

**ASSAM UNIVERSITY :SILCHAR
DEPARTMENT OF SOCIAL WORK**

Date:9th February 2015

Sealed quotations are invited from registered firms/suppliers for supply and installation of Desktop Computer, computer table, Printer and students' class room two seat chair cum table set of the Department of Social Work, Assam University, Silchar.

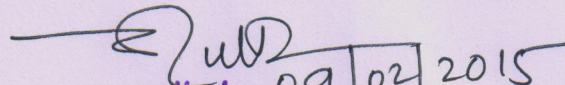
Tender details :

Sl. No.	Items description	Qty	Items description
1	Desktop Computer(Including UPS)	10 Nos.	Branded like, DELL, HP ACER, etc
2	Computer table	10 Nos.	Branded like Zuari, Godrej etc.
3	Printer (Lesser Zet)	02 Nos.	Branded like, HP, DELL, ACER etc
4	Students' class room two seat chair cum table set	25 nos.	Branded like Godrej, Zuari, etc

Terms and conditions:

1. The bidders must submit the following information/document with the quotation failing which the quotation may be rejected :
 - i) Firms trade license/Company registration number
 - ii) VAT and service tax registration number
 - iii) PAN number
 - iv) Work experience on similar nature of work duly signed is to be enclosed with the tender without which the tender will not be accepted.
 - v) Specifications: mentioned above.
2. Bidders should quote rate on FOR/Free delivery and fitting and installation in Department of Social Work, Assam University, Silchar, inclusive of all charges
3. Rates must be inclusive of VAT/Sales Tax and /Excise duty.
4. Quotations should be submitted along with all the relevant documents, within the closing date in sealed envelopes, super scribed with "Quotation for supply and installation of Furniture and Equipment of Social work, AUS" by 9th March 2015, (Closing date).
5. Indicate the delivery/completion time required. Preferable period of Guarantee/warranty coverage is 3 years.
6. Quotation for above mentioned items should be submitted as per the specifications given above with the company price list and other relevant documents. Non-compliance of technical and commercial terms and specifications will render the bid liable for rejection.
7. The Departmental (Social work) Purchase Committee (DPC), Assam University, Silchar reserves the right not to accept/reject any quotation or to modify/cancel the requirement.
8. All terms and conditions will be as per Assam University rules, regulations and decisions.
9. The interested bidder may come to the department's office to satisfy themselves about product specification before submitting the tender.
10. The Firms/suppliers shall have to submit their rate quotations **within 2:00 p.m. of 2nd March 2015 addressed to the HEAD, Department of Social Work, Assam University, Silchar.**

Head,
Department of Social Work


Head
Department of Social Work
Assam University, Silchar-11
09/02/2015

- cc.1. The Registrar, AUS, for information
2. Director, Computer Centre for uploading in the University website.