

# DAC Meeting 15/10/15

## Members present:

- 1.
  2. Jyoti Bhattacharya \_\_\_\_\_
  3. Harve S. \_\_\_\_\_
  4. Subroto Chakrabarty \_\_\_\_\_
  5. Dr. N. Bijen Meetei \_\_\_\_\_
  6. Japan Das \_\_\_\_\_
  - 7.
  - 8.
  9. P. Kanaka Rao \_\_\_\_\_
  10. Mahan Borah \_\_\_\_\_
  - 11.
- 15/10/15  
Harve S.  
Chakrabarty 15/10/15  
N. Bijen Meetei 15/10/15  
Japan Das  
Kanaka Rao  
Borah.

## Items discussed

1. Marks & attendance of both the semesters are discussed. E. for course No. 104 (Harve) and 302 (Kanaka) and 301 (Moses) ~~archival~~ not ~~sub~~ been submitted till date. ~~Paper No. 301 (A) by Japan will be submitting now.~~
2. Student's feedback for 2015 is discussed.
3. Matters concerning H.G. development of U.G. syllabus is discussed & agreed by all to follow the timeline. Regarding this DAC meeting will be held on 15/11/15.
4. Matters concerning the punctuality of the teachers are discussed and agreed to perform duties properly. If teachers do not <sup>maintain</sup> punctuality & remain absent from the class without taking any appropriate leave, Attendance Register for the teachers will be started.

5. Library timing will be 3:00 pm to 4:00 pm on alternate days for the two semesters except on Saturday.