



**ASSAM UNIVERSITY: SILCHAR**  
**(A Central University)**  
**Silchar 788 011, Assam, India**

**Annual self Assessment for the Performance Based Appraisal System (PBAS)**  
**for the session \_\_\_\_\_**

**Following UGC 4<sup>th</sup> Amendment, 2016**

**PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND**

1. Name (in Block Letters) :
2. Father's Name / Mother's Name :
3. Department :
4. Current Designation & Grade Pay :
5. Date of last Promotion :
6. Address for Correspondence (with PIN) :
7. Permanent Address (with PIN) :  
Telephone No./ Cell No. :  
Email :
8. Whether acquired any degree(s) or fresh academic qualification during the year:
9. Academic Staff College Orientation / Refresher Course attended during the year:

Name of the Course / Summer School	Place	Duration	Sponsoring Agency

**(Part-B)**

**Category I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

**[Score as per the activities carried in ..... (Year)]**

Before filling the score in the category I, II& III, please read the guidelines at the end of this proforma. For any further clarification University Grants Commission's Notification No.F.1-2/2016(PS/Amendment)-dated 11<sup>th</sup> July, 2016 (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4<sup>th</sup> Amendment), Regulations, 2016

Category I	Nature of activity	Actual hours spent per Academic year	Maximum Score	Actual Score (to be filled by the candidate)	Awarded Score (On verification by the Screening Committee)
I a.	<b>Direct teaching</b>				
	Lectures				
	Tutorials				
	Practicals				
	Project Supervision				
	Field Work				
	<b>Sub-total I a.</b>				
I b.	<b>Examination duties</b>				
	Question Paper Setting				
	Invigilation				
	Evaluation of Answer Scripts				
	Practical Examiner(Internal/External)				
	Moderation				
	Scrutiny				
	<b>Sub-total I b.</b>				

I c.	Innovative Teaching learning				
	Developing new methodologies				
	Updating of subject contents/courses				
	Mentoring				
	Any Other				
	<b>Sub-Total I c.</b>				
	<b>Grand Total in Category I</b> (Sub-total I a. + Sub-total I b. + Sub-total I c.)				

I certify that the above claim made by me is correct to the best of my knowledge.

(Signature of the candidate)

Name: .....

Dated:.....Designation: .....

Campus: Silchar/Diphu

Department of .....Assam University

### Certification by the Head of the Department (HOD)

This is to certify that the above information/claim submitted by Prof./Dr./Mr./Ms. \_\_\_\_\_ is correct to the best of my knowledge

(Signature of the HOD with stamp)

Name: .....

Designation: .....

Dated: .....

Campus: Silchar/Diphu

Department of .....Assam University

- Note:** (i) The maximum score that can be claimed under category I a. for Assistant Professor, Associate Professor and Professor are 70, 60 and 60 respectively.
- (ii) The maximum score that can be claimed under category I b. for Assistant Professor, Associate Professor and Professor are 20, 20 and 10 respectively.
- (iii) The maximum score that can be claimed under category I c. for Assistant Professor, Associate Professor and Professor are 10, 15 and 20 respectively.
- (iv) The formula for calculating the actual score to be claimed under category I a. for Assistant Professor, Associate Professor and Professor are  $\left(\frac{\text{Sub - total I a.}}{7.5}\right)$ ,  $\left(\frac{\text{Sub - total I a.}}{7.75}\right)$  and  $\left(\frac{\text{Sub - total I a.}}{7.75}\right)$  respectively.
- (v) The formula for calculating the actual score to be claimed under category I b. for Assistant Professor, Associate Professor and Professor is the same, i.e.,  $\left(\frac{\text{Sub - total I b.}}{10}\right)$ .
- (vi) The formula for calculating the actual score to be claimed under category I c. for Assistant Professor, Associate Professor and Professor is the same, i.e.,  $\left(\frac{\text{Sub - total I c.}}{10}\right)$ .
- (vii) Evidence of assigning of the duties are to be provided wherever applicable.

## Category II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

[Score as per the activities carried in ..... (Year)]

Category		Nature of activity	Actual hours spent per Academic year	Actual Score (to be filled by the candidate)	Awarded Score (On verification by the Screening Committee)
II a.	Student related co-curricular, extension and field based activities				
	(i) Discipline related co-curricular activities	Remedial Classes/Coaching			
		Career Counselling			
		Study Visit			
		Student Seminar			
		Subject related Quiz, Debate, etc.			
		Any Other			
	(ii) Other co-curricular activities	Sports			
		NSS			
		NCC			
		Any Other			
	(iii) Extension activities	Public/popular lecture/ talks			
		Seminar talks			
		Any Other			
	Sub-Total II a. (Max API. Score 15)				

Category		Nature of activity	Actual hours spent per Academic year	Actual Score (to be filled by the candidate)	Awarded Score (On verification by the Screening Committee)
II b.	<b>Contribution to corporate life and management</b>				
	(i) Administrative Responsibility	Dean			
		Head of the Department			
		Chairman/Convenor/member of committees notified by the department/institution			
		Teacher-in-Charge			
		Any Other (Duties that require office hours)			
	(ii) Participation in	Board of Studies			
		Academic Committees			
		Administrative Committees			
	<b>Sub-Total II b. (Max. API. Score 15)</b>				
II c.	<b>Professional Development Activities</b>				
	Participation in seminar/conference				
	Short term training courses				
	Industrial visits				
	Academic Talks in media				
	Lectures delivered in Refresher courses/Orientation Programs/ Faculty Development programs and workshops				
	Dissemination and general articles				
	Any Other Contribution				
	<b>Sub-Total II c. (Max. API. Score 15)</b>				

**Total Score in Category II (Actual Score in II a. + Actual Score in II b. + Actual Score in II c.)**

By the Candidate	By Screening Committee

I certify that the above claim made by me is correct to the best of my knowledge.

(Signature of the candidate)

Name: .....

Dated:.....Designation: .....

Campus: Silchar/Diphu

Department of .....Assam University

**Certification by the Head of the Department (HOD)**

This is to certify that the above information/claim submitted by Prof./Dr./Mr./Ms. \_\_\_\_\_ is correct to the best of my knowledge

(Signature of the HOD with stamp)

Name: .....

Dated: .....

Designation: .....

Campus: Silchar/Diphu

Department of .....Assam University

**Note:**

1. The actual scores to be claimed under category II a., II b. and II c. are  $\left(\frac{\text{Sub - total II a.}}{10}\right)$ ,  $\left(\frac{\text{Sub - total II b.}}{10}\right)$  and  $\left(\frac{\text{Sub - total II c.}}{10}\right)$  respectively. The formula is same for all positions viz., Assistant Professor, Associate Professor and Professor.
2. Evidence of assignment of the duties are to be provided wherever applicable.
3. In most sub-categories, the total score of a teacher may exceed the maximum score permitted against the relevant sub-total. In that case, the maximum score permitted will be credited.



### CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

III (A) (i) Publication in refereed Journals as notified by UGC<sup>1</sup>

Sl. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed, impact factor, if any	Year of publication	No. of Co-authors	Whether you are the main author <sup>2</sup>	API Score <sup>3</sup> (to be filled by the candidate)	API Score awarded by the screening committee
								<b>TOTAL</b>	<b>TOTAL</b>

(Candidate can add rows if necessary)

<sup>1</sup>This consists of journals notified in the UGC website on 11.1.2017 or any subsequent list. The university shall identify the journal subject-wise and forward it for recommendation by the UGC for approval. The list of such journals shall be available in the university web-site as well.

<sup>2</sup>The API for joint publications will have to be calculated in the following manner: of the total score for the relevant category of publication by the concerned teacher, the first/principal author and the corresponding author/supervisor/mentor of the teacher would share equally 70% of the total points and the remaining 30% would be share equally by all other authors.

<sup>3</sup>Marks awarded per paper shall be 25 for single author. Wherever relevant to any specific discipline, the API score for a paper in a refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor above 10 by 25 points.

III (A) (ii) Publication in other reputed Journals as notified by UGC

Sl. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed impact factor, if any	Year of publication	No. of Co-authors	Whether you are the main author	API Score <sup>4</sup> (to be filled by the candidate)	API Score awarded by the screening committee
								<b>TOTAL</b>	<b>TOTAL</b>

(Candidate can add rows if necessary)

**Sub total of III (A) = Total of III (A) (i) + Total of III (A) (ii)**

By the Candidate	By Screening Committee

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<sup>4</sup>Marks awarded per paper shall be 10 for single author. For joint publication the distribution shall be same as in footnote 2 earlier.

III (B) (i) Text/Reference books published by **International Publisher**:

Sl. No.	Title of the Book	ISSN / ISBN No.	Publisher	Year of publication	No. of Co-authors	Whether you are the main author	API Score <sup>5</sup> (to be filled by the candidate)	API Score awarded by the screening committee
							<b>TOTAL</b>	<b>TOTAL</b>

(Candidate can add rows if necessary)

III (B) (ii) Subject books published by **national-level publishers** or **central/state govt publications**

Sl. No.	Title of the book	ISSN / ISBN No.	Publisher	Year of publication	No. of Co-authors	Whether you are the main author	API Score <sup>6</sup> (to be filled by the candidate)	API Score awarded by the screening committee
							<b>TOTAL</b>	<b>TOTAL</b>

(Candidate can add rows if necessary)

<sup>5</sup>Marks awarded per book shall be 30 for single author. For joint publication the distribution shall be same as in footnote 2 provided earlier.

<sup>6</sup>Marks awarded per book shall be 20 for single author. For joint publication the distribution shall be same as in footnote 2 provided earlier.

III (B) (iii) Subject books published by **local publisher**

Sl. No.	Title of the book	ISSN / ISBN No.	Publisher	Year of publication	No. of Co-authors	Whether you are the main author	API Score <sup>7</sup> (to be filled by the candidate)	API Score awarded by the screening committee
							<b>TOTAL</b>	<b>TOTAL</b>

(Candidate can add rows if necessary)

III (B) (iv) Chapter in books published by national and international level publishers

Sl. No.	Title of the chapter with page nos.	Book Title and year of publication	ISSN / ISBN No.	Publisher	No. of Co-authors	Whether you are the main author	API Score <sup>8</sup> (to be filled by the candidate)	API Score awarded by the screening committee
							<b>TOTAL</b>	<b>TOTAL</b>

(Candidate can add rows if necessary)

<sup>7</sup>Marks awarded per book shall be 15 for single author. For joint publication the distribution shall be same as in footnote 2 provided earlier.

<sup>8</sup>Marks awarded per chapter shall be 10 per chapter for international publication and 5 per chapter for national publication for single author. For joint publication the distribution shall be same as in footnote 2 provided earlier.

**Sub total of III (B)** = Total of III (B) (i) + Total of III (B) (ii) + Total of III (B) (iii) + Total of III (B) (iv)

By the Candidate	By Screening Committee

### III. (C) Research Projects

#### III. (C) (i) Sponsored Projects

Sl. No.	Title of the project	Funding Agency	Period		Grant Amount Mobilised (Rs. in Lakh)	API Score <sup>9</sup> (to be filled by the candidate)	API Score awarded by the screening committee
			From	To			
						<b>TOTAL</b>	<b>TOTAL</b>

<sup>9</sup>For faculty members of Science/Engineering/Agriculture/Medical/Veterinary Sciences major project grant for above Rs. 30 lakhs shall be awarded 20 marks per project, between Rs. 5 lakhs to Rs. 30 lakhs shall be awarded 15 marks per project and minor projects between Rs. 1 lakh to Rs. 5 lakhs shall be awarded 10 marks per project. For faculty members of Languages/Humanities/Arts/Social Sciences/Library/Physical Education/Management major project grant for above Rs. 5 lakhs shall be awarded 20 marks per project, between Rs. 3 lakhs to Rs. 5 lakhs shall be awarded 15 marks per project and minor projects between Rs. 1 lakh to Rs. 3 lakhs shall be awarded 10 marks per project.

III. (C) (ii) Consultancy Projects

<b>Sl. No.</b>	<b>Title</b>	<b>Agency for which consultancy was provided</b>	<b>Description of the consultancy including duration</b>	<b>Grant Amount Mobilised (Rs. in Lakh)</b>	<b>API Score<sup>10</sup> (to be filled by the candidate)</b>	<b>API Score awarded by the screening committee</b>
					<b>TOTAL</b>	<b>TOTAL</b>

(Candidate can add rows if necessary)

<sup>10</sup>For faculty members of Science/Engineering/Agriculture/Medical/Veterinary Sciences 10 marks shall provided for every Rs. 10 lakh earned through consultancy. For faculty members of Languages/Humanities/Arts/Social Sciences/Library/Physical Education/Management 10 marks shall provided for every Rs. 10 lakh earned through consultancy.

III. (C) (iii) Projects Outcome/Outputs

Sl. No.	Title of the project outcome	Details of the patent/technology transfer/product/process or major policy document prepared	API Score <sup>11</sup> (to be filled by the candidate)	API Score awarded by the screening committee
			<b>TOTAL</b>	<b>TOTAL</b>

(Candidate can add rows if necessary)

**Sub total of III (C) = Total of III (C) (i) + Total of III (C) (ii) + Total of III (C) (iii)**

By the Candidate	By Screening Committee

<sup>11</sup>For faculty members of Science/Engineering/Agriculture/Medical/Veterinary Sciences 30 marks shall provided for patent/technology transfer/product/process for international level and 20 for each national level output/outcome.  
For faculty members of Languages/Humanities/Arts/Social Sciences/Library/Physical Education/Management 30 marks shall provided for preparing major policy document of international bodies like WHO/UNO/UNESCO/UNICEF etc. 20, 10 and 5 marks shall provided for preparing major policy document prepared for Central Government, State Government and Local bodies.



III (D) Research Guidance

Sl. No.	Number Enrolled	Thesis Submitted (Number)	Degree Awarded (Number)	API Score <sup>12</sup> (to be filled by the candidate)	API Score awarded by the screening committee
	M. Phil or equivalent				
	Ph.D. or equivalent				
				<b>TOTAL</b>	<b>TOTAL</b>

**Sub total of III (D)**

By the Candidate	By Screening Committee

<sup>12</sup>For M.Phil degree awarded API score shall be 5 per student, no marks shall awarded for M.Phil submitted. For Ph.D degree awarded API score shall be 15 per student and 10 marks shall awarded for each Ph.D submitted

III (E) Fellowships, Awards and Invited Lectures delivered in Conference/Seminars

III (E) (i) Fellowships and Awards

<b>Sl. No.</b>	<b>Name of the Fellowship/Award</b>	<b>Conferring Body/Association</b>	<b>Date of award</b>	<b>Level of the award/fellowship</b> (International, national, state, university)	<b>API Score<sup>13</sup></b> (to be filled by the candidate)	<b>API Score awarded by the screening committee</b>
					<b>TOTAL</b>	<b>TOTAL</b>

(Candidate can add rows if necessary)

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<sup>13</sup>For international award/fellowship, API score allowed shall be 15; 10 for national award/fellowship and 5 for state/university level award/fellowship.

III (E) (ii) Invited Lectures/papers presented in Conferences, Seminars, Workshops, Symposia

Sl. No.	Title of the invited lecture/paper presented	Title of Conference / Seminar etc.	Date	Organised by	Whether international / national/ state/ University level	API Score <sup>14</sup> (to be filled by the candidate)	API Score awarded by the screening committee
	Maximum score permitted in this sub-category shall be restricted to 20% of the minimum fixed for Category III for the assessment period of the candidate					<b>TOTAL</b>	<b>TOTAL</b>

(Candidate can add rows if necessary)

**Sub total of III (E) = Total of III (E) (i) + Total of III (E) (ii)**

By the Candidate	By Screening Committee

<sup>14</sup>For international conference/seminar API score allowed shall be 7 per lecture and 5 per paper presented. For national conference/seminar API score allowed shall be 5 per lecture and 3 per paper presented and for state/university level conference/seminar API score allowed shall be 3 per lecture and 2 per paper presented.

III (F) Development of e-learning delivery process/material

Sl. No.	Title of the delivery process / material	Level for which Content was prepared	Institute for which content was prepared	Electronic media in which the e-learning material is available	API Score <sup>15</sup> (to be filled by the candidate)	API Score awarded by the screening committee
					<b>TOTAL</b>	<b>TOTAL</b>

(Candidate can add rows if necessary)

**Sub total of III (F)**

By the Candidate	By Screening Committee

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<sup>15</sup>The awarded API score shall be 10 per module.

**Total of Category III = Sub total of III (A) + Sub total of III (B) + Sub total of III (C)**

**+ Sub total of III (D) + Sub total of III (E) + Sub total of III (F)**

By the Candidate	By Screening Committee

**(IV) SUMMARY OF API SCORES**

	<b>Criteria</b>	<b>Last Academic Year</b>	<b>Total – API Score necessary for the Assessment Period</b>	<b>API Score (to be filled by the candidate)</b>	<b>API Score awarded by the screening committee</b>
I	Teaching, Learning and Evaluation related activities				
II	Professional development and Extension Activities				
III	Research and Academic Contributions				
Total API score under II and III					

(Self assessment Scores are subject to verification by the University and by the Screening Cum Evaluation Committee / Selection Committee as the case may be).

### **PART C: OTHER RELEVANT INFORMATION**

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

<b>Sl. No.</b>	<b>Details (Mention Year, value etc. where relevant)</b>

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1.

6.

2.

7.

3.

8.

4.

9.

5.

10.

I certify that the information provided is correct as per records available with University and / or documents enclosed along with the duly filled PBAS Proforma.

**Place:**

**Date:**

**(Signature of the Candidate)**

Certified that the information provided here is correct as per the supporting documents and records.

**Signature of the Reporting Officer (HOD)**

**Signature of the Reviewing Officer(DEAN)**

**Signature of Accepting Authority with Stamp**

**(Vice Chancellor)**

### Guidelines for Filling up Part B of the Proforma

Part B of the Proforma is based on University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) (4th Amendment), Regulations, 2016.

#### 1. General

- 1.1 Any student related activity (under all categories) which requires visit to other place/institute (e.g., taking the students for Field work, study visit etc.), the travel period (to and fro) can be added along with the time spent in the actual activities for calculation of score of the concerned teacher(s).

#### 2. Category I: Teaching, Learning and Evaluation Related Activities

- 2.1 For computation of API score for the components under '*Direct Teaching*' [1 (a)], the actual hours as per record to be provided.
- 2.2 The time that can be claimed for various Examination duties [1 (b)] is as follows:
  - i) For *Question paper setting/Moderation* (each full paper), 3 hrs for UG pass/ Honours or equivalent and 5 hrs for PG/Course work Exam or equivalent. For setting or moderation of part of one question paper, the claimable time will be the equivalent fraction of time as per the contribution or 50% of the time for full paper, whichever is higher.
  - ii) For *Invigilation, Practical Examination (Internal/External)* duties, actual hours as per record to be claimed.
  - iii) The claimable time for *Evaluation/Re-evaluation* of answer script is minimum 5 hrs per Paper (Packet) or 30 min per answer script whichever is higher.
  - iv) 25% of the time applicable for Evaluation of that Paper can be claimed by the *Scrutiniser*.
- 2.3 Innovative Teaching Learning, an integral component of teaching-learning process requires time for proper planning, and consultation with books/literature. Most of such activities requires time outside of, and in addition to the assigned teaching time allotted. Hence, the actual number of hours equal to that spent for Lectures (in I a) can be claimed under 'Innovative Teaching Learning' [1 (c)].

#### 3. Category II: Professional Development, Co-curricular and Extension Activities

- 3.1 A faculty is required to keep a record of the Student related activities for claiming score for components laid in II(a) of the proforma and can claim actual hours for each event under II (a) (i and ii and iii).
- 3.2 For administrative responsibility like Dean of School or Head of the Department, a fixed time 2hours/week can be claimed for API score, for the entire tenure or part of tenure, whichever falls within the assessment year. For each of the other administrative responsibilities assumed by a faculty, under the purview of II.b(i) of the proforma, a fixed time of 1hour/week for the entire tenure or part of tenure, whichever falls within the assessment year can be claimed for API score.



- 3.3 For participation in various Board of Studies, Academic and Administrative Committees, a faculty can claim a fixed time of 1hour/week (for each of such participation) for the tenure/part of tenure of the Committee falling within the assessment year for API score.
- 3.4 The starting and ending time of every meeting related to the academic and/or administrative affairs is to be recorded in a suitable manner in the Meeting Register and/or in the Minute of the Meeting to facilitate the reflection of the credit in the API of the faculty members involved. For participation in each such meeting, a minimum of two hours plus block of one hour (for each additional hour or part thereof) can be claimed by the Faculty member. This will be in addition to the score obtained for 3.2 and 3.3 mentioned above.
- 3.5 The API Score for participation in seminar/conferences, short term training courses, (II. c) will be counted taking 7 hours X (total number of days of the event as per record). However, in case of visit to industry/other institution/laboratory, API score may be counted taking 24 hours X (total number of days as per record).
- 3.6 The API Score for Lectures delivered in Refresher courses/Orientation Programs/Faculty Development programs and workshops (II.c), will be counted taking 7 hrs X (total number of days of actual involvement as per record).
- 3.7 For each contribution of Dissemination and general articles a fixed time of 24hrs can be claimed in API score.

#### **4. CATEGOR III: Research and Publications and Academic Contributions**

- 4.1 Papers published in journals notified in the UGC website or any subsequent list approved by the UGC. The University shall identify the journals subject-wise and forward it to the UGC for approval. The list of such journals shall be available in the University web-site as well.
- 4.2 The API Score awarded per paper in a Refereed journal as notified by the UGC shall be 25 for single author. Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20points; (v) papers with impact factor above 10 by 25 points. For other reputed journal as notified by the UGC, the Score awarded per paper shall be 10 for single author.
- 4.3 The score for (i) Text/Reference Books (published by International Publishers with ISBN/ISSN number as approved by the university and posted in the website) is 30 per Book for Single Author, (ii) Subject books published by (national-level publishers or central/state govt publications with ISBNISSN number as approved by the university and posted in the website) is 20 per Book for Single Author, (iii) Subject books published by (local publisher with ISBNISSN number as approved by the university and posted in the website) is 15 per Book for Single Author, (iv) Chapter in books published by (national and international level publishers with ISBNISSN number as approved by the university and posted in the website) is 10 per chapter for international publication and 5 per chapter for national publication for single author.
- 4.4 The API for joint publications shall be calculated in the following manner: For joint publication, the first and principal/corresponding author/supervisor/mentor would share equally 70% of the total points and the remaining 30% would be shared equally by the rest.

- 4.5 For faculty members of Science/ Engineering/ Agriculture/ Medical/ Veterinary Sciences major project grants above Rs. 30 lakhs shall have 20 score, between Rs. 5 lakhs and Rs. 30 lakhs shall have 15 score per project and for minor research projects between Rs. 1 lakh and Rs. 5 lakhs shall have 10 score per project. For faculty members of Languages/ Humanities/ Arts/ Social Sciences/ Library/ Physical Education/ Management Major project grant for above Rs. 5 lakhs shall have 20 score, between Rs. 3 lakhs and Rs. 5 lakhs shall have 15 score and minor projects between Rs. 1 lakh and Rs. 3 lakhs shall have 10 score per project.
- 4.6 For faculty members of Science/ Engineering/ Agriculture/ Medical/ Veterinary Sciences 10 marks shall be provided for every Rs. 10 lakh earned through Consultancy Projects. For faculty members of Languages/ Humanities/ Arts/ Social Sciences/ Library/ Physical Education/ Management 10 marks shall be provided for every Rs. 10 lakh earned through Consultancy Projects.
- 4.7 For faculty members of Science/ Engineering/ Agriculture/ Medical/ Veterinary Sciences 30 marks shall be provided for patent/technology transfer/product/process for international level and 20 for each national level output/ outcome. For faculty members of Languages/ Humanities/ Arts/ Social Sciences/ Library/ Physical Education/ Management 30 marks shall be provided for preparing major policy document of international bodies like WHO/ UNO/ UNESCO/ UNICEF, etc. 20, 10 and 5 marks shall be provided for preparing major policy document prepared for Central Government, State Government and Local bodies respectively.
- 4.8 For Research Guidance, in case of M.Phil, the API score is 5 per student if the degree is awarded and no score shall be counted for submission of M.Phil. Thesis. In case of Ph.D. guidance, API score of 15 per student can be claimed if the degree is awarded and 10 per student for Ph.D. thesis submitted. The API Score for Research Supervisor and Co-Supervisor(s) if any, will remain the same.
- 4.9 For international award/fellowship, API score shall be 15; it will be 10 for national award/ fellowship and 5 for state/ university level award/ fellowship.
- 4.10 For international conference/seminar API score shall be 7 per Invited lecture and 5 per paper presented. For national conference/seminar API score shall be 5 per Invited lecture and 3 per paper presentation. For state/ university level conference/ seminar API score shall be 3 per Invited lecture and 2 per paper presented. The score for paper presented (other than Invited Lecture) in any seminar/ conference shall be same for all the authors of the paper.(The score in this category shall be restricted to 20% of the minimum fixed for category III for any assessment period)
- 4.11 For Development of e-learning delivery process/material, the API score shall be 10 per module.

***These guidelines are applicable only for the candidates who will apply as per UGC 2016 Regulations. For others, the previous guideline will prevail.***

### Formula for Computing the Scores in three Categories of the Proforma

#### Part B (Category I)

2. The maximum score that can be claimed under category I a. for Assistant Professor, Associate Professor and Professor are 70, 60 and 60 respectively.
3. The maximum score that can be claimed under category I b. for Assistant Professor, Associate Professor and Professor are 20, 20 and 10 respectively.
4. The maximum score that can be claimed under category I c. for Assistant Professor, Associate Professor and Professor are 10, 15 and 20 respectively.
5. The formula for calculating the actual score to be claimed under category I a. is - for Assistant Professor  $\left( \frac{\text{Sub - total I a.}}{7.5} \right)$ , Associate Professor  $\left( \frac{\text{Sub - total I a.}}{7.75} \right)$  and Professor  $\left( \frac{\text{Sub - total I a.}}{7.75} \right)$
6. The formula for calculating the actual score to be claimed under category I b -  $\left( \frac{\text{Sub - total I b.}}{10} \right)$ .
7. The formula for calculating the actual score to be claimed under category I c -  $\left( \frac{\text{Sub - total I c.}}{10} \right)$
8. Evidence of performing the duties is to be provided wherever applicable.

#### Part B (Category II)

9. The formula for actual scores to be claimed under category II a. is  $\left( \frac{\text{Sub - total II a.}}{10} \right)$ , II b. is  $\left( \frac{\text{Sub - total II b.}}{10} \right)$  and II c. is  $\left( \frac{\text{Sub - total II c.}}{10} \right)$

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