



Swami Vivekananda School of Library Sciences

Assam University, Silchar – 788011

Minutes of the 12th Meeting of School Board, Swami Vivekananda School of Library Sciences held on 31st March, 2016(Thu) in the Department of Library and Information Science, Assam University, Silchar – 788011

Members Present:

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| 1. Prof. Sumanash Dutta, Dean(i/c), SVSLSc, AUS | : Chairman |
| 2. Head, DLISc, AUS | : Member |
| 3. Dr. Manoj Kr. Sinha, Associate Professor, DLISc, AUS | : Member |
| 4. Dr. Mukut Sarmah, Asstt. Professor, DLISc, AUS | : Member |
| 5. Sri Rajesh Rangappa Aldarhi, Asstt. Professor, DLISc, AUS | : Special Invitee |
| 6. Dr. Sarita Bhattacharjee, Librarian, Women's college, Silchar | : Special Invitee |

The Chairman, School Board, at first, welcomed all the members of the School Board and then initiated discussion agenda item-wise as per notification of the meeting dated 16/09/2016. After item-wise discussion, the following resolutions were taken along with important observations.

- 1. Confirmation of the Minutes of the 11th School Board Meeting held on 16th Sept, 2015:** The Chairman read out the minutes of the 11th School Board meeting. Since there were no comments, note of dissent from any of the members on the resolutions adopted, the Minutes of the 11th School Board meeting was resolved as confirmed.

- 2. Matter relating to the Approval of Panel of Subject Experts for Practical papers of 2nd and 4th Semester Examinations, May- 2016:**

The Chairman informed the members that he had received the panel of subject experts for the Practical Papers of 2nd and 4th Semester Examination, May, 2016 from the Chairman, BPGS, in a sealed envelope. He placed the sealed envelope before the members. The members authorized the Chairman to forward the sealed envelope to **Academic Council** for approval.

- 3. Matter relating to Ph.D Provisional Registration of one Ph.D Research Scholar:**

The Chairman informed the members that the Chairman, BPGS, Department of LIS, AUS has forwarded the following 1(one) case of **Ph.D Provisional registration(Table-1)**

Table-1
Ph.D Provisional Registration Case

Sr. No.	Name and Residential address of Research Scholars	Name of the Department	AU Registration No. and Year	Title of Research	Date of Seminar Presentation for Provisional Registration	Name of Supervisor
1.	Nirnimesh Pandiya S/O Prof.D.K. Pandiya B 29, Kendriya Vihar, Janbipuram, extension, Lucknow- 226021	Library and Information Science	06-100001994/ 2010-2011	A Study of Library Policies for Acquisition of Books and Other Study Materials in the Libraries of Higher Educational Institutions Governed and Funded by Government of India	04/03/2016	Dr. Manoj Kumar Sinha

The Chairman requested the HOD, Department of LIS to apprise the members about the case. The HOD informed the Board that all the above candidates have completed all formalities for Ph.D registration including seminar presentation. They also modified their proposals in the line of observations made by Experts who were present in the seminar. **The proposal has recommendation of the DRC. The external expert's report is also found satisfactory.** The Board members examined the proposals and after being satisfied, authorised the Chairman to forward the same to BRS with recommendation for the registration of the candidates to PhD course.

4. Matter relating to Final Registration of Two Ph.D Research Scholars

The BPGS has forwarded two cases of Ph.D Final Registration with recommendations. The Chairman placed the cases (as in Table-2 below) before the members of the School Board. The HOD informed the members that the Scholars have presented their progress seminar satisfactorily and they have presented their seminar before completion of 18 months from the date of their provisional registration. The seminar expert committee has approved modification and change

in title of the PhD proposals. The DRC also recommended the cases for final registration.

After discussion, the members recommended the cases for PhD final registration and authorised the chairman to forward the cases to BRS with recommendation for final registration.

Table-2: Ph.D. Final Registration

Sr. No.	Name and Residential Address of Research Scholars	Department	Ph.D Registration No. and Date	Title of Research Proposal	Date of Presentation of Progress Report	Name of Supervisor
1.	Anupam Chanda C/O Sri Ajit Kumar Chanda Vill-Irongmara Dist-Cachar Pin-788011	Library and Information Science	Ph.D./ 2583/14 Dt 17/09/2014	Old Title: Implementation of RFID Technology in University and Institutional Libraries of North-East India. Modified Title (to be Registered): Implementation of RFID Technology in Libraries of Higher Educational Institutions of North-East India: A Study.	04/03/2016	Dr. Manoj Kumar Sinha Associate Professor
2.	Jayanta Bhattacharjee Anandalok Complex, Panchayet Road, Silchar PO-Silchar Dist-Cachar Pin- 788005	Library and Information Science	Ph.D./ 2584/14 Dt. 17/09/2014	Old Title : Open Source Integrated Library Systems Software : A Comparative Study Modified Title (to be Registered): Open Source Library Application Software : A study on Selected Open Source Software's for Library	04/03/2016	Dr. Manoj Kumar Sinha Associate Professor

5. Matter Relating to Presentation of Progress Seminar by 3 (three) Ph.D. Research Scholars:

The Chairman informed the members that 3(three) Ph.D Scholars have presented their progress seminar in the department on 4.03.2016. He requested the HOD, DLIS, to place the cases before the members. The HOD, DLIS informed the members that the progress made by the scholars is found satisfactory by DRC and the Experts who were present in the seminar. The members examined the cases one by one and expressed their satisfaction over the progress made by the scholars. One candidate could not present her seminar on medical ground. Her progress report was found satisfactory by the seminar expert committee and the DRC. The Chairman informed the members that, as per rule, these cases need not be sent to BRS and the School Board has taken note of these cases with approval and for record. The list of the candidates who have presented their Ph.D progress seminar is shown in Table-3.

Table-3

Progress Report Seminar Presentation made by the Ph.D. Research Scholars on 4th March 2016

Sr. No.	Name and the Residential Address of Ph.D Scholars	PhD Registration No.	Title of Research	Date of Presentation of Progress Report	Name of Supervisor
1.	Awadhesh Singh Gautam C/O Achhi Mohal Uttari Behind Medical Colony Ghatampur , Kanpur Nagar, Uttar Pradesh, Pin-209206	Ph.D./2349/13 Dt:10.09.2013	Management and Usage of Electronic Resources in Central University Libraries of Uttar Pradesh: A Study	04/03/2016	Dr. Manoj Kumar Sinha Associate Professor
2.	Shibojit Choudhury C/O Markand Choudhury Vill & PO- Salganga, PS- Udharbond Dist-	Ph.D./2358/13 Dt:10.09.2013	Impact of Information Communication Technology on Management and Services of College Libraries Affiliated to Assam University : A	04/03/2016	Dr. Mukut Sarmah Assistant Professor

	Cachar(Assam Pin 788031		Study		
3	Jyotika Borthakur S.M.D. College, Charing, PO. Charing, Dist- Sivasagar Pin-785661	Ph.D./2350/13 Dt:10.09.2013	Information Use Pattern by Scientists Working at Selected CSIR Laboratories of Northeast and Eastern India: A Study	04/03/2016 (in absentia)	Dr. Manoj Kumar Sinha

6. Panel of Examiners of Five (5) Ph.D Pre-Submission Cases & Synopsis of Ph.D Pre-Submission seminar:

The Chairman requested the HOD to present the cases before the School Board members. The HoD, DLIS placed the Pre-Submission Seminar synopsis and Seminar Committee Reports and Panel of Examiners submitted by the supervisors in sealed covers of the following 5(five) number of Ph.D Research Scholars for consideration (Table- 4). The Members of the School Board examined the cases and found them satisfactory. They authorised the Chairman to forward these Pre-submission thesis synopses with recommendation to BRS along with sealed envelopes containing the Panels of Ph.D Thesis examiners.

Table- 4
Panel of Examiners of 5 (five) Ph.D Pre-Submission Cases

Sr. No.	Name and Residential Address of Scholars	Department	Ph.D Provisional Registration No.and date	Title of Research	Date of Presentation of Pre-Submission Seminar	Name of Supervisor	Remarks
1.	Ram Kumar Pathak S/O Indradeo Pathak Vill/PO- Hardia Dist- Sitamarhi; Pin- 843320(BIHAR)	Library and Information Science	Ph.D./2354/13 Dt:10.09.2013	Usage of Electronic Journals by Faculty Members : A Study of Selected Engineering College Libraries of Western Uttar Pradesh	04/03/2016 (one copy of Ph.D Pre-submission seminar synopsis submitted)	Dr. Manoj Kumar Sinha	Panel Submitted in Sealed Envelop

2.	Nawal Kishor Manoj C/O Bhubaneswar Yadav Bhuwan, Vill/PO- Khunti, Vaya- Surpatganj P.S. Chhatapur, Dist-Supaul, State-Bihar Pin-852137	Library and Information Science	Ph.D./234 53/13 Dt:10.09.2013	Status of Collection Development and ICT Application in Libraries of Higher Educational Institutions of Sikkim : A Study	04/03/2016 (one copy of PhD Pre-submission seminar synopsis submitted)	Dr. Manoj Kumar Sinha	Panel Submitted in Sealed Envelop
3.	Monita Choudhury C/O Pramod Chandra Choudhury ICAR Research Complex for NEH Region, Uniam, Dist-Ribhol, Meghalaya	Library and Information Science	Ph.D./235 5/13 Dt:10.09.2013	Insights into Information Seeking and Communication Behaviour of Agricultural Scientists of ICAR Institutes and Centres in Northeast India: A Study	04/03/2016 (one copy of Ph.D Pre-submission seminar synopsis submitted)	Dr. Mukut Sarmah	Panel Submitted in Sealed Envelop
4.	Deepshikha Sen C/O Sangit Kumar Sen, Vivekananda Road, Lane No. 27, Post Office Lane, Silchar-788007, Cachar, Assam	Library and Information Science	Ph.D./235 7/13 Dt:10.09.2013	Awareness towards Blended Learning as Paradigm of LIS Education in Selected Universities of North East India: An Analytical Study	04/03/2016 (one copy of Ph.D Pre-submission seminar synopsis submitted)		Panel Submitted in Sealed Envelop
5.	Rajendra Mohan Dev Sarmah C/O Jatindra Mohan Dev	Library and Information Science	Ph.D./235 9/13 Dt:10.09.	A Study on Best Practices with Special Emphasis on Modernisation	04/03/2016 (one copy of Ph.D Pre-submission		Panel Submitted in Sealed

Sarma, Deva Path, Lakhimiali, PO- Nazira, Dist- Sivasagar, Assam Pin-785685	Science	2013	in the Libraries of Degree Colleges Affiliated to Dibrugarh University, Assam	seminar synopsis submitted)		Envelop
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7. Panel of Examiners of One (1) M.Phil Pre-Submission Case and M.Phil Dissertation Synopsis:

The Chairman informed the members that one case of M.Phil Pre-Submission Dissertation synopsis and pre-submission seminar report (Table-5) is forwarded by BPGS with recommendation along with Panel of Examiners in sealed cover. The Synopsis of the M.Phil Pre-Submission seminar was placed before the members by HOD, DLIS for consideration. The members examined the Pre-submission seminar synopsis and found it satisfactory. They authorised the chairman to forward the synopsis and Panel to BRS with recommendation for approval.

Table-5

Panel of M.Phil Dissertation Examiners and M.Phil Dissertation Synopsis

Sr. No.	Name and Residential address of M.Phil Scholar	Department	M Phil Registration No.	Title of Research	Date of Presentation of Pre-submission seminar	Name of Supervisor
1.	Sangita Yadav C/O Madanlal Yadav Vill- BinnaKandi Part-1, PO- BinnaKandi Ghat, P.S. Lakhipur, Dist- Cachar(Assam) Pin-788126	Library and Information Science	M.Phil./ 884/15 Dt. 16.09.2015	Status of Print Media Libraries of Silchar and Guwahati: A Study	04/03/2015 (one copy of M.Phil Pre-submission seminar synopsis submitted)	Dr. Manoj Kumar Sinha

8. Matter Relating to Presentation of Progress Seminar by 3(three) M.Phil Research Scholars:

The Chairman informed the members that 3(three) M.Phil Scholars have presented their progress seminar in the department on 4.03.2016. He requested the HOD, DLIS, to place the cases before the members. The HOD, DLIS informed the members that the progress made by the M.Phil scholars is found satisfactory by DRC and the Experts who were present in the seminar. The members examined the cases one by

one and expressed their satisfaction over the progress made by the scholars. The Chairman informed the members that, as per rule, these cases need not be sent to BRS and the School Board has taken note of these cases with approval and for record. The list of the candidates who have presented their Ph.D progress seminar is shown in Table-6

Table-6
M.Phil Progress Seminar Cases

Sr. No.	Name of Scholars	M.Phil Registration No.	Title of Research	Date of Progress Report Seminar Presentation	Name of Supervisor
1.	Ms Sumita Das	M.Phil/886/15 Date:16/09/2015	A Study on Indigenous Knowledge System of Assam State with Special Reference to Barak Valley, South Assam	04/03/2016	Dr. Manoj Kumar Sinha
2..	Kallol Das Talukdar	M.Phil/883/15 Date:16/09/2015	An Evaluative Study of Open Source Software for Building Digital Library	04/03/2016	Dr. Manoj Kumar Sinha
3.	Amit Uraon	M.Phill/885/15 Date:16/09/2015	Status of ICT Application in National Library of India : A Case Study	04/03/2016	Dr. Manoj Kumar Sinha

9. Proposal for Revision of Admission and Annual Fee Structure for MLIS Course:

Chairman informed the members that a proposal for revision of admission and annual fee structure of DLIS was forwarded to AC by School Board in its 11th meeting. However, the matter was not discussed in the AC and as such, no decision could be obtained at that time.

The Chairman informed the members that BPGS, in its 14th meeting has again recommended slashing of Admission and Annual Fee structure as modified and shown in Table- 7 & Table- 8, for attracting more students to come and take admission to MLIS course offered by the department. The HOD, DLIS informed the members about the necessities of such a move under present circumstances. The

members discussed the matter in details and then authorised the Chairman to forward the proposal again to Academic Council with recommendation for approval of the revised fee structure, as shown in Table- 7 & Table-8, by the higher authority.

**Table-7:
Revised Proposed Fee Structure of M.Lib.I.Sc. Course
W.e.f. Session 2016-17 onward (One Time Fees at the Time of Admission) for 1st and 2nd
semester**

A	ONE TIME FEES			
Sr. No.	Particulars		Old Fee Structure	New Proposed Fee Structure
1	Admission Fee	Rs	500	500
2	I Card Fee	Rs	75	75
3	University Registration Fee	Rs	300	300
4	Placement Brochure Fee	Rs	300	--
B	ANNUAL FEE			
5	University Dev. Fund	Rs	1500	1500
6	Library Fee	Rs	500	500
7	Sports Fee	Rs	100	100
8	Basic Primary Health Service	Rs	200	200
9	Medical Insurance	Rs	305	305
10	Students Co-Curricular Fund	Rs	200	200
11	Students Aid Fund	Rs	150	150
12	Alumini Fee	Rs	100	100
13	Magazine Fee	Rs	100	100
14	Study Tour	Rs	3000	--
15	Laboratory Fee	Rs	1000	1000
16	Computer Lab and Internet Fee	Rs	100	100
17	School Development Fee	Rs	1000	500

18	Dept Development Fee	Rs	3000	1000
19	Fest/ Industry Interface Fee	Rs	3000	--
20	Annual Course Fee	Rs	6000	6000
21	Tuition Fee	Rs	2400	2400
22.	Practical Exam Fee	Rs.	--	1000
C	REFUNDABLE DEPOSITES			
22	Library Caution Money	Rs	500	500
23	Laboratory Caution Money	Rs	500	500
Total			24,830	17, 030

Table-8:
Revised Proposed Annual Fee Structure of M.Lib.I.Sc. Course
w.e.f. Session 2016-17 onward (Annual Fee for 3rd-4th Sem)

Sr. No.	Particulars		Old Fee Structure	New Proposed Fee Structure
A. ANNUAL FEE				
1	University Dev. Fund	Rs	1500	1500
2	Library Fee	Rs	500	500
3	Sports Fee	Rs	100	100
4	Basic Primary Health Service	Rs	200	200
5	Medical Insurance	Rs	305	305
6	Students Co-Curricular Fund	Rs	200	200
7	Students Aid Fund	Rs	150	150

8	Alumini Fee	Rs	100	100
9	Magazine Fee	Rs	100	100
10	Study Tour	Rs	3000	5000
11	Laboratory Fee	Rs	1000	1000
12	Computer Lab and Internet Fee	Rs	100	100
13	School Development Fee	Rs	1000	1000
14	Dept Development Fee	Rs	3000	3000
15	Fest/ Industry Interface Fee	Rs	3000	--
16	Annual Course Fee	Rs	6000	6000
17	Tuition Fee	Rs	2400	2400
18.	Practical Exam Fee	Rs	--	1000
Total			22,655	22,655

10. Proposal for Reconstitution of BPGS :

The Chairman informed the members that BPGS has forwarded a proposal for the re-constitution of BPGS as the term of the present body of BPGS would expire on ----- . The Chairman placed the proposal before the members. After discussion, the members authorised the Chairman to forward the new body of BPGS to AC with recommendation for approval.

Proposal for Re-Constitution of BPGS for the Department of Library and Information Science

The Proposed New Body of BPGS for Re-constitution with effect from 7th August 2016

1. Ex-Officio Chairman : Head of the Department , DLISc, AUS
2. Professor of the Department : At present the post of professor is not Available in the department. So we propose the name of **Prof. Krishna Mohan Jha** from the Department of Hindi, AUS as one of the member

3. Two Readers (Associate Professors)
and Two Lecturer /Assistant Professors

by rotation on the basis of seniority :

- (a) Dr. Manoj Kumar Sinha , Associate Professor, DLISc, AUS
- (b) Dr. Mukut Sarmah , Assistant Professor, DLISc, AUS
- (c) Sri Rajesh Rangappa Aldarathi , Assistant Professor, DLISc, AUS

4. Not more than two teachers teaching Allied or cognate subjects in other Schools (**to be nominated by the Hon'ble Vice-Chancellor**)

- (a) Prof. G.P. Pandey, Dept of Mass Communication, Assam University, Silchar
- (b) Dr. Rashmi Ranjan Mishra , Associate Professor, Dept of Law, Assam University,
Silchar

5. Three External Subject Experts Members : (one each from North East, Eastern and rest parts of India)

- (a) Prof. Sanjay Kumar Singh , Department of Library and Information Science,
Gauhati University , Guwahati
- (b) Prof. Subarna Kumar Das, Department of Library and Information Science,
Jadavpur University, Kolkata , West Bengal
- (c) Prof. H. N. Prasad , Department of Library and Information Science, Banaras
Hindu University, Varanasi

It is proposed that the name of Internal and External members for the Re-constitution of BPGS for the Department of Library and Information Science , Assam University, Silchar may kindly be approved.

11. Item from the Chair and from the Members 9with permission from the Chair)

At this stage of the meeting, the member Sri Rajesh Rangappa Aldarathi proposed that the department of LIS should introduce one Certificate/Diploma course in Library Science. After discussion the members observed that one self financing Certificate/Diploma course in the allied field of library science which have job potentiality may be introduced in the

department. The Chairman requested Sri Rajesh to prepare a proposal and to submit it to the HOD, LIS for further follow up action.

As there was no other matter to discuss, the meeting ended with vote of thanks to and from the Chair.

Sd/-

(Prof Sumanash Dutta)

Chairman, School Board

Swami Vivekananda School of Library Science

Assam University, Silchar

Reference: NO.AU/SVSLSc/101/2011

Date: 31.03.2016,

Copy to:

1. PS (VC's Secretariat) for the kind information and approval of the Hon'ble Vice Chancellor, AU.
2. Head, Department of Library and Information Sc, AUS for information and record.
3. All members of the School Board, SVSLSc, AUS
4. Dy. Registrar (Academic), AUS for information and necessary action.
5. Guard File.

Sd/-

Chairman, School Board

Swami Vivekananda School of Library Science