



ज्ञान-विज्ञान विमुक्तये
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

FD Dairy No. 9404 (FD-III)
Dated: 15/1/2015

No. F. 5- 375/2013 (HRP)

Dated: February 15

The Under Secretary (FDIII),
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110002.

B
11 FEB 2015

Sub:- Release of Grants-in-aid to Assam University, Silchar- 788 011, Assam for the year 2014-2015 under Plan in respect of Major Research Project entitled "Design and Development of Institutional Repository for Assam University" awarded to Dr. Mukut Sarmah, Deptt. of Library and Information Science, Tenure of project from 1/4/2013 to 31/3/2015.

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.1,58,400/- (Rupees One lakh fifty eight thousand four hundred only) as Second Installment for the year 2014-2015 towards Major Research Project to the Registrar, Assam University, Silchar- 788 011, Assam for the Plan expenditure to be incurred during 2014-2015.

S.NO	Name of the Item	Amount allocated	Head of Account	Amount already Released	Amount Being Released	Total grant
		RS.		RS.	RS.	RS.
(1) Non- Recurring						
(i)	Books & Journal	20,000/-	3(D)2552.00.131.02.01.35	20,000/-	-----	20,000/-
(ii)	Equipments	1,60,000/-		1,60,000/-	-----	1,60,000/-
(2) Recurring						
(i)	Honorarium	--	3(D)2552.00.131.02.01.31	--	--	--
(ii)	Project Fellow @Rs.14000/- p.m.	3,36,000/-		1,68,000/-	1,34,400/-	3,02,400/-
(iii)	Contingency	40,000/-		20,000/-	16,000/-	36,000/-
(iv)	Hiring Services	-----		-----	-----	-----
(v)	Travel/ fieldwork	20,000/-		10,000/-	8,000/-	18,000/-
(vi)	Overhead	37,600/-		37,600/-	-----	37,600/-
	Total	6,13,600/-			4,15,600/-	1,58,400/-

P.T.O

2. The sanctioned amount is debitable to the Major Research Project head 3(D)2552.00.131.02.01.31 and is valid for payment during the financial year 2014-2015 only.
3. The amount of the grant shall be drawn by the Under Secretary (Drawing & Disbursing Officer), University Grants Commission on the Grant-in-aid bill and shall be disbursed to and credited to the Registrar, Assam University, Silchar- 788 011, Assam through Electronic mode as per the following details.

	Payment Details	
(a)	Name & Address of Account Holder	Registrar, Assam University, Silchar- 788 011, Assam
(b)	Account No.	3050101000285
(c)	Name & Address of Bank Branch	Canara Bank, 1st Floor, Shobhana Super Market, N.S. Avenue, Rangirkhari, Silchar-5
(d)	MICR Code of Branch	788015002
(e)	IFSC code	CNRB0003050
(f)	Type of Account: SB/Current/Cash Credit	SB

4. The Grant is subject to the adjustment on the basis of the Utilization Certificate in the prescribed proforma submitted by the University/College/ Institution.
5. The University/College / Institution shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.
6. The University / Institution may follow the General Financial Rules, 2005 and take Urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.
7. The Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
8. The Assets acquired wholly or substantially out of the University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purpose other than those for which the grant was given without proper sanction of the University Grants Commission and should, at any time the University ceased to function such Assets shall revert to the University Grants Commission.
9. A register of Assets acquired wholly or substantially out of the Grant shall be maintained by the University/College in the prescribed proforma.
10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/ paid. In case non-utilization/ part utilization thereof simple interest @ 10% per annum, as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11. The University / Institution shall follow strictly the Government of India / University Grants Commission guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University/College shall fully implement the official language policy of Union Govt. and comply with the official language Act, 1963 and Official Languages (Use for official purposes of the Union) Rules, 1976, etc.
13. The sanction is issued in exercise of the delegation of powers vide University Grants Commission order no.69/2014 F.No. 10-11/12 (Admn. IA & B) dated 26/03/2014.

P.T.O.

11 FEB 2015

14. The University / Institution shall strictly follow the University Grants Commission Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
15. The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. It is certified that an amount of Rs.3,34,560/- out of the grant of Rs.4,15,600/-sanctioned vide letter No.5-375/2013(HRP) Dated 14/3/2013 has been utilized by the University / College/ Institution for the purpose for which it was sanctioned, Utilisation Certificate for Rs.----- has already been entered at Page No.-----S. No.-----Now we may enter Utilisation Certificate for Rs.3,34,560/-in the U.C. Register at page.No. 5. S.No 32.
19. It is also certified from the B.C.R. that the funds are available under the scheme. Entered in BCR at page.No 5. S.No 32
20. Funds to the extent of of Rs. _____ Crores -- are available under the scheme or BE/RE of the year.
21. This issue with the concurrence of IFD Vide No. Diary No. 8413 Dated, 15/12/2014.
22. This issue with the approval of the Joint Secretary, (MRP) Vide Diary No.35902 Dated,22/12/2014.

Yours faithfully

(SURESH RANI)
UNDER SECRETARY

Copy forwarded for information and necessary action to:

1. The Registrar, Assam University, Silchar- 788 011, Assam.
2. Office of Director General of Audit, Central Revenues A.G.C.R.Building .I.P.Estate, New Delhi .
3. Accountant General, State of Assam.
4. Dr. Mukut Sarmah, Principal Investigator, Deptt. of Library and Information Science, Assam University, Silchar- 788 011, Assam


(SHANTI TIGGA)
SECTION OFFICER