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F.D Diary No.- 517  
Dated :- 7-5-2015

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UGC Website : www.ugc.ac.in

विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

No.F.3-11/2013(SAP-II)

June, 2015

18 JUN 2015

The Under Secretary FD-III Section,  
University Grants commission,  
Bahadur Shah Zafar Marg,  
New Delhi-110002

Sub: Release of grant-in-aid to the **Assam University, Shilchar-788011 (Assam)** for the year 2015-16 under SAP at the level of DRS-II in the Department of Life Science.

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of **Rs.6,00,000/- (Rupees Six lakh only)** to the Registrar, Assam University, Shilchar-788011 (Assam) for the plan expenditure to be incurred during the year 2015-16.

**Recurring Grant**

Name of the item	Allocation For 5 years (Rs.)	Head of Account	Grant now being released By RTGS (Rs.)	Grant Already sanctioned	Total Grant (Rs.)
Contingency	5,00,000	3 (D) 31	1,00,000	1,00,000	2,00,000
Chemicals	8,00,000	3 (E) 31	1,60,000	1,60,000	3,20,000
Hiring Services	15,00,000	3 (F) 31	3,00,000	3,00,000	6,00,000
Books & Journal	2,00,000	3 (F) 31	40,000	40,000	80,000
<b>Total</b>	<b>30,00,000</b>		<b>6,00,000</b>	<b>6,00,000</b>	<b>12,00,000</b> <b>Rs.12,00,000/-</b>



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2. The sanctioned amount is debitale to the following major Head UGC Schemes (SAP) is valid for payment during the financial year 2015-16 only.

**The Component Wise break -up is as under:-**

Head of Accounts	Components	Amount
3 (D) 31	For General 76%	Rs. 4,56,000/-
3 (E) 31	For SC 16%	Rs.96,000/-
3 (F) 31	For ST 8%	Rs.48,000/-
	Total	Rs. 6,00,000/-

3. The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the **Registrar, Assam University, Shilchar-788011 (Assam)** through Electronic mode as per the following details:

Payment Details	
a) Details (Name & address) of Account Holder	Assam University XII PLAN A/C, Assam University, P.O.-Dorgakona, Silchar-788011.
b) Account No.	32402403712
c) Name & Address of Bank Branch	State Bank of India, Dorgakona Branch, Assam University, P.O.-Dorgakona, Silchar-788011.
d) MICR Code of Branch	788002522
e) IFSC Code	SBIN0014260
f) Type of Account: SB/Current /Cash Credit	Saving Bank Account

4. The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University / College / Institution.
5. The University/Institute shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.
6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with DFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guidelines there under from time to time.



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7. Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
8. The assets acquired wholly or substantially out of University Grants Commission's grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the Grants shall be maintained by the University in the prescribed proforma.
10. The Grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization / part utilization, the simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund, as per provisions contained in the General Financial Rules of Govt. of India, will be charged.
11. The University /Institute shall follow strictly the Government of India / UGS's guidelines regarding implementation of the reservation policy (both vertical) (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University / College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide UGC order No. 69/2014 [F. No. 10-11/12 (Admn. IA& B)] dated 26/3/2014.
14. **"The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions,2009".**
15. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.



18. These issues with the concurrence of IFD vide Diary No. 9698(IFD) dated 30/01/2015.
19. This issue with the approval of Joint Secretary vides Diary No. 13374 dated 12/02/2015 and revalidated for the financial year 2015-16 with the approval of the Chairman UGC vide **Dy. No.28796** dated **15-4-2015**.
20. It is certified that following grant have been utilized by the University for the purpose for which it was sanctioned and noted in grant in aid register at Page No. 24 and S.No.46.


Item	Grant released so far (Rs.)	S/L No. & Date	UC already noted	UC now note	Balance
Recurring	6,00,000	Dated. 07-03-2014(p.18/c)	--	6,00,000	--
<b>Total</b>	<b>6,00,000</b>		<b>--</b>	<b>6,00,000</b>	<b>--</b>

Yours faithfully,

(Smita Bidani)  
Education Officer

**Copy forwarded for information and necessary action to:**

1. Registrar, Assam University, Shilchar-788011 (Assam).
2. Prof. Manabendra Dutta Choudhary, Programme Coordinator, DRS-II, Department of Life Science Assam University, Shilchar-788011 (Assam).
3. Head of the Department of Life Science Assam University, Shilchar-788011 (Assam).
4. The Secretary to State Government of Assam, Department of Education, Dispur.
5. Accountant General, Central Revenues, AGCR Building, I.P.Estate, New Delhi.
6. Guard File.

  
(Suresh Kumar Gupta)  
Section Officer