

(ii) In written and oral taken together 50 % of the total marks (inclusive of internal assessment) and

(ii) Practical 50 % of the total marks, (inclusive of internal assessment)

(3) A student, in order to secure Honours in a subject must obtain 75 % of the total marks in that subject provided he/she passes the 1st M.B.B.S. Examination in the first attempt in the regular examination.

(4) If a student after completion of a regular course of study and after being duly sent up the Principal of a Medical College can not appear at or pass the examination, he/she may appear at any of the three consecutive examinations, including regular and supplementary immediately succeeding the original examination on payment of the prescribed fees, provided the Principal certifies to his/her good character and satisfactory progress in studies during the intervening period, and that he/she prosecutes his/her studies in the college for at least three-fourth of the course allotted for the semester immediately preceding the examination in which he/she wants to appear provided also that such a student may under special circumstances, as recommended by the Principal and Head of the Department concerned, be permitted to appear more than three examinations after the original examination.

(ii) Second M.B.B.S. Examination :

(1) Any student who has completed a regular course of study for the paraclinical (2nd M.B.B.S.) course in a Medical College affiliated to Assam University or a recognised University atleast eighteen months previously and sent up for the examination by the principal of the college may be admitted to 2nd M.B.B.S. examination on payment of the prescribed fee.

(2) A student in order to pass the 2nd M.B.B.S. examination must obtain in each subject :

(i) In written and oral taken together 50% of total marks (inclusive of internal assessment) and

(ii) Practical 50% of the total marks. (inclusive of internal assessment)

(3) A student in order to secure Honours in a subject must obtain atleast 75% of the total marks in that subject provided he/she passes the 2nd M.B.B.S. examination in the first attempt in the regular examination.

(4) If a student after completion of a regular course of study and after being duly sent can not appear at or pass the Examination he/she may appear at any of the three consecutive examinations, including regular

and supplementary, immediately succeeding the original examination on payment of the prescribed fee, provided the Principal certifies to his/her good character and satisfactory progress of studies during the intervening period and provided further that he/she prosecutes his/her studies in the college for at least three fourths of the course allotted for the semester immediately preceding the examination in which he/she wants to appear provided also that such a student may under special circumstances, as recommended by the Principal and the Head of the department concerned, be permitted to appear at more than three examinations after the original examination.

(iii) Final M.B.B.S. Examination :

(1) Any student who has completed a regular course of study for 3 (three) years for clinical (Final MBBS) course in a Medical College affiliated to Assam University having passed the 2nd M.B.B.S. examination of Assam University or a recognised University at least 6 months previously and sent up for the examination by the Principal of the College may be admitted to the Final MBBS examination on payment of the prescribed fee.

(2) A Student in order to pass the Final examination must obtain in each subject :

(i) In written and oral taken together 50 % of the total marks (inclusive of internal assessments) and

(ii) In Clinical and Practical 50 % of the total marks (inclusive of internal assessment) provided the candidate secures at least 50% of the marks allotted to the clinical part separately.

(3) A student in order to secure Honours in a subject must obtain atleast 75% of the total marks in that subject provided he/ she passes the Final MBBS Examination in the first attempt in the regular examination.

(4) If a student after completion of regular course of study and after being duly sent up by the principal of a Medical College can not appear at or pass the examination, he /she may appear at any of the three consecutive examinations including regular and supplementary, immediately succeeding the original examination on payment of the prescribed fee, provided the Principal certifies to his/ her good character and satisfactory progress of studies during the intervening period, and provided further that he/she prosecutes his/ her studies in the college for at least three fourth of the course allotted for the semester immediately preceding the examination in which he/ she wants to appear; provided also that such a student may under special circumstances, as recommended by the Principal and the

Head of the Department concerned, be permitted to appear at more than three examinations after the original examination.

N.B. : For the purpose of above :

(1) 'Regular' or 'Original Examination' means the examination held immediately on completion of the regular courses of study.

(2) 'Supplementary Examination' means the Examination held after six months of the original examination.

(3) 'Completion of Course' means that the candidate has attended not less than three fourth of the lectures, tutorials, practicals and hospital duties wherever provided taken together in such subject at his/her college for full course of prescribed study.

#### 6. Compulsory Rotating Internship :

1. Every candidate will be required, after passing the Final M.B.B.S Examination to undergo compulsory Rotating Internship to the satisfaction, of the University for a period of 12 months so as to be eligible for the award of the degree of M.B.B.S and for full registration.

2. The University shall issue a provisional M.B.B.S. pass certificate on passing the Final M.B.B.S. examination.

3. The Medical Council shall grant provisional registration to the candidate on production of the provisional M.B.B.S certificate. The provisional registration will be for a period of one year. In the event of shortage or unsatisfactory work the period of provisional registration and the Compulsory Rotating internship may be suitably extended by the appropriate authorities.

4. The internee shall be entrusted with Clinical responsibility during the period of internship and shall maintain a record of work which is to be verified and certified by the medical officer under whom he works.

5. On the successful completion of pre-registration training as certified by the Principal on the recommendations of the authorities under whom the training was done, the University shall award the M.B.B.S degree or declare him eligible for it.

6. Full registration shall be given by the Medical Council on the award of M.B.B.S degree by the University or the declaration that the candidate is eligible for M.B.B.S degree.

7. The compulsory Rotating Internship for 12 months should be done in the teaching hospital and up-graded primary health centres attached to the teaching institutions but wherever the number of the enternees is large, other recognised hospitals may also be utilised. Satisfactory collaboration must exist between the hospitals undertaking internship programme and medical college. Each Medical college should have attached to it primary health centres as recommended by Indian Medical Council which must be teaching in primary health centres. The compulsory Rotating Internship shall include training in Medicine, Surgery and Obst and Gynaecology and in community health work at primary health centres which may extend for a period of 6 months. The internees should be residents at the centres. One year's approved service in the Armed Forces. Medical Services, after passing the final M.B.B.S examination shall be considered as equivalent to the pre-registration training detailed above. Such training should as far as possible be at the base general military hospitals.

8. Minor adjustments to enable a candidate to obtain training in elective clinical subjects may be made.

#### V. Course of studies.

(1) Throughout the whole period of study, attention of the students shall be directed to the importance of the preventive aspect of Medicine, and of measures of promotion of positive health.

2. Introduction of medical students in out-patient and inpatient departments of the hospital shall be encouraged from the very beginning of their Medical studies in order to stimulate their interests in their responsibilities and widening their outlook as regards to the sick.

(3) Throughout the course of training, due attention of the student shall be drawn to :-

(i) Self education, (ii) Regular work in the hospital, (iii) Community Medicines, (iv) Psychology, (v) Bio-statistics, (vi) Principles of genetics, Bio-Medical Electronics, Radiation Therapy, Nuclear Medicine and Space Medicine, (vii) Family Planning and some knowledge of National Health plan. (viii) Initiation into Methodology of Research. (ix) Elective subjects, (k) Students should be encouraged to be associated with research on their elective subjects.

#### (A) Pre-Clinical Course (1st M.B.B.S.).

In teaching of the subjects, stress shall be laid on the Fundamental and Basic Principles of the Sciences, so that every student will be in a position to understand the practical applications that follow during his/her study in the clinical course.

The Pre-Clinical course shall include the study in the clinical course.

(i) Human Anatomy including Histology and Embryology.

(a) A course of lecture demonstration and tutorials in Human Anatomy including Histology and Embryology.

(b) Dissection of Human Physiology.

(c) Practical course in Histology.

(d) Principles of Human Physiology.

(a) A course of lectures and tutorials in Physiology.

(b) Experimental Physiology, Amphibian experiments by the students be considerably reduced and stress be laid on demonstration in mammalian and human physiology. The students shall do practical in addition to demonstrations.

(c) Elements of the methods of clinical examination including the use of the common instruments and the examination of body with demonstration on both normal and abnormal living subjects.

Note :- The demonstrations of structure and functions in the teaching of Anatomy and Physiology should be done as far as possible on the living subjects, and shall include information obtained from Radiology.

(iii) Bio-Chemistry including Nutrition and Dietetics :-

(a) A course of lectures and tutorials in Bio-Chemistry, Nutrition and Dietetics.

(b) Practical course in Bio-Chemistry.

(iv) Organic Chemistry and Bio-Physics :-

(a) A course of practical

Syllabus in Chemistry shall have to be completed in the first semester of these Pre-Clinical course at the end of which a University Examination on the subject shall be held which shall form a part of the 1st M.B.B.S Examination.

5. Introduction to Social Medicine and Environmental factors pertaining to health.

6. Introduction to Statistics

7. Normal Psychology

8. Examination : (i) 1st M.B.B.S Examination.

The 1st M.B.B.S Examination to be held in the last two weeks of the third semester of the Pre-clinical course shall comprise of :-

1. Anatomy
2. Physiology
3. Bio-Chemistry including Nutrition and Dietetics

University examination in Organic Chemistry and Bio-Physics shall be held at the end of the 1st. Semester of the Pre-Clinical course and shall form a part of the 1st M.B.B.S examination. The college test examination in Physiology to be held two months preceding the 1st. M.B.B.S Examination shall include one question from the Preventive and Social Medicine and Normal Psychology studies in Pre-Clinical Course.

Scheme of examination (University) :

Examinations are to be conducted with a view to ascertain the Candidate's knowledge in fundamental and basic principles of the subject.

Subject	Written	Oral	Internal Assessment on Written and Oral	Total	Practical	Internal Assessment on practical	Total	Grand Total
Org.Chem. Bio-Physics.	80	40	30	150	40	10	50	200
Anatomy	200	100	70	370	100	30	130	500
Physiology including Bio-Chemistry	200	100	70	370	100	30	130	500

(i) Note :- The examination in Organic Chemistry and Bio-Physics shall be held at the end of the 1st Semester of the Medical Course.

(ii) Note :- In Anatomy-Physiology there shall be two theory papers each of 3 hours duration carrying 100 marks.

Marks obtained in the periodical examinations conducted by the College shall be taken into account at all University Examinations as Internal Assessment. Out of the total marks allotted for the University examinations

at least 25 % shall be from the marks obtained in the Practical and Clinical Examinations as the case may be and also 25 % shall be from the marks obtained in the written and oral part of the terminal examinations. These marks of the Internal assessment certified by the Heads of the Departments and countersigned by the Principal of the college shall be kept sealed in the respective Departments to be opened again only in the presence of the External Examiners of the subject concerned at the time of the University examination of the subject.

(B) Para-clinical Course (Second M.B.B.S)

Note : In teaching of the subjects, stress shall be laid on the fundamental and basic principles of the sciences so that every student will be in a position to understand the practical applications that follows during his/her study in the clinical course.

The para-clinical course shall include the study of the following subjects :

1). Pathology and Microbiology including : -

(a) General and special Pathology and Morbid Anatomy

(b) Clinical and Chemical Pathology

(c) Microbiology and Parasitology

(d) Immunology

8. There shall be teaching of applied Pathology for the rest of the Clinical period.

Notes : Clinical course should run concurrently with para-Clinical course after the candidate has passed the 1st, M.B.B.S Examination. Each student shall be required to have received para-clinical instruction in the conduction of autopsies, and to have acted as a post mortem clerk in at least ten cases.

(ii) Pharmacology including Pharmacology - Therapeutics and Toxicology. Study of all drugs in Indian Pharmacopoeia. Experimental pharmacology by demonstrations and practical by students.

(iii) Forensic Medicine.

This course shall include instruction of duties which devolve upon practitioners in their relation to the states, and on the generally recognised rules of Medical ethics. Each student shall be required to have received practical instruction in the condition of Medico-legal autopsies and to have acted as a Postmortem clerk in at least six cases.



(iv) Preventive and Social Medicine :

This course shall include the following subjects :

- (a) Medical and Vital Statistics
- (b) Environmental Hygiene
- (c) Parasitology, Helminthology and Entomology in relation to communicable diseases, their prevention and control
- (d) Principles of Epidemiology
- (e) Communicable Diseases, their prevention and control
- (f) Public Health Administration
- (g) Advanced course on nutritional Deficiencies
- (h) Training in Industrial Hygiene and Occupational Diseases. The course shall include :
  - (a) Clinico-Pathological conferences with other Departments
  - (b) Maternal and child health
  - (c) Care of mothers and infants including family planning and school health
  - (d) Supervised field study and visits

N.B. Throughout the whole period of study of the Clinical and paraclinical course, the attention of the student shall be directed by the teachers to the importance of preventive and Social aspects of Medicine and emphasis shall be laid on practical training, seminars and conferences etc.

#### (ii) 2nd M.B.B.S EXAMINATION

The 2nd M.B.B.S Examination to be held in the last two weeks of the 3rd semester of the Para-clinical course subsequent to passing of 1st. M.B.B.S Examination shall comprise of :

- (1) Pathology and Medicine
- (2) Pharmacology
- (3) Forensic Medicine



#### (4) Preventive and Social Medicine

Note : Examinations are to be conducted with a view to ascertain the candidate's knowledge in fundamental and basic principles of the subject.

Subject	Written	Oral	Internal Assessment on written & practical	Total	Practical	Internal Assessment on practical	Total	Grand Total
Pathology & Micro biology	200	50	50	300	75	25	100	400
Pharmacology	100	60	40	200	40	10	50	250
Social & preventive	100	50	50	200	-	-	-	200
Medicine Forensic & State Medicine	100	50	50	200	-	-	-	200

\* As in 1st M.B.B.S.

#### (c) CLINICAL COURSE

N.B. : In the teaching of these subjects stress shall be laid on the fundamentals and also on common diseases of the region and their prevention.

The clinical course shall include the study of the following subjects :-

(1) Medicine including :

(a) A course of systematic instruction in the principles and practice of Medicine including paediatrics

(b) A medical clinical clerkship for a period of nine months including out-patient departments

(c) During the period of medical ward clerkship a period of not less than one month shall be spent as a resident pupil, where ever possible

(d) Lecture-demonstrations, seminars and conferences in clinical medicine and out-patient practice for at least 3 years which may run concurrently with other clinical subjects

(e) Instruction on comprehensive medical care

(f) Instruction in Applied Anatomy and Physiology throughout the period of Clinical studies

Attendance at each of the following departments for a period of 15 days during which there shall be not less than six lecture demonstrations :

1. Acute infectious diseases.
2. Tuberculosis.
3. Psychological medicine and psychiatry.
4. Disease of skin and Leprosy
5. Radiology and electro-therapeutics in their application to Medicine.
6. Dietetics, nutrition and principles of nursing.
7. Physio-therapy and rehabilitation.

(Instructions in these subjects (I) - (7) shall run con-currently with course of Instructions in Medicine).

8. A clinical clerkship for not less than 3 moths and should include social paediatrics, Neoantology, growth and development and Peadiatrics surgery.

- (ii) Surgery : including
  - (a) A course of systematic instruction in the Principles and practices of Surgery.
  - (b) A surgical Clerkship for a period of nine months including out patient department.
  - (c) During the period of surgical ward clerkship a period not less than one month should be spent as resident pupil wherever possible.
  - (d) Lecture- demonstration, seminars and conferences in Clinical Surgery and attendance of general in-patient and out-patient practice for at least 3 years which run concurrently with other clinical subjects.
  - (e) Practical instruction in Surgical methods including first aid and war emergencies.
  - (f) Instruction in the administration of anaesthetics.
  - (g) A course of instruction in operative surgery.

- (h) Instruction in Applied Anatomy and Physiology throughout the period of clinical studies.
- (i) Attendance at each of the following departments for a period of 15 days, during which there shall be not less than six lecture demonstrations.
- (1) Radiology and electro-therapeutics in their application to surgery.
- (2) Venereal diseases.
- (3) Dental diseases.
- (4) Surgical disease of infancy and childhood.

Anaesthesiology (instruction in these subjects (1)-(5) may run concurrently with course of instruction in surgery.)

- (i) Training in orthopadics with hospital attendance for one month.
- (ii) Midwifery : Diseases of women and infant and Maternal welfare including :
  - (a) Courses of systematic instruction in the principles and practice of Midwifery, Gynaecology and infant and maternal welfare including the applied anatomy and reproductive.

Physiology and labour.

(b) Lecture demonstrations in Clinical Midwifery, Gynaecology and infant and maternal welfare and family planning and attendance on the practice of maternity hospital or the maternity ward of a general hospital including

(i) Ante-natal case and

(ii) The management of the puerperium, and in in-patient and out-patient Gynaecological practice for a period of atleast six months. This period should be devoted exclusively to the instruction in these subjects, and should be subsequent to the medical clerk Section I (b), and the Surgical clerk-ship section 2 (b).

(C) Of this period of clinical instruction not less than one month shall be spent as a resident pupil either in a maternity hospital or in a hostel attached to a maternity hospital or to the maternity wards of a general Hospital. During this period, the student shall conduct atleast twenty cases of labour under adequate supervision.

A certificate showing the number of cases of labour attended by the students in the maternity hospital and in the patient's homes respectively should be signed by the Professor and should state :

(i) That the student has personally conducted each case during the course of labour making the necessary abdominal and other examinations under the supervision of the certifying officer who should describe his official position.

(ii) That satisfactory written histories of the cases conducted including when possibly antenatal and postnatal observations were presented by the student and initiated by the supervising Officer.

(ii) Ophthalmology including :

Instruction in common diseases of eye, refraction use of ophthalmoscope applied anatomy, Physiology and Pathology Microbiology of eye with hospital attendance for a period of two months.

(iv) Otorhinolaryngology including :

Instruction in common diseases of ear, nose and throat including applied Anatomy, Physiology, applied Pathology and Microbiology of these organs and clinical attendance at the Hospital for a period of two months.

v) Paediatrics including :

A clinical clerkship not less than three months and should include social paediatrics and neo-natology, growth and development and paediatrics surgery.

(iii) Final MBBS Examination.

The final MBBS Examination to be held in the last two weeks of the sixth semester of the clinical course, subsequent to passing of the 2nd MBBS Examination, shall comprise of :

1. Medicine.
2. Surgery.
3. Maternity and Gynaecology.
4. Otorhinolaryngology.
5. Ophthalmology.

Each of Otorhinolaryngology and Ophthalmology is to be treated as a separate subject for passing and marks of these subjects shall not be added together.

Scheme of Examination.

N.B. Examinations are to be conducted with a view to ascertain the candidate's knowledge in fundamental and basic principles of the subjects.

N.B. Throughout the course there should be vertical and horizontal integration of teaching. Teaching programme should be so arranged that the repetition of the same subject in different departments be avoided by teaching such subjects in seminars and conference of the departments concerned to avoid repetition and give students a full grasp of the subject.

Subject	Written	Oral	Internal assesment on written & Oral	Total	Clinical	Practical	Internal assesment on practical	Total of clinical & practical	Grand Total
1. Medicine	200	50	50	300	100	50	50	200	500
2. Surgery	200	50	50	300	100	50	50	200	500
3. Midwifery & Gyneae-cology	200	50	50	300	100	50	50	200	500
4. Otorhino-laryngology	100	25	25	150	50	25	25	100	250
5. Ophthal-mology	100	25	25	150	50	25	25	100	250

9. (i) The organisation of the programme leading to the Degrees in this Ordinance, framing of the courses and conduct of examinations and other related matters will be laid down in the regulations framed for this purpose from time to time.

(ii) The students who have been studying for MBBS course in the affiliated medical colleges of this University immediately before the commencement of this ordinance shall be permitted to complete their examinations as per the Ordinance in force at the time of their enrolment.

10. Notwithstanding anything contained in this Ordinance, any difficulty arising in interpretation of or giving effect to, any provision of this Ordinance, shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.

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Approved by Govt. of India, Ministry of HRD, Deptt. of Education vide letter No. 9-13/94 Desk (U) dt. 31-3-95

## 32. ON THE POST-GRADUATE COURSES IN MEDICAL SCIENCES

( Section 28 (1) (b) of the A.U. Act 1989)

1. There shall be in the affiliated medical colleges of the University the post-Graduate courses leading to M.B. and M.D. Degrees in Medical Sciences.

2. **ELIGIBILITY** : A candidate seeking admission to any of the above degree courses must fulfil the following conditions :

(i) He must have obtained the degree of MBBS of Assam University or a equivalent degree of any other University recognised by Assam University and have obtained the full registration of the Medical Council.

(ii) Subsequent to his obtaining the MBBS degree he must have served :

a) One year as houseman/demonstrator/research worker, or

b) Five years in the Armed forces or in rural areas,

Provided that for the purpose of the broad specialities, the housemanship can be done either fully in the speciality concerned or partly in the speciality and partly in other department or allied subjects in a hospital recognised by the Assam University.

### 3. DURATION OF THE COURSE :

The duration of each of the courses shall be three years including the period spent as Housemanship/Demonstrator/Research Worker.

N.B. : Five years service in the armed forces or in rural areas will be equivalent to one year Housemanship/Demonstrator/ Research Worker.

### 4. STRUCTURE OF THE COURSE :

1). For Basic Medical Science

Part ..... I ..... Thesis

Part ..... II ..... Theory

Part ..... III ..... Oral and Practical.

2) For General Medicine & General Surgery and Broad Specialities

Part ..... I Thesis / Dissertation

Part ..... II ..... Theory

Part ..... III Oral, Practical & Clinical.

**5. REGISTRATION :** A candidate for any of the above degree examination shall get himself registered in the following manner :

i) He shall apply to the University in the prescribed form through the Principal of the College, with a fee prescribed from time to time, two years prior to the examination at which he intends to appear. The Principal shall forward the application of a candidate after being satisfied that he fulfills the requirements prescribed under the regulations.

ii) Applications for registration will be received by the Registrar once a year within six months from the date of admission.

iii) Fresh registration will be necessary if a candidate does not submit his Thesis / Dissertation within three years from the date of registration.

iv) Every application received for registration shall be placed before the Faculty of the Medicine / Academic Council.

**6. EXAMINATION :**

Part- I :1. Thesis / Dissertation :- A candidate after setting himself registered in the manner prescribed under Sce.5 above for any of the above degree examinations shall submit a Thesis / Dissertation after his registration, prepared under the guidance of the supervisor who must be a teacher of the subject and whose name was approved for the purpose by the Faculty of Medicine / Academic Council of the University.

(A) Thesis :

(i) The Thesis shall be on the approved problem of investigation. No candidate will be permitted to change the problem without prior approval from the Dean of the Faculty of Medicine / Academic Council.

ii) The Thesis should be the results of the candidate's own research.

(iii) The Thesis will show the evidence of the candidate's own work whether based on the discovery of new facts or of new relations of facts observed by others or an executive study of the criticism of the published work of others forming a valuable contribution to the literature on the subject.



(B) DISSERTATION :-

1) A Dissertation shall be on the approved problem of investigation and shall consist of not less than 20 cases relating to the problem.

2) Three copies of the Thesis / Dissertation embodying the results of research of the candidate shall be submitted to the University through the Principal of the College not less than four months before the date of commencement of examination.

3) The Thesis / Dissertation must be accompanied by a certificate from the supervisor of the candidate stating

(i) That the candidate has worked satisfactorily (ii) That the candidate has fulfilled all the requirements under the rules (iii) That the Thesis / Dissertation is the results of candidates own investigation (iv) That the Thesis / Dissertation or part of it was not submitted to any other Institute or University for any research degree.

(4) The Thesis / Dissertation shall be examined by at least three examiners appointed by the Vice-Chancellor out of a panel of not less than five names recommended by the Faculty of Medicine / Academic Council.

(5) The Thesis / Dissertation, shall be adjudicated by the examiners referred to in (4) above under the following categories :

Category - I "Highly Commended"

Category - II "Commended"

Category -III "Not Commended"

6) The Thesis / Dissertation shall be accepted only if it is commended by at least two examiners.

(7) A candidate shall be allowed to take the part II and part III examinations only if his Thesis/ Dissertation has been accepted.

(8) A candidate whose Thesis / Dissertation has been accepted must pass in the written, clinical, Oral and Practical examinations within a period of five years from the date of acceptance of the Thesis / Dissertation.

(9) A candidate whose Thesis / Dissertation has been accepted but who has failed in written, Clinical, Oral and Practical Examination, shall not be required to submit fresh Thesis / Dissertation if he wishes to appear at any subsequent examinations.

(10) A candidate to any of the above examinations shall be required to pay the fees prescribed by the University from time to time.

Examination fee will not be refunded or credited to the next examination under any circumstances.

Part II : Theory Examination shall consist of four papers. The candidate shall be allowed three hours to answer each paper as prescribed in the syllabus.

Part - III : Clinical, Oral and Practical Examination.

The Examinations under part II and III should be conducted by a Board of three examiner of whom two must be Externals from a panel of not less than five names recommended by the Faculty of Medicine / Academic Council. The results will be submitted by the Board of Examiners in the following categories :-

Category - I ..... "Highly Commended"

Category - II ..... "Commended"

Category - III ..... "Not Commended"

(11) A candidate shall be declared to have passed the Examination on being placed in category I or II at Part II and Part III.

7. (i) The organisation of the programmes leading to the degrees in this ordinance, framing of the courses and conduct of examinations and other relating terms will be laid down in the Regulations framed for this purpose from time to time.

(ii) The students who have been studying in the affiliated medical colleges of this University for M.D. and M.S. Courses immediately before the commencement of this ordinance shall be permitted to complete their examinations as per the ordinance in force at the time of their enrolment.

8. Notwithstanding anything contained in this ordinance, any difficulty arising in interpretation of, or giving effect to, any provision of this Ordinance, shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.

she becomes successful and will not get any class. If a student after completion of a regular course of study for the B.ed. examination does not register himself as a candidate for or present himself at or fails to pass at any of the three examinations immediately succeeding such completion, he may appear again only once at any of the subsequent examinations, provided he prosecutes a fresh course of study in a college affiliated for the purpose for at least six months and under goes necessary practical training during the year immediately preceding the examination at which he desired to appear. If he fails to pass again in this chance, he shall have to prosecute a course of study as a regular student.

6. i) The organisation of the programme leading to B.Ed. degree in this Ordinance, framing of the courses and conduct of examinations and other related matters will be laid down in the Regulations framed for this purpose from time to time.

ii) Details of theoretical and practical classes, seminar, practice teaching, assignment, will be prepared by the concerned teachers of the college and approved by the Principal of the College, with intimation to the University.

iii) The students who have been studying for the B.Ed. degree courses immediately before the commencement of this Ordinance shall be permitted to complete their examinations as per the Ordinance in force at the time of their enrolment.

7. Notwithstanding anything contained in this Ordinance, any difficulty arising in interpretation of, or giving effect to, any provision of this Ordinance, shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.

### **33. ON THE POST-GRADUATE DIPLOMA COURSES IN MEDICAL SCIENCES**

1. There shall be in the affiliated medical colleges of the University courses leading to Post-Graduate Diploma in various branches of Medical Sciences.

2. **ELIGIBILITY** - A candidate seeking admission to the courses of diploma in the aforesaid sciences must fulfil the following conditions :

(i) He must have obtained the Degree of MBBS of Assam University or an equivalent degree of any other University recognised by Assam University, and have obtained the full registration of Medical Council.

(ii) Subsequent to his obtaining the MBBS Degree he must have spend one year as Houseman / Demonstrator / Research Worker or have served five years in the Armed forces or in the rural areas. The Housemanship can be done either fully in the speciality concerned or partly in the speciality and partly in other departments of allied subjects in a Hospital recognised by Assam University.

**3. DURATION OF THE COURSE** : The duration of the course shall be one year after attaining eligibility.

**4. CONTENTS OF THE COURSE** : Part - I Theory (300 Marks)

Part - II - Oral (100 Marks)

Part- III Practical or Clinical (200 Marks)

**5. REQUIREMENTS AND TRAINING :**

(I) Every candidates for Diploma Examination in Medical Sciences shall be required before offering himself for the examination to unergo a course of training as prescribed in the syllabus.

(ii) He shall work for the Diploma in the concerned subject for a period of one year.

(iii) The candidate shall have to appear at written , Oral and Practical and/ or clinical examinations.

## 6. EXAMINATION AND RESULTS

(i) Every candidate for admission to the examination shall send his application to the Assam University with a certificate in prescribed form with a fee as may be fixed by the University from time to time within the date fixed for the purpose. The Examination fee will not be refunded or credited to the next examination under any circumstances.

(ii) The examination should be conducted by a board of three examiners of whom one will be the internal and the other two externals from the panel of not less than six examiners recommended by the Faculty of Medicine / Academic Council.

(iii) The examination shall consist of three parts :

Part - I : Theory

Part - II : Oral

Part - III : Practical / Clinical.

Part - I : Theory Examination - 300 Marks

It shall consist of three papers of 100 marks each. The candidate shall be allowed three hours to answer each paper. The papers shall be as prescribed in the syllabus.

Part II : Oral - 100 Marks

Oral examination shall be conducted by the same Board of Examiners.

Part - III : Practical / Clinical - 200 Marks.

Practical / Clinical examination shall be conducted by the same Board of Examiners.

## 7. RESULTS

(I) The pass mark shall be 50% in each of part I, part II & part III separately.

(ii) The examiner shall report the result of the examinations to the University.

(ii) As soon as possible after the examination, the University shall publish a list of successful candidates for each diploma course.

8. (i) The organisation of the programme leading to the Diplomas in this Ordinance, framing of the courses and conduct of examinations and other related matters will be laid down in the regulations framed for this purpose from time to time.

(ii) The students who have been studying for Diploma courses in the affiliated medical colleges of this University immediately before the commencement of this ordinance shall be permitted to complete their examination as per the ordinance in force at the time of their enrolment.

9. Notwithstanding anything contained in this Ordinance, any difficulty arising in interpretation of or giving effect to, any provision of this Ordinance, shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.

## 34. ON LL.B. COURSE

( Section 28 (1) (b) of the A.U. Act. 1989)

1. There shall be a course of study of law named and styled as Bachelor of Laws (LL.B).

2. (a) LL.B. course of study shall be of 3 years duration.

2. (b) A candidate having obtained the First Degree as recognised by the Assam University, will be eligible for admission into the LL.B. classes and he / she shall have to undergo a period of study spread over three academic sessions. But his / her enrollment to the legal profession will be subject to the rules, if any, that may be made by the Bar Council of India for such purposes, from time to time.

(c) This LL.B. course of study cannot be undergone with any other full time courses simultaneously during the entire period of study.

3. The admission into this course shall ordinarily be on the basis of merit keeping in view the rules made by the University authorities in this regard and the instructions of Bar Council of India, if any, in this regard. The reservation policy of the University / Govt. in respect of SC / ST / OBC etc. shall be strictly followed.

4. The students shall be required to put in a minimum of 60% lectures and seminars and practical legal training computed separately. The student will be declared as non-collegiate if the percentage of the attendance falls below 60 % but not below 50 %.

Provided that in exceptional case the Vice-Chancellor or the Principal of the College concerned may condone the shortage of the attendance by 6% and 4% respectively.

5. Subject to clauses 2 (b) and 3 admission into the LL.B. 1st. year class will be permitted by the principal of the College concerned on the recommendation of the Admission Committee in this respect of the following :

(i) Candidates who have a post-Graduate degree in Arts or Science or Commerce or Management.



(ii) Candidate who have done First Degree with Honours / Major securing at least 45 % marks in the Honours / Major subject in any discipline included in the Faculties as shown in (i) above or First Degree with 50 % marks.

(iii) Candidates not qualifying under (i) & (ii) above but having a First Degree with at least 40 % marks in the aggregate shall have to qualify in an admission test to be conducted by the College.

6.(a) The strength of students in any class shall not exceed 320 in a college and maximum number of students in any section of such class shall not exceed 80 (eighty)

(b) The teacher student ratio shall not exceed 1:40

(c) The relative proportion of whole time teacher to part time teacher shall not fall below 3:1

7. (a) The medium of instruction and / or the medium of examination shall be English.

(1) Where the medium of instruction and / or the medium of examination is not English, the candidate shall be required to pass a written test on proficiency in English.

8. The course of instruction for 3 years of the study leading to the LL.B. degree shall be as follows :

LL B. (1 Year class)

1. Land Laws

2. Personal Laws

3. Principles of Torts & Easements

4. Jurisprudence

5. Law of Nations

6. Legal and Constitutional History of India.

LL.B. (II year Class)

1. Equity, Trust and Specific Relief.

or

Interpretation of Statutes and Comparative Law.

2. Law of Contracts.

3. Constitutional Law of India.

4. Property Law

5. Company Law or Laws of Taxation.

6. Industrial Law or Law of Banking and Insurance.

LL.B (III year Class)

1. C.P. C. and Arbitration Act, 1940 (Act x of 1940)

2. Law of Evidence.

3. Administrative Law.

4. Drafting and Conveyances.

5. Law of Crimes.

6. Criminal Procedure Code, 1973 & Practical Legal Training.

9. Every paper as detailed in the LLB course of study shall be for 100 marks and examination will be of three hours duration. The maximum grand total will be 1800 only.

10. (a) In order to qualify in a particular examination leading to the LL.B degree a candidate shall have to obtain a minimum aggregate of 45 % of marks and secure atleast 36% of marks in individual subjects.

(b) Except in the case of LL .B III year examination, in all other examinations the list of successful candidates will be declared to have passed in order of Roll Nos. In the LL.B part-III examination the list of successful candidates will be prepared in order of merit placing in the FIRST CLASS only those candidates who obtain 60% or more in aggregate of the grand total of LL.B 1st year, LL.B II year and LL.B III year taken together and the rest successful candidates securing 45% or more shall be declared as passed in the SECOND CLASS. Provided that if a candidate fails only in one paper by not more than 5% of marks and has shown merit by obtaining 60% or more marks in the aggregate he / she shall be declared to have passed.

11. In every paper carrying 100 marks having duration of 3 hours the candidate shall be required to answer one compulsory question having five equal parts and will carry 20 marks, the rest five questions carrying 16 marks each.

12. All the examinations leading to the LL.B shall be held once in a year commencing on a date to be notified by the Controller of Examinations of the University.

13. Subject to clause 16 no student shall be normally admitted to the next higher class unless he / she has been declared to have passed in the proceeding lower examination.

14. (a) A candidate shall be admitted to a particular examination provided he / she has prosecuted a regular course of study prescribed for that particular examination in a constituent / affiliated law college.

(b) Every candidate qualifying under the above sub-clause shall have to pay the prescribed fees and apply in the prescribed form through the Principal, constituent / affiliated college. If he / she fails to pass or fails to present himself / herself for the examination he / she shall forfeit the examination fees so paid for that examination.

(c) A candidate shall have to submit a certificate from the Principal of the college concerned regarding his / her bonafides, satisfactory progress of studies and testifying to his / her good conduct and character.

15. A candidate who fails to pass or fails to appear in a particular examination shall have to pass in that examination within the period of holding the next three successive examinations.

16. If a candidate fails in not more than three subjects in any examination leading to the LL.B degree he / she shall be allowed to clear the subject (s) provided he / she can obtain the minimum aggregate marks calculated on the basis of the rest five or four papers as the case may be. The details in this respect shall be prescribed by Regulation.

17. The minimum number of Lectures delivered on each paper per week shall not be less than 4 classes of 45 minutes duration,

18. The number of working days during the academic session shall be ordinarily not less than 180 days.

19 (i) The organisation of the programme leading to LL.B.degree in this ordinance, framing of the courses and conduct of examinations and other related matters will be laid in the Regulations framed for this purpose from time to time.

(ii) Details of theoretical and practical classes, seminar, practical legal training, assignment etc. will be prepared by the teachers of the college and approved by the Principal of the college, with intimation to the University.

(iii) The students who have been studying for the LL.B degree course immediately before the commencement of this Ordinance shall be governed by the provisions of the Regulation in force at the time of their enrolment.

20. Notwithstanding anything contained in this Ordinance, any difficulty arising in the interpretation of, or giving effect to, any provision of this Ordinance, shall be referred to the Vice-Chancellor, whose interpretation or decision thereon shall be final.

## 35. ON B.Ed COURSE

(Section 29 (1) (b) of the A.U. Act 1989)

1. B.Ed. course shall be of one year duration.

2. Any candidate may be admitted to the Bachelor of Education Examination provided that, after passing the B.A. / B.Sc / B.Com. Examination of this University or of any other University recognised by this University he / she has prosecuted for not less than a year of regular course of study in the subjects offered by him / her in a college of education affiliated to this University for this purpose, and has, in addition, undergone a course of practical work spreading over the year to the satisfaction of the Head of the institution in which a candidate is studying, consisting of items given here-under .

3. Every candidate shall be examined on the following four parts :

Part I - External Examination in theory course (4 compulsory courses and 2 elective method subjects) - 80 marks in each Total  $80 \times 6 = 480$  marks.

Part II - Internal Assessment of the practicum on above theory course - 20 marks in each. Total  $20 \times 6 = 120$  marks.

Part III - Internal Assessment / sessional work such as lesson plans, practical work, work experience, co-curricular activities, preparation of improvised teaching aids, seminar, Group discussions, Internal Examinations, preparation of Unit plan, Critical study of syllabus and text books, Essay and assignments, observation of teaching and demonstration classes.

Marks : 300

Part IV - External Examination - Final lessons

(Two Lessons, one in each method course, to be prepared)

The B.Ed. Examination will be of 1000 marks.

### 3.1. External written consisting of.

Part -I : Theory courses consisting of the following, each carrying 80 marks.

Course - I (Paper - I)

Education in Emerging India.

Course - II (Paper II)

Educational Psychology

Course - III (Paper - III)

Secondary Education and Teacher Functions

Course - IV (Paper - IV)

Foundations of School Practices

Course V & VI (Paper V & VI)

Teaching of any two school subjects (contents and methods) from the following list :

a) A modern Indian Language or any recognised Language taught in Schools (Bengali, Hindi, Manipuri, Assamese etc.)

b) English.

c) Sanskrit.

d) Mathematics.

e) General Sciences.

f) Social Studies

g) History.

h) Geography.

and any other subjects to be introduced by the University.

## OPTIONAL SUBJECTS

Optional subjects may be introduced by the University. Candidates may offer any one such subject at the B.Ed. Examination. Such subject will carry 100 marks. Marks over 45 will be counted towards determination of position only.

### 3. 2. Internal Assessment of Practicum (part -II) on courses under 3.1.

The Candidates will be required to submit records of practicum in specific time schedule as fixed by the teacher educator concerned/college. 20 marks in each course.

#### 3.3 Internal Assessment relating to part- III as mentioned under 3.

Sessional work.

a) Practice Teaching - at least 30 lessons divided into two methods (15+15)	60
b) Observation of demonstration classes report to be submitted	10
c) Observation of teaching given by peer group (Reports to be submitted on 10 lessons)	10
d) Preparation of improvised teaching aids in two method subjects	20
e) Internal examinations	90
f) Group discussion, seminar readings	10
g) Critical Study of Syllabus	10
h) Unit plan/critical study of text Book other than one taken as practicum under part II	20
i) Question Analysis (2 question papers of each method subjects	20
ii) Co-curricular activities	25
iii) Work Experience	25

Total = 300



3.4. Assessment of all items shall be done jointly by the Lecturer-Incharge & the Principal or his nominee.

3.5. External examination on final lessons.

- a) preparation of two lesson plans on two method subjects ..... 20
- b) Performance of the student teacher in the class ..... 60
- c) Viva ..... 20

Total = 100

The assesment shall be jointly done by the external examiner & the internal examiner, preferably a teacher educator.

The medium of instruction and examination of the B.Ed. course will be English. However, the medium of instruction and examination in language courses (such as Assamese, Bengali, Hindi, Sanskrit, Manipuri etc.) will be that language.

#### 5. 1. Standard of passing :

To pass the examination a candidate must obtain at least 45% of marks in aggregate in courses under Part I & II taken together (i.e. in course I to VI), the minimum pass marks in individual course being 35, and 40% marks in aggregate in part III and IV separately i.e. in internal assesment and external examination on final lessons)

To pass the examination with classes the candidates will have to obtain at least the following marks as mentioned below :

1st class ..... 60 %

2nd class .....45 %

5.2. If a candidate passes either in theortical course portion part I & II together as mentioned under section - 3) or in practical portions (part III & IV) he/she is entitled to reappear in the part. If he / she failed, such candidate will get only three consecutive chances following the examination he / she appeared first. In such case the candidate will be declared 'Pass', if he /

## 36. ON THE TERMS AND CONDITIONS OF SERVICE OF THE REGISTRAR

( Statute 5(3) of the A.U Act, 1989)

1. This Ordinance shall be called "Ordinance on the Terms and Conditions of Service of the Registrar, Assam University, Silchar".

2. To be eligible for appointment to the post of Registrar, a person must have the following qualifications :

(a) A Post-graduate degree with at least 55% marks or its equivalent grade.

(b) At least 15 years of experience as Lecturer / Reader of which 8 years should be in the Reader's grade with experience in educational administration.

Or

Comparable experience in research establishments and other institutions of higher education.

Or

15 years of administrative experience of which 8 years as Deputy Registrar or an equivalent post.

3. (i) The Registrar shall be appointed for a term of five years and he/she shall be eligible for re-appointment.

Provided that the Registrar / Finance Officer / Controller of Examinations shall retire on attaining the age of sixty years ;

Provided further that the Registrar / Finance Officer / Controller of Examinations shall notwithstanding his attaining the age of sixty years, continue in office until his successor is appointed and enters upon his office or until the expiry of a period of one year, whichever is earlier.

(ii) The Registrar shall receive salary in the scale of Rs. 4500-150-5700-200-7300 or such a scale as may be decided by the Executive Council from time to time.

(iii) The Registrar shall be entitled to leave, leave salary, allowances, provident fund and other benefits as prescribed in this regard by the University from time to time for employees of the University.

## 37. ON THE TERMS AND CONDITIONS OF SERVICE OF THE FINANCE OFFICER

(Statute 6(3) of the A.U. Act, 1989)

1. This Ordinance shall be called "Ordinance on the terms and conditions of service of the Finance Officer, Assam University, Silchar".

2. To be eligible for appointment to the post of Finance officer, a person must have the following qualifications :

(a) Chartered Accountant with at least five years experience as such.

Or

Accounts officer in the office of the Comptroller and Auditor General of India with at least 10 years experience as such.

Or

Member of the Indian Audit and Accounts service with at least 5 years experience as such.

3.(i) The Finance officer shall be appointed for a term of five years and he/she shall be eligible for re-appointment.

Provided that the Finance officer shall retire on attaining the age of sixty years ;

Provided further that the Finance officer shall notwithstanding his attaining the age of sixty years, continue in office until his successor is appointed and enters upon his office or until the expiry of a period of one year, which ever is earlier.

3. (ii) The Finance Officer shall receive salary in the scale of Rs. 4500-150-5700-200-7300 or such a scale as may be decided by the Executive Council from time to time.

(iii) The Finance Officer shall be entitled to leave, leave salary, allowances, provident fund and other benefit as prescribed in this regard by the University from time to time for employees of the University.

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Approved by Govt. of India, Ministry of HRD, Deptt. of Education vide letter No. F 9-24/95-Desk (U) dt. 5/1/95

## 38. ON TERMS AND CONDITIONS OF SERVICE OF THE CONTROLLER OF EXAMINATIONS

( statute 6 A of the A.U. Act 1989)

1. This ordinance shall be called "Ordinance on the Terms and Conditions of service of the Controller of Examinations, Assam University, Silchar".

2. To be eligible for appointment to the post of Controller of Examinations, a person must have the following qualifications :

(a) A post-Graduate degree with at least 55% marks or its equivalent grade.

(b) At least 15 years of experience as Lecturer and Reader of which at least 8 years should be in Reader's grade with experience in educational administration.

Or

Comparable experience in research establishments and other institutions of higher education.

Or

15 years of administrative experience of which 8 years as Deputy Registrar / Deputy Controller or an equivalent post.

3. (i) The Controller of Examinations shall be appointed for a term of five years and he shall be eligible for re-appointment.

Provided that the Controller of Examinations shall retire on attaining the age of sixty years ;

Provided further that the Controller of Examinations shall notwithstanding his attaining the age of sixty years, continue in office until his successor is appointed and enters upon his office or until the expiry of a period of one year, whichever is earlier.

(ii) The Controller of Examinations shall receive salary in the scale of Rs. 4500-150-5700-200-7300 or such a scale as may be decided by the Executive Council from time to time.

(iii) The Controller of Examinations shall be entitled to leave, leave salary, allowances, provident fund and other benefits as prescribed in this regard by the University from time to time for employees of the University.

4. Subject to the provisions of the Act, Statutes and Ordinances, the controller of Examinations shall make all arrangements for the conduct of the Examinations and perform such duties and functions as may be assigned to him from time to time by the Executive Council.

5. The Controller of Examinations shall exercise his powers and perform his duties under the immediate supervision of the Vice-Chancellor.

### 39. ON ALUMNI ASSOCIATION

1. There shall be an Alumni Association of the University under the name and style. 'The Alumni Association, Assam University' hereafter referred to as Association.

2. The objective of the Association shall be to promote the objectives of the University as enjoined in sec. 4 of the Assam University Act (1989), to maintain contacts and solidarity among the graduates of the University, and to raise funds for the development of the University.

3. The membership of the Association shall be open to all degree holders of the University (in Arts, Science, Commerce, Medical, Engineering, Education and Law), including post-graduate diplomas and certificates.

Provided that the students who have graduated as students from the colleges now affiliated to the University, prior to the date of such affiliation, shall also be eligible to be registered as graduates of the University for the purpose of this clause.

4. The membership fee shall be Rs. 100 per year and Rs. 1000 for life or as decided by the Executive Council of the University from time to time. There shall also be an admission fee of Rs. 50 to become member for the first time and a re-admission fee of same amount in case of lapse of membership due to non-renewal.

5. The application for membership shall be in a form prescribed by the University.

6. The Executive Committee of the Association shall consist of the following :

1. Chairman
2. Vice-Chairman
3. General Secretary
4. Joint Secretary
5. 17 other Members



7. The Vice-Chancellor shall be the *ex-officio* Chairman. All other office-bearers and members of the Executive Committee shall be elected by the members of the Association for a term of three years.

8. No member of the Association shall be entitled to vote or stand for election unless he has been a member of the Association for at least one year prior to the date of the election and is a degree holder of the University of at least five years standing.

Provided that the condition relating to the completion of one year's membership shall not apply in case of the first election.

9. The funds of the Association shall be managed by the Finance Officer of the University who will maintain a separate Account for the purpose.

10. The elections of the Association and all its meetings shall be conducted in the manner to be prescribed by Regulations.

11. Notwithstanding anything contained in the Ordinance, in case of any difficulty in operating any clause of the Ordinance the matter shall be referred to the Vice-Chancellor whose decision thereon shall be final.

## 40. ON CONVOCACTION

1. A Convocation for the purpose of conferring degrees shall ordinarily be held once in a year on such date and place as may be fixed by the Vice-Chancellor with prior approval of the Chancellor.
2. A special convocation for the purpose of conferring honorary degrees may also be held at such time as may be found necessary by the Executive Council in accordance with the process laid down in Statute 29(1) and (2) of the A.U.Act, 1989.
3. The convocation shall consist of the body corporate of the University.
4. The Chancellor shall, if present preside at the convocations of the University for conferring degrees. In the absence of the Chancellor, the Vice-Chancellor shall preside at the convocation.
5. Not less than four weeks notice shall be given by the Registrar of all meetings of the convocation.
6. The Registrar shall, with the notice, issue to each member of the convocation, a programme of the procedure to be observed thereat.
7. The candidates who have passed their examinations in the year(s) for which the convocation is held shall be eligible to be admitted to the convocation. Provided that this will not be applicable to the First Convocation at which candidates for preceding years shall also be admitted to their respective degrees. Provided that in case the convocation is not held in a particular year, the Vice-Chancellor shall be competent to authorise admission of successful candidates in the year to their respective degrees in absentia and issue the degrees on payment of prescribed fees.
8. A candidate for the degree must submit to the Registrar his application on or before the date prescribed for the purpose for admission to the degree at the convocation in person along with the prescribed fees.
9. Such candidates as are unable to present themselves in person at the convocation shall be admitted to the degree in absentia by the Chancellor or in his/her absence by the Vice-Chancellor and their diploma shall be given by the Registrar on application and on payment of the prescribed fees.
10. The fees for admission to the degree at the convocation in person shall be Rs. 100/- The fees for admission to the degree at the convocation in absentia shall be Rs. 120/- This fee shall also be charged in case of those who will apply for degree/diploma subsequently. Fee for original certificate shall be Rs. 100/-

11. Honorary degree shall be conferred only at a convocation and may be taken in person or in absentia.

12. The presentation of the persons at the convocation on whom honorary degrees are to be conferred shall be made by the Vice-Chancellor or in his absence the Senior-most Dean of the University.

13. Candidate at the convocation shall wear scarfs appropriate to their respective degrees to be specified by the University. No candidate shall be admitted to the Convocation who is not in proper academic dress prescribed by the University.

14. The Chancellor, Chief Rector, Vice-Chancellor, Chief Guest, Deans of Schools, Registrar, Finance Officer, Controller of Examinations and the members of the University Authorities shall wear gowns/scarf/scroll as prescribed by the University.

15. For the award of degree at the convocation, the candidates present shall be formally presented to the Chancellor or in his/her absence to the Vice-Chancellor for admission to the irrelative degrees. The Deans of respective Schools will present the Masters of Arts, Science, Commerce, etc., M.Phil. and Ph.D. candidates. The principals of the affiliated colleges nominated for the purposes by the Vice-Chancellor will present, in the following order, the candidates for the degrees of MD, MS, ME, LL.B., B.Ed., M.B.B.S., B.E., B.A. (Honours and pass), B.Sc. (Honours and pass), B.Com. (Honours and pass), etc.

The names of the recipients of medals and prizes shall be announced by the Registrar. The candidates will receive medals and prizes from the Chief Guest.

The Registrar or the person appointed by the Vice-Chancellor for the purpose will present the candidates for their degrees in absentia for admission to their respective degrees.

Degree /Certificates shall be issued to the candidates in the manner to be prescribed by the Vice-Chancellor after the convocation is over.

16. The Chancellor, the Chief Rector, the Chief Guest, the Vice-Chancellor, the Pro-Vice-Chancellor (if any), the Registrar, the Finance Officer, the Controller of Examinations, Members of the University authorities shall wear their special robes prescribed by the University.

17. The Chancellor, the Chief Rector, the Chief Guest, the Vice-Chancellor, the Pro-Vice-Chancellor, if any, the Registrar, the Deans, the Members of the University Authorities shall assemble in the meeting room at the ap-

pointed hour and shall walk in procession in the following order to the convocation hall:

1. The Registrar
2. Members of the Authorities :
  - The Court
  - The Academic Council
  - The Executive Council
  - The Planning Board
  - The Boards of Schools
3. The Deans of Schools
4. The Finance Officer
5. The Controller of Examinations
6. The Pro-Vice-Chancellor ( if any )
7. The Chief Guest
8. The Vice-Chancellor
9. The Chief Rector
10. The Chancellor
18. The Chancellor, the Chief Rector, the Chief Guest, the Vice-Chancellor, the Pro-Vice-Chancellor, if any, the Registrar, the Deans, the Finance Officer, the Controller of Examinations, the members of University Authorities shall take their seats in places reserved for them.
19. When the procession enters the convocation Hall the candidates and the audience shall rise and remain standing untill the members of the procession have taken their seats.
20. When the Chancellor and the Chief Guest are present, the Vice-Chancellor or his nominee will welcome them.
21. The Convocation address will be delivered by the Chief Guest.
22. Having obtained the permission of the Chancellor or in his/her absence of the Vice-Chancellor, the Registrar shall declare the convocation open.

The Chancellor, or in his/her absence the Vice-Chancellor shall then say "Let the candidates be presented".

23. The persons appointed for the purpose of presentation of candidates

for their respective degrees shall present the candidates in the following form. The candidates when presented shall rise in their seats.

Mr. Chancellor/Vice-Chancellor, Sir, I present to you.....  
..... candidates who have been examined and found  
qualified for the degree of.....  
to which I pray that they may now be admitted.

The Chancellor or in his/her absence the Vice-Chancellor will admit the candidates to the degrees in the following words :

"By virtue of the powers vested in me as Chancellor/Vice-Chancellor of the Assam University. I admit you to the degree of..... and I charge you that ever in your life and conversation you show yourselves worthy of the same"

The candidates will then take their seats.

24. The Registrar or the person appointed for the purpose will then request the Chancellor or in his/her absence the Vice-Chancellor to admit the candidates in absentia to the various degrees in the following words :

"Mr. Chancellor/Vice-Chancellor Sir, on behalf of all other candidates for the..... who have been examined and found qualified for the Degree of..... and have been permitted to receive their Degrees in absentia, I pray that they be admitted to their respective degrees"

The Chancellor or in his /her absence the Vice-Chancellor will admit those candidates to their respective degrees in the following words :

"By virtue of the powers vested in me as the Chancellor/Vice-Chancellor of the Assam University, I admit these candidates to their respective degrees in absentia."

25. When all candidates have been admitted to their degrees, medals and prizes the Vice-Chancellor when the Chancellor is present, and a Dean, when the Chancellor is absent shall propose a vote of thanks.

26. After this, the Registrar shall, with the permission of the Chancellor or in his/her absence, of the Vice-Chancellor, will declare the convocation closed.

27. The procession will then leave the convocation hall in the same order in which it entered, when the graduates and the audience shall be standing.

## 41. ON DIPLOMA COURSE IN MARKETING MANAGEMENT

1. The University shall conduct a Diploma Course in Marketing Management of two semesters duration (one year)
2. The syllabus for the course shall be as jointly prescribed by the Board of Post-Graduate Studies in Commerce and Economics from time to time.
3. B.A./B.Sc./B.Com. or its equivalent examination of a University established by law in India will be eligible for admission to the course. Preference will, however, be given to candidates with Honours/Major in Commerce and Economics. The candidates with B.E and MBBS will also be eligible.
4. Fees for the course shall be as prescribed from time to time.
5. There shall be examinations conducted by the University at the end of each semester on date and place to be notified by the University.
6. The Diploma shall be awarded on the basis of evaluation of the candidates out of a total of 800 marks, divided into 8 courses of 100 marks each (four in each semester).
7. 75% of the total weightage of marks will be given to End-Semester Examination, whereas 25% of it will be given to continuous sessional work done during the semesters.
8. There shall be both an End-Semester Examination and continuous sessional evaluation for each semester. This applies to all practical work done as part of the course requirement.
9. The ratio of weightage of marks between End-Semester Examination and sessional work shall be applicable to each course of study.
10. Evaluation of continuous sessional work shall be made on the basis of the student's performance in (i) tests organised for this purpose by the Department concerned and (ii) written assignments and/or seminars, field work etc. The minimum work required for sessional evaluation shall be three tests and one written assignment/seminar for each course of study.
11. The schedule for the tests shall be made known to the students at the beginning of the semester and each test shall assess the student on that part of the course which is covered during the period preceding the test. The tests shall be evenly spaced out throughout the semester.



12. The marks awarded for sessional tests shall be made known to the candidates within ten days of the conduct of the test. Candidates may discuss and seek clarifications, if any, about their performance from the chairman of the Examination Committee of the concerned Department within a week of the declaration of marks.

13. Each Department concerned shall constitute an Examination Committee consisting of atleast three members of its faculty to oversee all works connected with evaluation of sessional work. The Head of the Department shall be the ex-officio chairman of this Committee.

14. The awards given by the teacher(s) concerned shall be kept confidential until they are moderated and approved by the Departmental Examination Committee. It shall be the responsibility of this committee to maintain the standard of sessional evaluation.

15. The question for the end-semester examination for each course of study shall be set by an external examiner. The teacher(s) responsible for instructions in a course shall set a model question paper covering the entire syllabus of the course concerned, for the guidance of the external examiner. The external examiner may, if he so wishes, incorporate in the final question paper not more than 50% of the total number of questions in the model paper.

16. It shall be the responsibility of the external examiner to ensure that the syllabus for the course is adequately covered in the question paper.

17. The answer scripts for End-Semester Examination shall be evaluated externally, preferably, by the respective paper-setters.

18. End-Semester practical examination shall be jointly conducted by an external and an internal examiner. If for any reason, the external examiner is not available, a panel atleast of three internal examiners shall conduct the practical examination in question.

19. There shall be a Moderation Board to moderate the end-semester examinations results in each subject and it shall consists of :

- (i) Vice-Chancellor.
- (ii) Dean of all the School of Studies.
- (iii) Heads of the Departments concerned.

20. The Board shall scrutinise the statistics of results prepared by the tabulators and moderate the same, if need be, before the declaration/publication of the results.

21. The procedure for appointment of paper-setters and examiners and moderators shall be as provided by the regulations on post-graduate examinations.

22. Successful candidates shall be awarded the Diploma under the following classifications :

*First Division* : 60% marks or equivalent grades or more in aggregate of all the examinations and sessional work.

*Second Division* : 50% marks or equivalent grade or more in aggregate of all the examinations and sessional work but below 60%

23. No. candidate will be allowed to appear in any course more than twice and no candidate shall be allowed to appear in any course beyond four semesters of his/her first admission to the programme.



## 42. ON THE COLLEGE DEVELOPMENT COUNCIL

1. There shall be established a College Development Council, to be known as Council hereinafter, in the Assam University.
2. Without prejudice to the generality of the provisions of the Act, the Statutes, the Ordinances of the University, the objects of the Council shall be to provide a leadership role and generally extend help, guidance and advice to the Colleges admitted to the privileges of the University.
3. The Council shall be the Principal advisory body to the Executive Council, through the Academic Council, in all matters relating to the affiliated colleges.
4. The Council shall consist of the following members :

(i) Vice-Chancellor

Chairman, Ex-Officio

(ii) Four teachers of the post graduate departments of which two will be from sciences and two from humanities and social sciences, to be nominated by the Vice-Chancellor

Members

(iii) Six Principals of the affiliated colleges, one each from five districts in degree colleges and one from professional colleges.

Members

(iv) Six teachers of the affiliated colleges, one each from five districts in degree colleges and one from professional colleges.

Members

(v) Director of Public Instruction/ Education, Assam.

Member, Ex-officio

(vi) The Dean of Student's Welfare

Member, Ex-officio

(vii) The Director of Sports.

-- do --

(viii) The Registrar.

-- do --

(ix) The Finance Officer,

-- do --

(x) The Controller of Examinations.

-- do --

(xi) The Librarian,

-- do --

(xii) The Director, College Development Council.

Member-Secretary, Ex-officio.

5. The term of office of members, other than Ex-Officio shall be two years. They will be eligible for reappointment, except in cases where the appointment is by rotation, in which case they will wait for their turn to become members again.

6. Any vacancy arising due to illness, death or resignation or otherwise, shall be filled up as soon as convenient may be, and member or members so appointed shall continue in office for the residue of the term of office of the member or members concerned whose vacancy they fill up.

7. Seven members of the Council shall form the quorum for the meeting of the Council.

8. (1) The Council shall meet atleast twice in an academic year and meeting shall be convened by the Director, College Development Council, in consultation with the Vice-Chancellor. In the absence of the Vice-Chancellor, the members present will elect a member from among themselves to preside over the meeting.

(2) A special meeting of the Council may be convened if a request to that effect is received by the Vice-Chancellor in writing from not less than six members of the council giving a notice of at least 21 days.

9. It shall be the duty of the Director, College Development Council, to keep record of the proceedings of the Council meetings and generally look after the day to day business of the Council.

10. The council shall have the following functions :

(i) To provide a forum for consideration of various aspects of education in the affiliated colleges of the University with a view to continuously improve the general educational standards in the colleges ;

(ii) To assess the development needs of the colleges;

(iii) To help the affiliated colleges to prepare developmental projects which may be financed internally by the Institutions, or which may be presented to other funding agencies such as University Grants Commission, etc;

(iv) To submit projects to funding agencies on behalf of the affiliated colleges individually or collectively;

(v) To assess periodically the physical facilities in the affiliated colleges with reference to the number of students and subjects taught and to make recommendations for their improvement;

(vi) To review the academic performance of affiliated colleges from time to time and to make suggestions for improvement;

(vii) To review the examination system and suggest innovations and improvement;

(viii) To follow up the Inspection Reports on various colleges and to suggest corrective measures wherever necessary;

(ix) To promote and encourage co-curricular activities in the colleges; and

(x) To perform such other functions as may be assigned to it by the Academic Council, the Executive Council or the Vice-Chancellor.

11. The office of the Council shall be located at Assam University, Silchar.

Approved by the Govt. of India, Ministry of HRD, Deptt. of Education Vide No. F.9-3/95-Desk(u) dated 18-12-95.

### **43. ON THE MASTER DEGREE PROGRAMME IN MASS COMMUNICATION (MMC)**

1. The University will conduct a Master of Mass Communication (MMC) programme through the department of Mass Communication.
2. The graduates (10+2+3) in Arts, Science and Commerce or equivalent will be eligible for admission to MMC programme.
3. The admission shall be on the basis of entrance test and *viva-voce* conducted by the University.
4. The admission procedure, reservation of seats, duration of the programme, distribution of courses, evaluation and examination, finalisation of results. etc shall be governed by the provisions of the Ordinance and Regulations on the Master Degree Programmes in Arts, Science and Commerce of the University or as may be specifically provided by regulations from time to time.

#### **44. ON MASTER OF BUSINESS ADMINISTRATION (MBA) PROGRAMME**

1. The University will conduct a Master of Business Administration (MBA) Programme through the Department of Business Administration.
2. The graduates in Arts, Science and Commerce or equivalent will be eligible for admission to MBA programme.
3. The admission shall be on the basis of entrance test and *viva-voce* conducted by the University.
4. The admission procedure, reservation of seats, duration of the programme, distribution of courses, evaluation and examination, finalisation of results, etc shall be governed by the provisions of the Ordinance and Regulation on the Master Degree Programmes in Arts, Science and Commerce of the university or as may be specifically provided for the MBA programme by Regulations from time to time.

## **45. ON FIVE-YEAR INTEGRATED DEGREE AND MASTER DEGREE PROGRAMMES**

1. The University will conduct five-year integrated degree-cum-master degree programme in subjects like Fine Arts, Computer Science, Social Work etc. through concerned departments of the University.
2. The candidates who have completed Higher Secondary (10+2) or equivalent courses, recognised by the University, in relevant subjects, shall be eligible for admission in five-year integrated courses.
3. The admissions shall be on the basis of entrance test and *viva-voce* conducted by the University.
4. The five-year programme will be in two parts; the first three years (or 6 Semesters) will lead to Bachelor's Degree like BFA, B.Sc. (Computer), BSW etc. and this will be followed by another two years (or 4 Semesters) will lead to Master's Degree like MFA, M.Sc.(Computer), MSW etc.
5. The admission procedure, reservation of seats, distributions of courses and marks between semesters, evaluation and examination, finalisation of results, etc. shall be governed by the provisions of the Ordinance and Regulation on Master Degree Programmes in Arts, Science, and Commerce of the University or as may be specifically provided for these subjects by regulations from time to time.

## **46. ON DIPLOMA COURSE IN JOURNALISM**

1. The University will conduct a Diploma Course in Journalism through the Department of Mass Communication.
2. The duration of the course, reservation of seats, distribution of courses and marks between semesters, evaluation and examination, finalisation of results, etc. shall be governed by the provisions of the existing ordinances like one on Diploma Course in Marketing Management.

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# REGULATIONS

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# 1. ON ADMISSIONS TO POST-GRADUATE DEPARTMENTS

1. The authorised seats for admission in each Department shall be as decided by the University.

2. Only those candidates who have passed a Three-year Degree course in the relevant subjects shall be admitted to the Master's Course. However, upto ten percent of the seats may be assigned to students from other disciplines.

Provided that the number of seats for other disciplines in the inter-disciplinary subjects, such as, Education, Sociology, Anthropology may be increased upto fifty percents.

Provided further that if teaching of honours in a subject has not been sufficiently developed within the jurisdiction of the University or in any unit in particular, seats in the concerned Department may be filled in a manner as may be decided by the Academic Council on the recommendation of the concerned Department.

3. The distribution of authorised seats in the University shall be as follows :

(i) Open category	-	50 %
(ii) Reserved for ST/SC/OBC candidates	-	48 %
(iii) Vice-Chancellor's discretionary seats	-	2 %

4. Departments may, if they consider necessary, conduct written test/interview for admission to the post-graduate programme. Performance of a candidate in the under-graduate course together with eligibility test, if any, shall be taken into consideration while preparing the merit list of students. Weightage for eligibility test/interview shall, however, not exceed 50%. To assess a candidate's performance in the under-graduate course, 10% marks shall be added in case of honours students to decide the relative position between honours and pass candidates.

5. In case of all internal students, i.e., students who have graduated from colleges affiliated to or maintained by the University, 10% marks shall be added to the subject concerned.

6. All Departments shall constitute Admission Committees and assign them specific responsibilities.

7. Students who have already obtained a Master's Degree from this University or any other University will be considered for admission only if there is vacancy after considering all other eligible candidates.



## 2. ON LIBRARY MEMBERSHIP

### 1. Eligibility for Library Membership

The following shall be eligible to become members of the Library :

- Teachers, Students, Officers and other employees of the University.
- Retired teachers and officers of the University who are residing in Silchar.
- Teachers of affiliated colleges of Assam University.
- Any other person whose name is recommended by the Head of the Department and approved by the Vice-Chancellor.

### 2. Procedure for enrolment

All categories of members shall fill in the prescribed forms and make the necessary deposit to become members of the Library. Members will be given Pass Book/Borrowing cards for borrowing books.

### 3. Loss of Pass Book/Card

If a member losses a Pass Book/Card, it should immediately be reported to the Librarian. The Librarian may issue a duplicate set of Cards/Pass Book on payment of a fine of Rs. 25/-.

### 4. Termination of Membership

Any member intending to terminate the membership shall return all the books borrowed. On surrendering the Pass Book/Cards, the Librarian shall issue a "no dues" Certificate.

### 5. Refund of Caution Deposit

A member who has terminated his membership may claim a refund of the caution deposit from the Finance Department of the University after producing the "no dues" Certificate from the Librarian. In the case of members who do not have to make any caution deposit, the accounts will be settled only on production of a "no dues" Certificate from the Librarian.

### 6. Conditions regarding issue of books\*

Category of members	No. of volumes	Loan period	Amount of caution deposit
A. Teachers	10	1 month	Nil
B. Technical staff	2	5 days	Nil
C. Administrative staff			

a)	Officers	2	15 days	Nil
b)	Other staff	2	10 days	Nil
D.	Students			
a)	Research Students (Ph.D)	6	15 days	Rs. 300+ Rs. 50 Library fee.
b)	Research Students (M. Phill.)	2	15 days	Rs. 300+ Rs. 50 Library fee.
c)	Post-Graduate Students		7 days	Rs. 300+ Rs. 50 Library fee.
d)	Teachers of affiliated Colleges	3	15 days	Rs. 300+ Rs. 50 Library fee.
e)	Other categories	2	15 days	Rs. 300+ Rs. 50 Libraryfee.

## 7. Responsibility of Borrower

Each borrower will be responsible for the books borrowed against the Card/Pass Book issued to the member and for the return of the books to the Library without damage.

## 8. Suspension of membership

In the event of misuse or damage of the books borrowed by a member, the Librarian will have the powers to suspend themember and report the matter to the Vice-Chancellor for appropriate action.

## 9. Damage of books

If any member of the Library is found guilty of mutilating or defacing a book, writing in the margin or on the print, or of destroying or damaging Library property, such members shall be required to replace such books or properties damaged. If such book is one of a set or a series and the volume cannot be obtained singly, the members shall be asked to replace the entire set or series. Such members may also be fined for the offence and debarred from further use of the Library.

## 10. Reference Section

Reference books, rare books, unbound periodicals and other expensive or otherwise precious material will not be issued but will be kept in the reserve section of the Library for on the spot use of the members. However, the Librarian may, at his discretion, permit over-night use of such materials to the teaching staff only.

## 11. Re-issue of books

Books can be re-issued to the borrower for another week/month pro-

vided those books have not been requisitioned by any other member. However, re-issue will be done only after the books have been first returned and entry made in the books card.

## **12. Loss of books**

If a book borrowed is lost, the member who borrowed it shall have to replace it.

## **13. Delays**

Any member delaying the return of a book after the due date will be fined 15 paise per book for each day of delay. Member delaying the return of a text book used for overnight use will be fined @25 paise per book for each hour of delay for the first day and Rs. 10/- the second day. If the book is not returned by the third day, the facility of overnight issue will be withdrawn for one month.

## **14. With-holding of results**

The outgoing students are required to produce a clearance certificate from the Librarian in the absence of which the results of their University Examination are liable to be withheld.

## **15. Special powers**

The Librarian shall have the power to refuse the issue of a book or to recall any book from a borrower if it is considered necessary in the interest of the institution.

## **16. Condition of loan**

Members shall take books on loan in person. However, teachers and other officers may borrow books through an authorised agent and with a letter mentioning the names of the volumes required.

## **17. General**

- (a) Personal belongings such as handbag, umbrella, files, personal books, etc., should be left with the attendant at the entrance of the Library
- (b) Smoking, chewing betel, speaking and talking is not allowed inside the Library.
- (c) Pets like Dogs, Cats, etc shall not be brought into the Library.
- (d) Books, Periodicals, etc. taken by members from the shelves may be left on the tables provided for this purpose.

### 3. ON LIBRARY COMMITTEE

**1. The Library Committee will consist of the following members :**

- (a) The Vice-Chancellor - Chairman
- (b) Deans of Schools
- (c) Two Heads of Departments-one representing Humanities and Social Sciences, and the other sciences, nominated by the Vice-Chancellor.
- (d) Three teachers nominated by the Vice-Chancellor.
- (i) Two experts in the field of librarianship, nominated by the Vice-Chancellor.
- (ii) One Principal from among the affiliated colleges, nominated by the Vice-Chancellor.
- (iii) Two post-Graduate Students, nominated by the Vice-Chancellor.
- (e) Registrar
- (f) The Finance Officer
- (g) One representative each from the Library Sub-Committee of Constituent Colleges, to be nominated by the Vice-Chancellor.
- (h) The Librarian - Ex-Officio Secretary.

**2.The Committee shall have the following powers and functions :**

- (1) To look after the proper management and use of the Library including services to be rendered to the readers.
- (2) To look after the proper furnishing of the Library.
- (3) To review the functioning of the Library on annual basis.
- (4) To control and suggest Library budget for every year.
- (5) To allocate funds to different Departments.
- (6) To lay down policy for the guidance of the Librarian.
- (7) To consider any matter referred to it by the Academic Council or the Vice-Chancellor.
- (8) To appoint a Book Selection Sub-Committee.
- (9) To add, amend or delete any rules prescribed for the use of the Library services by the readers.

3. The term of Office of the members, except the Ex-officio members, shall be three years.
4. The University Librarian will be responsible for the management of this system for which he will be answerable directly to the Vice-Chancellor.
5. The Library Committee shall hold one meeting in each semester.

## **STANDING COMMITTEE FOR BOOK SELECTION**

### **6.(1) The Standing Committee will consist of the following members :**

1. Deans of the Schools
2. Librarian.

The Senior most Dean will act as the chairman.

- (2) The functions and powers of the Standing Committee will be to scrutinise and review the requisitions for books received from various departments and other sources and approve them finally for orders.
- (3) The Standing Committee shall hold one meeting every month on first Saturday. In case the first Saturday happened to be a holiday, the following Monday.

## **LIBRARY SUB-COMMITTEE FOR CONSTITUENT COLLEGE**

### **8.(1) The Library Sub-Committee for the constituent college, if any, will consist of the following :**

- (a) Principal-Chairman.
- (b) 5 teachers to be nominated by the Vice-Chancellor on the recommendation of the Principal representing various disciplines.
- (c) 2 students to be nominated by the Vice-Chancellor.
- (d) Assistant Librarian/College Librarian-Secretary.

### **(2) Functions and powers of the Sub-Committee will be as follows :**

- (a) To look after the proper management and use of the college library including services to be rendered to the readers.
- (b) To look after the proper furnishing of the college library.
- (c) To review the functioning of the library on annual basis.
- (d) To control and suggest library budget for every year.
- (e) To allocate funds to different departments.
- (f) To scrutinise and approve the indents for books received from various departments.
- (g) To consider any matter referred to it by the standing library committee or by the Vice-Chancellor.

### **(3) The term of the office of the members except the ex-officio members, shall be three years.**

### **(4) The Sub-Committee shall hold one meeting in each semester.**

## 4. ON BOOK-SELECTION

1. Each department shall review the new announcements of books in periodicals, publishers catalogues and other sources at least once a month in departmental library committee meeting.
2. Requisition for books shall be sent by the department quarterly, i.e., by the end of March, June, September and December in prescribed proforma. If no books of interest has appeared, a nil requisition will be sent. However, the department can send the requisition on monthly basis for immediate needs.
3. Requisition for books relating to semester courses shall be sent with one clear semester notice i.e., by January for July-January semester and by July for January-July semester.
4. Books selected by senior library personnel and other University authorities will be sent to the Department concerned for review.
5. The Library will check the requisitions against the holdings of books in order to avoid duplication.
6. The checked requisitions will be placed before the Standing Committee for further review and approval.
7. Duplication will be generally avoided except in cases of course books where they may be duplicated at the ratio of 1:5 for post-graduate students and 1:10 for under graduate students.
8. The proforma for sending the requisitions shall be as follows:

Department of.....

Books reviewed in the meeting of the .....

Departmental Library Committee on.....

.....

Requisition for.....

.....

Author	Title	Publisher	Year of Publication	Price
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1.

2.

3.

.....



## **5. ON THE ADMISSION TO AND CONDUCT OF EXAMINATIONS OF BACHELOR OF ARTS, SCIENCE AND COMMERCE COURSES**

1. Admission to Bachelor Degree courses in Arts, Science and Commerce shall be as laid down by the Ordinance.

2.(1) There shall be three University examinations; one each at the end of first year, second year and the third year, corresponding to the three - year pass and the three-year honours degrees.

(2) A candidate for the Bachelor Degree examination shall be examined in the subjects as may be prescribed in this behalf.

(3) The duration of written papers carrying 100 marks shall be three hours unless otherwise indicated. The duration of the practical examinations shall be as fixed by the University.

(4) A candidate who has prosecuted a regular course of study for not less than one academic year in a college for this purpose may be admitted to the first examination as a regular student and in the same manner for the second and the third examinations respectively.

(5) Every candidate sent up for the degree examination in the pass course or honours course must submit his/her application in a prescribed form for either of the examinations through the college concerned to the University within the date fixed for that purpose. Any delay in submission of the form after the due date with fine, will be accepted only on specific recommendation of the Principal of the College with convincing documentary evidence from the candidate concerned. Cases of natural calamities, unforeseen events will, however, be an exception to this rule.

(6) The application must be forwarded by the Principal concerned testifying to :

- (i) The eligibility of the candidate to appear in the examination
- (ii) The good conduct of the candidate
- (iii) The satisfactory progress of the candidate in studies during the course; and
- (iv) The minimum attendance of the candidate in the lectures/tutorials and practicals.

(7) A candidate for the degree examinations shall be required to pay such fees as may be prescribed by the University.

(8) If a candidate, after completion of a regular course of study duly sent up for the examination by the Principal, is unable to appear or pass at the examination in the same year, he may appear in the examination at any of the two examinations immediately succeeding the original examination (the examination to which the candidate is sent up for the first time by a college) without attending the classes, provided

- (i) The Principal certifies to his good conduct and satisfactory progress of studies during the intervening period.
- (ii) A candidate offering subjects involving practical training will be required to attend at least twenty practical classes (in each subject) to the satisfaction of the Principal concerned.
- (iii) That such candidate will be treated as non-collegiate student and will be required to pay the prescribed non-collegiate fee.

Provided further that the same rule shall also be applicable for honours students who cannot appear or pass the Honours examination in the same year.

(9) If such a candidate is unable to appear or pass in any of the examinations referred to in sub-clause (8) above, he may appear at any two succeeding examinations, provided he prosecutes a fresh course of study in an affiliated college for a year immediately preceeding the examination at which he wants to appear and such a candidate shall be treated as non-collegiate student and will be required to pay the prescribed non-collegiate fee.

(10) Candidates who fail to pass the examination as prescribed in the fore-going sub-clause (8) and (9) shall not be presented to the examination without prosecuting a fresh course of study for the full period and such candidates become fresh /regular candidates as prescribed in sub-clause (4) above.

(11) 1. A candidate requiring change of centre of examination would apply in the prescribed form in duplicate through the Principal of the college who had forwarded his examination form.

2. The application form for change of centre should be accompanied with an identification certificate (in duplicate) and a passport size photograph duly attested by a Gazetted Officer stationed at the place where the centre of examination is sought to ensure ready identification, if need be.

3. One copy of the identification certificate should be with the candidate for production at the examination centre, if asked for.

4. A prescribed fee of Rs. 50/- (Rs. fifty) should be deposited either by a Bank Draft or an Indian Postal order/Challan, payable to the Assam University and the instrument of payment has to be attached to the application form referred to in sub-clause (1) above.

5. A candidate will not be permitted to change his centre of examination to a college wherein the affiliation of the subject/subjects in his combination had not been given by the University.

6. Private candidates shall not be permitted to change the centre of examination, except in cases of transfer or posting in service which should be supported by relevant document to that effect.