



*Department of Library and Information Science  
(Swami Vivekananda School of Library Sciences)  
Assam University, Silchar*

**Minutes of 64<sup>th</sup> Departmental Affairs Committee Meeting held on 15/03/2021 at  
7.30 P.M. through Online Mode**

Members Present

- |  |   |          |
|--|---|----------|
| 1. Head of the Department, DLISc, AUS                | : | Chairman |
| 2. Prof. Manoj Kumar Sinha, Professor, DLISc, AUS    | : | Member   |
| 3. Dr. Mukut Sarmah, Associate Professor, DLISc, AUS | : | Member   |
| 4. Dr. N.C. Dey, Asst. Prof (Stage-II), DLISc, AUS   | : | Member   |
| 5. Sri R. R. Aldarhi, Asst. Professor, AUS           | : | Member   |

At the outset, Chairman, DAC, Department of Library and Science, Assam University, Silchar welcomed all the members and appraised about the agenda items, and resolved to take the following decisions:

**64: DAC: DLIS: 15-03-2021: 1** *Confirmation of Minutes of the 63<sup>rd</sup>  
DAC Meeting held on 05/02/2021*

The HoD & Chairman, DAC, placed the Minutes of the 63<sup>rd</sup> DAC Meeting held on 05/02/2021 for consideration. As there were no suggestions or modifications from the member, the Minutes of the 63<sup>rd</sup> Departmental Affair Committee Meeting held on 05/02/2021 stands confirmed.

**64: DAC: DLIS: 15-03-2021: 2** *The matter related to hold  
Semester End Examination of 1<sup>st</sup>  
Semester through Online Mode  
from 8<sup>th</sup> April 2021;*

As per the request received from the CoE to submit the Tentative Exam Schedule for holding Semester End Examinations of 1<sup>st</sup> Semester in April 2021, the Head of the placed the matter before the committee member to finalise the date of examinations. For holding Semester End Examinations of 1<sup>st</sup> Semester in April 2021.

The Committee Members discussed the matter with the Faculty Members. They unanimously decided to hold the 1<sup>st</sup> Semester Examination from 8<sup>th</sup> April 2021 and suggested the dates of examinations as per details given below :

Exam Date	Paper	From to
08/04/2021	LISCC-101: Library, Information, Communication, and Society	11.0A M to 2.0 P M
10/04/2021	LISCC-102: Knowledge Organisation: Classification and Cataloguing (Theory)	11.0A M to 2.0 P M
12/04/2021	LISCC-103: Information Technology Application in LICs	11.0A M to 2.0 P M
17/04/2021	LISCC-104 : Knowledge Organisation: Classification Practice –I	11.0A M to 2.0 P M followed by Viva-Voce
23/04/2021	LISCC-104 : Knowledge Organisation: Cataloguing Practice –I	11.0A M to 2.0 P M Followed by Viva-Voce

The HoD has been requested to send the proposed examination schedule for notification.

**64: DAC: DLIS: 15-03-2021: 3**

*The matter related to allotment of Supervisor for LISCC-404: Dissertation Paper;*

In the presence of all Teachers and 4th Semester Students, the Head of the Dept conducted a lottery to allot Supervisors for LISCC-404: Dissertation Paper.

Based on the lottery results, the Committee Members discussed the matter and resolved the finalized and approved the name of Supervisors for 4<sup>th</sup> Semester students to work for their LISCC-404: Dissertation paper. *The Approved List is placed at Annexure-I*

**64: DAC: DLIS: 15-03-2021: 4**

*Matter related to the allotment of Mentor to the 1<sup>st</sup> and 4<sup>th</sup> Semester Students under Mentor –Mentee Programme;*

The Head of the Dept, in the presence of all Teachers, 4th Semester and 1st Semester Students, conducted lottery to allot Mentors under Mentor –Mentee Programme to all 4th and 1st Semester students Session 2019-20 and 2020-21 respectively.

Based on the results of the lottery, the Committee Members discussed the matter. They resolved to finalize and approved Mentors' names *under Mentor-Mentee Programme* for 4<sup>th</sup> and 1<sup>st</sup> Semester students for Session 2019-20 and 2020-21. *The Approved List is placed at Annexure-II.*

**64: DAC: DLIS: 15-03-2021: 5**

*Matter related to hold Pre-Submission Presentation Seminar of Mr. Nirnimesh Pandiya on 24/03/2021 and Ms. Anupama Khera on 08/04/2021;*

As Sri Nirnimesh Pandiya and Ms. Anupama Khera, Research Scholar of the Dept. requested to Head of the Dept and the Dean through his/ her Supervisor to organized Pre-Submission Seminar on a suitable date; the HoD placed the matter before the DAC members to finalise the date of Pre-Submission Seminar of Sri Nirnimesh Pandiya and Ms. Anupama Khera.

The Members considered the request of the scholar Sri Nirnimesh Pandiya and Ms. Anupama Khera. They resolved to finalise the date of the Pre-Submission Seminar on 24/03/2021 and 08/04/2021 for Sri Nirnimesh Pandiya and Ms. Anupama Khera, respectively. The HoD has been authorized to take approval from the Hon'ble Vice-Chancellor to hold the Pre-Submission Seminar.

**64: DAC: DLIS: 15-03-2021: 6**

*Matter related to hold Progress Report Seminar through Offline Mode before 29<sup>th</sup> April 2021;*

The HoD proposed to hold the Six-Monthly Progress Report Seminar presentations in April 2021.

The Committee Members discussed and finalized the Six-Monthly Progress Report Seminar on 22<sup>nd</sup> April 2021 from 11.00 AM. The concerned Supervisors -Conveners,

have been requested to inform their Scholars, and HoD has been requested to issue the joint Notice for Six Monthly Progress Report Seminar Presentations on 22/0/2021.

**64: DAC: DLIS: 15-03-2021: 7**

*Review of Preparation for NAAC Visit to the Department in April 2021*

Because of the ensuing NAAC Visit in April 2021, the HoD has informed the house about the preparations for the ensuing NAAC Visit.

After reviewing the progress made for NAAC Visit, the Committee Members felt satisfied and advised HoD and all the Faculty Members to work in a team to face the NAAC Peer Team Members.

**64: DAC: DLIS: 15-03-2021: 8**

*Any other matter with permission from the Chair.*

*(a) To Organise Alumni Meet 2021 in April 2021 through Online Mode*

The HoD has placed the proposal to hold Alumni Meet in the department through Online mode by inviting two LIS Subject Experts to deliver Invited Talk for our Alumni Research Scholars and Students sometime in April 2021.

The members perused the proposal and considered holding Alumni Meet in the Dept by inviting two LIS Subject Experts to deliver an Invited Talk for our Alumni, Research Scholars, and Students on 19<sup>th</sup> April 2021.

As there is nothing to discuss, the matter ended with a Vote of Thanks to and from the Chair.



(Prof. Manoj Kumar Sinha)  
HOD & Chairman,  
Departmental Affairs Committee, DLISc, AUS

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Dated 15/03/2021

Copy to

1. P.S. to V.C. for kind information of the Hon'ble Vice-Chancellor
2. Dean, Swami Vivekananda School of Library Sciences, AUS
3. All the Concerned Members for information and necessary action
4. Notice Board
5. File



HOD & Chairman,  
Departmental Affairs Committee, DLISc, AUS

*Allotment of Supervisors for LISCC-404: Dissertations, 2021*

In the 64<sup>th</sup> Depart Affairs Committee Meeting held on 15/03/2021, the Supervisors were allocated on the lottery basis as per details given below:

Name of Supervisor	Roll No	Name of Students
Prof. Manoj Kumar Sinha	1	Md. Sahariyar Mazarbhuiya
	2	Abu Sadique Choudhury
	7	Sarman Rongphar
	11	Kawsar Ahmed Barbhiya
	14	Bony Barbora
Dr. Mukut Sarmah	18	Kajal Narzary
	5	Priyanka Choudhary
	8	Rajat Das
	15	Junaki Borthakur
	16	Sohalin Yasmin Laskar
	17	Elna Nunisa
Dr. Nabin Chandra Dey	20	Sagarika Medhi
	4	Rakhi Sinha
	9	Shahariyar Mazumdar
	10	Fardosh Khanam
	12	Bhagyashree Suklabaidya
	13	Ananya Deb
	24	Nijomsri Diamary
Sri Rajesh R Aldarhi	3	Rupshika Sur
	6	Mausami Dasgupta
	19	Sarita Arjel
	21	Hemanta Borah
	22	Abhijit Chanda
	23	Rashid Ahmad Mazumdar



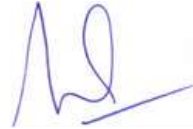
( Prof. Manoj Kumar Sinha)  
HoD , DLISc, AUS

*Annexure-II*  
*Allotment of Mentor for 4<sup>th</sup> Semester 2019- 2021 Batch*  
*and 1<sup>st</sup> Semester 2020-22 Batch*

In the 64<sup>th</sup> Departmental Affairs Committee Meeting held on 15/03/2021, the Mentors were allocated on the lottery basis as per details given below:

Name of Supervisor	Roll No of 4 <sup>th</sup> Semester Students	Name of 4 <sup>th</sup> Semester Students	Roll No of 1 <sup>st</sup> Semester Students	Name of 1 <sup>st</sup> Semester Students
Prof. Manoj Kumar Sinha	1	Rakhi Sinha	1	Megha Datta
	2	Shahariyar Mazumdar	2	Baishali Seal
	7	Fardausah K. Mozumder	8	Pinku Das
	11	Bhagyashree Suklabaidya	9	Samanta Das
	14	Ananya Deb	18	Samrat Suklabaidya
	18	Nijomsri Diamary	21	Afrid Anower Laskar
Dr. Mukut Sarmah	5	Rupshika Sur	5	Sadique Ahmed Barbhuiya
	8	Mausami Dasgupta	6	Priyanka Barman
	15	Sarita Arjel	12	Pallabi Chakraborty
	16	Hemanta Borah	19	Subraneil Aich
	17	Abhijit Chanda	24	Ravi Prakash
	20	Rashid Ahmad Mazumdar	25	Vaswati Deb
Dr. Nabin Chandra Dey	4	Md. Sahariyar Mazarbhuiya	7	Shoiab Akhtar Mazumdar
	9	Abu Sadique Choudhury	15	Dipshikha Boro
	10	Sarman Rongphar	16	Namrueying Neume
	12	Kawsar Ahmed Barbhuiya	20	Jaicinta B Bnongpui
	13	Bony Barbora	22	Priyanka Devi
	24	Kajal Narzary	23	Preeti
Sri Rajesh R Aldarhi	3	Priyanka Choudhary	3	Rajdeep Choudhary
	6	Rajat Das	4	Mahuya Seal

	19	Junaki Borthakur	10	Gopesh Kanoo
	21	Sohalin Yasmin Laskar	13	Punam Nath
	22	Elina Nunisa	17	Nilangana Bora
	23	Sagarika Medhi	--	--



( Prof. Manoj Kumar Sinha)  
HoD , DLISc, AUS