


**Minutes of the 47<sup>th</sup> Meeting of the Finance Committee of  
Assam University held on 14 December 2017 at 5.00 PM  
at AIU, New Delhi**

The following were present:

1. Prof. Dilip Chandra Nath - Chairman  
Vice-Chancellor, Assam University
2. Prof. Sivasish Biswas - Member  
Pro Vice-Chancellor, Assam University Diphu Campus
3. Mr. V. Talreja, Section Officer (CU), UGC - Member  
[Representative of JS (CU), UGC (Visitor's Nominee)]
6. Sri Bishnu Chakraborty - Member  
Finance Officer, K.K. Handique State Open University,  
Guwahati
7. Prof. Nagendra Pandey - Member  
Dean, School of Earth Sciences, Assam University, Silchar
8. Dr. Sanjib Bhattacharjee - Permanent Invitee  
Registrar, Assam University
9. Prof. Samira Behera (SC/ST Representative, AUS) - Special Invitee  
Professor, Dept. of Mathematics, Assam University, Silchar
10. CMA Dr. B. B. Mishra - Ex-officio Secretary  
Finance Officer, Assam University

Additional Secretary (CU&L), MHRD, New Delhi (Visitor's Nominee) and Joint Secretary & Financial Advisor, MHRD, New Delhi (Visitor's Nominee) could not attend the meeting due to their other engagements and were granted leave of absence.

The comments of AS (CU&L), MHRD, Dept. of Higher Education, GoI on the agenda items of the 47<sup>th</sup> meeting of the Finance Committee of Assam University received on dated 8<sup>th</sup> December, 2017 and the comments received from the Deputy Secretary to the Govt. of India, IFD, Dept. of Higher Education, MHRD with the approval of JS & FA, MHRD, GoI vide letter F. No. 9-9/2017-IFD, dated 11<sup>th</sup> December, 2017 were placed by the Secretary, Finance Committee, Assam

  
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University before the Finance Committee and the members noted the comments and put on record.

The Vice-Chancellor assured that the observations of the Ministry will be strictly followed by the University in true letter and spirit.

**Item No. FC: 47/01: Welcome and Opening Remarks by the Vice-Chancellor, Assam University.**

Prof. Dilip Chandra Nath, Vice-Chancellor, Assam University and Chairman, Finance Committee welcomed all the members for attending the meeting. The Chairman in his opening remarks sought guidance from all the members for all round development and growth of the University. He also appraised the members regarding the efforts made by the University for filling up the vacant positions of teachers in the University. He requested the Secretary, Finance Committee to initiate the proceedings as per the agenda items.

**Item No. FC: 47/02: Confirmation of the Minutes of the 46<sup>th</sup> meeting of the Finance Committee of the University held on November 17, 2017.**


The copy of the Minutes of the 46<sup>th</sup> meeting of the Finance Committee of the University held on November 17, 2017 was circulated to all the members vide letter No. AUF/686/FC-46/2017-18/2462, dated 24<sup>th</sup> November, 2017. The Minutes may kindly be confirmed.

**Resolution:** In response to the Minutes sent to all the members, the Deputy Secretary to the Govt. of India, IFD, MHRD, New Delhi in his letter No. 9-9/2017-IFD, dated 6<sup>th</sup> December, 2017 with the approval of JS&FA, MHRD, New Delhi remarked that the minutes have been gone through and the following amendments need to be made in the minutes:

**Item No. 46/05 [Resolution (i)]**

The last line i.e. "it is opined by the DS, IFD, MHRD that UGC will take necessary action in this matter" **should be replaced by the following:**

"FC recommended that necessary action, in consultations with UGC, may be taken in this matter."

  
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The members of the Finance Committee perused the observation of the Deputy Secretary to the Govt. of India, IFD, MHRD, New Delhi and confirmed the minutes of the 46<sup>th</sup> meeting of the Finance Committee of the University held on November 17, 2017 with the following amendments to the Resolution No. 46/05(i).

"As regards to the transfer of Pension Fund of Rs. 4.98 crore created out of the UGC grant and transferring to the University Capital Fund in the Books of Account of the University, the FC recommended that necessary action, in consultations with UGC, may be taken in this matter".

Item No. FC: 47/03: Action Taken Report of the 46<sup>th</sup> Meeting of the Finance Committee of the University.

Action Taken Report on the 46<sup>th</sup> meeting of the Finance Committee of the University held on November 17, 2017 was placed for information and necessary review.

**Resolution:** The Action Taken Report on the Minutes of the 46<sup>th</sup> meeting of the Finance Committee of the University held on November 17, 2017 were perused and noted by the members of the Finance Committee. The members also emphasized that appointment of Internal Audit Officer should be expedited to strengthen the internal control system of the University.

Item No. FC: 47/04: Recommendation for approval of the Minutes of the 89<sup>th</sup> meeting of the Building Committee of Assam University held on November 29, 2017.

The UGC in D.O.No. F.1-3/2017(CU), dtd. 21.09.2017 of JS, UGC communicated the approval for allocation for the building projects, etc. under Capital Assets as below:

A.	For New Building Projects	Amount Allocated (Rs. in Lakhs)
(i)	100 bedded Boys' Hostel including furniture at Silchar Campus	800.00
(ii)	100 bedded Girls' Hostel including furniture at Silchar Campus	800.00
(iii)	100 bedded Boys' Hostel including furniture at Diphu Campus	900.00

  
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Considering the above allocation, the Building Committee in its 89<sup>th</sup> meeting held on 29<sup>th</sup> November 2017 recommended the new construction proposals mentioned at above for the year 2017-18 for which Abstract Cost Estimates & Rate Conformity Certificates placed for kind perusal of the members of the Finance Committee and consideration for recommendation to the Executive Council for approval.

The recommendations of the Building Committee of Assam University in its 89<sup>th</sup> meeting held on November 29, 2017 were placed for kind recommendation by the Finance Committee to the Executive Council for approval.

**Resolution:** The Members examined the proposals of the new Building Projects viz. (i) 100 bedded Boys' Hostel including furniture at Silchar Campus with a cost of Rs.7,99,78,899/-; (ii) 100 bedded Girls' Hostel including furniture at Silchar Campus with a cost of Rs.7,99,55,021/-; and (iii) 100 bedded Boys' Hostel including furniture at Diphu Campus with a cost of Rs.8,99,74,356/- and their Abstract Cost Estimates & Rate Conformity Certificates. As recommended by the Building Committee of Assam University in its 89<sup>th</sup> meeting held on 29<sup>th</sup> November 2017 and as the recommended costs are within the UGC allocation to Assam University for the said new Building Projects during the financial year 2017-18, the Finance Committee approved the above Projects to be executed by CPWD on deposit work basis and endorsed to the Executive Council of the University & the Standing Committee of UGC for necessary approval.

The Finance Committee also recommended the Minutes of 89<sup>th</sup> meeting of the Building Committee of Assam University held on 29<sup>th</sup> November 2017 to the Executive Council of Assam University for approval and its execution on time bound manner. During award of "Civil Works", UGC guidelines and provisions of GFRs 2017 and related CVC guidelines should be adhered scrupulously.

Further, the members opined that expenditure on the projects should be subjected to the availability of funds and allocation of funds. No Project should be taken up without proper financial allocation and availability of funds and efforts should be made to get the projects completed in time.

  
11/2/17  
Finance Officer  
নগর বিশ্ববিদ্যালয়, সিলচর  
Assam University, Silchar



Item No. FC: 47/05: Review of details of the pending C&AG Transaction Audit Paras and the Action Taken to settle/liquidate the pending Paras.

As advised by the IFD MHRD, the details of the Transaction Audit Paras for the current year 2016-17 with up to date Action Taken (with small description of the Audit Paras) to settle/liquidate the pending paras were placed for review by the members of Finance Committee.

The previous year's pending C&AG Transaction Audit Paras as on 31.03.2016 with up to date Action Taken (with small description of the Audit Paras) to settle/liquidate the pending paras were placed for review by the members of Finance Committee.

**Resolution:** The members discussed the C&AG Inspection Audit Paras and the compliances of the University in detailed and resolved/suggested the followings:

- (i) The University should comply with the suggestions/instructions of the Audit and efforts should be made to settle/drop the Audit Paras on priority basis.
- (ii) Considering the serious C&AG observations, the constituted Standing Audit Committee (SAC) should meet every month and progress should be reviewed for settlement of Audit Paras. The action made in the meetings of the SAC should be placed in the next Finance Committee meeting for review.
- (iii) As regards to the C&AG Audit Para No.1 of Part-II(A) for the year 2013-14 relating to the excess payment of Rs. 73.73 lakhs for irregular application of ACP Scheme, it was resolved that a detailed report with relevant enclosures should be sent to UGC for necessary review/action/approval, if any.
- (iv) The University should effect recoveries, wherever necessary as per rules, forthwith, and the proven acts of gross irregularities, both administrative and financial, responsibilities should be fixed under intimation to UGC/MHRD.

  
17/12/2017  
वित्त अधिकारी  
Finance Officer  
असम विश्वविद्यालय, सिलचर  
Assam University, Silchar


**Item No. FC: 47/06: Review of progress of the ongoing construction activities of the University.**

UGC in the letter F. No. 1-1/2012 (CU), dated 25th August 2015 intimated that a separate agenda item on progress of plan building projects in the prescribed format of the UGC should be placed in the meeting of Finance Committee for necessary review of the overall progress of the developmental activities in the campus. The statement of progress of ongoing building projects was placed for necessary review.

**Resolution: The Members examined and perused the statement of progress of ongoing building projects with the following observations:**

- (i) University should make efforts to start construction works for the approved building projects for the year 2016-17 on time bound manner. The review of works with CPWD should be made on fortnight basis, so that the work awarded for the year 2016-17 should be completed by March 2018.

The meeting ended with vote of thanks to the Chair.

  
13/12/17  
(CMA Dr. B.B. Mishra)  
Ex-Officio-Secretary  
Finance Committee  
Assam University, Silchar  
বিত্ত অধিকারী  
Finance Officer  
অসম বিশ্ববিদ্যালয়, সিলচর  
Assam University, Silchar

  
13/12/17  
(Prof. Dilip Chandra Nath)  
Chairman  
Finance Committee  
Assam University, Silchar  
বুলচাঁপী  
Vice-Chancellor  
অসম বিশ্ববিদ্যালয়, সিলচর  
Assam University, Silchar

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