



INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

1 . Kindly provide the details of the institution

Name of Institution :	Assam university
Year of Establishment of the Institution :	1994
Address Line 1:	Dargakona
Address Line 2:	Dargakona
City /Town :	Silchar
State :	Assam
Postal Code:	788011
Email Address:	dir_iqac.aus.ac.in/ aus.iqac@gmail.com

2 . NAAC Accreditation / Reaccreditation Details

Year of Accreditation / Reaccreditation :	2008
Current Grade :	B
CGPA:	2.85

3 . Institutional Status

<input type="checkbox"/>	Central University
<input type="checkbox"/>	

4 . Contact Person Details

Name of Head of Institution :	Prof. Somnath Dasgupta
Contact Phone :	03842270801
Email:	vc@aus.ac.in/somnathdasg@gmail.com
Website URL :	www.aus.ac.in
Name of IQAC Co-ordinator	Prof. Asoke K Sen
Email:	asokesen@yahoo.com

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5 . Number of academic programmes existing (Enter a number; **0 for nil**)

Undergraduate (BA/B.Sc./B.Com etc.)	4
Post Graduate (MA/M.Sc./M.Com etc.)	5
Research Programmes (M.Phil/P.hD)	40
Certificate Programmes	12
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	8
Other value added programmes	0
Any other programme offered (Specify)	0

6 . Details on Programme Development (Enter a number; **0 for nil**)

New programmes added during the year	0
New programmes designed	0
Programmes under revision	0
Interdepartmental collaborative programmes	34
Inter institutional collaborative programmes	10
Number of review Committee recommendations implemented (Total)	4
Number of NAAC peer team recommendations implemented	4
Number of UGC/any other expert committee recommendations implemented	2
Number of review committee recommendation under implementation	2
Number of NAAC peer team recommendations under implementation	4
Number of UGC/ any other expert committee recommendations under implementation	2

7 . Faculty Details (Enter a number; **0 for nil**)

Total faculty strength required as per norms for all programmes	325
Total faculty on rolls	300
Faculty added during the year	2
Faculty positions vacant	25
Faculty left during the year	2
Total number of visiting faculty	14
Total number of guest faculty	23

8 . Qualification of Faculty

PhD and Above	224
MPhil	33
Masters	43
Any other (Specify)	0

9 . Faculty qualification improvement

PhD awarded to existing faculty	5
MPhil awarded to existing faculty	1
Any other degree awarded to existing faculty	0

10 . Administrative Staff Details (Enter a number; **0 for nil**)

Administrative staff (total sanctioned)	220
Administrative staff (Actual strength)	191
Added during the year of reporting	5
Left during the year	2
Number of posts vacant	29

11 . Technical Support Staff Details (Enter a number; **0 for nil**)

Technical Support Staff (Total sanctioned strength)	107
Technical Support Staff (Actual strength)	96
Added during the year	5
Left during the year	3
Number of posts vacant	11

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12 . Establishm ent details

Year of establishment of IQAC

DD	MM	YYYY
01	09	2008

13 . Composition of IQAC (Enter a number; **0 for nil**)

Number of IQAC members	1
Number of Alumni in IQAC	0
Number of Students in IQAC	0
Number of Faculty in IQAC	7
Number of Administrative Staff in IQAC	2
Number of Technical Staff in IQAC	2
Number of Management Representatives	1
Number of External experts in IQAC	3
Number of any other stakeholder and community representatives	1

14 . IQAC Meetings

Number of IQAC meetings held during the year	3
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15 . W hether Calendar of activities of IQAC form ulated for the academ ic year

yes





16 . IQAC Plans for Development (Enter a number; **0 for nil**)

Number of academic programmes proposed	<input type="text" value="0"/>
Number of value added programmes proposed	<input type="text" value="0"/>
Number of skill oriented programmes proposed	<input type="text" value="0"/>
Number of faculty competency and development programmes proposed	<input type="text" value="0"/>
Number of other staff development programmes proposed	<input type="text" value="1"/>
Number of student mentoring programmes proposed	<input type="text" value="0"/>
Number of co-curricular activities proposed	<input type="text" value="1"/>
Number of inter departmental cooperative schemes proposed	<input type="text" value="2"/>
Number of community extension programmes proposed	<input type="text" value="1"/>
Any other programmes proposed (Specify)	<input type="text" value="0"/>

17 . IQAC Plans for development & Implementation (Enter a number; **0 for nil**)

Number of academic programmes implemented	<input type="text" value="0"/>
Number of value added programmes implemented	<input type="text" value="0"/>
Number of skill oriented programmes implemented	<input type="text" value="0"/>
Number of faculty competency and development programmes implemented	<input type="text" value="0"/>
Number of other staff development programmes implemented	<input type="text" value="1"/>
Number of student mentoring programmes implemented	<input type="text" value="0"/>
Number of co-curricular activities implemented	<input type="text" value="1"/>
Number of inter departmental cooperative programs implemented	<input type="text" value="2"/>
Number of community extension programmes implemented	<input type="text" value="1"/>
Any other programmes suggested that are implemented (Specify)	<input type="text" value="0"/>

18 . IQAC Seminars and Conferences (Enter a number; **0 for nil**)

Number of seminars/ conferences/ workshops organized by IQAC within the institution	<input type="text" value="0"/>
Number of participants from the institution	<input type="text" value="0"/>
Number of participants from outside	<input type="text" value="0"/>
Number of external experts invited	<input type="text" value="0"/>
Number of external conferences/seminars/ workshops on institutional quality attended	<input type="text" value="0"/>
Number of events conducted with IQACs of other institutions as collobrative programes	<input type="text" value="0"/>

19 . Did IQAC receive any funding from UGC during the year ?

- Yes
- No

20 . If the response to Qn . 1 8 is Yes , please provide the amount received from UGC -
(Input 0 - if NA /NIL -) Any other source including internal financial support from the
management (Specify amount)

Amount Received from UGC	<input type="text"/>
Amount Received from any other source including the college management	<input type="text"/>

21 . Any significant contribution made by IQAC on quality enhancement during current
year (Please provide details in bullet form at)

Designing and collection of students' feed back on course curriculum.
Compilation of Self Study Report on last five years.
Publication of Annual Report.



SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22 . Academic Programmes

Number of new academic programmes developed or designed by faculty	5
Number of faculty members involved in curriculum restructuring/revision/syllabus development	100
Number of programmes in which evaluation process reformation taken up and implemented	2
Number of active teaching days during the current academic year	180
Average percentage of attendance of students	85
Percentage of classes engaged by guest faculty and temporary teachers	10
Number of self financed programmes offered	4
Number of aided programmes offered	0
Number of programmes discontinued during the year	0

23 . Whether any systematic student feedback mechanism is in place ?

 Yes


24 . Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken	100
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25 . Is feedback for improvement provided to the faculty ?

 Yes


26 . Faculty Research , Projects , and Publication details for the year

Number of major research projects undertaken during the year	15
Number of minor research projects undertaken during the year	1
Number of major ongoing projects	55
Number of minor ongoing projects	1
Number of major projects completed	3
Number of minor projects completed	0
Number of major project proposals submitted for external funding	10
Number of minor project proposals submitted for external funding	1
Number of research publications in peer reviewed journals	560
Number of research publications in international peer reviewed journals	400
Number of research publications in national peer reviewed journals	160
Number of research papers accepted for publication in international peer reviewed journals	21
Number of research papers accepted for publication in national peer reviewed journals	8
Average of impact factor of publications reported	1
Number of books published	7
Number of edited books published	125
Number of books (single authored) published	5
Number of books (coauthored) published	2
Numbers of conferences attended by faculty	200
Number of international conferences attended	50
Number of national conferences attended	150
Number of papers presented in conferences	273
Number of papers	34

presented in international conferences	
Number of papers presented in national conferences	279
Number of conferences organized by the institution	22
Number of faculty acted as experts resource persons	40
Number of faculty acted as experts resource persons - international	8
Number of faculty acted as experts resource persons-national	32
Number of collaborations with international institutions	8
Number of collaborations with national institutions	45
Number of linkages created during the year	0
Total budget for research for current year as a percentage of total institution budget	10
Amount of external research funding received in the year	10 crores
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	41
Number of PhDs awarded during the year	58
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	5

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27 . Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	2579
Actual enrollment during the year	2195
Student dropout percentage during the year	5
Success percentage in the final examination across the courses	95
Number of academic distinctions in the final examination and percentage	34
Number of students who got admitted to institutions of national importance	100
Number of students admitted to institutions abroad	50
Number of students qualified in UGC NET/ SET	238
Number of students qualified GATE/ CAT/ other examination (Specify)	37

28 . Does student support mechanism exist for coaching for competitive examinations?

 Yes

29 . Student participation , if response is yes to Qn . 2 7

Number of students participated	100
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30 . Does student counselling and guidance service exist ?

 Yes

31 . Student participation , if answer to Qn . 2 9 is yes

Number of students participated	100
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32 . Career Guidance

Number of career guidance programmes organized	4
Percentage of students participated in career guidance programmes	50

33 . Is there provision for campus placement?

Yes

34 . If yes to Qn . 3 2

Number of students

participated in campus
selection programmes

231

Number of students

selected for placement
during the year

73

35 . Does gender sensitization program exist ?

Yes

36 . If Answer is Yes to Qn 3 4

Number of programmes
organized

1

37 . Student activities

Number of students participated in external cultural events	40
Number of prizes won by students in external cultural events	3
Number of cultural events conducted by the institute for the students	5
Number of students participated in international sports and games events	0
Number of students participated in national level sports and games events	30
Number of students participated in state level sports and games events	50
Number of students participated in university level sports and games events	150
Number of prizes won by students in international sports and games events	0
Number of prizes won by students in national level sports and games events	2
Number of prizes won by students in state level sports and games events	2
Number of prizes won by students in university level sports and games events	10
Number of sports and games events conducted by the institute for the students	20

38 . Composition of students

Percentage of Scheduled Caste	12.4
Percentage of Scheduled Tribe	13.8
Percentage of other backward communities	25.4
Percentage of women students	49
Percentage of physically challenged	0.1
Percentage of rural students	88
Percentage of urban students	12

39 . Scholarships and Financial Support

Number of students availing financial support from the institution	572
Amount disbursed as financial support from the institution	4.5 crores
Number of students awarded scholarship from the institution	435
Number of students received notable national/international achievements/recognition	4

40 . Student initiatives

Number of community upliftment programmes initiated by students	1
Number of literary programmes initiated by students	1
Number of social action initiatives based on science / environment initiated by students	4
Number of student research initiatives	5

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41 . Whether perspective plan for overall developmental activities is created ?

Yes

No

42 . If the answer for Qn . 4 0 is Yes , is the plan implemented and monitored ?

Yes

No

43 . Whether benchmarking is created for institutional quality management efforts?

Yes

No

44 . If the answer to Question 4 2 is Yes , please list the benchmarking in various areas of development in bullet form at

45 . Is a Management Information System (MIS) in place ?

Yes

No

46 . If answer to question 4 4 is Yes , please provide details of MIS applied to

1 . Administrative procedures including finance

2 . Student admission

3 . Student records

4 . Evaluation and examination procedures

5 . Research administration

6 . Others

(enter the respective details corresponding to the serial numbers)

47 . Existence of learning resource management

	Yes	No
e-database in library	<input checked="" type="radio"/>	<input type="radio"/>
ICT and smartclass room	<input checked="" type="radio"/>	<input type="radio"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input checked="" type="radio"/>	<input type="radio"/>
Interactive learning facilities	<input type="radio"/>	<input checked="" type="radio"/>

48 . Internal resource mobilization : Kindly provide the amount contributed

Research	<input type="text" value="0"/>
Consultancy and training	<input type="text" value="0"/>
Student contribution	<input type="text" value="600,000,00/-"/>
Alumni contribution	<input type="text" value="0"/>
Well wishers	<input type="text" value="0"/>

49 . Infrastructure and welfare spending : Please specify the amount

Amount spent for infrastructure development	<input type="text" value="2600,000,00/-"/>
Amount spent for student welfare	<input type="text" value="9,00,000,00/-"/>
Amount spent for staff welfare	<input type="text" value="2,00,000/-"/>

50 . Is delegation of authority practiced

Yes

No

51 . Does grievance redressal cell exist ?

	Yes	No
Faculty	<input checked="" type="radio"/>	<input type="radio"/>
Students	<input checked="" type="radio"/>	<input type="radio"/>
Staff	<input checked="" type="radio"/>	<input type="radio"/>

52 . Grievances received from faculty and resolved (Enter a number; **0 for nil**)

Number of grievances received	<input type="text" value="0"/>
Number of grievances resolved	<input type="text" value="0"/>

53 . Number of grievances received from students and resolved (Enter a number; **0 for nil**)

Number of grievances received	<input type="text" value="5"/>
Number of grievances resolved	<input type="text" value="5"/>

54 . Number of grievances received from other staff members and resolved (Enter a number; **0 for nil**)

Number of grievances received

Number of grievances resolved

55 . Has the institution conducted any SWOT analysis during the year

Yes

No

56 . The SWOT analysis was done by internal or by external agency

Internal

External

57 . Kindly provide three identified strengths from SWOT Analysis (in bullet format)

58 . Kindly provide three identified weaknesses from the SWOT analysis (in bullet form at)

59 . Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

60 . Kindly provide two identified challenges /threats from SWOT analysis (in bullet form at)

61 . Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet form at) collection of student

62 . How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccrreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.