



Career Counselling & Placement Cell
Assam University, Silchar

To
All HODs / Principals of affiliated Colleges
Assam University, Assam

Date: 06-03-2017

Subject : IT Skill Certificate Training Courses from IIT Bombay, Spoken Tutorial Project

Sir/ Madam,

Assam University has partnered with Spoken Tutorials, IIT Bombay which is an NMEICT, MHRD. Govt. of India initiative to enhance IT skill set of our students. The audio video course material and certificates are all completely **FREE of Cost**. The courses will give Skills to boost the Biodata and Skill set of our students. Offered trainings are skill oriented & academic importance (many of offerings are part of Lab course) See below.

B.Sc, M.Sc- CS , BCA	C, Python, Linux, Java, Drupal, PHP-MySQL
B.Tech, M.Tech	C,Python, Java & Netbeans, LaTeX, Drupal, PHP-MySQL, Open Foam, Linux, Scilab, Blender etc.
B.A, M.A, B.Com, M.Com	LibreOffice Suite, Firefox, GIMP, Inkscape & Blender
MBA	LibreOffice Suite (like MS-Office), GIMP, PHPMySQL

NB:

1. Students can refer to spoken tutorial material as **e-resource** during their lab course timing in college.
2. Practice and learn on their own computer through self learning mode outside college.
3. For additional lucrative skill oriented Courses, please refer the link <http://process.spoken-tutorial.org/images/a/a8/E-brochure.pdf>
4. For the even semester i.e January to June'17 all the colleges to initially start with LibreOffice suite.

Department's / College's Activity :

- HOD/ Principal may appoint dedicated Faculty Organiser for Spoken Tutorial training activity. - by 10th March'17
- Nominated Faculty Organiser to contact Assam Training Coordinator Mr. Partha Goswami (parthagoswami50@gmail.com, 8486085798) to finalize the IT course and schedule the training for current semester.

Steps for Nominated Faculty Organiser	Timing
<p>Prepare Master Batch list (<u>Master Batch Instructions</u>)</p> <p>http://process.spoken-tutorial.org/images/f/fe/Master_Batch_upload.pdf</p> <p>Note- Please put a notice to all the students to compulsory create their email id and submit to the Faculty Organiser.</p>	<p>Before March 10, 2017</p>
<p>Register on Spoken Tutorial website and click on Add me as Organiser :</p> <p><u>Click for Registration</u></p> <p>http://spoken-tutorial.org/accounts/register/</p>	<p>Before March 10, 2017</p>
<p>Make the Lab ready by course download :</p> <p><u>Click For Instructions</u></p> <p>http://process.spoken-tutorial.org/images/1/1b/Download-Tutorials.pdf</p>	<p>Before March 10, 2017</p>
<p>Upload students data - Master Batch share the information with IIT Bombay training coordinator</p> <p><u>Click for Instructions</u></p> <p>http://process.spoken-tutorial.org/images/f/fe/Master_Batch_upload.pdf</p> <p>Note : Students do not have to register on Spoken Tutorial website.</p>	<p>Before March 15, 2017</p>
<p>Start filling Semester Training Planner form on the website, (<u>Semester Training Planner (STP) Instructions</u>)</p> <p>http://process.spoken-tutorial.org/images/b/bc/Semester_Training_Planner.pdf</p>	<p>Before 16th March, 2017</p>

Faculty Organisers need to immediately contact Assam Training coordinator **Mr. Partha Goswami** , email: parthagoswami50@gmail.com, 8486085798.

Thanking You

Yours sincerely

DSG 6.3.17

Dr.D.Ghosh
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Career Counselling & Placement Cell
Assam University, Silchar
email: placement@aus.ac.in / ccpcau@gmail.com

Copy to:

1. P. S. to Vice-Chancellor for kind information of the Vice-Chancellor.
2. All Deans of Schools, AUS.
3. Registrar, Assam University, Silchar
4. Director, Computer Centre for uploading in the University website.
5. Dean Students' Welfare, AUS.
6. Notice Board, AUS.
7. File.

DSG 6.3.17

Dr.D.Ghosh
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