

Department of English  
Assam University: Silchar

Dated: 10.12.2021

A meeting of the Departmental Affairs Committee (DAC) was held on 07<sup>th</sup> December 2021 at 2:00 p.m. in the Library-cum-Seminar Hall of the Department with the participation of the following members:

Prof. Dipendu Das  
Prof. Baby Pushpa Sinha  
Dr. Anindya Syam Choudhury  
Dr. Saugata Kumar Nath  
Dr. Jaydeep Chakrabarty  
Dr. Lalthakim Hmar  
Mr. Anindya Sen

**Minutes:**

1. The meeting agrees to hold the End Semester Examination for the 3<sup>rd</sup> Semester on 15<sup>th</sup>, 17<sup>th</sup>, 21<sup>st</sup>, 23<sup>rd</sup>, and 25<sup>th</sup> February 2022. Question Papers for the same to be set in soft copy.
2. The house agrees to follow the previous year's Course Allocation for the 1<sup>st</sup> Semester. However, in view of Prof. Rama Prasad Biswas superannuating on 31<sup>st</sup> December 2021, Dr. Jaydeep Chakrabarty will coordinate Course ENGCC 105 and take up Unit-1 of the paper which was earlier assigned to Prof. Biswas. Besides, Prof. Dipendu Das and Dr. Saugata Kumar Nath will interchange one unit. The Course Allocation is as follows:

**1<sup>st</sup> Semester**

<b>101 (CC: JC)</b>	<b>102 (CC: LH)</b>	<b>103 (CC: BPS)</b>	<b>104 (CC: ASC)</b>	<b>105 (CC: JC)</b>
Unit-1: SSM	Unit-1: JC	Unit-1: ASC	Unit-1: LH	Unit-1: JC
Unit-2: SSM	Unit-2: LH	Unit-2: BPS	Unit-2: ASC	Unit-2: JC
Unit-3: JC	Unit-3: SKN	Unit-3: DD	Unit-3: SSM	Unit-3: DD
Unit-4: JC	Unit-4: LH	Unit-4: SC	Unit-4: SSM	Unit-4: BPS
Unit-5: AS	Unit-5: LH	Unit-5: ASC	Unit-5: LH	Unit-5: BPS

3. The meeting resolves to organize the farewell of Prof. Rama Prasad Biswas on 24<sup>th</sup> December 2021.
4. The meeting resolves that the room adjacent to the office of the Department be allotted to Prof. Baby Pushpa Sinha and the cubicle to be vacated by Prof. Sinha will be allotted to Mr. Anindya Sen; and Mr. Sen will hand over the key of his (present) cubicle to the Office of the Department. However, Prof. Sinha will shift to the said room only after Prof. Das shifts to the room presently occupied by Prof. Rama Prasad Biswas.
5. The meeting resolves to take up the matters related to Syllabus revision in January 2022.
6. The meeting ended with thanks from and to the Chair.

Sd/  
(Prof. Baby Pushpa Sinha)  
Head of the Department