

The 3rd DAC meeting of 2020 is held on 15th May 2020. at 11:30 a.m in the chamber of Head, department of Computer Science & Engg. Assam University Silchar.

The following members were present :-

1. Dr. Sunita Sankar — Sunita
2. Dr. Sourish Dhar — Sourish
3. Dr. Abhijit Biswas — Abhijit Biswas
4. Dr. Anrab Paul — Anrab Paul
5. Dr. Somnath Mukhopadhyay —
6. Mr. W. Nikanjan Singh — W. Nikanjan Singh

The Departmental Affairs Committee meeting (**DAC-03/2020**) of Department of Computer Science & Engineering, Assam University was held on 15th May, 2020 in the conference hall, department of CSE at 12:00 noon. The following members were present:

1. Dr. Sunita Sarkar	Chairman
2. Dr. Sourish Dhar	Member
3. Dr. Abhijit Biswas	Member
4. Dr. Arnab Paul	Member
5. Dr. Somnath Mukhopadhyay	Member
6. Mr. W. Niranjan Singh	Member
7. Mr. Navajyoti Nath	Member

Agenda Items:

- i) Confirmation of the minutes of the previous meeting.
- ii) Course allocation.
- iii) Guest faculty extension/appointment
- vi) Any other item from the chair or with the permission of the chair.

RES/CSE/DAC/2020-03/ITEM-01:

The members confirmed the minutes of the last Departmental Affairs Committee meeting.

RES/CSE/DAC/2020-03/ITEM-02:

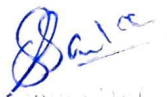
All members briefly discussed about the course allocations for the next semester and finalized the distribution of different course among the Faculties in the department of CSE, TSSOT, Assam University. The details of course distribution is given in **Annexure-I**.

RES/CSE/DAC/2020-03/ITEM-03:

a) After course distribution among regular faculties along with their other loads like M.Tech and B.Tech projects and Ph.D Scholars, it is found that some of the courses left undistributed. After discussion, members felt that the department is in need of (03 nos.) three guest faculties in the upcoming semester to conduct the classes smoothly. It is proposed that salary of guest faculties will be borne by the university in lieu of the vacant professor, assistant professor and lecturer position in the department.

b) Member reviewed the performance of Mr. Abhilash Chakraborty, guest faculty in the department and found satisfactory. After thorough discussion, members recommended to extend the period of engagement of Mr. Abhilash Chakraborty for a period of six months / one more semester w.e. f. 22/06/2020.

As there were no other items to discuss, the meeting ended with thanks to and from the chair.


Chairman, DAC
Department of CSE
Assam University, Lakhimpur