



**DEPARTMENT OF STATISTICS
ASSAM UNIVERSITY, SILCHAR**

AU/STAT/DAC/Minutes/11th

Date: 2nd Feb 2018

**MINUTES OF THE ELEVENTH MEETING OF DEPARTMENTAL AFFIARS
COMMITTEE (DAC) HELD ON 2nd FEBRUARY 2018 AT 1.00 PM**

Following members were present:

- | | |
|-----------------------------------|----------|
| 1. Prof. Dibyojyoti Bhattacharjee | Chairman |
| 2. Dr. Tanusree Deb Roy | Member |
| 3. Dr. Jonali Gogoi | Member |

The Chairman welcomed all the members to the Eleventh meeting of Departmental Affairs Committee of the Department of Statistics, Assam University.

The agenda of procurement of software and furniture in the department is discussed. After thread bearing discussion the following resolution is taken.

Resolution 1: Purchase of Software

Following the comment of the Finance Officer on the note send by the Head of the Department to the Finance Officer regarding the purchase of the "SYSTAT Software" and the quotation send by 'STARCOM' the vendor of Software in India, the house anonymously accepted that the department shall take necessary steps for procuring the Software. A purchase committee meeting in this regard may be arranged at the earliest.

Resolution 2: Purchase of furniture for 5 new Computers

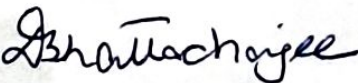
The chairman informed the house that process of procuring 5 new desktop computers for the department is on, utilizing the money sanctioned for the purchase of equipments. However, necessary furniture for placing these 5 computer systems the purpose cannot be purchased from equipment fund.

After necessary discussion the house resolved that the amount of money available in the course fee fund may be checked and necessary steps may be initiated by the HoD for procuring of 5 Computer chairs and tables for the 5 new desktops. On collecting information about available money in Course fee fund a purchase committee meeting be convened.

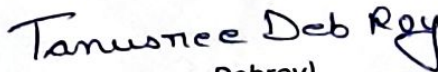
Resolution 3: Visiting Faculty related

The committee felt that some Senior Statistician may be invited in the Department as a Visiting Faculty to deliver some lectures that shall benefit both teachers and students. On considering different names the committee has decided to invite Prof. Kishore K Das, Department of Statistics, Gauhati University as visiting faculty in the department.

Meeting ended with thanks from and to the chair.


(Prof. Dibyojyoti Bhattacharjee)


(Dr. Jonali Gogoi)


(Dr. Tanusree Deb Roy)