



Department of Library and Information Science

Assam University, Silchar

CALL FOR SEALED QUOTATIONS

Sealed quotations are invited from authorized manufacturers/dealers/suppliers for supply of the items as listed below in Annexure-I. The quotation should be submitted in a sealed envelope superscribed as “**QUOTATION FOR SUPPLY OF FURNITURE, AIR CONDITIONER & PRINTER AT THE DEPARTMENT OF LIBRARY & INFORMATION SCIENCE**” addressed to the Head, Department of Library & Information Science, Assam University, Silchar – 788011. The details and rate must be shown as per format given below.

Sl. No.	Item	Make & Specification	Unit Price	VAT/CST	Total Price inclusive of taxes

Annexure-I

Sl. No.	Items	Specification	Quantity
1	Office Suite (Branded)	Main Desk (1800x900x750) + Mobile Pedestal (400x485x665) + Side Cabinet (1050x420x690) + Back Unit (High Cabinet 797x420x1750) +Executive Chair (High Back Revolving with arm and Leather Seating)	2
2	Air Conditioners	5 Star Rating (BEE) Split AC of 1 ton capacity (Supply, installation, testing and commissioning of Split Air Conditioners of 1 Ton Capacity at The Department of Lib. & Inf. Sc., AUS)	3
3	Visitor Chair (Branded)	Executive Visitor Chair	18
4	Printer cum Scanner	HP LaserJet M1136 Pro Multifunction Monochrome Printer - Black	4

Terms and Condition:

1. Last date & time of submission of quotation: May 31, 2017 up to 12.30 PM
2. Date & Time of opening of quotation May 31, 2017 up to 1.30 P.M.
3. Provide brochure of the items with image of the items.
4. The price quoted for Air conditioners should be inclusive of fittings and installation charges.
5. Terms of accomplishment of order within 10 days
6. If required DPC may ask for demonstration
7. DPC reserves the right to modify/cancel the requirements
8. All terms and conditions will be as per Assam University rules, regulations and decisions

Sd/-

(Head of the Department)

Department of Library & Information Science

Assam University, Silchar – 788011, Assam

Ph No. 03842 270807, 94352 31672

Dated: 20/05/2017

No. AU/DLIS/180/2012/ 8065-71

Copy to

1. P.S. to V. C. for kind information of the Hon'ble Vice-Chancellor
2. Dean , Swami Vivekananda School of Library Sciences for kind information
3. Registrar for kind information
4. Finance Officer for kind information
5. Director , Computer centre for uploading to the A U Web Site
6. Notice Board
7. File

Sd/-

(Head of the Department)

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