

1/7/2021

Gmail - DAC meeting on 28.11.2020 at 11.30am



Sunita Sarkar <sarkarsunita2601@gmail.com>

DAC meeting on 28.11.2020 at 11.30am

1 message

Sunita Sarkar <sarkarsunita2601@gmail.com> Fri, Nov 27, 2020 at 6:27 PM
To: Sudipta Roy <sudipta.it@gmail.com>, "arnab.itaus" <arnab.itaus@gmail.com>, dharsourish <dharsourish@gmail.com>, "Dr. Somnath Mukhopadhyay" <som.cse@live.com>, Niranjana Wangjam <niranwang@gmail.com>, Mousum Handique <mousum.smit@gmail.com>, navajyoti.cse@gmail.com, Bhagaban Swain <1980bhagaban@gmail.com>, Abhijit Biswas <abhi.021983@gmail.com>

Dear all,
A DAC meeting will be held on 28.11. 2020 at 11.30 am to discuss the following agenda items
1. Allocation of fund under capital assets regarding
2. Purchase of batteries
3. Semester exam regarding
4. Any Other matters
All are requested to make it convenient to attend the meeting.

Regards,

Sunita Sarkar
Head
Department of Computer Sc. & Engineering

The Departmental Affairs Committee meeting (DAC-10/2020) of Department of Computer Science & Engineering, Assam University was held on 28th November, 2020. The following members were present:

1. Dr. Sunita Sarkar	Chairman
2. Prof. Sudipta Roy	Member
3. Dr. Mousum Handique	Member
4. Dr. Sourish Dhar	Member
5. Dr. Arnab Paul	Member
6. Dr. Abhijit Biswas	Member
7. Dr. Somnath Mukhopadhyay	Member
8. Mr. W. Niranjana Singh	Member
9. Mr. Bhagawan Swain	Member

Agenda Items:

1. Confirmation of the minutes of the previous DAC meeting
2. Allocation of Fund under capital assets regarding
3. Purchase of Batteries and UPS
4. Any Other matters

RES/CSE/DAC/2020-10/ITEM-01:

The members confirmed the minutes of the last Departmental Affairs Committee meeting.

RES/CSE/DAC/2020-10/ITEM-02:

- a) The Chairperson placed the letter regarding allocation of Fund under capital assets before the members. All Members have discussed at length about the items need to be purchased. After discussion members have decided to purchase following items under capital assets fund.
1. GPU based workstation (02 nos.)
 2. UPS (01 no)

RES/CSE/DAC/2020-10/ITEM-03(a):

The department of Computer Science & Engineering is planning to dispose of all the drained out (old) batteries and replace them with new batteries ones. After in depth discussion members have decided to purchase 34 nos. of batteries (Capacity 12V 200 Ah) in buy-back fashion. An estimated budget of 4,99,000.00 has been prepared from the departmental development fund/ course fee fund . The matter is forwarded for Placing in DPC. The details in **Annexure "B"**

RES/CSE/DAC/2020-10/ITEM-3(b):

Online UPS installed in the department are not functioning properly and as a result not providing back up at all. After in depth discussion members have decided to purchase 02 nos of 10 KVA UPS urgently. An estimated budget of 2,00,000.00 has been prepared from the departmental development fund/ course fee fund. The matter is forwarded for Placing in DPC. . The details in **Annexure "A"**

RES/CSE/DAC/2020-10/ITEM-04:

Some office consumables need to be purchased for smooth running of the office. An estimated budget of Rs.60,000 has been prepared from the departmental development fund/ course fee fund . The matter is forwarded for Placing in DPC. . The details in **Annexure "C"**

As there was no other items to discuss the meeting ended with thanks.



Chairperson
Departmental Affairs Committee

The following items purchase for the department. The details are as given below.

Sl.No	Item	Qty	Unit Price	Total Price	Annexue	Remarks
1	10KVA Online UPS	02	100,000	200,000/-	A	GeM
2	200Ah SMF Batteries	32	15,600	4,99,200/-	B	Buy-Back (GeM)
3	Toner (RICOH-IM2702)	02	12,000	24,000/-	C	GeM
4	HP 202A (CF500A) Black Cartridge	03	5,000	15,000/-		GeM
5	HP 202A (CF501A) Cyan Cartridge	01	5,000	5,000/-		GeM
6	HP 202A (CF502A) Yellow Cartridge	01	5,000	5,000/-		GeM
7	HP 202A (CF503A) Magenta Cartridge	01	5,000	5,000/-		GeM
8	Barcode Reader	01	6,000	6,000/-		GeM
Grand Total(Approx.)				Rs. 7,59,200/-		
Rupees Seven Lakh Fifty Nine Thousand Two Hundred only/-						

