

Department of Pharmaceutical Science

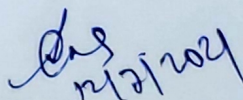
Assam University: Silchar

A virtual Departmental Affair Committee (DAC) meeting of Department of Pharmaceutical Sciences was held on 02/07/2021 at 12 noon. The following members were present in the meeting.

1. Prof. Sanjib Das	Chairman
2. Prof. Supratim Ray	Member
3. Dr. Abhishek Bhattacharjee	Member
4. Dr. Nirupam Das	Member
5. Dr. L. Pachau	Member
6. Dr. Partha Palit	Member
7. Dr. Ram Kumar Sahu	Member
8. Dr. Rati Kailash Tripathi	Member
9. Dr. Partha Pratim Kaishap	Member
10. Dr. Rabinarayan Parhi	Member
11. Dr. Sarbani Dey Ray	Member
12. Dr. Anup Kr. Das	Member

Agenda: Conduction of online B.Pharm Even Semester Examination May 2021 and conduction of 2nd sessional exam of 2nd, 4th, 6th and 8th semester exam.

- (i) On the basis of the course coverage in different papers the DAC resolved that the 2nd sessional all the even semesters may be conducted in the last week of July, 2021 probably from 26th July, 2021. The details time-table will be prepared after consultation with the students.
- (ii) Regarding final examination of 8th semester (terminal semester) the DAC resolved that the online examination of terminal semester (8th semester) may be conducted from 7th August, 2021. The detail timetable may be prepared with the consultation with the students.
- (iii) The examination of 2nd, 4th and 6th semester may be conducted from 3rd week of August probably from 16th August 2021 and details time-table may be prepared after consultation with the students.



Chairman, DAC,
Department of Pharmaceutical Sciences
Assam University, Silchar



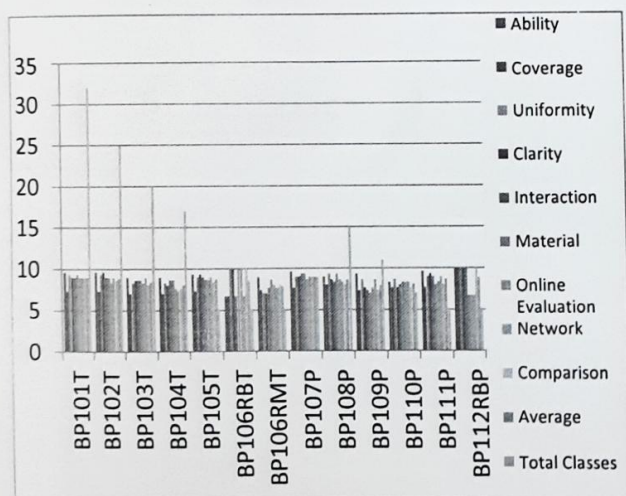
Department of Pharmaceutical Sciences

Assam University: Silchar

Extract of DAC minutes: The DAC meeting held on 18.01.2021 analyses the feedback report of all eight semesters. The analysis of feedback report and scope of improvement is mentioned for a particular semester shown below the graph of a particular semester.

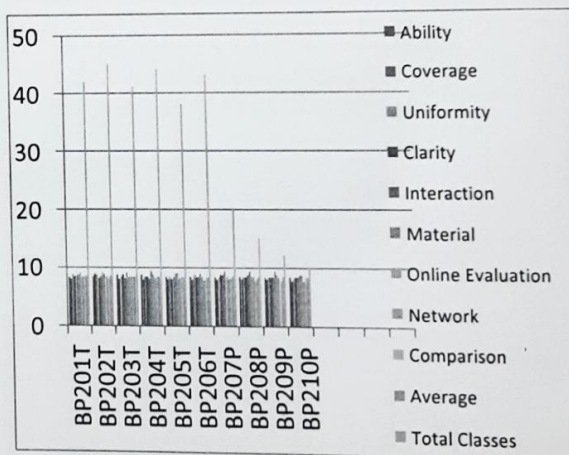
Report:

1st semester



1st Semester: The average of all parameter for subjects ranges from 7.82 to 8.96. The classes for this semester started from 19th October 2020 and classes are going on. All the parameters likely to be improve at the end of the session

2nd semester

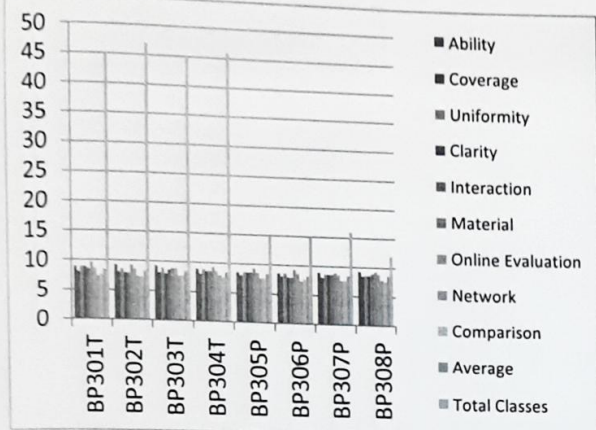


2nd semester: The average of all parameter for subjects ranges from 8.21 to 8.46. The online classes were first implemented in the even semester and as it were the initial stage and efforts are being taken for further improvement in the odd semester

Signature
18/01/2021

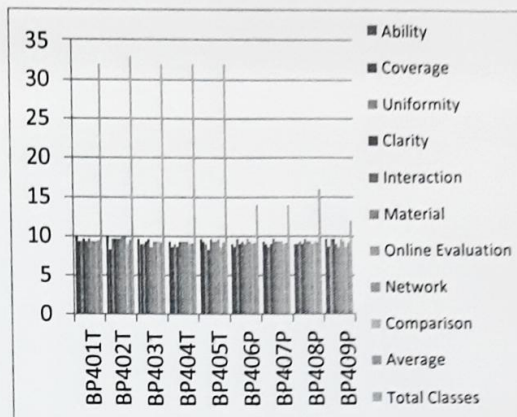
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3rd semester



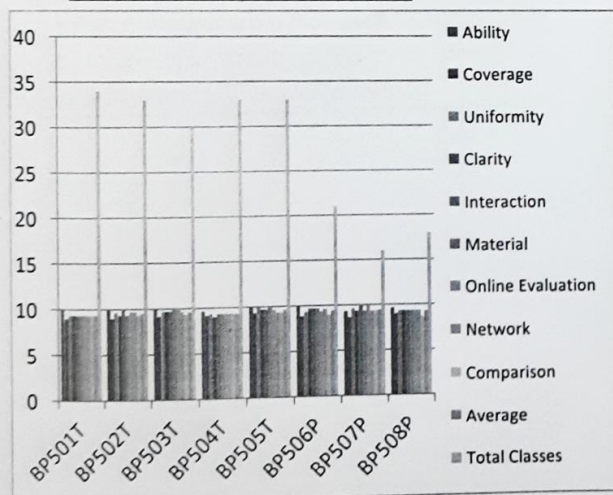
3rd semester: The average of all parameter for subjects ranges from 8.27 to 8.69. Efforts will be taken for further improvement

4th semester



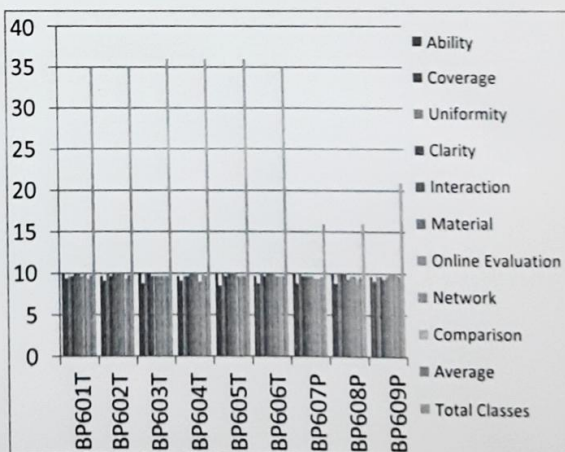
4th semester: The average of all parameter for subjects ranges from 9.11 to 9.55. Efforts will be taken for more number of classes in comparison to 2nd and 3rd semester.

5th semester



5th semester: The average of all parameter for subjects ranges from 9.26 to 9.68. Efforts will be taken for more number of classes in comparison to 2nd and 3rd semester

6th semester

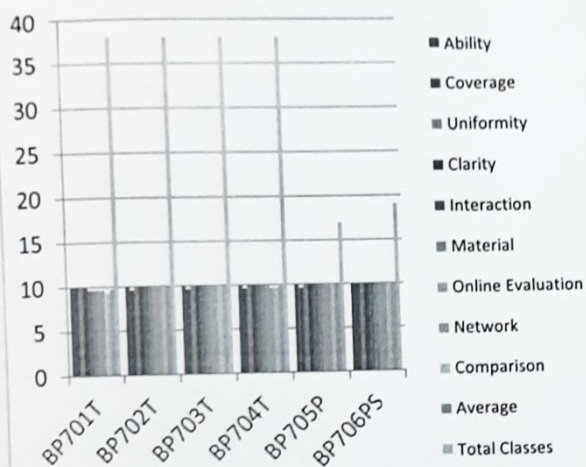


6th semester: The average of all parameter for subjects ranges from 9.64 to 9.75. Efforts will be taken for more number of classes in comparison to 2nd and 3rd semester

Das
18/01/2021

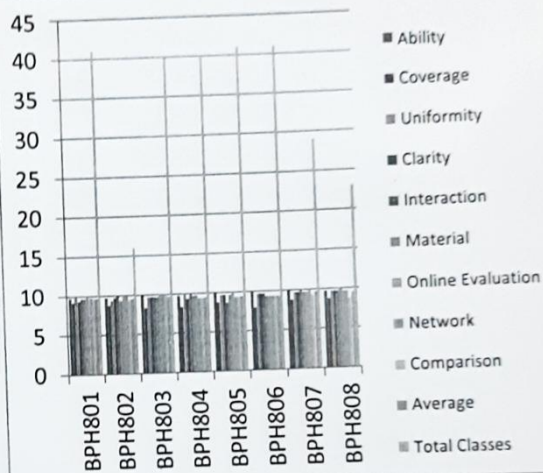
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18/01/2021

7th semester



7th semester: The average of all parameter for subjects ranges from 9.10 to 9.78. Efforts will be taken for more number of classes in comparison to 2nd and 3rd semester

8th semester



8th semester: The average of all parameter for subjects ranges from 9.45 to 9.65. The number of classes and average of parameters are satisfactory

Signature of the IQAC Coordinator

Date: 18.01.2021

Signature of the Head

Department of Pharmaceutical Science

Assam University: Silchar

A Departmental Affair Committee (DAC) meeting of Department of Pharmaceutical Sciences was held on 18/01/2021 at 2 PM in presence of following members.

1. Prof. Sanjib Das	Chairman
2. Prof. Supratim Ray	Member
3. Dr. Abhishek Bhattacharjee	Member
4. Dr. Nirupam Das	Member
5. Dr. L Pachuau	Member
6. Dr. Partha Palit	Member
7. Dr. Ram Kumar Sahu	Member
8. Dr. Rati Kailash Tripathi	Member
9. Dr. Partha Pratim Kaishap	Member
10. Dr. Manjari Singh	Member
11. Dr. Rabinarayan Parhi	Member
12. Dr Sarbani Dey Ray	Member
13. Dr Anup Kumar Das	Member

Agenda: Analysis of feedback report

Resolution: The feedback report of B Pharm 1st, 2nd, 3rd, 4th, 5th, 6th, 7th and 8th semester were analyzed in detail. The detail report and action taking on that report was attached in Annexure I

Handwritten signatures and dates:

- Sanjib Das: 18/01/2021
- Supratim Ray: 18/01/2021
- Abhishek Bhattacharjee: 18/01/2021
- Nirupam Das: 18/01/2021
- L Pachuau: 18/01/2021
- Partha Palit: 18/01/2021
- Ram Kumar Sahu: 18/01/2021
- Rati Kailash Tripathi: 18/01/2021
- Partha Pratim Kaishap: 18/01/2021
- Manjari Singh: 18/01/2021
- Rabinarayan Parhi: 18/01/2021
- Sarbani Dey Ray: 18/01/2021
- Anup Kumar Das: 18/01/2021

Assam University, Silchar
Department of Pharmaceutical Science

A DAC meeting of Department of Pharmaceutical Sciences held on 21/12/2020 at 11:00 am in the HOD's Chamber in the presence of following members.

1. Prof.Sanjib Das	Chairman
2. Prof.Supratim Ray	Member
3. Dr. Abhishek Bhattacharjee	Member
4. Dr. Nirupam Das	Member
5. Dr. Partha Palit	Member
6. Dr. Ram kumar Sahu	Member
7. Dr. Rati Kailash Tripathi	Member
8. Dr.Partha Pratime Kaishap	Member
9. Dr. Manjari Singh	Member
10. Dr.Rabi Narayan Parhi	Member
11. Dr.Sarbani Dey Ray	Member
12. Dr.Anup Kumar Das	Member

Agenda 1: Action taken report on feedback

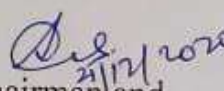
Resolution : The feedback report of subjects of second, fourth and eight semesters as well as the feedback reports of subjects of third, fifth and seventh semester are discussed in the DAC meeting. It is decided to improve in various segments of the feedback by the faculty members. Some subjects mentioned in the report like 308,309 and 310 shows value O in all categories, subjects like 309P and 310 does not exist in the PCI syllabus, but subjects like 308P exist while 308(theory) does not exist.

Agenda 2 : Purchase of software for Pharmacology as per PCI recommendation.

Resolution: The DAC resolved to purchase the software for Pharmacology (Ex-Pharm series) practical. The Department received a quotation/proforma invoice for the same and its cost is Rs.29,547/-. The amount will be paid from the course fee fund of the department. The matter may be placed in the DAC.

Agenda 3: Second Sessional examination

Resolution : The second Sessional examination for Third,fifth and seventh semester will be started from 6th January,2021. The HOD is requested to issue the notification.


Chairman and
HOD,Pharmaceutical Science,AUS

DAC meeting of Department of Pharmaceutical Sciences
on 21/12/2020 at 11:00 AM in the HOD's Chamber in the
presence of the following members

- 1) Prof. Sanjib Das
- 2) Prof. Subratim Ray
- 3) Dr. Abhishek Bhattacharjee
- 4) Dr. Nilanjan Das
- 5) Dr. Partha Palit
- 6) Dr. Ram Kumar Sahu
- 7) Dr. Rati K.P. Tripathi
- 8) Dr. Partha Pratim Kaishap
- 9) Dr. Manjari Singh
- 10) Dr. Rabinarayan Parhi
- 11) Dr. Sarbani Dey Ray
- 12) Dr. Anup Kumar Das

Agenda 1: Action taken report on feedback

Resolution: The feedback report of Subjects of second, fourth and eight semesters as well as the feedback reports of Subjects of third, fifth and seventh semesters are discussed in the DAC meeting. It is decided to improve in various segments of the feedback by the faculty members. Some Subjects mentioned in the report like 308, 309P and 310 shows value 0 in all categories, Subjects like 309P and 310 does not exist in the PCI Syllabus, but Subject like 308P exist and while 308 (theory) does not exist.

Assam University, Silchar
Department of Pharmaceutical Science

A Departmental Affairs Committee (DAC) meeting is being held on 09/12/2020 at 11:30 am in the HOD's Chamber in the presence of following members.

- | | |
|-------------------------------|----------|
| 1. Prof. Sanjib Das | Chairman |
| 2. Prof. Supratim Ray | Member |
| 3. Dr. Abhishek Bhattacharjee | Member |
| 4. Dr. Nirupam Das | Member |
| 5. Dr. Partha Palit | Member |
| 6. Dr. Ram Kumar Sahu | Member |
| 7. Dr. Rati Kailash Tripathi | Member |
| 8. Dr. Partha Pratim Kaishap | Member |
| 9. Dr. Manjari Singh | Member |
| 10. Dr. Rabi Narayan Parhi | Member |

Agenda 1:

- 1) Purchase of equipments and materials for ICT enabled classroom.

Resolution: The DAC endorse the list of equipments and materials for ICT Classroom prepared by the faculty members 29/10/2020. Based on the recommendation, the Department received an amount of Rs.4,13,544/- for purchase of laboratory equipments through GEM and an amount of Rs.1,48,000/- for ICT enabled classroom. The DAC hereby recommend the purchase of the above.

Agenda 2:

Purchase of display board indicating list of faculty members from Gem.

Resolution: DAC recommended purchase of Display Board from Gem product No:10: 5116877-48282365858 of Rs.19,300/- from course fee.

Agenda 3:

Preparation of the department in relation to upcoming NAAC visit.

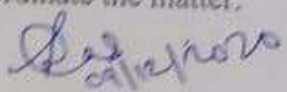
Resolution # : A departmental sub-committee has been formed for the upcoming NAAC visit with the following members.

- i) Dr. Partha Palit
- ii) Dr. Nirupam Das
- iii) Dr. Rabi Kailash Prasad Tripathi
- iv) Dr. Partha Pratim Kaishap
- v) Prof. Supratim Ray

The Committee will look after the preparedness of the department and will work as per necessity.

Agenda 4: GPAT Coaching

Resolution : As per the verbal proposal from the students regarding GPAT coaching. The matter was discussed in the DAC and resolved that GPAT coaching classes may be arranged and Dr. Manjari Singh will co-ordinate the matter.


HOD, Pharmaceutical Science, AUS


Chairman

Departmental Affairs Committee (DAC) meeting is being held on 09/12/2020 at 11:30 AM in the HOD's Chamber in the presence of following members

- 1) Prof. Sanjib Das Sanjib 9/12/2020
- 2) Prof. Supratim Ray Supratim 9/12/2020
- 3) Dr. Abhishek Bhattacharjee Abhishek 9/12/2020
- 4) Dr. Nirmal Das Nirmal 9/12/2020
- 5) Dr. Lalduhsanga Pachuan
- 6) Dr. Partha Palit Partha 9/12/2020
- 7) Dr. Ram Sahu Ram 9/12/2020
- 8) Dr. Rati Kailash Prasad Tripathi Rati 9/12/2020
- 9) Dr. Partha Pratim Kaishap Partha 9/12/2020
- 10) Dr. Manjari Singh Manjari 9/12/2020
- 11) Dr. Rabinanayam Parhi Rabin 9/12/2020

Agenda 1:

- 1) Purchase of equipments and materials for ICT enabled Classroom.

Resolution: The DAC endorse the list of equipments and materials for ICT Classroom prepared by the faculty members on 20/10/2020. Based on the recommendation, the Department received an amount of Rs 4,13,549/- for purchase of Laboratory equipments through GEM and an amount of Rs 1,48,000/- for ICT enabled Classroom. The DAC hereby recommend the purchase of the above.

Agenda 2:

- 2) Purchase of display board indicating list of faculty members

Resolution: DAC recommended purchase of Display Board from Gem portal ID - 5116877-48282365858 of Rs. 19,300.00 from course fee.

Agenda 3: Preparation of the department in relation to upcoming NAAC visit.

Resolution: 3. A departmental sub-committee has been formed for the upcoming NAAC visit with the following members:

- i) Dr Partha Palit
- ii) Dr Nirupam Das
- iii) Dr Rati Kailash Prashad Tripathi
- iv) Dr Partha Prashim Kaishap
- v) Prof. Subratim Ray

The ~~look~~ visit committee will look after the preparedness of the department and will work as per necessity.

Agenda 4: GPAT Coaching

Resolution: 4 As per the verbal proposal from the students regarding GPAT coaching. The matter was discussed in the DAC and resolved that GPAT coaching classes may be arranged and Dr. Manjari Singh will co-ordinate the matter.

Res.

9/12/2020

9/12/2020

Manjari
9/12/2020

Pam
9/12/2020

Kanthi
9/12/2020

Katrimo

9/12/2020



ASSAM UNIVERSITY

NOTE SHEET

The detailed proposal (attached) will be submitted to the COE for issuing notification for filling up the form.

Agenda 3:- Examination of one student of terminal semester under first old syllabus

Resolution:- one candidate of terminal semester under first syllabus (old) will be held in offline mode. The examination may be started from 01/12/2020. The proposed timetable will be submitted to the COE.

Legal
19/11/2020

Major
19/11/2020

B
19/11/2020

Kanhi
19/11/2020

L
19/11/2020

B
19/11/2020

Ram
19/11/2020

B
19/11/2020

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19/11/20

ASSAM UNIVERSITY

NOTE SHEET

A DAC meeting was held on 19/11/2020 at 11:30 AM in the HOD's Chamber to discuss the following agenda. The following members were present.

- ① Prof. Sanjib Das Chairman *Dis.*
- ② Prof. Supratim Ray Member *19/11/2020*
- ③ Dr. Abhishek Bhattacharjee Member *19/11/2020*
- ④ Dr. Nionpam Das Member *19/11/2020*
- ⑤ Dr. Partha Palit Member *19/11/2020*
- ⑥ Dr. Ram Kumar Sahu Member *19/11/2020*
- ⑦ Dr. Rabi Kailash Prashed Tripathi Member *19/11/2020*
- ⑧ Dr. Partha Pratim Kaishap Member
- ⑨ Dr. Manjari Singh Member *19/11/2020*
- ⑩ Dr. Rabi Narayan Parhi Member *19/11/2020*

Agenda 1: Fill up the vacancies after publication of fifth (5th) list for the session 2020-21.

Resolution: After publication and completion of admission under 5th list, still two (02) vacancies exist (SC-01 & ST-01). The DAC meeting held on 19/11/2020 recommend to fill the 02 seats from the waitlist candidate of 5th list by spot admission.

Agenda 2: Examination of back papers of intermediate even semesters

Resolution: The DAC recommends that examination of back papers of intermediate even semesters will be held in offline mode.

Department of Pharmaceutical Science

A DAC meeting was held on 19.11.2020 at 11.30 am in the HOD's chamber to discuss the following agenda. The following members were present

1. Prof.Sanjib Das	Chairman
2. Prof.Supratim Ray	Member
3. Dr. Abhishek Bhattacharjee	Member
4. Dr. Nirupam Das	Member
5. Dr. Partha Palit	Member
6. Dr. Ram kumar Sahu	Member
7. Dr. Rati Kailash Tripathi	Member
8. Dr. Manjari Singh	Member
9. Dr.Rabi Narayan Parhi	Member

Agenda 1 : Fill up the vacancies after publication of fifth (5th) list for the session 2020-21.


Resolution: After publication and completion of admission under 5th List, still two(02) vacancies exist(SC-01 & ST-01). The DAC meeting held on 19.11.2020 recommended to fill the 02 seats from the waiting list candidate of 5th list by spot admission.

Agenda 2 :: Examination of back papers of intermediate even semesters.

Resolution : The DAC recommends that examination of back papers of intermediate even semesters will be held in offline mode. The detailed proposal(attached) will be submitted to the COE for issuing notification for filling up the form.

Agenda 3 : Examination of one student of terminal semester under first old syllabus.

Resolution :: One candidate of terminal semester under first syllabus (Old) will be held in offline mode. The examination may be started from 01/12/2020. The proposed timetable will be submitted to the COE.


HOD, Pharmaceutical Science

Assam University, Silchar
Department of Pharmaceutical Science

Meeting of Faculties for preparation of proposals.

A Departmental Affairs Committee(DAC) meeting was held on 20./10/2020 at 1 p in the HOD's Chamber to discuss the following agenda.

- | | |
|-------------------------------|----------|
| 1. Prof.Sanjib Das | Chairman |
| 2. Dr. Abhishek Bhattacharjee | Member |
| 3. Dr. Nirupam Das | Member |
| 4. Dr.L.Pachuaui | Member |
| 5. Dr. Partha Palit | Member |
| 6. Dr. Ram kumar Sahu | Member |
| 7. DrR.Parhi | " |

A meeting was held in presence of the above faculty members to prepare a proposal for preparation of budget for allocation of fund under Capital Asset Equipments and ICT Classroom.

The proposed budget for equipments under Capital Asset is Rs.413548.99/-(Annex-I).
Budget estimate for ICT classroom is Rs.1,48,000/-(Annex-II).



HOD,Pharmaceutical Science,AUS

Meeting of Faculties for preparation of proposals.

Place: HoD Chamber

Time: 20/10/2020 11:00 PM.

Members:

1. Prof. S. Das.
2. Dr. A. Bhattacharjee
3. Dr. N. Das.
4. Dr. L. Pachman
5. Dr. P. Palit
6. Dr. R. Sahu
7. Dr. R. Parhi

A meeting was held in presence of the above faculty members to prepare a proposal for preparation of budget for allocation of fund under Capital Asset for Equipments and ICT classrooms.

The proposed budget for equipments under capital asset is Rs 413548.99/- (Annex-I).

Budget estimate for ICT classroom is Rs 148,000/- (Annex-II).

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ANNEXURE - II

Budget estimate for ICT classroom

Sl. No	Product Names	GeM ID	Price Per Unit (Rs)	Required Units	Total Price (Rs)	Justifications
1	All in one ICT computer with interactive board and short throw projector	5116877-86679333521	Rs. 1,48,000.00 (All India)	1	Rs. 1,48,000.00	Required for ICT classroom for all B.Pharm classes
Total					Rs. 1,48,000.00	

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ANNEXURE - I

Proposal for the list of equipments under Capital Asset 2020-21

Sl. No	Product Names	GeM ID	Price Per Unit (Rs)	Required Units	Total Price (Rs)	Justifications
1	UV cabinet for sterilization	5116877-64927855492	Rs.19,800.00 (All India)	1	Rs.19,800.00	Required for UG Pharmacognosy and Pharmaceutical Chemistry Practical Classes
2	Double Water Distillation Unit	5116877-26997897635	Rs. 49,900.00 (All India)	1	Rs. 49,900.00	Common laboratory facility Practical Classes
3	Sieve Shaker	5116877-95337058983	Rs.41,249.99 (All India)	1	Rs.41,249.99	Required for UG Pharmaceutics and Pharmaceutical Engineering Practical Classes
4	Rotary Shaker	5116877-51830382674	Rs.53,100.00 (All India)	1	Rs.53,100.00	Required in Pharmaceutics Laboratory of UG Practical Classes
5	Moisture Balance	5116877-27418820351	Rs.50,000.00 (All India)	1	Rs.50,000.00	Required for Practical Classes of Pharmaceutical Engineering
6	Projection Microscope	5116877-61198250167	Rs.23,000.00 (All India)	1	Rs.23,000.00	Required for Practical Classes of Pharmacognosy
7	Ultrasonic Bath	5116877-85541134751	Rs.1,40,000.00 (All India)	1	Rs.1,40,000.00	Required for Pharmacognosy Practical
8	Benchtop Refractometer	5116877-63012063309	Rs.36,499.00 (All India)	1	Rs.36,499.00	Required for Practical Classes of Pharmaceutics and Pharmaceutical Chemistry
Total					413548.99	

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Department of Pharmaceutical Science

Assam University: Silchar

A Departmental Affair Committee (DAC) meeting of Department of Pharmaceutical Sciences was held on 16/10/2020 at 2 PM in presence of following members.

1. Prof. Sanjib Das	Chairman
2. Prof. Supratim Ray	Member
3. Dr. Abhishek Bhattacharjee	Member
4. Dr. Nirupam Das	Member
5. Dr. L. Pachua	Member
6. Dr. Partha Palit	Member
7. Dr. Ram Kumar Sahu	Member
8. Dr. Rati Kailash Tripathi	Member
9. Dr. Partha Pratim Kaishap	Member
10. Dr. Manjari Singh	Member
11. Dr. Rabinarayan Parhi	Member

Agenda: Induction program for students of B Pharm 1st semester

Resolution: The members recommended for conduction of induction program for students of B Pharm 1st semester. It was decided to conduct the program virtually on 19.10.2020 at 11:00AM. Dr Ram Kumar Sahu was assigned as coordinator for the same.

Supratim Ray
16/10/2020

Abhishek Bhattacharjee
16/10/2020

Ram Kumar Sahu
16/10/2020

Nirupam Das
16/10/2020

Partha Palit
16/10/2020

Rati Kailash Tripathi
16/10/2020

Partha Pratim Kaishap
16/10/2020

Manjari Singh
16/10/2020

Assam University, Silchar
Department of Pharmaceutical Science

A virtual Departmental Affair Committee (DAC) meeting of Department of Pharmaceutical Sciences was held on 13/08/2020 at 2 PM onwards in presence of following members.

1. Prof. Sanjib Das	Chairman
2. Prof. Supratim Ray	Member
3. Dr. Abhishek Bhattacharjee	Member
4. Dr. Nirupam Das	Member
5. Dr. L Pachuau	Member
6. Dr. Partha Palit	Member
7. Dr. Ram Kumar Sahu	Member
8. Dr. Rati Kailash Tripathi	Member
9. Dr. Partha Pratim Kaishap	Member
10. Dr. Manjari Singh	Member
11. Dr. Rabinarayan Parhi	Member

Agenda – 01: Formation of (a) Programme committee and (b) Admission committee

Resolution: (a) Departmental Programme committee as per PCI norms, was constituted. The Chairman, Vice Chairman and Convener of the committee are Prof. Sanjib Das(HOD), Prof. Supratim Ray and Dr. Partha Pratim Kashyap respectively. All the other faculties are members of the committee.

(b) Departmental Admission committee for the new session 2020-2021 was constituted. All the faculties of the Department are member and HOD is the Chairman of the committee.

Agenda – 02: Criteria for B.Pharm Admission for the session 2020-2021

Resolution: In compliance with the guidelines of selection criteria of admission in UG courses of Assam University for the session 2020-2021, it was resolved that PCI eligibility criteria should be the criteria of admission. As per PCI, percentage of physics, chemistry and biology or mathematics (higher of these two) marks are considered for eligibility for admission in B.Pharm, hence percentage of these combination will be considered for preparation of merit list instead of total aggregate. If candidates are having same percentage then next criteria will be total marks and if more than one candidate come in same position then marks obtained in chemistry will be considered as third criteria to keep a single candidate in one position.

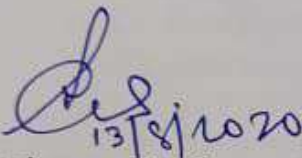
Agenda – 03: Final Semester examination

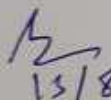
Resolution: For conduction of final semester examination, Department will abide by the university notification (F.No. AUR/21-1/2020/38 dated 22/ 07/2020) about revised guidelines on examination and will conduct examination on offline mood.

Agenda – 04: Introduction of Mentor system for reviewing student's affair.


Resolution: As suggested, students will be distributed among nine faculties of the Department who will be the mentor of students baring HOD and Dean. Issues related to students and their academic progress may be analysed and solved by the mentor. Dr. Nirupam Das is requested to distribute students with their mail id and mobile number among the nine faculties in such a way that faculty involved in teaching in some particular semester(s) should receive students from that semester(s) only.


Meeting ended with vote of thanks to and from the chair.

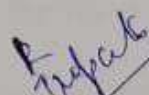

13/8/2020
Chairman, DAC,
Department of Pharmaceutical Sciences


13/8/2020


13/08/2020


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13/08/2020

Assam University, Silchar
Department of Pharmaceutical Science

A Departmental Affair Committee (DAC) meeting of Department of Pharmaceutical Sciences was held on 02/07/2020 in presence of following members.

1. Prof. Sanjib Das	Chairman
2. Prof. Supratim Ray	Member
3. Dr. Abhishek Bhattacharjee	Member
4. Dr. Nirupam Das	Member
5. Dr. Partha Palit	Member
6. Dr. Ram Kumar Sahu	Member
7. Dr. Rati Kailash Tripathi	Member
8. Dr. Partha Pratim Kaishap	Member
9. Dr. Manjari Singh	Member
10. Dr. Rabinarayan Parhi	Member
11. Mr. Seemanta Paul (EE, AUS)	Special Invitee
12. Er. Sanjit Datta (A.E, Electrical- CPWD)	Special Invitee
13. Mr. Ameerlebas (A.E, Civil- CPWD)	Special Invitee

Agenda – 01: Finalization of the drawing of new building.

Resolution: The drawing proposed by the CPWD for Pharmaceutical Science building A-Wing is principally approved by the DAC. However, the DAC suggest some recommendations (minor) if adjusted in the drawing.

The recommendations are as follows:

- a) The size of one research laboratory and P.G laboratory may be increased form 80 to 90 sq.m (approx)

Agenda – 02: Approval of fund allocation for repairing of old building.

Resolution: For requirements of the old building, an estimated cost of Rs. 11,68,000/- may be given from the course fee fund of the department as University fund is not available in building maintenance head.

Agenda – 03: Measure for conduction of extra sessional.

Resolution: The extra sessionals shall be conducted by the respective teachers for those students who could not appear or submit the usual sessionals due to technical or network problem.

Agenda – 04: Work allotment for compilation of reasons for not appearing in Sessional.

Resolution: Dr. Ram Kumar Sahu will compile the list of students along with the reasons for not appearing the usual sessionals for whom extra sessional will be conducted.

Agenda – 05: Work distribution for compilation of Sessional Marks.

Resolution: The compilation of the sessional marks will be done by the following teachers.

2nd Semester ----- Dr. Partha Pratim Kaishap

4th Semester ----- Dr. Rabinarayan Parhi

6th Semester ----- Dr. MANjari Singh

8th Semester ----- Dr. Rati Kailash Tripathi

Agenda – 06: Purchase of desk bench for students.

Resolution: A total of 20 numbers of Desk Bench for the classroom will be purchased from GeM portal and the necessary amount will be taken from course fee fund. Godrej GENII 2 Seater Size mark 6 Desk-cum-Bench, GeM item id: 5116877-16006467526 is proposed for purchase.

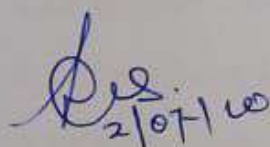
Agenda – 07: Preparation of list of requirements/ equipments to be purchased from course fees.

Resolution: All the faculties are requested to send list of equipments or other requirements and the list will be compiled by Dr. Abhishek Bhattacharjee on priority basis.

Agenda – 08: Formation of BUGS.

Resolution: The DAC authorized HOD to prepare the BUGS as per university ordinance.

Meeting ended with vote of thanks to and from the chair.



Chairman, DAC,
Department of Pharmaceutical Sciences

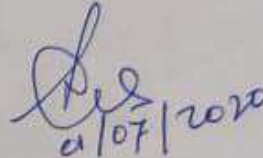
Assam University, Silchar
Department of Pharmaceutical Science

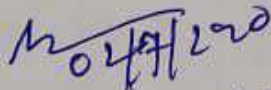
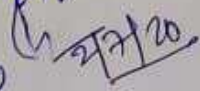
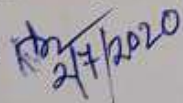
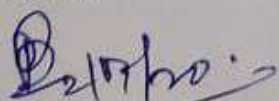
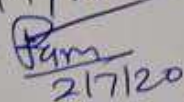
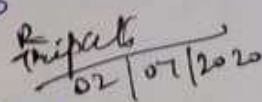
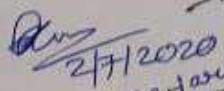
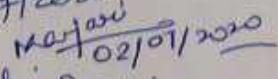
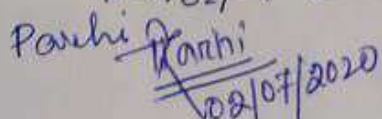
DAC Meeting

An emergent meeting of the DAC, Department of Pharmaceutical Sciences is scheduled to be held on 02.07.2020 at 12:00 Noon at fourth year class Room. All the faculty members are requested to make convenient to attend the same on the above mentioned date and time.

University Executive Engineer and Engineer CPWD were invited as special invitee in first two agenda.

- Agenda:**
1. Finalization of the drawing of new building.
 2. Approval of fund allocation for repairing of old building
 3. Measure for conduction of extra sessional
 4. Work allotment for compilation of reasons for not appearing in Sessionals
 5. Work distribution for compilation of Sessional marks
 6. Purchase of desk bench for students
 7. Preparation of list of requirements/equipments to be purchased from course fees.
 8. Formation of BUGS
 9. Any other matters.


01/07/2020
HOD, Pharm. Sci.

1. Prof. Supratim Ray 
02/07/2020
2. Dr. Abhishek Bhattacharjee 
27/7/20
3. Dr. Nirupam Das 
27/7/2020
4. Dr. Lalduhsanga Pachuau
5. Dr. Partha Palit 
21/7/20
6. Dr. Ram kumar Sahu 
21/7/20
7. Dr. Rati Kailash Tripathi 
02/07/2020
8. Dr. Partha Pratim Kaishap 
27/7/2020
9. Dr. Manjari Singh 
02/07/2020
10. Dr. Rabinarayan Parhi 
02/07/2020

... Science, Assam University, Silchar
held on 02/07/2020 are as follows

① The drawing proposed by the CPWD for Pharmaceutical Science Building, A-Wing is principally approved by the DAC. However, the DAC suggest some recommendations (minor) if adjusted in the drawing. The recommendations are as follows:

(a) The size of one research laboratory and a P.G laboratory may be increased from 80-90 sq.m (approx)

② For repairs of the old building, an estimated cost of Rs 11,68,000/- may be given from the course fee fund of the Department.

③ The extra sessionals shall be conducted by the respective teachers.

④ Dr. Ram Kumar Sahu will compile the list of students along with the reasons for not appearing in the Sessionals

⑤ The compilation of the sessional marks will be compiled by the following teachers

2nd Semester → Dr. Partha Pratim Kalishap

4th Semester → Dr. Rabinarayan Parhi

6th Semester → Dr. Manjori Singh

8th Semester → Dr. Rati Kailash Tripathi

⑥ ^{total of} A-20 nos. of Desk-Bench for the classrooms will

be purchased from GEM Portal and the necessary

amount will be taken from course fee fund. (Gadipati Greenii 2 Senter Size Mark 6 Desk-cum-Bench proposed for purchase)

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02/07/2020

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All the faculties are requested to send equipments/other requirements and the list will be compiled by Dr. Abhishek Bhattacharya. The DAC authorize the HOD to prepare the BUGS.

2/7/20

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all: mmpub@nsd
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0712-2708731, 328
080-4113827, 348
040-2756004, 27
0350480419
0522-4012332, 44
079-2656726, 44
0484-2378012, 2
0674-2527125, 4
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minutes of the emergent DAC Meeting; Department
Pharmaceutical Science, Assam University, Silchar
on 02/07/2020 are as follows

① The drawing proposed by the CPWD for
Pharmaceutical Science building A-Wing is
principally approved by the DAC. However,
the DAC suggest some recommendations (minor)
if adjusted in the drawing. The recommendations
are as follows:

(a) The size of one research laboratory
and a P.G laboratory may be increased from
80-90 sq.m (approx)

② For repairs of the old building, an
estimated cost of Rs 11,68,000/- may be given
from the course fee fund of the Department.

③ The extra sessionals shall be conducted
by the respective teachers.

④ Dr. Ram Kumar Sahu will compile the
list of students along with the reasons for not
appearing in the Sessionals

⑤ The compilation of the sessional marks
will be compiled by the following teachers

2nd Semester → Dr. Partha Pratim Kalishap

4th Semester → Dr. Rabinarayan Parhi

6th Semester → Dr. Manjari Singh

8th Semester → Dr. Rati Kailash Tripathi

⑥ A total of 120 no. of Desk-Bench for the classroom will
be purchased from GeM Portal and the necessary
amount will be taken from course fee
fund.

By Supriya
02/07/2020

By Dr. Partha Pratim Kalishap
02/07/2020

By Dr. Rabinarayan Parhi
02/07/2020

By Dr. Manjari Singh
02/07/2020

By Dr. Rati Kailash Tripathi
02/07/2020

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Phone: 040-27560041, 27
Phone: 080-41136821, 100
Phone: 011-2738731, 329
Phone: 020-2448833, 248
Phone: 011-23270392, 232
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E-mail: hru@hru.ac.in
HEAD OFFICE
P: 23860170, 23863863, F:

020.

Assam University, Silchar
Department of Pharmaceutical Science

An emergent Departmental Affairs Committee meeting was held on 16/03/2020 at 2 pm in the HOD's Chamber to discuss the agenda items in the presence of following members.

1. Prof.Sanjib Das	Chairman
2. Prof.Supratim Ray	Member
3. Dr. Nirupam Das	Member
4. Dr. Partha Palit	Member
5. Dr. Ram kumar Sahu	Member
6. Dr. A. Bhattacharjee	Member
7. Dr.Partha Pratim Kaishap	Member
8. Dr. Manjari Singh	Member
9. Dr R.Phari	Member
10. Dr.L. Panchu	Member

Resolution ::

Members are apprised of the upcoming PCI Inspection to be faced by the Department. It has been decided that members will take necessary arrangements/preparations to receive/face the inspection.



HOD,Pharmaceutical Science,AUS

020.

judicial... other requirements for running the course (the...)

Date: 16/03/2020 2:00 PM

Venue: HOD Chamber

Resolution:

Members are apprised of the upcoming PCI Inspection to be faced by the Department. It has been decided that members will take necessary arrangements/preparations to receive/face the inspection.

Chairman
16/3/2020

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16/03/20

Emergent DAC Meeting

Date: 16/03/2020 2:00 PM

Venue: HOD Chamber

Resolution:

Members are apprised of the upcoming PCI Inspection to be faced by the Department. It has been decided that members will take necessary arrangements/preparations to receive/face the inspection.

Chairman
16/3/2020

16/03/2020

16/03/2020

Member
16/03/2020

16/3/2020

16/3/20

16/3/2020

16/3/2020

16/03/20

Assam University, Silchar
Department of Pharmaceutical Science

DAC Meeting is being held on 5/3/2020 at 1:00 pm at HOD's Chamber, Pharmaceutical Sciences in presence of the following faculties:

1. Prof. Sanjib Das	Chairman
2. Prof. Supratim Ray	Member
3. Dr. Abhishek Bhattacharjee	Member
4. Dr. Nirupam Das	Member
5. Dr. L. Pachau	Member
6. Dr. Partha Palit	Member
7. Dr. Ram kumar Sahu	Member
8. Dr. Rati Kailash Tripathi	Member
9. Dr. Partha Pratime Kaishap	Member
10. Dr. Manjari Singh	Member
11. Dr. Rabi Narayan Parhi	Member

1. Sessional Examinations

Resolution :: The Sessional examinations for 1st, 2nd, 3rd and 4th year have been discussed. 4th senior students require to guide 3 sessional exams and the first Sessional exam will be conducted in the last week of March, 2020. The detail schedule will be notified by the HOD.

1st, 2nd and 3rd year, two Sessional have to be conducted during the semester. The first Sessional will be conducted during March and the second Sessional during April 2020. Details schedule will be notified by the HOD.

2. Repairment/Renovation of the Department.

The HOD, Pharmaceutical Science placed a [budget regarding the estimation for the Repairment/Renovation of the Department sent by Executive Engineer, AUS.

Resolution : The matter was discussed and approved the Budget of estimate and recommends to carry out the work.

3. The students of the Department of Pharmaceutical Sciences submitted a proposal to HOD, Pharmaceutical Sciences for allocation of funds for Industrial training. The fee receipt/admission prospectus 2019-20 of AUS shows that there is no provision of funds for study tour/industrial visit. However, Rs. 1000/- was allotted for fest/industry-interface fee. This money of Rs. 1000/- will not serve the purpose of Industrial visit of the student. Moreover, money for the same heading is being utilised for common fest of the University.



HOD, Pharmaceutical Science, AUS

Department Affairs Committee Meeting

DAC Meeting is being held on 05/03/2020 1:00 PM at HOD Chamber, Pharmaceutical Sciences in presence of the following faculties:

1. Prof. S. Dasg. - Chairman
2. Prof. S. Dasg. - Member *05/3/2020 (S-RM)*
3. Dr. A. Bhattacharjee - Member *05/3/2020*
4. Dr. N. Das - Member *05/3/2020*
5. Dr. L. Pachuan - Member *05/3/2020*
6. Dr. P. Palit. - Member *05/3/2020*
7. Dr. R. Sahu - Member *05/3/2020*
8. Dr. R. Tripathi - Member *05/03/2020*
9. Dr. M. Singh - Member *05/03/2020*
10. Dr. P. Kalshap - Member *05/3/2020*
11. Dr. R. Parhi - Member *05/03/2020*

1. Sessional Examinations

Resolution: The sessional examinations for 1st, 2nd, 3rd and 4th Year have been discussed. 4th Yr. students require to give 3 sessional exams and the first sessional exam will be conducted in the last week of March, 2020. The detail schedule will be notified by the HOD.

For 1st, 2nd and 3rd year, two sessionals have to be conducted during the semester. The first sessional will be conducted during March and the second sessional during April 2020. Detail schedule will be notified by the HOD.

2. Repairment/Renovation of the Department

The HOD Pharmaceutical Science placed a proposal regarding the estimation for the repairment/Renovation of the Department sent to Executive Engineer, AUS.

Resolution: The matter was discussed and approved the Budget estimate and recommended to carry out the work.

3. The students of the Department of Pharmaceutical Sciences submitted a proposal to HOD Pharmaceutical Sciences for allocation of funds for Industrial training. The fee receipt/admission prospectus 2019-20 of AUS shows that there is no provision of funds for study tour/industrial visit. However, Rs 1000/- was allotted for fest/Industry-Interface fee. This money of Rs 1000/- will not serve the purpose of Industrial visit of the student. Moreover, money for the same heading is being utilized for common fest of the University.

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Assam University, Silchar
Department of Pharmaceutical Science

A Departmental Affairs Committee(DAC) meeting was held on 17./01/2020 at 2 p in the HOD's Chamber to discuss the distribution of subjects for the faculty members for the even semester in the presence of following members.

1. Prof.Sanjib Das	Chairman
2. Prof.Supratim Ray	Member
3. Dr. Abhishek Bhattacharjee	Member
4. Dr. Nirupam Das	Member
5. Dr.L.Pachua	Member
6. Dr. Partha Palit	Member
7. Dr. Ram kumar Sahu	Member
8. Dr. Rati Kailash Tripathi	Member
9. Dr.Partha Pratime Kaishap	Member
10. Dr. Manjari Singh	Member

Resolution:: The classes for even semester will start from 23/01/2020. The subjects were distributed among the faculty members and the time table was prepared accordingly(Annexure-I attached)

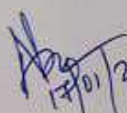


HOD,Pharmaceutical Science,AUS


Department Affairs Committee meeting was held on 17/01/2020 at 4 PM in the HOD's Chamber to discuss the distribution of subjects for the faculty members for the even semester in the presence of following members

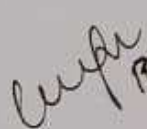
- ① Prof. Sanjib Das
- ② Prof. Supratim Ray
- ③ Dr. Abhishek Bhattacharjee
- ④ Dr. Niranjan Das
- ⑤ Dr. Lalduh Sanga Pachuan
- ⑥ Dr. Ram Sahu
- ⑦ Dr. Rati Kailash Prasad Tripathi
- ⑧ Dr. Partha Pratim Kaishap
- ⑨ Dr. Manjori Singh
- ⑩ Dr. Partha Palit

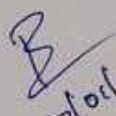
Resolution:- The classes for even semester will start from 23/01/2020. The subjects were distributed among the faculty members and the time table was prepared accordingly (Annexure I attached).


 17/01/2020

 17/01/2020

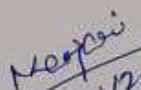
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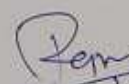
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