

**Department of English**  
**Assam University, Silchar**

**Dated: 23.11.2021**

Minutes of the meeting of the Departmental Affairs Committee (DAC) held on 22.11.2021 (Monday) at 11:30 am in the Library-cum-Seminar Hall of the Department.

Members present:

Prof. Rama Prasad Biswas  
Prof. Dipendu Das  
Prof. Baby Pushpa Sinha  
Dr. Anindya Syam Choudhury  
Dr. Saugata Kumar Nath  
Dr. Jaydeep Chakrabarty  
Dr. Lalthakim Hmar  
Anindya Sen

Minutes:

1. The meeting resolves to conduct Written Test for admission to PG Course for 50 Marks with 50 MCQs of 1 Mark each. Personal Interview (PI) will not be conducted (like the previous academic session).
2. The meeting resolves that all the Faculty Members of the Department will send 10 Questions with 4 answer options to the Head of the Department by 24.11.2021.
3. The meeting resolves that the applicants who have passed BA Course as students of Pass Course and students with Honours in other Subject(s), other than English, will not be considered for admission and their applications will be Rejected on the admission portal.
4. The meeting resolves that the candidates whose attached documents are not legible or incomplete for various reasons will be Provisionally Approved subject to submission of the necessary documents by 29.11.2021. Such candidates will be sent an email to this effect.
5. The meeting resolves to fix cut-off/ pass marks for qualifying in the Written Test. The cut-off/ pass marks will be 15, i.e., 30% of the total marks (i.e., 50) for Admission Test.
6. The meeting prepares schedule for the IATs to be conducted for the students of the 3<sup>rd</sup> Semester. The schedule is as follows:

**IAT 1 (Online)**

Date & Day	Time	Course No.	Concerned Faculty
01.12.2021 (Wednesday)	10.30 am to 11.30 am	301	SKN
	12.30 pm to 1.30 pm	302	BPS
02.12.2021 (Thursday)	10.30 am to 11.30 am	303	SSM
	12.30 pm to 1.30 pm	304(A)	AS
		304(C)	SKN
03.12.2021 (Friday)	10.30 am to 11.30 am	305	ASC

**IAT 2**

Date & Day	Time	Course No.	Concerned Faculty**
07.01.2022 (Friday)	10.30 am to 11.30 am	301	
	12.30 pm to 1.30 pm	302	
08.01.2022 (Saturday)	10.30 am to 11.30 am	303	
	12.30 pm to 1.30 pm	304(A)	
		304(C)	
10.01.2022 (Monday)	10.30 am to 11.30 am	305	

### IAT 3

Date & Day	Time	Course No.	Concerned Faculty**
24.01.2022 (Monday)	10.30 am to 11.30 am	401	
	12.30 pm to 1.30 pm	402	
25.01.2022 (Tuesday)	10.30 am to 11.30 am	403	
	12.30 pm to 1.30 pm	404(A)	
		404(C)	
27.01.2022 (Thursday)	10.30 am to 11.30 am	405	

\*\* To be decided later.

7. The meeting resolves the following schedule for matters related to Home Assignments for the students of 3<sup>rd</sup> Semester:

Topics to be mailed to the Course Coordinator(s) by the Course Teacher(s) by 27.11.2021.

Topics to be compiled and allocated by the Course Coordinator(s) to the students by 30.11.2021.

The Assignment should be hand written in about 800 words. Assignments should be scanned and sent/ submitted as a single pdf document.

Assignments to be submitted by the students to the respective Course Coordinator(s) by 13.01.2022.

8. The meeting welcomes the proposal of Prof. Dipendu Das and Dr. Anindya Syam Choudhury for conducting a 3 Days (offline) National Workshop on Translation Studies tentatively in the month of February 2022.
9. The meeting welcomes the proposal of Prof. Dipendu Das and Dr. Anindya Syam Choudhury to conduct a Webinar on Decoloniality in collaboration with ELTAI, Southern Assam Chapter, tentatively in the month of December 2021. Dr. Jaydeep Chakrabarty whole heartedly agreed to the proposal of Prof. Das and Dr. Syam Choudhury to play an active role in the Webinar.
10. The Meeting welcomes the proposal of Dr. Saugata Kumar Nath to initiate a Forum for Research Scholars of the Department. The meeting authorises Dr. Nath to initiate the process of formation of the Forum.
11. The meeting resolves to make the Department largely visible on the Social Media and therefore it is resolved to open a Face Book page of the Department. It is also resolved to launch a YouTube Channel of the Department in order to upload various activities of the Department. Dr. Anindya Syam Choudhury is entrusted with this responsibility.
12. The meeting also welcomes the proposal of Dr. Saugata Kumar Nath, the CCPC Coordinator of the Department, to conduct a One Day (online) Workshop with British Council, Kolkata, tentatively in the month of December 2021 for the students and alumni on placement related matters. The Workshop will be conducted by the CCPC of the Department and British Council in collaboration with the proposed Forum for Research Scholars of the Department and with ELTAI, Southern Assam Chapter.
13. On the suggestion of Prof. Dipendu Das, the meeting resolves to conduct a similar workshop which will enlighten students and alumni of job opportunities in MNCs. Dr. Saugata Kumar Nath, the Departmental Coordinator of the CCPC, takes up the responsibility of conducting such a Workshop tentatively in December 2021.
14. The meeting resolves to explore possibilities of doing extension activities.
15. The meeting resolves to bid farewell to Prof. Rama Prasad Biswas who is superannuating on 31<sup>st</sup> December 2021. The date for the will be fixed by the Head of the Department in

consultation with Prof. Biswas. Dr. Jaydeep Chakrabarty has been entrusted with the responsibility for organising the event.

16. The meeting ends with thanks from and to the Chair.

Sd/  
(Prof. Baby Pushpa Sinha)  
Head of the Department