



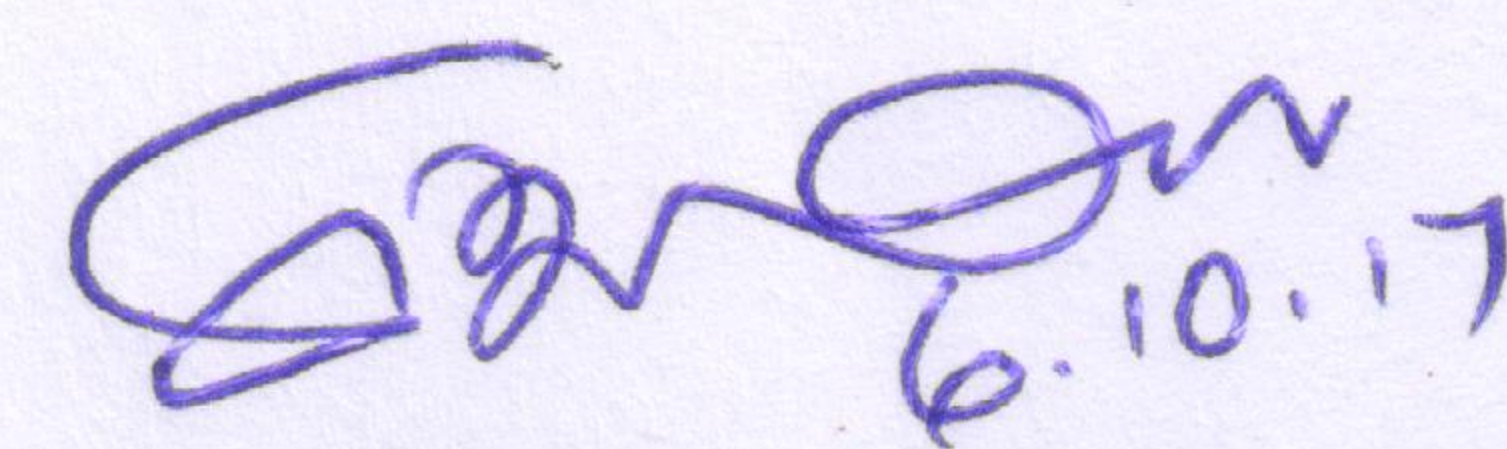
ASSAM UNIVERSITY: SILCHAR

CIRCULAR

It is hereby notified for information of all concerned that an in house **“Workshop cum Training Programme”** is being organised meant for **LDC and MTS** of the University. In the first phase of the programme the training will commence from **23rd October-27th October, 2017** in the PMG hall of the Raja Rammohan Roy Administrative building and all LDCs and MTS Joined on or after **01.01.2011** will participate in the programme. In the next phases of the training programme the remaining employees of the category mentioned above will be accommodated.

All employees working in the category of LDC and MTSs who have either joined and or promoted after **01.01.2011** are hereby directed to register their names for training programme through proper channel in prescribed forms. The last date of submission of registration form is **16th October, 2017** and the same is to be submitted to the Convenor of the programme-Pulak Dhar, Section Officer (Rect)

The detailed schedule, and instructions pertains to Workshop cum Training Programme will be notified in due course of time.

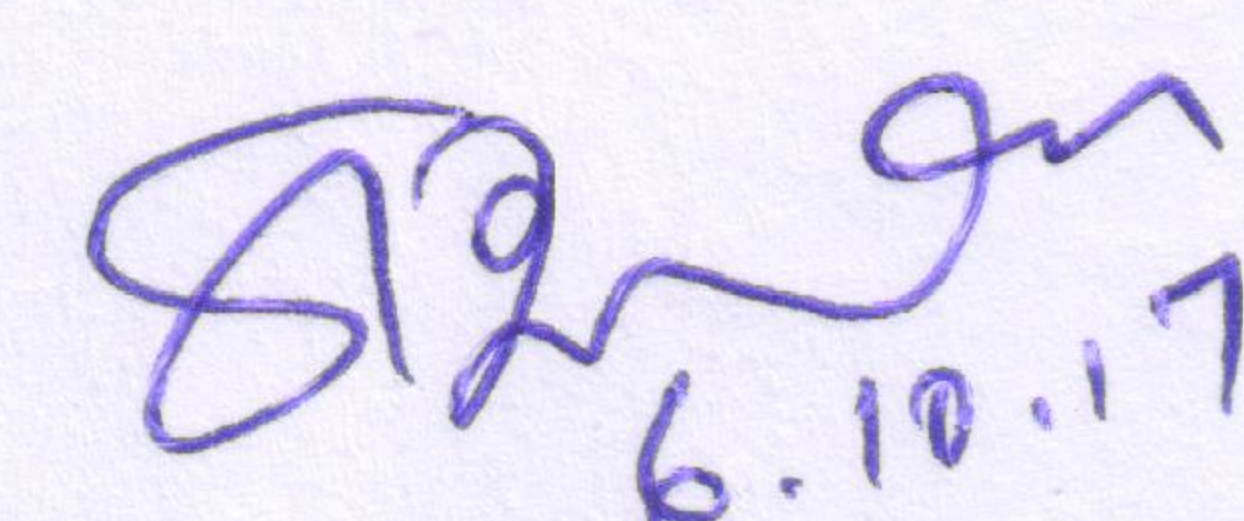

6.10.17
Registrar

No AUK-211/24/2015

6th October, 2017

Copy to:

1. The Pro Vice Chancellor, Diphu Campus, Diphu-782460 for information and necessary action for nomination/registration of employees.
2. Director, IQAC, AUS for information and with a request to extend all possible cooperation.
3. All HOD/Head of Sections for information and with a request to circulate amongst staff members of his / her Department/Sections and send the recommendations for registration.
4. The Finance Officer/COE/Director, CDC/Librarian of the University for Information and necessary action.
5. Director, Computer Centre,AUS with a request to upload the circular in the university website.
6. Deputy Registrar (Estate) for information and booking of the PMG Hall from 23rd October-27th October, 2017.
7. PS to VC for information of the Vice Chancellor.
8. File


6.10.17
Registrar