# ASSAMUNIVERSITY:SILCHAR

**(ACentralUniversity)**

# Silchar788011, Assam, India

**Annual Self-Assessment for the Performance Based Appraisal System (PBAS) for the year…………-…………..**

***FollowingUGCRegulations,2018***

**PART-A:GENERALINFORMATION ANDACADEMICBACKGROUND**

1. Name(inBlockLetters) :
2. Father’sName :
3. Mother’sName :
4. Department :
5. CurrentDesignation & Academic Level :
6. DateoflastPromotion :
7. Nationality :
8. ContactDetails

**PermanentAddress:**

**AddressforCorrespondence:**

1. **AcademicQualification**(H.S.L.ConwardsincludingNETwithJRF,NET,SLET/SET/etc)**:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Examination** | **NameoftheBoard/University** | **Yearofpassing** | **Division/Class/Grade** |
|  |  |  |  |
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1. **ResearchDegree(s)**

|  |  |  |  |
| --- | --- | --- | --- |
| Degrees | Title | Dateofaward | University |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Appointmentsheldpriortojoiningthisinstitution**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Designation | Nameofemployer | Dateofjoining | SalarywithGrade | Reasonofleaving |
| Joining | Leaving |
|  |  |  |  |  |  |

1. **Postsheldafterappointmentatthisinstitution:**

|  |  |  |  |
| --- | --- | --- | --- |
| Designation | Department | Dateofactualjoining | Grade |
| From | To |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Orientation/RefresherCourse/EquivalentCourse(s)attended:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl.No. | NameoftheCourse | Place | Duration | SponsoringAgency |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**PART B: SCORE/ GRADE FOR TEACHING & INVOLVEMENT IN UNIVERSITY’S OTHERACTIVITIES**

1. **TeachingScore**=NumberofClassesTaught/TotalClassesAssignedx100*(Classestaughtincludessessionsontutorials,labandotherteachingrelatedactivities.TotalassessmentperiodshallbeconsideredaltogetherexcludingleavessuchasMaternityLeave,ChildCareLeave,DutyLeave,StudyLeave,MedicalLeave,Extra-ordinaryLeaveetc.andperiodonDeputation).*

TeachingScore GradingScale

1. 80%&above =Good
2. Below 80%but 70%& above =Satisfactory
3. Lessthan70% =Not Satisfactory

CalculationofTeachingScore&Grade

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Year | No. ofClassesAssigned (in hours) | No. ofClassesTaught | No. of ClassesTaught/No. ofClassesAssignedx100 | ScoreObtained | GradeSecured | AnnexureNo. | Remarks |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. **Involvementinthe University-RelatedOtherActivities**

GradingScale

1. Good =Involvedinatleast3activities
2. Satisfactory =1-2activities
3. NotSatisfactory=Not involved in/ undertaken anyof the activities

***Note:****Numberofactivitiescanbewithinor acrossthebroadcategoriesof activitieslistedbelow.*

|  |  |  |  |
| --- | --- | --- | --- |
| **ActivityInvolvedin** | **Yes/No** | ***IfYes, provide******details andAnnexureNo.*** | **Grading**(Good/Satisfactory/NotSatisfactory) |
| (a) Administrative responsibilities such as Head,Chairperson/Dean/Director/Co-ordinator,Wardenetc |  |  |  |
| (b)Examinationandevaluationdutiesassignedbythecollege/universityorattendingtheexaminationpaperevaluation |  |  |
| (c) Student related co-curricular, extension and field basedactivitiessuchasstudentelections,clubs,careercounselling,studyvisits,studentseminarsandotherevents,cultural,sports,NCC,NSS,communityservicesetc. |  |  |
| (d)Organisingseminars/conferences/workshops,othercollege/universityactivitiesandcontributiontocorporatelifeoftheuniversity |  |  |
| (e) EvidenceofactivelyinvolvedinguidingPh.D.students |  |  |
| (f)Conductingminorormajorresearchprojectsponsoredbynationalor internationalagencies |  |  |
| (g)Atleastonesingleorjointpublicationinpeerreviewed/UGClistofJournals |  |  |

1. **OverallGrading:*Good*/*Satisfactory/NotSatisfactory***

***[Good****= Good in teaching (at Sl. No. 14) and satisfactory or good in other activity-involvement (at Sl. No. 15).****Satisfactory****=Satisfactoryinteaching(atSl.No.14)andgoodorsatisfactoryinotheractivity-involvement(atSl.No. 15).****NotSatisfactory****=Notsatisfactoryin14 and 15 above.]*

PARTC:ACADEMIC &RESEARCHSCORES

MethodologyforCalculatingAcademic/ResearchScore

(Assessment must be based on evidence produced by the teacher *such as copy of publications, project sanctionletter, utilization and completion certificates issued by the University and acknowledgements for patent filing andapprovalletters,letter ofscholar’s Ph.D.award etc*)

1. **ResearchPapersinPeer-Reviewed/UGCListedJournals**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl.No. | Title ofthePaper/Article | NameofJournal | Vol. No.,Issue No.& PageNo. | Month& YearofPublication | \*\*Author-ship(i), (ii),(iii) | No. ofCo-authors | ISSN | UGCJournalNo. | \*ImpactFactor, ifany | ScoreClaimed | AnnexureNo. |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
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**TotalScore:**

*\*LatestImpactFactorasperJCR-ThomsonReuter.*

*\*\*ForAuthorship:Kindlyindicatewhetheryouare(i)SingleAuthor(ii)FirstandPrincipal/Corresponding author/Supervisor/Mentor or (iii) Other Author/Co-author. Thisshouldbeasperstandarddefinitionoftherespectivetermsasapplicabletotheconcerneddiscipline.*

1. **Publications(OtherthanResearchPapers)**
2. **BooksAuthored/Edited;ChaptersinBooks&FullPapers/ArticlesinSeminar/ConferenceProceedings**
3. ***BooksAuthored/Edited***

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl.No. | \*Typeof thePublication | Title oftheBook | Name ofPublisher | Month &Year ofPublication | ISBN | National/InternationalPublication | \*\*Authorship/Editorship | No. ofCo-authors/Co-editors | ScoreClaimed | AnnexureNo. |
|  |  |  |  |  |  |  |  |  |  |  |

1. ***ChaptersinEditedBooks***

# TotalScore:

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl.No. | Title oftheChapter | Title ofthe Bookwith ItsEditor(s) | NameofPublisher | Month& YearofPublicat ion | ISBN | National/InternationalPublication | \*\*Authorship of theChapter(i), (ii),(iii) | No. ofCo-authorsof theChapter | ScoreClaimed | AnnexureNo. |
|  |  |  |  |  |  |  |  |  |  |  |

**TotalScore:**

1. ***FullPapers/ArticlesinConference/SeminarProceedings***

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl.No. | Title ofthePaper/Article | Title oftheSeminar/ConferenceProceedings withItsEditor(s) | NameofPublisher | Month& YearofPublicat ion | ISBN | National/InternationalPublication | \*\*Authorship of thePaper/Article (i), (ii),(iii) | No. ofCo-authorsof thePaper/Article | ScoreClaimed | AnnexureNo. |
|  |  |  |  |  |  |  |  |  |  |  |

# TotalScore:

TotalScoreof 18(a)-(i),(ii)&(iii):

1. **TranslationWorksinIndianandForeignLanguagesbyQualifiedFaculties**
2. ***ChapterofaBookorResearchPaper/Article***

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | Titleof |  |  |  | \*\*Translat | No. of Co- | Score | Annexure |
| Sl.No. | Title oftheChapter/Paper/Article | the Book/Journalwith ItsEditor(s) | NameofPublisher | Month& YearofPublication | ISBN | orship oftheChapter /Paper/Article(i),(ii), | translators ofthe Chapter/Paper/Article | Claimed | No. |
|  |  |  |  |  |  | (iii) |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

1. ***Translation of Book***

# TotalScore:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Original |  |  | Month & |  | \*\*Translat | No. of Co- | Score | Annexure |
| Sl.No. | Title oftheBookTranslatedwithItsAuthor(s) | Name ofPublisher | TitleoftheTranslatedBook | Year ofPublication | ISBN | or ship oftheBook(i), (ii),(iii) | translatorsof theBook | Claimed | No. |
|  | /Editor(s) |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

**TotalScore:**

*\*ForPublicationType:Indicatewhetherthepublicationis(i)Text/Reference/SubjectBook;(ii)Edited/Translated Booksand(iii)ChaptersinBooks/FullPapersinConferenceProceedings. ForConferenceProceedingsonlyfullPaperswillbeconsidered,abstractswillnotbeconsidered.*

*\*\*For Authorship/Editorship/Translatorship: Indicate whether you are (i) Single Author/Editor/Translator, (ii)First and Principal/Corresponding author/supervisor/mentor, (iii) Other Author/Co-author, (iv) First Editor/translator or (v) Co-editor/Co-translator. This should be as per standard definition of the respective terms asapplicableto the concerneddiscipline.*

**TotalScoreof18(b)-(i)&(ii):**

# TotalScoreof18(a)+18(b):

1. **CreationofICTMediatedTeaching-LearningPedagogyandContentDevelopmentofNewandInnovativeCourses andCurricula**
	1. **DevelopmentofInnovativePedagogy**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Nameofthe | Nameofthe | Levelof | Detailsofthe | No.of | Score | Annexure |
| Disciplinefor | Academic | Course | URL/Website | Modules | Claimed | No. |
| Whiche- | Programme/Course | Material: | where |  |  |  |
| Learning | forWhich e- | UG/PG | available/If |  |  |  |
| Resource | LearningResource |  | CD/DVD |  |  |  |
| Developed | Developed |  | enclose a copy |  |  |  |
|  |  |  |  |  |  |  |

# TotalScore:

* 1. **DesignofNewCurriculaandCourses**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Nameofthe | Nameofthe | Levelof | Detailsofthe | No.of | Score | Annexur |
| Disciplinefor | Academic | Course | URL/Website | Modules | Claimed | eNo. |
| Whiche- | Programme/Course | Material: | whereavailable/ |  |  |  |
| Learning | forWhich e- | UG/PG | IfCD/DVD |  |  |  |
| Resource | LearningResource |  | enclose a copy |  |  |  |
| Developed | Developed |  |  |  |  |  |
|  |  |  |  |  |  |  |

# TotalScore:

* 1. **MOOCs:DevelopmentofCompleteMOOCsinFourQuadrants**
1. **DevelopmentofCompleteMOOCsinFourQuadrants(4Creditseach).IncaseofMOOCsoflessercredits:5marks/credit**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl | Details | Course | Levelofthe | DetailsoftheURL/ | Score | Annexure |
| No. |  | Credit | Course | Websitewhere | Claimed | No. |
|  |  |  | Material: | available/ IfCD/DVD |  |  |
|  |  |  | UG/PG | enclose a copy |  |  |
|  |  |  |  |  |  |  |

1. **MOOCs(DevelopedIn4Quadrant)perModule/Lecture**

# TotalScore:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SlNo. | Details | CourseCredit | Level of theCourseMaterial:UG/PG | Details of the URL/ Websitewhereavailable/IfCD/DVDencloseacopy | ScoreClaimed | AnnexureNo. |
|  |  |  |  |  |  |  |

**TotalScore:**

1. **ContentWriter/SubjectMatterExpertforEachModuleofMOOCs(AtLeastOneQuadrant)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SlNo. | Details | CourseCredit | Level of theCoursematerial:UG/PG | Details of the URL/ Websitewhereavailable/IfCD/DVDencloseacopy | ScoreClaimed | AnnexureNo. |
|  |  |  |  |  |  |  |

# TotalScore:

1. **CourseCoordinatorforMOOCs(4Credits/Course)(InCaseofMOOCsofLesserCredits2Marks/Credit)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl | Details | Course | Levelofthe | Detailsofthe | Score | Annexure |
| No. |  | Credit | CourseMaterial: | URL/Website | Claimed | No. |
|  |  |  | UG/PG | whereavailable/ |  |  |
|  |  |  |  | IfCD/DVD |  |  |
|  |  |  |  | enclose a copy |  |  |
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# Total Score:TotalScoreof19category-(i),(ii),(iii)&(iv):

* 1. **E-Content**
1. **DevelopmentofE-Contentin4QuadrantsforaCompleteCourse/ e-Book**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Nameofthe | Nameofthe | Levelof | Detailsofthe | No.of | Score | Annexure |
| Disciplinefor | Academic | Course | URL/Website | Modules | Claimed | No. |
| Whiche- | Programme/Course | Material: | where |  |  |  |
| Learning | forWhich e- | UG/PG | available/If |  |  |  |
| Resource | LearningResource |  | CD/DVD |  |  |  |
| Developed | Developed |  | enclose a copy |  |  |  |
|  |  |  |  |  |  |  |

# TotalScore:

1. **e-Content(Developedin4Quadrants)perModule**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Nameofthe | Nameofthe | Level | Detailsofthe | No.of | Score | Annexure |
| Disciplinefor | Academic | of | URL/Website | Modules | Claimed | No. |
| Whiche- | Programme/Course | Course | whereavailable/ |  |  |  |
| Learning | forWhich e- | Materia | IfCD/DVD |  |  |  |
| Resource | LearningResource | l: | enclose a copy |  |  |  |
| Developed | Developed | UG/PG |  |  |  |  |
|  |  |  |  |  |  |  |

# TotalScore:

1. **ContributiontoDevelopmentofE-ContentModuleinCompleteCourse/Paper/e-Book(atLeast OneQuadrant)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Nameofthe | Nameofthe | Levelof | Detailsofthe | No.of | Score | Annexure |
| Disciplinefor | Academic | Course | URL/Website | Modules | Claimed | No. |
| Whiche- | Programme/Course | Material | whereavailable/ |  |  |  |
| Learning | forWhich e- | :UG/PG | IfCD/DVD |  |  |  |
| Resource | LearningResource |  | enclose a copy |  |  |  |
| Developed | Developed |  |  |  |  |  |
|  |  |  |  |  |  |  |

# TotalScore:

1. **Editorof e-ContentforCompleteCourse/Paper/e-Book**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Nameofthe | Nameofthe | Levelof | Detailsofthe | No.of | Score | Annexure |
| Disciplinefor | Academic | Course | URL/Website | Modules | Claimed | No. |
| Whiche- | Programme/Course | Material | whereavailable/ |  |  |  |
| Learning | forWhich e- | :UG/PG | IfCD/DVD |  |  |  |
| Resource | LearningResource |  | enclose a copy |  |  |  |
| Developed | Developed |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. **ResearchGuidance/ResearchProjects**
2. **ResearchGuidance**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level ofGuidance | Thesis/DissertationSubmitted | DegreeAwarded | ScoreClaimed | AnnexureNo. |
| Period | Number | Period | Number |
| From | To | From | To |
| Ph.D/ D. Phil |  |  |  |  |  |  |
| M.Phil./P.G.Dissertation |  |  |  |  |  |  |

#

**TotalScore:**

1. **Completed Research Projects**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SlNo. | Title ofResearchProject | FundingAgency | Period | PI/Co-PI/Joint PI | AmountofGrantSanctioned | ScoreClaimed | AnnexureNo. |
| From | To |
|  |  |  |  |  |  |  |  |

# Total Score:Total Score of 19(d)-(i), (ii), (iii) & (iv):

**TotalScore:**

# Total Scoreof(19) a+ b+ c+d:

(C)OngoingResearchProjects

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SlNo. | Title ofResearchProject | FundingAgency | Period | PI/Co-PI/Joint PI | AmountofGrantSanctioned | ScoreClaimed | AnnexureNo. |
| From | To |
|  |  |  |  |  |  |  |  |

TotalScore:

**(D)Consultancy**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SlNo. | Title ofConsultancyProject | FundingAgency | Period | ProjectStatus | Amount Sanctioned | ScoreClaimed | AnnexureNo. |
| From | To |  |
|  |  |  |  |  |  |  |  |

TotalScore:

# Total Scoreof (20) a+ b+ c+d:

1. **Patents/PolicyDocument/Awards/Fellowships**
2. **Patents**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SlNo. | Title ofPatent | PatentNo. | Date ofAward | International/National | FundingAgency | ScoreClaimed | AnnexureNo. |
|  |  |  |  |  |  |  |  |

# TotalScore:

1. **PolicyDocumentsubmittedtoanInternationalbody/organizationlikeUNO/UNESCO/WorldBank**

**/InternationalMonetaryFundetc.orCentralGovernmentorStateGovernment**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SlNo. | Title of PolicyDocument | Body/Organizationtowhichsubmitted | International/National/State | Date ofSubmission | ScoreClaimed | AnnexureNo. |
|  |  |  |  |  |  |  |

1. **Awards/Fellowship**

# TotalScore:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| SN | Nameof Award/Fellowship | SponsoringAgency | DateofAward | Level:International/National | ScoreClaimed | AnnexureNo. |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**Total Score:**

 **Total Scoreof (21) a+ b+ c:**

1. **InvitedLecture/PaperspresentedinConferences/Seminars/ Refresher/ Orientation/FDP***(PaperpresentedinSeminars/ConferencesandalsopublishedasfullpaperinConferenceProceedingswillbecountedonlyonce. MerelyattendingtheConference,Seminar,FDPdoesnotqualifyforARS.AcceptedfullpapermustbepresentedduringtheConferences/Seminars*

*/FDPtoqualifyforARS).*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SlNo. | Title of theInvitedLecture/Paperpresented | NameoftheProgram | Name oftheOrganizingAgency | Date ofPresentation | Level: International-Abroad/International-withinIndia/ National/State/University | ScoreClaimed | AnnexureNo. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

# Total Score:

# TotalScoreof18to22:

**ConsolidatedData**

1. **SCORE/GRADEFORTEACHING&INVOLVEMENTINUNIVERSITY’SOTHER**

**ACTIVITIES**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.No.** | **TeachingandotherActivities** | **Grading (Good/Satisfactory/Not****Satisfactory)** | **AnnexureNos.** |
|  |  |  |  |
|  |  |  |  |
| **OverallGrading** |  |  |

* 1. **SUMMARYOFACADEMICANDRESEARCHSCORES**

|  |  |  |  |
| --- | --- | --- | --- |
| **CategoryNo.** | **AcademicandResearchActivity** | **ScoreClaimed** | **AnnexureNos.** |
| 1 | ResearchPapersinPeer-Reviewed/UGCListedJournals |  |  |
| 2 | Publications(OtherthanResearchPapers) |  |  |
| 3 | Creation of ICT Mediated Teaching-Learning Pedagogy andContentDevelopment ofNewandInnovativeCoursesandCurricula |  |  |
| 4 | ResearchGuidance/ResearchProjects |  |  |
| 5 | (a)Patents |  |  |
| (b)Policy Document |  |  |
| (c) Awards/Fellowship |  |  |
| 6 | InvitedLectures/PapersPresentedinConferences/Seminars/Refresher&OrientationCourses/FDP |  |  |
| **TotalScore = T** |  |
| **CombinedScore**oftheCategory5(b) &6,ie,[5(b)+6] =**P** |  |
| **30%oftheTotal Score** (**T**),ie, (30/100)T = **Q** |  |
| **Difference** between**P&Q,** ie,**(P-Q)**=***R*** |  |
| **Deduct *R***from***T***(if ***P***isgreaterthan***Q*,**otherwisenot)=**\*Academic&****ResearchScore(ARS)** |  |
| **TheAcademic& researchScoreshallbefrom aminimum ofthree categoriesoutof thesixcategories.** |

***\*****Forthepurposeofcalculating* ***ARS****one mayusetheformula,* ***T-(P-Q),if P>Q*,**afterhavingcalculatedthe***Q*.**

* 1. **LISTOFENCLOSURES/ANNEXURES**

|  |  |  |  |
| --- | --- | --- | --- |
| Sl.No. | NameofEnclosure/ Annexure | Enclosure/AnnexureNo. | PageNo. |
|  |  |  |  |
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|  |  |  |  |
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DECLARATION

I hereby declare that the information filled by me in the application proforma is correct to the best of my knowledge and as per the documents enclosed herewith.

Date :

Place : SignatureoftheCandidatewithdesignation

This is to certify that the information provided by the applicant in the application proforma has been verified and found correct as per the supporting documents and record. The application is forwarded for further necessary action.

Signature of the HoD with Seal & Date

Memo No.................... Dated.......................

Signature of the Dean with Seal & Date

Memo No..................... Dated.......................

Signature of authority accepting the applicationwithSeal&Date

**(Vice Chancellor)**