

Date: 12.3.2020		
10.30 am	204	JC
11.30 am	403	SKN
1.30 pm	203	SSM
1.30 pm	404(A)	SKN
1.30 pm	404(C)	AS

Date: 13.3.2020		
10.30 am	205	LH
11.30 am	405	JC

2. Important dates for Assigning Home Assignment Topics are as follows:
  - i) The Course Teachers are to send the HATs to the respective Course Coordinators by March 4<sup>th</sup> 2020.
  - ii) The Course Coordinators are to hand out the topics to the students from March 5<sup>th</sup> to 11<sup>th</sup> 2020.
  - iii) The students are to submit their assignments by April 9<sup>th</sup> 2020.
3. The Topics for the Question Bank for the current Semester are to be mailed to the Head of the Department in Word File latest by March 5<sup>th</sup> 2020. The Head of the Department has already mailed last year's Topics for Question Bank to all the Faculty members, requesting for modification and/ or updating, if any.
4. The Report of the PG Syllabus Modification Committee was placed and discussed in the meeting. Members present suggested further modifications in it.
5. The next meeting of the DAC for finalising the modifications in the PG Syllabus is scheduled on March 12<sup>th</sup> 2020 at 12 noon, before the modified syllabus is being placed in the BPGS scheduled on March 16<sup>th</sup> 2020.

  
(Dr. Baby Pushpa Sinha)  
Head of the Department  
Department of English Assam  
University, Silchar