Meeting of the DAC held on 05.02.2019 at 1.00 pm in the office of the Head, Dept of English.

Members present:

1. Baby Pushpa Sinha
2. Sib Sankar Majumder
3. Anindya Sen
4. Lalthakim Hmar
5. Jaydeep Chakrabarty
6. Rama Prasad Biswas
7. Sumana Chakraborty
8. Saugata Kumar Nath

Resolutions:

1. Dr SSM is requested by the chair to pursue the matter regarding rearrangement/renovation of the cubicles for teachers in the Department.
2. The DAC also resolved that all the faculty members will meet the Registrar with a signed memorandum about the same.
3. Departmental NAAC co-ordinator requested for the formation of a committee for the preparation for the NAAC visit. Dr L.H. and Mr A.S. are co-opted as joint co-ordinators for the same.
4. Priyanka Chauhan’s application for maternity leave was forwarded to the Honourable V.C. for advice and approval.
5. The DAC decided to forward the student’s application for financing the proposed Departmental Fest to the Registrar through the DSW for consideration.
6. Topics for classroom teaching in Even Sem, 2019 were finalised in the meeting
7. The Head informed the DAC that proposals can be sent for furniture/chairs/tables/almirahs etc
8. The DAC resolved that students will be awarded compensatory attendance if they attend any programme of the CCPC.
9. One day/ half-day programme on skill development for students in March organised by CCPC proposed by SKN was approved.
10. Departmental Purchase Committee for 2019 was reconstituted with Dr SC, Dr SSM and Mr AS as members with the Head as its chairperson.
11. The accounts of Expenditure for S K Dey Memorial Lecture was tabled and accepted. The excess expenditure of Rs 253/- to be reimbursed to Dr SSM from the fund of the Forum.
12. The first IATs will be held on 19th, 20th and 21st February,2019 in the order given below:

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BPS JC SSM LH RPB

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SSM SC SC SKN AS JC