



**DEPARTMENT OF STATISTICS
ASSAM UNIVERSITY, SILCHAR**

AU/STAT/DAC/Minutes/51

Date: 6th December, 2023

MINUTES OF THE 51st MEETING OF DEPARTMENTAL AFFAIRS COMMITTEE (DAC) HELD ON 6th DECEMBER, 2023 AT 1.00 P.M.

Following members were present:

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|-----------------------------------|----------|
| 1. Prof. Dibyojyoti Bhattacharjee | Chairman |
| 2. Dr. Jonali Gogoi | Member |
| 3. Dr. Tanusree Deb Roy | Member |
| 4. Dr. Vivek Verma | Member |

The Chairman welcomed all the members to the 51st meeting of the Departmental Affairs Committee (DAC) of the Department of Statistics, Assam University.

The agenda of the discussion was circulated before the meeting. The discussions were held as per the agenda items. After discussion the following resolutions were taken.

Agenda1: Special Lecture by Prof. Kishore K. Das

Resolution 1:

The members of the DAC unanimously decided that to boost the morale of the students/Research Scholars and to provide them with further enlightenment in the field of statistics, Prof. Kishore K. Das, (Department of Statistics, Gauhati University) mentor of several teachers of the department be invited to engage a few sessions for two days sometimes in the month of January, 2024. As Prof. Das is ready to travel by train of as sum of Rs. 4000/- (Rs. 2000/- for travelling and Rs.2000/- as honorarium) may be utilized from annual course fee fund.

Agenda 2: Departmental purchase of essential commodities**Resolution:**

The house discussed on the items both consumable and assets that need to be purchased for smooth functioning of the department and decided on the following items.

Asset items:

Item	Quantity	Price per unit	Total Amount
1. Visitors chairs	5	4200	21000/-
2. Revolving chair	1	5700	5700/-
3. Stand fan	1	3500	3500/-
4. Extension board	1	900	900/-
Total			31100/-

Consumable items:

Item	Quantity	Price per unit	Total Amount
1) Duster	5 Numbers	60	300/-
2) Gem clip	2 boxes	100	200/-
3) Marker	10 (5 black and 5 blue)	30	300/-
4) Marker ink	10 (5 black and 5 blue)	40	400/-
5) Pen Drive(64GB)	5 numbers	650	3250/-
6) Register	10 medium size	160	1600/-
7) A4 paper	20 bundles	300	6000/-
8) Legal	2 bundles	400	800/-
9) Printer toner of HP Laser H P1106 (HP 88A)	2 cartridge	1200	2400/-
10) Printer toner of Canon Pixma G200	(4 colours) cartridge	600	2400/-
11) Printer toner HP Laser Jet Tank 1020W	1 cartridge	100	1420/-
12) Highlighter	5 numbers	50	250
13) Stepler pin small 10 1m	1 box (20 packets)	160/-	160/-
14) Pencil	2 packets	80	160/-
15) Pen	5 dozen	10	600/-
16) Sharpener	10 numbers	20	200/-
17) Eraser	10 numbers	5	50/-
18) Paper Cuter	10 numbers	50	500/-

19) Liquid Gum 10Rs.	10 numbers	10	100/-
20) Battery (AA), Duracell for clock	10 numbers	40	400/-
21) Battery Mic (AA,1.5 volt)	10	40	400/-
22) Paper weight	10	50	500/-
23) Tag	5 bundle	50	250/-
24) Paper tray	6 numbers	200	1200/-
25) Serving tray	2 numbers	150	300/-
26) Loose rubbers	1 Big packet	230	230/-
Total			24370/-

Thus a total of Rs. 55,470/- shall be required for this purpose.

The departmental office may take necessary steps leading to purchase of the same.

Agenda 3: Permission to conduct next BUGS meeting

Resolution:

The Chairman apprised the house about the formation of new NEP Syllabus for UG programme. The first year syllabus formation of UG has only been completed. The syllabus compilation of second, third and fourth year needs to be completed. The external members are required to be invited for the BUGS meeting. Due approval is sought from the competent authority to conduct the next BUGS meeting.

Agenda 4: Any Other Matter

As there was no other matter to discuss so the meeting ended with thanks from and to the chair.

(Prof. Dibyojyoti Bhattacharjee)

(Dr. Tanusree Deb Roy)

(Dr. Jonali Gogoi)

(Dr. Vivek Verma)