

**Department of English**  
**Assam University, Silchar**

Minutes of the meeting of the DAC held on 16.09.2019 at 1:30 P.M.

**Members Present:**

1. Dr. Baby Pushpa Sinha
2. Prof. Dipendu Das
3. Prof. Rama Prasad Biswas
4. Dr. Saugata Kumar Nath
5. Mr. Anindya Sen
6. Dr. Anindya Syam Choudhury
7. Dr. Jaydeep Chakrabarty
8. Dr. Lalthakim Hmar
9. Dr. Sumana Chakraborty

**RESOLUTIONS:**

1. Matters related to PG Evaluation and award of marks:

LH and AS will prepare a rubric for evaluation of IATs and End Semester Exams.

2. Marks for attendance for First semester to be modified from the current semester as per the following formula:

IAT (14 marks) + HA (14 marks) + Attendance (2 marks) = 30 marks.

Marks for Home Assignment will be awarded as per the following formula:

Written presentation (10 marks) + Seminar presentation (4 marks) = 14 marks.

Marks for attendance will be awarded as per the following scale:

Percentage of Attendance	Marks
75%-80%	0
81%-85%	0.5
86%-90%	1
91%-95%	1.5
96%-100%	2

3. Finalization of Dates for Second IATs for III<sup>rd</sup> semester and First IATs for I<sup>st</sup> semester.

**28/9/19**

10.30 am	101- JC	11.30 am	301- SC
12.30 pm	102- LH	1.30 pm	302- BPS

**30/9/19**

10.30 am 103- ASC

11.30 am 303- JC

12.30 pm 104- SSM

1.30 pm 304 (A) - SKN

304 (C) - DD

**1/10/19**

10.30 am 105- RPB

11.30 am 305- ASC

4. Tentative schedule for Second and Third IATs for I<sup>st</sup> semester:

**Second IATs:** 13, 14 and 15 November 2019.

**Third IATs:** 25, 26 and 27 November 2019.

5. Schedule for Third IATs for III<sup>rd</sup> semester:

**Third IATs:** 13, 14 and 15 November 2019.

6. Schedule for Home Assignment Seminar presentations:

<b>Date</b>	<b>10.30 pm - 1.30 pm</b>	<b>1.30 pm - 4.30 pm</b>
<b>02/11/2019</b>	Courses 101 and 301	Courses 102 and 302
<b>09/11/2019</b>	Courses 103 and 303	Courses 104 and 304 (A) and 304 (C)
<b>16/11/2019</b>	Courses 105 and 305	

7. Dates of finalisation of Sessional marks for the current semester:

**III<sup>rd</sup> Semester-21/11/2019**

**I<sup>st</sup> Semester-02/12/2019**

8. Moderation of First IAT marks of III<sup>rd</sup> semester:

**Course 301** - Moderated

**Course 302-** Moderated

**Course 303** -yet to be moderated

**Course 304(A)** - Moderated

**Course 304(C)** - Moderated

**Course 305-** Moderated

Dr. Baby Pushpa Sinha  
Head, Department of English  
Assam University, Silchar