

**Minutes of the 48th Meeting of the Finance Committee of
Assam University held on 05th March 2018 at 3.00 PM
at AIU, New Delhi**

The following were present:

1. Prof. Dilip Chandra Nath - Chairman
Vice-Chancellor, Assam University
2. Prof. Sivasish Biswas - Member
Pro Vice-Chancellor, Assam University Diphu Campus
3. Dr. Jitendra Kumar Tripathi, JS (CU), UGC - Member
(Visitor's Nominee)
4. Mr. S.K. Ghildiyal, Dy. Secretary to GoI (CU&L), MHRD - Member
[Nominee of AS (CU&L), MHRD, GoI (Visitor's Nominee)]
5. Mr. Fazal Mahmood, Dy. Secretary to GoI (IFD), MHRD - Member
[Nominee of JS and FA, MHRD, GoI (Visitor's Nominee)]
6. Sri Bishnu Chakraborty - Member
Finance Officer, K.K. Handique State Open University,
Guwahati (EC Nominee)
7. Dr. Bijoy Kr. Mohapatra, Former Registrar, - Member
Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeeth
(EC Nominee)
8. Prof. Nagendra Pandey - Member
Dean, School of Earth Sciences, Assam University, Silchar
(EC Nominee)
9. Dr. Sanjib Bhattacharjee - Permanent Invitee
Registrar, Assam University
10. CMA Dr. B. B. Mishra - Ex-officio Secretary
Finance Officer, Assam University

The comments of US (CU-I Desk), MHRD, Dept. of Higher Education, GoI with the approval of competent authority on the agenda items of the 48th meeting of the Finance Committee of Assam University received vide letter no. 9-2/2018-CU-I, dated 28th February 2018 and the comments received from the Deputy Secretary to the Govt. of India, IFD, Dept. of Higher Education, MHRD


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with the approval of JS & FA, MHRD, GoI vide letter F. No. 9-9/2017-IFD, dated 1st March 2018 were placed by the Secretary, Finance Committee, Assam University before the Finance Committee and the members noted the comments and put on record.

The Vice-Chancellor assured that the observations of the Ministry will be strictly followed by the University in true letter and spirit.


Item No. FC: 48/01: Welcome and Opening Remarks by the Vice-Chancellor, Assam University.

Prof. Dilip Chandra Nath, Vice-Chancellor, Assam University and Chairman, Finance Committee welcomed all the members for attending the meeting. At the outset, Chairman introduced Dr. Bijoy Kumar Mohapatra, Former Registrar, Shri Lal Bahadur Shastri Rashtriya Sanskrit Vidyapeeth as the new member to the Finance Committee of the Assam University as the Executive Council nominee. The Chairman in his opening remarks sought guidance from all the members for all round development and growth of the University. He requested the Secretary, Finance Committee to initiate the proceedings as per the agenda items.

Item No. FC: 48/02: Confirmation of the Minutes of the 47th meeting of the Finance Committee of the University held on December 14, 2017.

The copy of the Minutes of the 47th meeting of the Finance Committee of the University held on December 14, 2017 was circulated to all the members vide letter No. AUF/686/FC-47/2017-18/2720, dated 18th December 2017. University has not received any adverse comments from any of the members. Hence, the Minutes may kindly be confirmed.

Resolution: Subject to strict compliance of the relevant statutory provisions of the University and also strict compliance of the related Govt. of India instructions and guidelines including those issued by the Central Vigilance Commission, the minutes of the 47th meeting of the Finance Committee of the University held on December 14, 2017 were confirmed.


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Item No. FC: 48/03: Action Taken Report of the 47th Meeting of the Finance Committee of the University.

Action Taken Report on the 47th meeting of the Finance Committee of the University held on December 14, 2017 was placed for information and necessary review by the members.

Resolution: Action Taken Report on the 47th meeting of the Finance Committee of the University held on December 14, 2017 were perused and noted by the members of the Finance Committee.


The members also emphasized for appointment of an Internal Audit Officer of the University at the earliest. The Registrar informed to the members that the post of Internal Audit Officer will be re-advertised very soon, as none of the candidates applied for the post of Internal Audit Officer advertised, found eligible for the post to be filled-up on deputation. It is also opined that D.O. letters should be send by the University requesting to the Principal AG/AG of the Indian Civil Accounts Service Office, Indian Defence Accounts Service Office, Indian Post & Telecommunication and Finance Service Office, Indian Railway Accounts Service Office, Indian Telecommunication Service Office, etc. along with the copy of the advertisement for wide publicity and for necessary nomination of the officers of their cadre for the post of Internal Audit Officer of Assam University on deputation basis.

Item No. FC: 48/04: Payment of Revised Pay along with Arrears on implementation of 7th CPC to the regular teaching and non-teaching employees of Assam University.

Assam University has received three communications from UGC for implementation of the 7th CPC as detailed below:

(i) Scheme of revision of pay of teachers and equivalent cadres in Universities following the revision of pay scales of Central Government employees on the recommendations of the 7th Central Pay Commission (CPC) vide Letter No. F. No. 23-4/2017 (PS), dated 30th January 2018.

(ii) Scheme of revision of pay for the post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant


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Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following on the recommendations of the 7th Central Pay Commission (CPC) vide Letter F. No. 11-1/2017 (CU), dated 18th January 2018.

(iii) Pay revision of the non-teaching employees of the Central Universities (CUs) and Centrally funded Deemed Universities under the administrative control of MHRD/UGC vide Letter F. No. 11-1/2017 (CU), dated 18th January 2018.

Relevant information in this regards are given below for consideration:

(a) Existing expenditure under the Salary Head for the year 2017-18 (01.04.2017 to 31.03.2018): **Rs. 6951.46 lakh.**

(b) Additional financial implication on account of arrear on adoption of 7th CPC from 01.01.2016 to 31.03.2018 without revised allowances: **Rs. 2504.47 lakh.**

(c) Additional financial implication on account of arrear on adoption of 7th CPC from 01.01.2016 to 31.03.2018 with revised allowances: **Rs. 2972.80 lakh.**

(d) 30% of total arrear on implementation of 7th CPC from 01.01.2016 to 31.03.2018 with and without revised allowances being **Rs. 751.34 lakh** and **Rs. 891.84 lakh** respectively.

(e) Funds generated through Internal Resources during the financial year 2016-17 as per Audited Annual Accounts as at 31-03-2017: **Rs.1212.71 Lakhs.**

(f) Funds expected to be generated through Internal Resources during the financial year 2017-18: **Rs. 1250.00 Lakhs.**

The statement of financial implication on account of 7th Central Pay Commission for regular employees and pensioners in respect of Assam University as per the UGC format were placed in the agenda.

Approval was requested:

(a) To implement the Revised 7th CPC pay scales and Revised Rate of Dearness Allowance for Faculty Members w.e.f. 01-01-2016;

(b) To implement the Revised 7th CPC pay scales and Revised Rate of Dearness Allowance for Statutory Officers & Group-A Officers and Non-Teaching Staff w.e.f. 01-01-2016;


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- (c) To implement the Revised Allowances on receipt of approval from UGC; and
- (d) To release the arrears from 01.01.2016 without revised allowances on receipt of funds from UGC during the financial year 2017-18.

Placed for approval of the Committee.

Resolution: The matter related to payment of Revised Pay along with arrears on implementation of 7th CPC to the regular Teaching, Statutory Officers & Group-A Officers and Non-Teaching employees of Assam University was discussed in detail in the meeting. After threadbare discussion, the Committee recommended the following to the Executive Council of the University for approval.

- (a) To implement the Revised 7th CPC pay scales and Revised Rate of Dearness Allowance for Faculty Members w.e.f. 01-01-2016;
- (b) To implement the Revised 7th CPC pay scales and Revised Rate of Dearness Allowance for Statutory Officers & Group-A Officers and Non-Teaching Staff w.e.f. 01-01-2016;
- (c) To implement the Revised Allowances on receipt of approval from UGC; and
- (d) To release the arrears from 01.01.2016 without revised allowances on receipt of funds from UGC during the financial year 2017-18.

It was also reviewed by the Committee that as the University has inadequate internal resources to meet all the recurring expenses, it is not possible to utilize 30% of the internal resources for payment of revised salary and arrears on implementation of 7th CPC. Therefore, the Committee recommended that 100% financial support should be made by the UGC for payment of arrears on implementation of 7th CPC through UGC grant.

Moreover, the Committee emphasized that the University should explore all possibilities to increase the internal resources by reviewing the fee structure of the different emerging courses offered by the University through a duly constituted Fee Revision Committee. The fee revision recommended by the Fee


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Revision Committee should be analyzed by the Academic Council and placed before the next Finance Committee for consideration, if any. The Committee also opined that overhead charges of the research projects and other sources should be explored for financial stability of the University.

For release of 30% arrear payment by the UGC as Grants-in-aid: Salary Head, University should send a detailed report with justification, to the UGC citing the reason for non-availability of sufficient fund with the University to meet the 30% arrear payment to its regular employees.

Item No. FC: 48/05: Creation of teaching and non-teaching posts for the Dept. of Pharmaceutical Sciences, Assam University, Silchar.

Department of Pharmaceutical Sciences has received a letter from the Pharmacy Council of India (PCI) vide Ref. No. 32-1081/2011-PCI/47822-24, dated 27.11.2017 regarding the approval of the Department of Pharmaceutical Sciences, Assam University. The Department got an extension of approval from PCI for 2017-18, but it was also mentioned that if all the deficiencies were not fully complied as per Inspection Report, then no admission should be made from 2018-19 session.

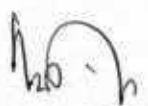
The Pharmacy Council of India (PCI) in their 3rd (latest) Inspection Report mentioned the deficiencies for adequate number of faculty and non-teaching staff to run B. Pharm Course, as per the norms of PCI.

Present Status of faculty positions: At present Department have 06 (Six) filled up sanctioned post (Professor-01, Associate Professor-01 and Assistant Professor-04).

Requirement of faculty positions: According to PCI norms to run B. Pharm Course, 16 (sixteen) numbers of Faculty members are required excluding HOD.

In 3rd Inspection Report, 10 (ten) faculty members including HOD were shown (06 permanent faculties + 04 guest faculty) and the report indicates the deficiency of 07 (seven) faculties. Therefore, total of 11 (07+04) faculty members are required to run the B. Pharm Course.

Present Status of non-teaching positions: Department is having only 01 (one) permanent non-teaching staff (Private Secretary) and 03 (three) contractual staff (One Laboratory Assistant and two Laboratory Attendant).


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Requirement of non-teaching positions: According to PCI observations on the Inspection Report (3rd Inspection), there were deficiency of Accountant (01), Store Keeper (01), Computer Data Operator (01), First Division Assistant (01), Second Division Assistant (02), Peon (02).

Therefore, the following non-teaching posts for the Department of Pharmaceutical Sciences may be considered for approval for sanction to meet the requirement of PCI norms to continue the B. Pharm Course.

- (i) Laboratory Assistant - 01 (one) (Required Qualification: SSLC)
- (ii) Laboratory Attendant - 01 (one) (Required Qualification: SSLC)
- (iii) Accountant - 01 (one) (Required Qualification: Degree)
- (iv) Store Keeper - 01 (one) (Required Qualification: D. Pharm/Degree)
- (v) Computer Data Operator - 01 (one) (Required Qualification: BCA/Graduate with Computer Course)
- (vi) First Division Assistant- 01 (one) (Required Qualification: Degree)
- (vii) Second Division Assistant- 02 (two) (Required Qualification: Degree)
- (viii) Peon - 02 (two) (Required Qualification: SSLC)

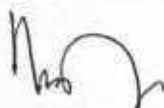
The scale of pay of the above positions will be in accordance with the model scale of pay approved by the UGC. Separate individual statement of each category of posts in the prescribed format will be submitted by the University to the UGC, while seeking for sanction of the posts.

Therefore, the Committee may consider for approval for creation of above teaching and non-teaching posts for the Dept. of Pharmaceutical Sciences, Assam University in principle.

Resolution: The Committee approved the proposal and resolved that a self-contained note with valid justification for creation of teaching and non-teaching posts for the Dept. of Pharmaceutical Sciences, Assam University, Silchar may be sent to UGC for their approval.

Item No. FC: 48/06: Payment of honorarium to Senior Technical Assistant/ Junior Technical Assistant/ Technical Assistant/ Lab Assistant/ Lab Attendant for B.Voc and Community College Programme of the University.

With approval of the competent authority, the Director, College Development Council, Assam University submitted the following agenda for consideration.


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The Community College Programme at Assam University started during 2015-16 with the approval of UGC. The UGC has accorded sanction of Rs. 68.96 lakh for two years under different budget head for Community College Programme, Assam University vide D.O. No.F.1-9/2015(CC), dated June 2015. The programme has however been extended till 31.03.2019 vide UGC Public Notice No. F.1-8/2016(JS/F/ CPP-II), dated 08.10.2017.

UGC guidelines have specifically earmarked the amount of Honorarium to the existing faculty and Visiting/Guest Faculty/ non faculty including Nodal Officer to run the B. Voc. & Community College Programme as under:

Nodal Officer	Rs. 8,000/- per month
Existing Faculty	Rs. 600/- per lecture
Visiting/guest faculty	Rs. 1,000/- per lecture or as amended by UGC from time to time.


However, no provision has been made to the tune of Rs. 2.40 lakh per year for payment of hiring charges to Lab Attendants (Sl. No. 6 of approval letter at Annexure-I). No specific amount of hiring charge for individual Lab Attendants have been mentioned in the Guidelines.

There is no provision for payment of honorarium to the technical staff like Senior Technical Assistant (STA), Junior Technical Assistant (JTA), Technical Assistant (TA) and Lab Assistant in the guidelines of the UGC for the programme. However, University Office Order was issued vide No. AUD-133/2016 (Pt.II)/10417-24, dated 16.05.2016 for payment of honorarium to the existing STA/JTA/TA @ Rs. 500/- per class and for Lab Assistant & Lab Attendant @ Rs. 300/- per class subject to approval of the Finance Committee and ratification by the Executive Council.

Against the hiring charges amount of Lab Attendants, proposal was made for payment of honorarium to the above existing technical staff of the University.

The matter was placed before the Finance Committee for consideration of approval of honorarium as per Office Order mentioned above, subject to the condition that the total expenditure on this account should not be more than the allocation made by UGC under Hiring Charges amount for Lab Attendants of the specified year.

Resolution: As the matter is not as per the UGC norms, the agenda item was withdrawn.


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Item No. FC: 48/07: Payment of honorarium to the members of Inspection Committee in connection with visits to affiliated colleges/institutions.

With approval of the competent authority, the Director, College Development Council, Assam University submitted the following agenda for consideration.


UGC in Clause 4.6 of UGC Affiliation of Colleges by Universities Regulations, 2009 vis-à-vis the Statute 33(4) of Assam University Act 1989 is having a provision for inspection of affiliated colleges by a Committee constituted by the Vice-Chancellor for matters related to grant of various permission like opening of new subjects/introduction of Honours Courses/grant of temporary or permanent affiliation to the colleges.

A resolution vide No. 7 (c) was adopted in the 10th meeting of the College Development Council held on 24.08.2012 wherein, it was proposed that the members of the Inspection Team be paid honorarium @ Rs. 1000/- (Rupees one thousand only) per head per inspection in addition to payment of TA/DA. The proposal was approved by the Hon'ble Vice-Chancellor. It is pertinent to mention here that as per provisions of UGC referred to above, the Inspection Committee may comprise of the following members:

- (i) One Expert for each of the subject areas proposed.
- (ii) Dean, College Development Council/an equivalent academician of the University,
- (iii) A representative of the higher education department of the Government not below the rank of Deputy Director, and
- (iv) An Engineer from the PWD/CPWD or the University not below the rank of Executive Engineer.

It is further submitted that as per practice in Gauhati University, a State University, payment of honorarium to the Inspection Committee members @ Rs. 2000/- (Rupees two thousand only) per head per inspection was paid by the College.

In the light of above, payment of honorarium to the members of Inspection Committee @ Rs. 1000/- (Rupees one thousand only) per head per inspection in addition to the TA/DA is submitted before the Finance Committee for consideration of approval subject to the condition that the total expenditure on this account should not be more than the total collection made from the colleges in this regard.


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Resolution: The matter was discussed in detail in the meeting and it was resolved that a tabular statement with supporting documents showing the details of honorarium paid to the members of Inspection Committee in the light of practices followed by at least five Central Universities in connection with official visits to the affiliated colleges/institutions may be submitted to the next Finance Committee meeting for necessary consideration.

Item No. FC: 48/08: Payment of honorarium to the officials engaged for conducting B.Ed Entrance Test.


With approval of the competent authority, the Director, College Development Council, Assam University submitted the following agenda for consideration.

Hon'ble Supreme Court of India has directed that admission into B.Ed Courses should be held through a Common Admission Test to be conducted on specified dates every year. Accordingly, a Committee was constituted in the year 2017 with Prof. N.B. Biswas of the Dept of Education, Assam University in the Chair and among others Principals of some B.Ed Colleges as members. The Committee decided that to ensure the process of conducting the admission test as self-sustaining, the Colleges would deposit Rs. 500/- per candidate to the University through sale of prospectus. The Committee further resolved that on the different heads of expenditure of the aforesaid fund along with budget expenditure which include, inter alia: (i) cost of conducting the Admission Test in various centres, (ii) Printing cost of confidential matters/admit card, (iii) Remuneration to the invigilators/venue-in-charge/paper examiners/paper setters, etc. (iv) Honorarium to Chairman/Convener/ two Coordinators of the Admission Committee/other specified members involved in conducting the Common Admission Test will be paid by the University. Besides, provisions will be made for utilizing any surplus amount for conducting the programmes on academic welfare like seminars etc. for B. Ed. Colleges. It may be mentioned that all resolutions adopted by the B.Ed. Entrance Examination Committee were approved by the Vice-Chancellor.

The Director, College Development Council, Assam University submitted the proposal for payment of honorarium to the following officials with the amount mentioned below:

Part-A: (For B.Ed Entrance Examination Committee)

1. Chairman, nominated by the Vice-Chancellor :Rs. 6000/-
2. Convener/Director, College Dev. Council, AUS : Rs. 15,000/-
3. Coordinators (Two Nos.), nominated by the Vice-Chancellor: Rs.5000/- each


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| 4. Ministerial staff (Two Nos.) | :Rs.4000/- each |
| 5. Group - D staff (Three Nos.) | :Rs. 3000/- each |
| 6. Unskilled worker (Six Nos.) | :Rs. 1000/- each |

Part-B: (Paper Setting & Evaluation)

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| 1. Paper Setter | : Rs. 1000/- per paper |
| 2. Paper Examiner | :Rs. 15/- per script subject to a minimum of Rs. 100/- per assignment. |
| 3. Scrutinizer | :Rs. 5/- per script scrutinized. |
| 4. Head Examiner | :Rs. 1000/- per paper plus remuneration at examiner's rate for 5% of total script scrutinized. |


Part-C: (Conduct of Examination at different Exam Venues)

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| 1. Principal of Examination Venue (Centre-in-charge) | :Rs. 2500/- |
| 2. Invigilators @ one invigilator per 25 candidates | : Rs. 500/- per shift |
| 3. Grade-III staff @4 nos. for each Exam Venue | :Rs. 400/- per shift. |
| 4. Grade-IV staff @1 no. per 50 candidates | : Rs. 350/- |
| 5. Supervising Officer (one per Exam Venue) | :Rs. 2500/- |
| 6. Principals of B.Ed. Colleges for visit to the Exam Venue on the day of Exam | :Rs. 2000/- |
| 7. One senior teacher from each B.Ed. College for visit to the Exam Venue on the day of Exam | :Rs. 1500/- |
| 8. Refreshment expenses for venue on the day of Exam | :Rs. 30/- per person involved on the day of examination. |
| 9. Other expenses (as per actual expenses incurred). | |

The amount of honorarium proposed by Director, College Development Council, Assam University was placed for ready reference of the Committee.

The matter was placed before the Finance Committee for approval of honorarium subject to the condition that the total expenditure on conducting the Entrance Test should not be more than the total collection made from the candidates.

Resolution: The Committee perused and suggested for payment of honorarium to the officials engaged for conducting B.Ed Entrance Test as per existing approved rates paid by the University during examinations.


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Item No. FC: 48/09: Approval for exemption of recovery of excess payment of salary made on wrong pay fixation.

With approval of the competent authority, the Establishment Branch, Assam University submitted the following agenda for consideration.

The pay of Sri Utpal Das, Laboratory Assistant and Md. Kutub Uddin, Laboratory Assistant was fixed on promotion w.e.f. 07.11.2006 vide University Order No. 104/5/2012-Estt/6390-94, dtd. 03.07.2013. Subsequently, it was detected that a calculation mistake had inadvertently occurred at the time of fixation. The pay was wrongly fixed at Rs.10,820/- with Grade Pay of Rs. 2,400/- instead of at Rs.9,820/- with Grade Pay of Rs. 2,400/- with effect from 01.07.2013. The same was corrected as per approval vide University Order No. 104/5/2012-Estt/1958-62, dtd. 20.04.2015 and recovery of excess amount paid @ Rs. 1005/- p.m. is being made. However, concerned employees have of late, submitted an application dated 08/11/2017 enclosing the Ministry of Personnel, Public Grievance & Pensions DoPT O.M. No. F. No. 18/03/2015-Estt (Pay-I), dated 2nd March 2016 regarding non-recovery of wrongful/excess payments made to them.

The copy of the DoPT OM dated 02.03.2016 was placed for ready reference.


As per the Clause 4 (i) of the said O.M. recovery from employees belonging to Group-C and Group-D service is impermissible in Law. It may be noted that both Sri Utpal Das, LA and Md. Kutub Uddin, LA are Group-C employees.

The matters were placed for approval for exemption of recovery of excess payment of salary made on wrong pay fixation from March 2016.

Resolution: The members perused and resolved that the recoveries should be effected forthwith.

Item No. FC: 48/10: Recommendation for approval of the Minutes of the 90th meeting of the Building Committee of Assam University held on 09.01.2018.

The recommendations of the Building Committee of Assam University in its 90th meeting held on January 09, 2018 were placed for kind recommendation for approval of the Executive Council.


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Resolution: The members perused the Minutes of the 90th meeting of the Building Committee of Assam University held on 09.01.2018 and recommended for approval subject to strict compliance of the following:


- (i) Each project should be fully funded and the entire funds have been allocated/ released by UGC for each individual project.
- (ii) No additional fund should be sought from MHRD/UGC for such projects. Further, no part of the internal receipts, UGC/MHRD Grant including interest accrued on each such grant will be utilized.
- (iii) Abstract of cost and rate Conformity Certificate as also related codal formalities for each project are strictly as per relevant UGC guidelines.
- (iv) Award of "Civil Works" is strictly as per the relevant provisions of GFRs 2017 and related CVC guidelines which should be adhered scrupulously.
- (v) The progress of 'Works' should be monitored by a duly constituted 'Monitoring Committee' on a continuing and sustained basis to avoid any cost and time over-runs. Efforts should be made to get the building projects completed in time.

The Finance Committee not recommended the projects/works, where the Building Committee in its 90th meeting held on 9th January 2018 approved the proposals stating that "subject to availability of fund" in its resolution.

Item No. FC: 48/11: Review of details of the pending C&AG Transaction Audit Paras and the Action Taken to settle/liquidate the pending Paras.

As advised by the IFD MHRD & UGC, the details of the Transaction Audit Paras for the current year 2016-17 with up to date Action Taken (with small description of the Audit Paras) to settle/liquidate the pending paras were placed for review by the members of Finance Committee.


The previous year's pending C&AG Transaction Audit Paras as on 31.03.2016 with up to date Action Taken (with small description of the Audit Paras) to settle/liquidate the


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pending paras were placed for review by the members of Finance Committee.

Resolution: The members discussed the C&AG Inspection Audit Paras and the compliances of the University in detail and resolved/suggested the following:

- (i) The University should comply with the suggestions/instructions of the Audit and efforts should be made to settle/drop the Audit Paras on priority basis.
- (ii) University should take necessary action as per rules and in case of proven act of gross irregularities, University should fix the responsibilities against the officials concerned and necessary disciplinary actions should be initiated by the University & make recoveries forthwith, wherever necessary and the compliances should be submitted to C&AG under intimation to UGC/MHRD.
- (iii) Disciplinary action also to be initiated against officers responsible for the serious lapses in furnishing remedial/corrective ATNs on Audit Paras. A system of fixing responsibility for serious lapses be put in place by the University.
- (iv) As regards to the C&AG Audit Para No. 02 of Part II A of IR 2016-17 relating to the unjustified expenditure on providing of transportation services on concessional rates to the staff during the period 2013-17, it was resolved that there should not be any concessional rate to be provided to the staff members for availing transportation facilities vis-à-vis payment of transport allowances. Such concessional facilities to the staff members along with transport allowance should be stopped forthwith. Considering the locational disadvantages and non-availability of adequate Govt./private transportation facilities to the University, a Committee may be constituted to review the expenses made by the University for providing such facilities vrs collection of transportation fee from the staff members and enhanced the transport fee to that extent, so that there should be a break-even and no concession should be provided to the staff members availing such facilities.
- (v) The constituted Standing Audit Committee (SAC) should review all pending Audit Paras and settle the Audit Paras urgently in a time bound manner.


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Item No. FC: 48/12: Utilization of Funds - An overview of the financial position of the University and unspent balance as on 31.01.2018.

The Utilization of Funds head-wise showing an overview of the financial position of the University and unspent balance as on 31.01.2018 was placed for perusal of the Committee.

Resolution: The Finance Committee perused and noted the financial position of the University and unspent balance as on 31.01.2018.


Item No. FC: 48/13: Review of progress of the ongoing construction activities of the University.


UGC in the letter F. No. 1-1/2012 (CU), dated 25th August 2015 intimated that a separate agenda item on progress of building projects in the prescribed format of the UGC should be placed in the meeting of Finance Committee for necessary review of the overall progress of the developmental activities in the campus. The statement of progress of ongoing building projects was placed for necessary review.

Resolution: The members perused the statement of progress of ongoing building projects with the following observations:

- (i) Efforts should be made by the University to start the construction works approved by the UGC Standing Committee with time bound manner. The review of the works should be made on fortnight basis by the 'Monitoring Committee', so that the work should be completed in time to avoid any cost and time over-runs.

The meeting ended with vote of thanks to the Chair.


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(CMA Dr. B.B. Mishra)
Ex-Officio-Secretary
Finance Committee
Assam University, Silchar


7/3/18
(Prof. Dilip Chandra Nath)
Chairman
Finance Committee
Assam University, Silchar
