



## ASSAM UNIVERSITY, SILCHAR

### **EXPRESSION OF INTEREST**

Assam University Silchar invites “**EXPRESSION OF INTEREST**”(EOI) from interested persons/firms/agencies etc. having experience in running and operating Grocery/ Fresh vegetables/ Fruits/Stationery/Ladies corner/Electrical and Electronics repairing/Amul milk parlour/ shops for running of 7(seven) numbers of shops **in Market Complex of Assam University Residential campus near Children park, Assam University, Silchar.**

Eligible and interested persons/firms/ agencies etc. may submit their EOI in prescribed proforma (Annexure “B”), in sealed cover/envelop, superscribing on the cover/envelop **EXPRESSION OF INTEREST FOR RUNNING OF SHOP No. 1, 3,4 &7 AND PREFERRED SHOP No. \_\_\_\_\_ in Market Complex of Assam University Residential Campus near Children park, Assam University, Silchar-788011** to the Estate Officer, Estate Section, Raja Rammohan Roy Administrative Building, Assam University, Silchar-788011 latest by **06.04.2016**. For further details of terms and conditions and format interested parties may visit university website [www.aus.ac.in](http://www.aus.ac.in).

No: AU/ES-22/2015/

Registrar  
Dated- 16.03.2016

Copy to:

1. All Statutory Officer, AUS
2. PS to VC for information of the Vice Chancellor, AUS.
3. Notice Boards
4. File

Asstt Registrar (Estate)



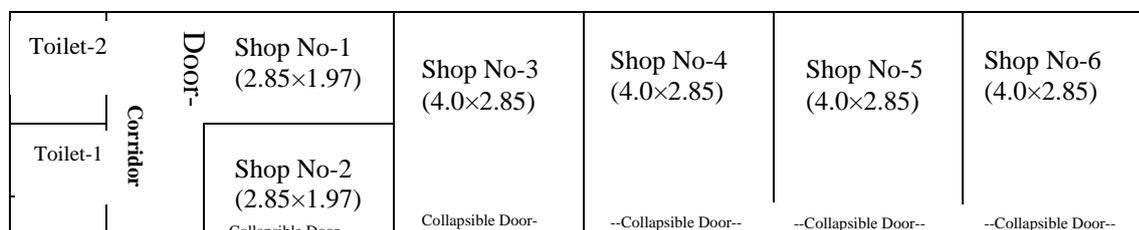
# ASSAM UNIVERSITY, SILCHAR

## EXPRESSION OF INTEREST

**No: AU/ES-22/2015/**

**Dated- 16.03.2016**

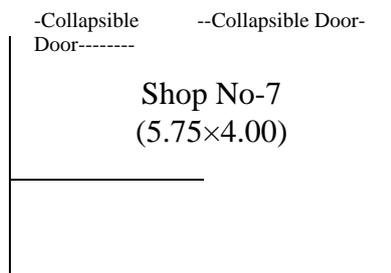
Assam University Silchar invites “**EXPRESSION OF INTEREST**” from interested persons/firms/agencies etc. having experience in running and operating Grocery/ Fresh vegetables/ Fruits/Stationery/Ladies corner/Electrical and Electronics repairing/Amul milk parlour etc. shops for running of 7 numbers of shops **in Market Complex of Assam University Residential campus near Children park, Assam University, Silchar** as per layout and interior dimensions given below:



**--Common Corridor--**

**--Common Corridor--**

**--Common Corridor--**



Note: All dimensions are in metre

Eligible and interested persons/firms/ agencies etc. may submit their EOI in prescribed proforma (Annexure “B”), in sealed cover to Assam University, Estate section, superscribing on the cover **EXPRESSION OF INTEREST for running of shop No. 1, 3, 4 & 7 and preferred shop No. \_\_\_\_\_ in Market Complex of Assam University Residential Campus near Children park, Assam University, Silchar-788011** so as to reach the Estate Officer, latest by **6.04.2016**, for further details of terms and conditions and format please visit our website [www.aus.ac.in](http://www.aus.ac.in).

The EOI application should be submitted in the format completed in all respects and signed by the persons/firms/agencies etc.. Incomplete EOI are liable to be summarily rejected. The university reserves the right to reject any or all of the EOI without assigning any reasons thereof.

The EOI applications must be accompanied with an EOI fee (non-refundable) of Rs.200/-only (Rupees two hundred only) in the shape of cheque/DD drawn in favour of Finance Officer, Assam University, Silchar from any nationalized bank.

Sd/-

Registrar

**Term and Conditions for Running Shops in Market Complex of Assam University Residential Campus near Children park, Assam University, Silchar-788011**

1. The lease for the shops shall be initially for a period of 2 (two) years and further extension will be applicable based on the service records of the licensee. However the university shall not be bound for extension of license.
2. A Security Deposit @ of Rs. 1000/m<sup>2</sup> area or with flat rate of Rs. 5000 (1-5 m<sup>2</sup>), Rs.10000 (6-15 m<sup>2</sup>) and Rs. 15000 (16-25 m<sup>2</sup>) (whichever is minimum) which is refunded in part or whole depending upon the compensation/liability due if any, on the part of licensee after 2(two) years or after the surrender.
3. The licensee shall be required to deposit the aforementioned security deposit amount and to execute an agreement with the university within 15 days of taking over of the shop and failing which the allotment will stand cancelled.
4. The license fee of the shops shall be @ Rs. 100/m<sup>2</sup>area per month or with flat rate of Rs. 500 (1-5 m<sup>2</sup>), 1000 (6-15 m<sup>2</sup>) and Rs. 1500 (16-25 m<sup>2</sup>) per month. However, the charges for electricity according to APDCL rate and water consumption shall be paid as per actual by the licensee.
5. The Vendor/Licensee shall deposit the License fee, Electricity bill (as per actual) and Water charges (as per actual) by 10<sup>th</sup> day of every month.
6. It shall be the duty of the persons/firms/agencies etc. to ensure cleanliness of the shops, toilets and the surrounding area with proper disposal of waste shall also be ensured by the persons/firms/agencies etc. Use of **Plastic** is banned in the campus.
7. The licensee is to make arrangement for furniture, fixtures, electric and water connection excluding the existing (if any) etc. for smooth running of the shops.
8. Manpower required to run the shops shall be arranged by the licensee. Child labour is a crime and no child labour shall be engaged by the licensee.

9. The shops shall remain open from 8AM to 8PM on all days of the week. The vendor shall be required to follow strictly the timings and any violation of the above schedule shall be dealt with strictly.
10. Rates for the items to be sold or services to be provided will not be beyond MRP.
11. No addition/ alteration of the existing structure/building/shops are permissible under any circumstances.
12. In case any damage to the existing structure/building/shops necessary repair to the satisfaction of the authority is required to be born by the licensee.
13. Damage if any due to mishandling of LPG/Electrical appliances necessary compensation is to be borne by the licensee.
14. License shall have to arrange for fire safety from LPG/Electrical appliances.
15. The University reserves the right to accept or reject any or all the License without assigning any reasons whatsoever. The university shall not be bound for extension of license.



**Annexure-A**

**ASSAM UNIVERSITY::SILCHAR**

**PROFILE SHEET OF APPLICANT FOR RUNNING OF SHOP**

Recent  
Passport Size  
Photo  
[Sign across the  
photo]

1. Name :
2. Father/ Mother Name :
3. Permanent Address :
4. Address for communication :
5. Mobile No. :
6. PAN No (Mandatory) :
7. Bank A/c No. (with Bank/Branch Name) :
8. Experience if any :
9. Name/Nature of shop interested to run :
10. Preferred Shop No :
11. List of items to be sold and rate chart: (if required enclose separate sheets) :
12. Any other information:

Sl. No.	Items/Services	Unit Rate (Rs.)
1		
2		
3		
4		
5		
6		

Date:

Signature:

Name:

Address: