



ASSAM UNIVERSITY
SILCHAR::788011

NOTICE INVITING QUOTATION
NO.110/6/2012-Estt.-I, Dated 27/03/2018

Sealed rate quotations are invited from the local registered firms/printers for printing of University HOSTEL HAND BOOK .

Specification of the work:

1. The number of copies 2000.
2. Cover page with multi-colour printing ¼ Demy Size 170 gsm glossy pages 2 and 3 monocolour.
3. Inside pages with monocolour printing ¼ demy size 75 gsm mapletho for 18 pages.
4. Hostel Record Card 4 pages on ¼ demy size 170 gsm monocolour
5. Identity Card size 27cm X 7cm on 170gsm paper with single side printing. .
6. Duration of completion: 15 days from the date of placing order.

Terms & conditions:

1. The firms/printers must be Govt. Registered.
2. The firms/printers should quote rate with sample which should be inclusive of all taxes, freight or any other charges etc. The rate should be quoted F.O.R. Assam University, Silchar. GST/Income Tax or any other taxes as admissible as per rule will be deducted at source.
3. The rate quotations are to be submitted in a sealed envelope super-scribed as "Rate quotation for printing of Assam University HOSTEL HAND BOOK .
4. The firms/printers shall have to submit their rate quotations within 1.00p.m. of 10/04/2018 at Establishment Section-I, Assam University, Silchar. The same will be opened on 10/04/2018 at 2.00 p.m.
5. The format for submission of rates : must submit in letter-head with signature and seal.
6. After completion of the work, Tax invoice as per GST rule needs to be submitted.

| Sl.No. | Name of item | No. of copies | Rate per copy | Applicable taxes other charges | Total cost |
|-------------------------|------------------|---------------|---------------|--------------------------------|------------|
| a | b | c | d | e | C X (d+e) |
| 1 | HOSTEL HAND BOOK | 2000 | | | |
| Grand Total(in Figure) | | | | | |
| Grand Total(in words) | | | | | |

The university reserves the right to accept or reject any or all quotations after recording their logical reasons.

No. 110/6/2012-Estt.-I/

Copy to: The Director, Computer Centre for information and uploading the aforesaid NIT in Assam University Website.


Registrar

Date:27/03/2018


Registrar