



DEPARTMENT OF STATISTICS
ASSAM UNIVERSITY, SILCHAR

AU/STAT/DAC/Minutes/18th

Date: 4th Nov 2019

MINUTES OF THE EIGHTEENTH MEETING OF DEPARTMENTAL AFFIARS
COMMITTEE (DAC) HELD ON 4TH Nov 2019 AT 11 AM

Following members were present:

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| 1. Prof. Dibyojyoti Bhattacharjee | Chairman |
| 2. Dr. Rama Sanker | Member |

The Chairman at the very outset welcomed the new member of DAC, Dr. Rama Shanker, who joined the department on 31st October, 2019.

The agenda of the discussion was circulated before the meeting. The discussions were held on the agenda items. After discussion the following resolutions were taken.

Resolution 1: Student Related Matter

The Chairman explained the house about the poor Communication Skill and other Soft Skill of the P.G Students and expressed that some special workshop shall be arranged for the students on Communication Skill and Soft Skill development. The matter was also admitted and supported by the other member.

As such workshops are also encouraged during NAAC visit and other University rating agencies and over and above benefits the students, so the house decided to organize a 2-day Workshop on Soft Skill development in the mid-November of 2019.

The house decided that Dr. Ranjit Singh, Associate Professor, Indian Institute of Information Technology, Allahabad may be invited for the purpose. The expenses for the same are budgeted as follows:

Sl no	Details item	Amount (in Rs)
1.	To-and-fro Train fare from Allahabad to Kolkata (AC-II) Tier	4000
2.	To-and-fro Flight fare from Kolkata to Silchar	10,000
3.	Remuneration to Resource Person	3000
4.	Stationery for the Workshop	1000
Total		18,000/-

The amount of Rs. 18,000/- may be taken from the Annual Course fee of the Department.

Resolution 2: Teacher-in-charge for Research related activities.

The house decided to make the newly appointed Associate Professor of the Department Dr. Rama Shanker as the Teacher -in-Charge of research related activities

of the PG students as well as scholars. He shall be responsible for fixing the dates of M.Sc Project/Ph.D progress seminars and issue necessary notifications for the purpose.

Resolution 3: Organizing a Workshop on Statistical Applications in Astronomy and Astrophysics for PG students, Ph.D Scholars & Faculty Members.

The Chairman appraised the house about the workshop on “**Statistical Applications in Astronomy and Astrophysics**” to be conducted at the Department, in collaboration with IUCAA, Pune from **20th-22nd November 2019**. As per the budget the expenditure involved for Food items are more than 25,000/-. It was resolved that the order may be given to the vendor as per local purchase committee consisting of the following members following the rules laid down in GFR 155.

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| 1. Prof. Dibyojyoti Bhattacharjee | - | Chairman |
| 2. Dr. Jonali Gogoi | - | Member |
| 3. Dr. Rama Shanker | - | Member |

As there was no other matter to discuss so the meeting ended with thanks from and to the chair.



(Prof. Dibyojyoti Bhattacharjee)



(Dr. Rama Shanker)