

Department of English  
Assam University, Silchar

Dated: 25.01.2021

Minutes of the meeting of the Departmental Affairs Committee (DAC) held on 22.01.2021 at 11:30 am in the Library cum Seminar Hall of the Department with the participation of the following members:

Prof. Dipendu Das  
Prof. Baby Pushpa Sinha  
Dr. Anindya Syam Choudhury  
Dr. Saugata Kumar Nath  
Dr. Jaydeep Chakrabarty  
Dr. Sumana Chakraborty  
Dr. Lalthakim Hmar  
Dr. Sib Sankar Majumder  
Mr. Anindya Sen

Minutes:

1. The meeting moderates 2<sup>nd</sup> & 3<sup>rd</sup> IAT Marks of Papers 301, 302, 303, 304 (A), 304 (C), 305.
2. The meeting moderates and finalises sessional marks for the students of 3<sup>rd</sup> Semester.
3. The meeting resolves that the IATs of the 1<sup>st</sup> Semester batch be conducted online in a real time mode. The modalities for which would accordingly be prepared and circulated among the students for their awareness.
4. The meeting decides on the dates for the IATs and H.A. for the students of 1<sup>st</sup> Semester are as follows:
  - a) 1<sup>ST</sup> IAT on 8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup> February 2021
  - b) 2<sup>nd</sup> IAT on 25<sup>th</sup>, 26<sup>th</sup> & 27<sup>th</sup> February 2021
  - c) 3<sup>rd</sup> IAT on 8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup> March 2021

Home Assignment topics are to be given to the respective Course Coordinators by the respective faculty members by 29<sup>th</sup> January 2021. The Course Coordinators would then collate the topics and allocate these to the students by 1<sup>st</sup> February 2021.

**Schedule for IAT 1:**

Date	Time	Course No.	Concerned Faculty	Remarks
08.02.2021	1030 hrs to 1130 hrs	105	JC	
08.02.2021	1300 hrs to 1400 hrs	102	LH	
09.02.2021	1030 hrs to 1130 hrs	103	BPS	
09.02.2021	1300 hrs to 1400 hrs	104	ASC	
10.02.2021	1030 hrs to 1130 hrs	101	SSM	

**Tentative Schedule for IAT 2:**

Date	Time	Course No.	Concerned Faculty	Remarks
25.02.2021	1030 hrs to 1130 hrs	101	AS	
25.02.2021	1300 hrs to 1400 hrs	102	JC	
26.02.2021	1030 hrs to 1130 hrs	103	ASC	
26.02.2021	1300 hrs to 1400 hrs	104	LH	
27.02.2021	1030 hrs to 1130 hrs	105	RPB	

**Tentative Schedule for IAT 3:**

Date	Time	Course No.	Concerned Faculty	Remarks
08.03.2021	1030 hrs to 1130 hrs	101	JC	
08.03.2021	1300 hrs to 1400 hrs	102	DD	
09.03.2021	1030 hrs to 1130 hrs	103	SC	
09.03.2021	1300 hrs to 1400 hrs	104	SSM	
10.03.2021	1030 hrs to 1130 hrs	105	JC	

- The meeting resolves to resume conduct of Seminar Presentation for Home Assignments for the students in Offline/ Online mode, as feasible.
- The meeting resolves to divide Sessional Marks for 2020-2022 batch onwards as follows: 15 (IAT) + 10 (HA) + 5 (Attendance) = 30 marks.
- The meeting resolves to hold the next meeting of the BPGS on 19<sup>th</sup> February 2021 from 11: 30 a.m.
- The meeting approves the following draft Programme for the 3<sup>rd</sup> Semester Examination which was prepared by Prof. Baby Pushpa Sinha, the Head of the Department, in consultation with Dr. Anup Kumar Dey, the Head of the Department of English at Assam University, Diphu Campus:

**Morning Shift: 11 am to 2 pm**

Date	Day	Course Code
03.02.2021	Wednesday	301
05.02.2021	Friday	302
08.02.2021	Monday	303
10.02.2021	Wednesday	304 (A/B/C)
12.02.2021	Friday	305

9. The meeting nominates Dr. Anindya Syam Choudhury and Dr. Saugata Kumar Nath as Coordinator and Deputy Coordinator respectively to conduct the ensuing End Semester Examination for the students of 3<sup>rd</sup> Semester.
10. The meeting ended with thanks from and to the chair.

Sd/  
(Prof. Baby Pushpa Sinha)  
Head of the Department