



**DEPARTMENT OF STATISTICS
ASSAM UNIVERSITY, SILCHAR**

AU/STAT/DAC/Minutes/19th

Date: 12th Dec 2019

**MINUTES OF THE NINETEENTH MEETING OF DEPARTMENTAL AFFIARS
COMMITTEE (DAC) HELD ON 12TH DEC 2019 AT 2 PM**

Following members were present:

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|-----------------------------------|----------|
| 1. Prof. Dibyojyoti Bhattacharjee | Chairman |
| 2. Dr. Rama Shanker | Member |
| 3. Dr. Jonali Gogoi | Member |

The Chairman welcomed all the members to the Nineteenth meeting of the Departmental Affairs Committee of the Department of Statistics, Assam University

The agenda of the discussion was circulated before the meeting. The discussions were held on the agenda items. After discussion the following resolutions were taken.

Resolution 1: Purchase of Furniture and Equipments

The Chairman appraised the house about the availability of the fund of Rs. 1,08,600/- (Rupees One lakh Eight Thousand and Six Hundred) Only allocated for Capital Asset. After a thread bearing discussion the house decided to purchase the following items with the money allocated to the Department.

Description	Num ber	Price/Unit as on 12 th Dec 2019	Cost	Justification
Faculty Table	2	16,461	32,922	For newly joined Associate Professor and one Assistant Professor who is expected to join soon
Faculty Chair	2	6,200	12,400	
Visitors Chair	10	2,399	23,990	
Side Desk	1	5,991	5,991	For newly joined Associate Professor
Stand Fan	5	2,480	12,400	Three for faculties, one for the Research Scholar's room and another one for the office.
Office Almirah	2	10000	20,000	One for the Research Scholar's room and another one for the office.
Total	1,07,703/- (One Lakh Seven Thousand Seven Hundred and Three only).			

All the items considered for procurement are checked in GEM portal and are found available. The house also opined to conduct a DPC at the earliest for the purpose of procurement of the Furniture.

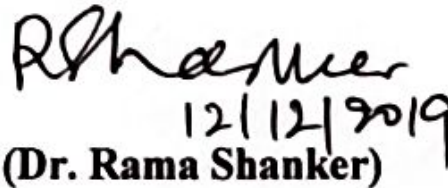
Resolution 2: Exam related matters.

The house discussed about the matters related to ensuing Odd Semester Examination and decided that Dr. Rama Shanker, Associate Professor of the Department shall be the Centre-in-charge for the upcoming Exam as the Head of the Department shall be busy with NAAC related issues in the IQAC office.

As there was no other matter to discuss so the meeting ended with thanks from and to the chair.

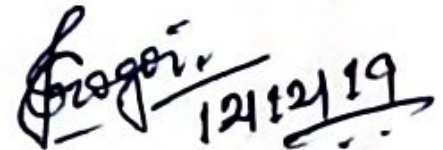


(Prof. Dibyojyoti Bhattacharjee)



12/12/2019

(Dr. Rama Shanker)



12/12/19

(Dr. Jonali Gogoi)