



163/C

**Department of Statistics**  
**Assam University: Silchar**

**Minutes of the 16<sup>th</sup> DPC Meeting**

Minutes of Sixteenth meeting of Departmental Purchase Committee (Statistics) held on 8<sup>th</sup> December 2022 at 12 noon in the Department of Statistics with reference to the notification No. AUS/ Stat/DPC/ Dated 08/12/2022. The meeting was chaired by Dr. Rama Shanker Head, Department of Statistics.

The following members were present:

1. Dr. Rama Shanker - Chairman and HoD
2. Prof. Dibyojyoti Bhattacharjee - Member
3. Dr. Tanusree Deb Roy - Member
4. Dr. Jonali Gogoi, Member - Member
5. Mr. Subrata Sinha - (Registrar Representative)
6. Mr. Abul Jalil - (FO Representative)

At the very onset the chairman of the DPC welcomed all the members of the committee to the 16<sup>th</sup> meeting of the DPC. In the meeting the following agenda wise discussion were taken.

**Agenda:**

As per 32<sup>nd</sup> DAC and 37<sup>th</sup> DAC, utilization of Course Fee and some necessary requirements, furniture & office stationary of the Department need to purchase.

**Resolution:**

Considering the resolution of DAC held on 16<sup>th</sup> August 2022, the Purchase Committee appraised the requirement of the Department for procurement of the items as per the details below.

Sl No.	Name of the items	Quantity	Tentative Rate per unit	Amount/-
1.	Computer Desk/table	03 No.s	10000/-	30000
2.	Computer Chairs	03 No.s	7000/-	21000
3.	Printer cartridge 10A / Prodot laser printer H.388	2	1500/-	3000
4.	Almirah	1	25000/-	25000

5.	hard disk (External)	1	7000/-	7000
6.	Pen Drive 8GB	1	500/-	500
7.	Anti-virus	20	900/-	18000
8.	Office Stationary			14500
<b>Total</b>				<b>127000</b>

The committee recommended to proceed for procurement of the above listed items as per Government – e market portal (GEM). If any item is /are not available in GEM and subject to certification of non availability by P.O. GEM, such item(s) may be procured by as provision of GFR -2017 as applicable. It was also decided that the items may be procured from the Annual Course fee fund available with the University.

Meeting ended with thanks from and to the chair.

*R. Shanker*  
(Rama Shanker)

*Dibyoyoti Bhattacharjee*  
(Dibyoyoti Bhattacharjee)

*Tanusree Deb Roy*  
(Tanusree Deb Roy)

*Jonali Gogoi*  
(Jonali Gogoi)

*Subrata Sinha*  
(Subrata Sinha)

*Abul Jalil*  
(Abul Jalil)  
26/11/22