



ASSAM UNIVERSITY
SILCHAR::788011

NOTICE INVITING QUOTATION
NO.110/6/2012-Estt.-I, Dated 27/03/2018

Sealed rate quotations are invited from the local registered firms/printers for printing of University HOSTEL HAND BOOK .

Specification of the work:

1. The number of copies 2000.
2. Cover page with multi-colour printing $\frac{1}{4}$ Demy Size 170 gsm glossy pages 2 and 3 monocolour.
3. Inside pages with monocolour printing $\frac{1}{4}$ demy size 75 gsm mapletho for 18 pages.
4. Hostel Record Card 4 pages on $\frac{1}{4}$ demy size 170 gsm monocolour
5. Identity Card size 27cm X 7cm on 170gsm paper with single side printing. .
6. Duration of completion: 15 days from the date of placing order.

Terms & conditions:

1. The firms/printers must be Govt. Registered.
2. The firms/printers should quote rate with sample which should be inclusive of all taxes, freight or any other charges etc. The rate should be quoted F.O.R. Assam University, Silchar. GST/Income Tax or any other taxes as admissible as per rule will be deducted at source.
3. The rate quotations are to be submitted in a sealed envelope super-scribed as "Rate quotation for printing of Assam University HOSTEL HAND BOOK .
4. The firms/printers shall have to submit their rate quotations within 1.00p.m. of 10/04/2018 at Establishment Section-I, Assam University, Silchar. The same will be opened on 10/04/2018 at 2.00 p.m.
5. The format for submission of rates : must submit in letter-head with signature and seal.
6. After completion of the work, Tax invoice as per GST rule needs to be submitted.

Sl.No.	Name of item	No. of copies	Rate per copy	Applicable taxes other charges	Total cost
a	b	c	d	e	C X (d+e)
1	HOSTEL HAND BOOK	2000			
Grand Total(in Figure)					
Grand Total(in words)					

The university reserves the right to accept or reject any or all quotations after recording their logical reasons.


27.3.18
Registrar

Date:27/03/2018

No. 110/6/2012-Estt.-I/

Copy to: The Director, Computer Centre for information and uploading the aforesaid NIT in Assam University Website.


27.3.18
Registrar