

ASSAM UNIVERSITY, SILCHAR  
DEPARTMENT OF MATHEMATICS

No. AUMR/103/01/2018-19/

Minutes of the departmental meeting held on 25<sup>th</sup> May, 2019 at 1.30 P.M. in the department of Mathematics.

Date: 25/05/2019

Members Present:

- |    |                              |             |
|----|------------------------------|-------------|
| 1: | Prof. Karabi Dutta Choudhury | Chairperson |
| 2: | Dr. Sanjib Sengupta          | "           |
| 3: | Dr. Nabendu Sen              | "           |
| 4: | Dr. Sumit Saha               | "           |
| 5: | Dr. Uday Shankar Chakraborty | "           |
| 6: | Mr. Naba Kanta Sharma        | "           |

The chairperson welcome all the members present in the meeting and the discussion as per agenda item were started.

While confirming the minutes of last departmental meeting, the members enquired about the rule regarding the attendance of the students in the classes. The house opined that regarding this the existing rule should be known to all. And on this issue COE, AUS may be communicated.

**Resolution. No. 1: NBHM Grant of Rs. 3,50,000.00**

The chairperson apprised the house that on submission of the UC and SE of the last grant of the year 2012-13, NBHM, sanctioned an amount of grant of Rs. 3,50,000.00 for the financial year 2018-19.

Now the members of the NBHM committee may select the strategy for purchasing the books along with the furnitures out of the grant as per rules.

The members opined that Out of grant allotted for furniture, dept. May purchase three no.(03) of glass door almirah and 25 no. of armless plastic chairs.

The members also opined that as there are not sufficient no. of books for some of the courses and the syllabus has also been revised this year, so sufficient no. of text books and reference books may be purchased for those courses as per new syllabus.

All the course teachers are requested to provide the list of text books and reference books as per new syllabus.

The members suggested that one technical person is required in the NBHM library for accessioning the NBHM library books of Mathematics department digitally. The house requested the chairperson to pursue the matter to the appropriate authority.

**Resolution. No. 2: Course Distribution**

The courses have been distributed as per following:

M-101, Unit-I,II,III (Guest Faculty) & Unit IV,V ( Dr. Naba Kanta Sharma)

M-102, Unit (I,II) (Guest Faculty) & III,IV,V- Dr. Uday Shankar Chakraborty

- M-103- (I,II,III,IV) Guest Faculty & Unit-V ( Dr. N. Sen)  
M-104- Unit - V : Dr. Sanjib Sengupta  
M-105- Dr. Nabendu Sen  
M-301- Dr. Uday Shankar Chakraborty  
M-302- Dr. Sumit Saha  
M-303- Dr. Naba Kanta Sharma  
M-304 - Prof. Karabi Dutta Choudhury  
M-305- Dr. Sanjib Sengupta

#### **Resolution. No. 3: Purchase of Consumables**

The chairperson appraised the house that the list of consumables prepared in the DAC meeting and placed for purchase, that file has been back to the office of HOD, Mathematics with the sanction of amount Rs. 43550/- only after reducing the amount of consumables. The chairperson placed the matter before the house and seek their opinion on this issue.

The members opined that the file may be processed with this sanctioned amount and the list of remaining amount of consumables may be placed later.

#### **Resolution. No. 4: Admission for the session 2019-20.**

The chairperson appraised the house that the list of members of the admission committee- 2019-20 has been approved and circulated among the members. As there was no communication received till date regarding the policy of the admission procedure this time, the chairperson placed the matter before the house and seek their opinion on this issue as the summer break will be started on and from 1<sup>st</sup> June, 2019.

The house opined that 5 sets of objective type of questions (multiple choice) carrying 1 mark each & 5 sets of descriptive type of questions carrying 5 marks each may be sent to HOD's mail for PG admission test for the session 2019-20 latest by 15<sup>th</sup> June, 2019.

#### **Resolution. No. 5: A.O.B.**

The chairperson appraised the house that as per the decision of the DAC meeting dated 14.05.2019, it was possible to submit the application form for DST-FIST-Phase-II online successfully within 15.05.2019 which was the closing date too. The chairperson thanked all the members and appraised that it was possible only for the herculean task done by all the members.

The meeting ended with thanks to and from the Chair.



(Professor Karabi Dutta Choudhury)  
Head, Dept. of Mathematics, AUS