



ASSAM UNIVERSITY

Vice-Chancellor's Secretariat

অসম বিশ্ববিদ্যালয়

কুলপতি সচিবালয়

CIRCULAR

Assam University has established Internal Quality Assurance Cell (IQAC) in 2009 following the recommendation of UGC. IQAC was upgraded to Directorate of Internal Quality Assurance (DIQA) in 2011 following a resolution adopted in the 79th EC in March 2011. A steering committee was formed, chaired by the Vice-Chancellor for DIQA.

The UGC recommendation in this respect is only the formation of IQAC, and, it is now felt that Assam University should adhere to this recommendation, subject to ratification in the next EC. Moreover, as per UGC guideline, tenure of the members is nearing completion. In view of the urgency of subjecting ourselves to re-accreditation through NAAC and to vitalise the role of IQAC, the Vice-Chancellor is pleased to reconstitute the IQAC as per UGC guideline with effect from **1st March 2013**. This will be subject to ratification by the EC.

CONSTITUTION OF IQAC

- | | | |
|---|---|----------|
| 1. Professor Somnath Dasgupta
Vice-Chancellor
Assam University | - | Chair |
| 2. Professor K V Nagaraj | - | Member |
| 3. Professor Ramendu Bhattacharjee | - | Member |
| 4. Professor Apurbananda Mazumdar | - | Member |
| 5. Professor Abhik Gupta | - | Member |
| 6. Professor N B Biswas | - | Member |
| 7. Professor R R Dhamala | - | Member |
| 8. Professor B K Behera | - | Member |
| 9. Professor Alok Sen | - | Member |
| 10. Professor Subir Kar | - | Member |
| 11. Dr Himadri Banerjee
SRK Consulting, Kolkata | - | Member |
| 12. Professor Subhas Chandra Saha
Former Vice-Chancellor, Assam University | - | Member |
| 13. Professor Asoke Sen | - | Director |

GOALS

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of Assam University;
2. To promote measures for institutional functioning towards quality enhancement through internalisation of quality culture and institutionalisation of best practices.



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IQAC shall have the following functions

1. Development and application of quality benchmarks/parameters for the various academic and administrative activities of Assam University;
2. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology of participatory teaching and learning process;
3. Arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes;
4. Dissemination of information on the various quality parameters of higher education;
5. Organisation of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
6. Documentation of the various programmes/activities of Assam University, leading to quality improvement;
7. Acting as a nodal agency of Assam University for coordinating quality-related activities, including adoption and dissemination of good practices;
8. Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality;
9. Development of quality culture in Assam University;
10. Preparation of the Annual Quality Assurance Report (AQAR) of Assam University based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format.

FOLLOW UP

1. The AQAR shall be approved by the statutory bodies of Assam University (such as Academic Council, Executive Council) for the follow up action for necessary quality enhancement measures.
2. The university shall regularly submit the AQARs to the NAAC/other accreditation bodies. The colleges shall regularly submit AQARs to Assam University.
3. Assam University shall submit AQARs and follow up reports of AQARs to the UGC as and when called for.
4. The IQAC would create a window in the university website to regularly report on its activities and functioning.

This is issued with the approval of the Vice-Chancellor.

(P N Purkayastha)

Private Secretary to Vice-Chancellor



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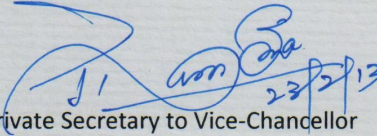
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F. 7-8/2013/VCS/2524

23 February 2013

Copy for information and necessary action please :

1. Pro Vice-Chancellors, Assam University
2. All Deans of Schools, Assam University
3. Registrar (i/c), Finance Officer (i/c), Controller of Examinations, Librarian (i/c), Assam University
4. Director, College Development Council, Assam University
5. All Heads of the Departments, Assam University
6. Director, Computer Centre, Assam University
7. Proctor/DSW, Assam University
8. All Deputy Registrars/Deputy Librarian/Internal Audit Officer
9. Public Information Officer, Assam University
10. All Assistant Registrars/Asstt. Librarian/Hindi Officer/Asstt. Director of Sports & Physical Education/Networking Engineer/Medical Officers
11. All Section Officers
12. File.


Private Secretary to Vice-Chancellor