



**DEPARTMENT OF STATISTICS  
ASSAM UNIVERSITY, SILCHAR**

**MINUTES OF THE FIRST MEETING OF DEPARTMENTAL AFFAIRS  
COMMITTEE (DAC) HELD ON 25<sup>th</sup> FEBRUARY 2015 AT 11.00 AM**

**Following members were present:**

1. Prof. Dibyojyoti Bhattacharjee
2. Dr. Tanusree Deb Roy
3. Dr. Jonali Gogoi

Chairman  
Member  
Member

The Chairman welcomed all the members to the first meeting of Departmental Affairs Committee of the Department of Statistics, Assam University.

The agenda of the discussion circulated before the meeting. The discussions were held on all the agenda. After thread bearing discussion the following resolutions were taken.

**Agenda 1: Forwarding Name of Inspired Teacher**

The name of Dr. Tanusree Deb Roy, Assistant Professor is forwarded as inspired teacher.

**Agenda 2: Exam Related Matters**

The internal faculty members shall set the question papers and evaluate them. Prof. D.C. Nath, Gauhati University will be invited as external examiner for the practical paper 205.

**Agenda 3: Syllabus Related Matters**

Syllabus related matter was discussed and draft syllabus shall be prepared and submitted to the HoD for the first week of March, 2015.

**Agenda 4: Finalization of Agenda Items and Dates for Next BPGS**

- Finalization of syllabus for Master programme (both new and old course)
- Ph. D. program and related issues

The above agenda items are to be placed in the next BPGS.

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Both Assistant Professors shall be invited as special invitee in BPGS. The tentative date of BPGS meeting shall be finalized in consultation with the dean, Albert Einstein School of Physical Sciences.

**Agenda 5: Formation of BUGS and Agenda Items**

The committee member has already been approved by Honourable Vice-Chancellor. Syllabus formation is the only agenda for the BUGS committee.

**Agenda 6: Down Gradation for the Post of Associate Professor**

The post of Associate Professor may be down graded to the post of Assistant Professor if there is no application till the last date of the current appointment notification of the university.

**Agenda 7: Course Fee Structure of M.Sc Courses**

Annual course fees of M. Sc Statistics courses shall be raised to Rs.3000/- from Rs.2500/-

**Agenda 8: Any Other Matter**

- Bio-data of the students are sent to the co-ordinator, Career Counselling and Placement Cell (CCPC).
- Dr. Jonali Gogoi shall be the Placement Co-ordinator of the Dept. and BUGS matters are to be looked after by her.
- Dr. Tanusree Deb Roy shall be the Co-ordinator for the Analysis wing of the Dept. and Admission related matters (Statistics) shall be looked after by her.

Meeting ended with thanks from and to the chair.

  
(Dibyojyoti Bhattacharjee) 25.2.15

HoD and Chairman, DAC  
Department of Statistics  
Assam University