



Department of Library and Information Science
Assam University, Silchar

Minutes of 41th Departmental Purchase Committee (DPC) of Library and Information Science held on 25/01/2021 at 3.30 P.M in the Office of HoD (Library and Information Science)

The following were present in the meeting:

1. Head of the Department	:	Chairman
2. Prof. Manoj Kumar Sinha, Professor	:	Member
3. Dr. Mukut Sarmah, Associate Professor	:	Member
3. Dr. Nabin Chandra Dey, Asst Professor (Stage-2)	:	Member
4. Sri Rajesh Rangappa Aldarhi, Asst Professor	:	Member
5. Sri Subrata Sinha, S.O (Estate) & Representative of Registrar	:	Member
6. Sri A Jalil , S.O. (Entitlement) & Representative of Finance Officer	:	Member

At the very outset, the Chairman welcomed all the members present in the meeting. The Department Purchase Committee (DPC) considered recommending the following agenda items:

Item No. 1: Confirmation of the minutes of the 40th Departmental Purchase Committee Meeting held on 28th November, 2019

The Chairman placed the Minutes of the previous 40th DPC Meeting held on 28th November, 2019 for the perusal of the members. As there were no any comments received from the members, the Minutes of Dept Purchase Committee Meeting held on 28th November, 2019 stands confirmed.

Item No. 2: Matter related to consideration and approval of the Proposal for the Procurement of Computers, Equipment and Computer Peripheral for developing ICT Enabled Classroom from the Asset Creation Fund for the year 2020-21 (Appendix-1)

The HoD has placed the List of Items to be procured from the Capital Asset Fund of Rs.3.0 Lakhs sanctioned by the Hon'ble Vice-Chancellor, AUS for procurement of Computers, Equipment and Computer Peripherals for developing ICT Enabled Classroom (Annexure -1).

Annexure-I: List of Items to be procured from Capital Asset Fund to be utilized by 31st march 2021.

The Committee Members discussed the requirements and as per the availability of Capital Asset Fund for the procurement of the items and recommended procuring the items through GeM following GFR -2017 Guidelines.

Item No. 3: Matter related to consideration and approval of the Proposal for the procurement of Computers, Furniture, Godrej Almirah and Book Case, Equipment, Battery and Inverter, Three 2.0 Ton Air-Conditioners for ICT Enabled Classroom (Annexure-II) from Course Fee of Session 2020-21

The HoD has placed the List of Items (*Annexure-II*) to be procured from the Department Course Fee, Dept and School Development Fund of tentatively 3.30 Lakhs for procurement of *Furniture, Godrej Almirah and Book Case, Equipment, Battery and Inverter, Three 2.0 Ton Air-Conditioners for ICT Enabled Classroom from Course Fee of Session 2020-21*

The Committee Members discussed the requirements and as per the availability of fund in Course Fee, Department and School Development Fee. After discussion on the requirements, the Committee Members recommended procuring the items through GeM (*Annexure-II*).

Item No.-4: any Other Matter with permission from the Chair

As there was nothing to discuss further, the meeting ended with a vote of thanks to and from the Chair.



(Prof. Manoj Kumar Sinha)
Chairman, DPC & Head,
Dept. of Library and Information Science, AUS

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January 25, 2021

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1. P.S. to V.C. for kind information of the Hon'ble Vice-Chancellor
2. Dean, Swami Vivekananda School of Library Sciences for kind information
3. Registrar for kind information
4. Finance Officer for kind information
5. All the concerned members for kind information
6. File



Chairman, DPC & Head,
Dept. of Library and Information Science, AUS