



**Department of Political Science
Assam University, Silchar**

Online DAC Meeting held on 21/11/2020 at 5.45 PM

Members Present:

1. Joyati Bhattacharya (Head)
2. Dr. T. Hari
3. Dr. Harsha S
4. Dr. P. Kanaka Rao
5. Dr. Debotosh Chakrabarty
6. Dr. Mahan Borah
7. Dr. Moses Kharbithai

Minutes/Resolutions

Agenda 1: Discussion on PG Admission 2020

The Head appraised the house about the modalities followed in PG admission and the successful completion of task regarding generation of first list. The Head also expressed her sincere thanks to all faculties for the cooperation extended by them and understanding the constraints in which the works are accomplished.

Agenda2: Nomination of IQAC Coordinator and Exam Coordinator

The Head expressed her sincere thanks to Dr. Debotosh Chakraborty for assisting her in conducting online PG Exam, 2020 and accomplishing the exam related tasks very efficiently. Due to his assistance, the Department could handover Marks with all relevant documents before Puja vacation to the Exam section. In this backdrop, the Head also placed the email received from Dr. Debotosh Chakraborty in which he urged to relieve him from the responsibility of Exam Coordinator and IQAC coordinator of the Department on some very genuine grounds pertaining to his official responsibility and personal difficulty.

Members realized the matter and unanimously resolved to appoint Dr. M. Kharbithai as IQAC coordinator of the Department and Dr. Mahan Borah as Exam Coordinator of the Department.

Agenda 3: Handing over of Responsibility of Head

The Head of the Department appraised that keeping in view the responsibility of the Director, IQAC that is assumed by her on September 30, 2020 and also keeping in context the ensuing NAAC visit and submission of NIRF data, it is becoming increasingly difficult for her to devote enough time to the Department as she is required to dedicate full time and energy to the IQAC in the current scenario. So, she appraised the house about that and requested the senior most Associate Professor, Dr. T. Hari to take up the responsibility of the Head. Accordingly, Dr. T. Hari complied with the request and agreed to take up the responsibility if offered by the Competent Authority. The Head expressed her sincere thanks to Dr. T. Hari for accepting the responsibility and assured all cooperation from her end as and when required.

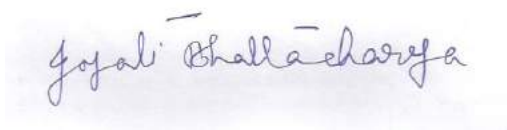
Agenda 4: Induction Programme for First Semester Students

It is also resolved unanimously in the meeting that on the day of joining of first semester students, an Induction Programme will be organized to familiarize students with the Department and appraise them about their responsibilities in the Department. All teachers and students will take part in the programme. A Report of the programme will be prepared and kept for the record of the Department.

Agenda 5: Miscellaneous

The Head also appraised the house about the internal relocation of chambers that is made after the superannuation and the expiry of extension of two professors in the Department. The room previously assigned to Prof. R.R. Dhamala has been assigned to her (Prof. Joyati Bhattacharya) who is the senior most professor in the Department now and the room of Prof. Debasish Bhattacharjee is kept reserved till the time one is promoted/joins as professor. Room previously occupied by Prof. Joyati Bhattacharya may be assigned as Research Scholar's room.

The meeting ended with thanks from and to the chair.



(Joyati Bhattacharya)

Head