



**MINUTES**  
*OF*  
**129<sup>TH</sup> MEETING**  
**OF THE**  
**EXECUTIVE COUNCIL**

held on  
26<sup>th</sup> November 2019 at 10.00 a.m.  
in the Conference Hall of DELNET Guest House, New Delhi

**ASSAM UNIVERSITY**  
(A CENTRAL UNIVERSITY ESTABLISHED BY AN ACT OF  
PARLIAMENT)  
**SILCHAR**



# Assam University, Silchar

## Minutes of 129<sup>th</sup> Meeting of the Executive Council held on 26<sup>th</sup> November 2019 at 10.00 A.M. in the Conference Hall of DELNET Guest House, New Delhi

### The following Members were present :

1. Prof. Dilip Chandra Nath, Vice-Chancellor : Chairman
2. Prof. Sivasish Biswas, Pro-Vice Chancellor, A.U. Diphu Campus: Member
3. Dr. Anupam Mishra, Visitor's Nominee : Member
4. Prof. Sanjib Das, Dean of Medical & Pharmaceutical Sc. : Member
5. Prof. Debasish Bhattacharjee, Dean, School of Social Sciences : Member
6. Prof. Subhra Nag, Dean, School of Philosophy : Member
7. Prof. W. Raghumoni Singh, Dean of Indian Languages and Cultural Studies : Member
8. Prof. Sajal Nag, Professor, Dept. of History : Member
9. Dr. P. K. Deva Sarma, Asso. Professor, Dept. of Comp. Sc. : Member
10. Dr. Baharul Islam Laskar, Principal, M.C.D. College, Sonai : Member
11. Prof. Sumanash Dutta, Finance Officer i/c. : Permanent Invitee
12. Dr. Pradosh Kiran Nath, Registrar i/c : Ex-officio Secretary

### Members absent:

1. Prof. Amarendra Kumar Das, Visitor's Nominee : Member  
(Absent with intimation)
2. Dr. Bharati Singh, Visitor's Nominee : Member  
(Absent without intimation)
3. Shri Jahnu Barua, Visitor's Nominee : Member  
(Absent without intimation)
4. Dr. Devika Barman, Visitor's Nominee : Member  
(Absent without intimation)
5. Smt. Drimsibon Kharkongor, Visitor's Nominee : Member  
(Absent without intimation)
6. Principal, Radhamadab College, Silchar : Member

*K. Anir*

7. Dr. M. K. Sharma, Principal, Diphu Govt. College : Member  
(Absent without intimation)
8. Director, Higher Education, Govt. of Assam : Member  
(Absent without intimation)

At the outset the Vice-Chancellor and the Chairman welcomed all the members of the Executive Council. The Chairman expressed special thanks to **Visitor's Nominees** Dr. Anupam Mishra, Director, ICAR-ATARI, Jabalpur and also welcomed Dr. Baharul Islam Laskar, Principal, M.C.D. College, Sonai for attending the meeting for the first time. Thereafter following agenda items were taken up for discussion and resolutions were adopted accordingly.

***(A) Agenda item for confirmation:***

**Item No. 1 : Confirmation of the minutes of the 126<sup>th</sup>, 127<sup>th</sup> & 128<sup>th</sup> Meeting of EC :**

**EC:129:11-19:01 :** The minutes of the 126<sup>th</sup>, 127<sup>th</sup> (Circulation) & 128<sup>th</sup> (Special) Meeting of the Executive Council held on 27<sup>th</sup> June 2019, 8<sup>th</sup> August 2019 and 25<sup>th</sup> October 2019 respectively were placed for consideration and confirmation. Actions taken report of the above meetings were placed in the meeting.

**Resolution :** The Council confirmed the minutes of the 126<sup>th</sup>, 127<sup>th</sup> & 128<sup>th</sup> Meeting of EC and authorised the Registrar i/c to sign the minutes of 127<sup>th</sup> EC.

***(B) Agenda item for ratification by the Council:***

**Item No. 2 : Ratification of the action taken in the Meeting of the Executive Council through Circulation of notice dtd. 30<sup>th</sup> August 2019 :**

**EC:129:11-19:02 :** Discussion on the matter related to having consent to prepare the panel of experts for selection of faculty positions :

The University was on requirement of approval from the Executive Council on the panel of Experts for constitution of Selection Committee nominated by the Vice Chancellor under the provisions of the UGC Regulations 2018 Clause 5 (5.1). It was decided to ratify the matter in the next meeting of the EC.

The consent from the members on the issue was solicited **on or before 9<sup>th</sup> September 2019** through **email** considering the urgency and accordingly it was followed. Following members have given their views through email as follows:

1. Prof. Sivasish Biswas consented through mail on 8<sup>th</sup> September 2019.
2. Prof. Debasish Bhattacharjee consented through mail on 9<sup>th</sup> September 2019.

*kwai*



3. Prof. Amarendra Kr. Das consented through mail on 9<sup>th</sup> September 2019.
4. Prof. Raghmani Singh consented through mail on 9<sup>th</sup> September 2019.
5. Prof. Subhra Nag consented through mail on 9<sup>th</sup> September 2019.
6. Dr. Anupam Mishra consented through mail on 9<sup>th</sup> September 2019.
7. Dr. P. K. Deva Sarma consented through mail on 9<sup>th</sup> September 2019.
8. Dr. Purnendu Kumar consented through mail on 9<sup>th</sup> September 2019.

On receipt of the consent of the esteemed members of the Council through email pertaining to the panel of experts received from the different academic departments, the Vice Chancellor has approved the said panel for selection of faculty positions in various disciplines and it was decided to place in the next meeting for ratification.

**Resolution :** The Council ratified the same.

**Item No. 3 : Fixation of pay from DNI (Date of next Increment i.e, 1<sup>st</sup> January or 1<sup>st</sup> July as the case may be) on grant of financial upgradation under MACP :**

**EC:129:11-19:03 :** Regarding exercising option for fixation of pay on MACPs from the date of next Annual increment under Rule FR-22 (I) (a) (1) shall be adopted by the Assam University as per DoPT O.M No. 35034/1/2017-Estt-D dated 20.09.2018. Accordingly, the following employees have been considered for exercising option for fixation of pay on MACPs from DNI(Date of next Increment i.e, 1<sup>st</sup> January or 1<sup>st</sup> July as the case may be):

Sl. No	Name of the employee	Designation	Due date of MACP	Fixation of pay from DNI
1)	Sri Suman Bhattacharjee	JTA.	19/3/2017	01/7/2017
2)	Sri Biswajit Nath	TA.	27/3/2017	01/7/2017
3)	Sri A.J. Alom Barbhuiya	Laboratory Assistant	26/3/2017	01/7/2017
4)	Sri Anil Chandra Mandal	Laboratory Assistant.	08/4/2017	01/7/2017
5)	Sri Sibasis Bhattacharjee	Laboratory Assistant.	29/3/2017	01/7/2017
6)	Dr. Mousumi Sinha	STA	26/3/2017	01/7/2017
7)	Smt Ratna Roy	STA	31/3/2018	01/7/2018
8)	Sri Dipak Das	Plumber.	29/3/2018	01/7/2018
9)	Sri Nurul Amin	Welder.	31/3/2018	01/7/2018

*koai*

10)	Sri Monowar Ahmed Barbhuiya	Fitter.	31/3/2018	01/7/2018
11)	Smt Sangita Deb	Laboratory Attendant.	31/3/2018	01/7/2018
12)	Sri Amit Kumar Deb	Technical Assistant.	31/3/2018	01/7/2018
13)	Sri Surojit Das	Laboratory Attendant.	29/3/2018	01/7/2018
14)	Smt. Durga Sarma	Laboratory Assistant.	31/3/2018	01/7/2018
15)	Smt. Shova Shrestha	Laboratory Assistant.	31/3/2018	01/7/2018

The matter was placed before the Executive Council for ratification.

**Resolution :** The Agenda Item has been corrected as follows:

“Following DoPT OM No. 35034/1/2017-Estt-D dated 20.09.2018, the University extended scope for exercising option for fixation of pay on MACPs from DNI(Date of next Increment i.e, 1<sup>st</sup> January or 1<sup>st</sup> July as the case may be) for the above employees”  
The matter was discussed and the Council ratified the same.

**Item No. 4 : Revision of core pay scale of the post of Library Assistant of the University. :**

**EC:129:11-19:04 :** In compliance of the UGC letter No. F.8-2/2019 (JCRC)Pt.file, dated 01-08-2019 and with the prior approval of the Vice Chancellor, notification was issued regarding revision of core pay scale of the post of Library Assistant of the University from Pay Band-1 of ₹ 5200-20200 with Grade Pay of ₹ 2000 (pre-revised) to Pay Band -1 of ₹ 5200-20200 with Grade Pay of ₹ 2400 (pre-revised) w.e.f 01-01-2006. Consequent upon implementation of the revised pay structure following 7<sup>th</sup> pay commission recommendation w.e.f 01-01-2016, the Library Assistant of the University will be eligible for the benefit corresponding PB-1 of ₹ 2400 (pre-revised) to revised pay scale in the Pay Matrix of Level-4 w.e.f 01.01.2016 or respective date of joining as the case may be.

The matter was placed before the Executive Council for ratification.

**Resolution :** The matter was discussed and the Council ratified the same.

**Item No. 5 : Promotion under CAS of Assistant Librarian :**

**EC:129:11-19:05 :** On the basis of recommendation of the Screening cum Evaluation Committee and with the approval of the Vice Chancellor Dr. Apurbo Jyoti Mazumder Assistant Librarian AUS has been considered for promotion from Assistant Librarian Stage-I to Assistant Librarian Stage-II w.e.f 01.07.2015 under CAS as per the provision of UGC Regulation, 2010.

The matter was placed before the Executive Council for ratification.

*mai*



**Resolution :** The matter was discussed and the Council ratified the same.

**Item No. 6 : Grant of Study Leave for pursuing Ph.D. :**

**EC:129:11-19:06 :** Sri Jayanta Bhattacharjee, Joint Registrar (Examination) has been considered and granted Study Leave for 61 days w.e.f 15.7.2019 to 13.09.2019 to enable him to pursue Ph.D in Library & Information Science from Department of Library & Information, AUS. He was also been considered pay and allowances admissible as per study leave rules. Before release he executed bond as per Assam University Ordinance under clause No 9(xvi).

The matter was placed before the Executive Council for ratification.

**Resolution :** The matter was discussed and the Council ratified the same.

**Item No. 7 : Promotion of faculties under CAS :**

**EC:129:11-19:07 :**

1. The Screening cum Evaluation Committee meeting was held on 06-12-2018, 18-12-2018, 10-01-2019, 06/02/2019 and 12/02/2019 at Hemanga Biswas Sabhakaksha, Assam University Silchar-788011 for considering promotion of the following teachers as per the provisions of UGC, Regulation, 2010 as detailed below.

Sl. No.	Name of the faculty	Department	Promoted		Date of effect
			From	To	
1	Dr. Nabendu Sen	Mathematics	Assistant Professor Stage-II	Assistant Professor Stage-III	05-11-2017
2	Dr. Uday Shankar Chakraborty	Mathematics	Assistant Professor Stage-II	Assistant Professor Stage-III	11-11-2017
3	Dr. Paromita Das	Mass Communication	Assistant Professor Stage-II	Assistant Professor Stage-III	26-09-2017
4	Dr. Ratna Huiem	Social Work	Assistant Professor Stage-II	Assistant Professor Stage-III	01-12-2018
5	Dr. Kathiresan L	Social Work	Assistant Professor Stage-II	Assistant Professor Stage-III	15-02-2019
6	Dr. Chetan Baliram Khobragade	Agricultural Engineering	Assistant Professor Stage-I	Assistant Professor Stage-II	06-01-2018
7	Dr. Kaivalya T. Desai	Social Work	Assistant Professor Stage-I	Assistant Professor Stage-II	21-11-2018
8	Dr. Ritwika Rajendra	Social Work	Assistant Professor Stage-I	Assistant Professor Stage-II	19-02-2018
9	Dr. Mrityunjay Kr. Singh	Social Work	Assistant Professor Stage-II	Assistant Professor Stage-III	19-07-2018
10	Dr. Alauddin Mondal	Bengali	Assistant Professor Stage-II	Assistant Professor Stage-III	16-03-2018
11	Dr. Bubul Sarma	Bengali	Assistant Professor Stage-II	Assistant Professor Stage-III	16-11-2018

*knai*

12	Dr. Ashok Das	Bengali	Assistant Professor Stage-II	Assistant Professor Stage-III	09-03-2018
13	Dr. Barunjoyti Choudhury	Bengali	Assistant Professor Stage-II	Assistant Professor Stage-III	12-03-2019
14	Dr. Himadri Acharya	Chemistry	Assistant Professor Stage-II	Assistant Professor Stage-III	03-11-2019
15	Dr. Sudip Choudhury	Chemistry	Assistant Professor Stage-II	Assistant Professor Stage-III	15-10-2017
16	Dr. Devasish Sengupta	Chemistry	Assistant Professor Stage-II	Assistant Professor Stage-III	01-12-2017
17	Dr. Remith George Carri	Education	Assistant Professor Stage-II	Assistant Professor Stage-III	26-11-2018
18	Dr. Ananta Kumar Jena	Education	Assistant Professor Stage-II	Assistant Professor Stage-III	17-11-2018
19	Dr. Tapati Das	Ecology & Environmental Science	Assistant Professor Stage-II	Assistant Professor Stage-III	01-10-2017
20	Dr. Tapodhir Acharjee	Computer Science & Engineering	Assistant Professor Stage-II	Assistant Professor Stage-III	15-12-2018
21	Dr. Ruma Deb Nath	Sociology	Assistant Professor Stage-II	Assistant Professor Stage-III	12-11-2018
22	Dr. Swapan Kumar Mandal	Education	Assistant Professor Stage-I	Assistant Professor Stage-II	09-03-2019
23	Ms. Mariam Jabali Laskar	Electronics & Communication Engineering	Assistant Professor Stage-I	Assistant Professor Stage-II	28-03-2018
24	Dr. Akash Verma	Hindi	Assistant Professor Stage-II	Assistant Professor Stage-III	09-11-2018
25	Dr. Sheetanshu Kumar	Hindi	Assistant Professor Stage-II	Assistant Professor Stage-III	18-11-2018
26	Dr. Priya Ranjan Kumar	Law	Assistant Professor Stage-II	Assistant Professor Stage-III	02-11-2018
27	Dr. Amitabh Singh	Law	Assistant Professor Stage-II	Assistant Professor Stage-III	27-11-2018
28	Dr. Debomalya Ghose	Business Administration	Assistant Professor Stage-II	Assistant Professor Stage-III	24/11/2015

2. Shri Naba Kanta Sarma, Assistant Professor, Department of Mathematics applied for counting his past service for promotion under CAS in view of the EC Resolution No. EC:89:04-13:05 and EC:100:01-15:57. His case was referred to CAS Grievance Committee. As per the report of the CAS Grievance Committee and as per administrative scrutiny, counting of past service for promotion under CAS w.e.f. 07-11-2002 (i.e. the date of his joining at Jagannath Barooah College, Jorhat) was approved by Vice-Chancellor. Accordingly, an order to this effect has been issued. The matter is placed before Executive Council for ratification.

The above matter was placed before Executive Council for ratification.

*kar*



**Resolution :** The matter was discussed and the Council ratified the same and decided that Sl. No. 1, 2 & 4 will be merged in a single table.

**Item No. 8 : Appointment of Heads of the Departments :**

**EC:129:11-19:08 :** Subject to ratification by the Executive Council, the competent authority has appointed the following faculty members as HODs or HOD in-charges as detailed below.

Sl. No.	Department	Name of the newly appointed HOD/HOD i/c	Date of effect
1.	Pharmaceutical Science	Prof Sanjib Das	21.9.2019
2.	History	Prof Sajal Nag	3.10.2019
3.	Agricultural Engg.	Prof L N Sethi, HOD i/c	15.7.2019
4.	Earth Science	Dr M F Hussain	23.9.2019
5.	Ecology & Env. Sc.	Prof Mithra Dey	01.8.2019
6.	Library & Information Sc.	Prof M K Sinha	27.8.2019
7.	Life Science & Bioinformatics	Prof M Dutta Choudhury, HOD i/c	23.7.2019
8.	Manipuri	Prof N Sarat Chandra Singh	30.8.2019
9.	Visual Arts	Dr Nirmal Kanti Roy, HOD i/c	29.7.2019
10.	Philosophy	Dr. Pius V. T., HOD i/c	18.11.2019

The item was placed before the Council for ratification.

**Resolution :** The matter was discussed and the Council ratified the same.

**Item No. 9 : Grant of Lien to Dr Brajesh Kumar, Associate Prof, Dept of Commerce :**

**EC:129:11-19:09 :** Consequent upon appointment of Dr Brajesh Kumar, Associate Professor, Dept of Commerce, Assam University, Silchar as Professor at Central University of South Bihar, Gaya and subject to ratification by the Executive Council, the competent authority is pleased to grant him lien for one year to enable him to join his new assignment at Central University of South Bihar on 6/9/2019.

The item was placed before the Council for ratification please.

**Resolution :** The matter was discussed and the Council ratified the same.

**Item No. 10 : Grant of extra ordinary leave (EOL) to Dr Suresh Chandra, Prof, Dept of Hindi :**

**EC:129:11-19:10 :** Consequent upon appointment of Dr Suresh Chandra, Prof, Dept of Hindi, Assam University, Silchar as Professor at Central University of South Bihar,

*kuar*



Gaya and subject to ratification by the Executive Council, the competent authority is pleased to grant him extra ordinary leave for one year w.e.f. 6/9/2019 to 5/9/2020 to enable him to join his new assignment at Central University of South Bihar.

The item was placed before the Council for ratification.

**Resolution :** The matter was discussed and the Council ratified the same.

**Item No. 11 : Grant of lien to Dr Sheetanshu Kumar, Asstt Prof, Dept of Hindi:**

**EC:129:11-19:11 :** Consequent upon appointment of Dr Sheetanshu Kumar, Asstt Prof, Dept of Hindi, Assam University, Silchar as Associate Professor in the Dept of Hindi, Assam University Diphu Campus and subject to ratification by the Executive Council, the competent authority is pleased to grant him lien for one year to enable him to join his new assignment at AUDC on 6/11/2019.

The item was placed before the Council for ratification.

**Resolution :** The matter was discussed and the Council ratified the same.

**Item No. 12 : Grant of Lien to Dr Siddhartha Sankar Nath, Associate Prof, CIL:**

**EC:129:11-19:12 :** Consequent upon appointment of Dr Siddhartha Sankar Nath, Associate Prof, CIL, Assam University, Silchar as Principal, Cachar College, Silchar and subject to ratification by the Executive Council, the competent authority is pleased to grant him lien for five years w.e.f. 17/10/2019 to 16/10/2024 to enable him to join his new assignment at Cachar College, Silchar.

The item was placed before the Council for ratification.

**Resolution :** The matter was discussed and the Council ratified the same.

**Item No. 13 : Grant of extension of extra ordinary leave(EOL) to Dr H R Laskar, Asstt. Prof, Dept of Business Administration :**

**EC:129:11-19:13 :** Consequent upon extension of service at Al Baha University, Kingdom of Saudi Arabia (KSA) and subject to ratification by the Executive Council the competent authority is pleased to extend extra ordinary leave for another year w.e.f. 9/1/2020 to 8/1/2021 to Dr Habibur Rahman Laskar, Assistant Professor, Dept of Business Administration, Assam University, Silchar.

The item was placed before the Council for ratification.

**Resolution :** The matter was discussed and the Council ratified the same. However, the concerned teacher has to submit a report on how his association with such institute shall benefit Assam University after the completion of his leave period.



**Item No. 14 : Grant of Lien to Dr Sanjib Kumar Panda, Professor, Dept of Life Science & Bioinformatics :**

**EC:129:11-19:14 :** Consequent upon appointment of Dr Sanjib Kumar Panda, Professor, Dept of Life Science & Bioinformatics, Assam University, Silchar as Professor at Central University of Rajasthan and subject to ratification by the Executive Council, the competent authority is pleased to grant him lien for one year to enable him to join his new assignment at Central University of Rajasthan on 8/7/2019. The item was placed before the Council for ratification.

**Resolution :** The matter was discussed and the Council ratified the same.

**Item No. 15 : Correction of surname of Ms. Pompita Paul, Assistant Professor, Deptt. of Law :**

**EC:129:11-19:15 :** In the last 126<sup>th</sup> EC meeting, vide its resolution no. EC:126:06-19:19 the name at Sl. No. 31 was inadvertently mentioned as **Ms. Pompita Nath** instead of **Ms. Pompita Paul**.

Sl. No.	Name entered	Corrected name
1	Ms. Pompita Nath	Ms. Pompita Paul

The matter was placed before Executive Council for ratification of correction in surname.

**Resolution :** The matter was discussed and the Council ratified the same.

***(C) Agenda item for approval/decision by the Council:***

**Item No. 16 : Recommendation of the 57<sup>th</sup> meeting of the Finance Committee of the Assam University slated for 25<sup>th</sup> November 2019 :**

**EC:129:11-19:16 :** The 57<sup>th</sup> meeting of the Finance Committee of the University slated for 25<sup>th</sup> November 2019 in the Conference Hall of DELNET Guest House, New Delhi. The Minutes of the Finance Committee was placed in the meeting for perusal and approval of the Council.

**Resolution :** The Executive Council perused and approved the minutes of the 57<sup>th</sup> meeting of the Finance Committee as placed. The minute is placed at **Annexure - A**.

**Item No. 17 : Annual Report for the year 2018-19 :**

**EC:129:11-19:17 :** The Director, IQAC has submitted the copy of the Annual Report of Assam University, Silchar, for the year 2018-19 for perusal and approval by the Executive Council to facilitate the University for onward submission to the concerned

 9



Ministry. The copy of the Annual Report was placed in the meeting for consideration and approval.

**Resolution :** The Executive Council discussed the matter and approved the same and directed the University Authority for onward submission of the same to the MHRD.

**Item No. 18 : The rate of evaluation/re-evaluation and scrutiny of scripts for TDC**

**EC:129:11-19: 18 :** The rate of evaluation and scrutiny of scripts for TDC enhanced vide Notification No. AUE/COE/MISC/45/2018-2019/02 dated 08.06.2018 for publication of result, the rate of evaluation subject to minimum of Rs. 100/- as revised vide no. AUE/COE/MISC/45/ 2018-19/02 dated 08.06.2018 are also applicable for post publication of result as was being done since inception.

The 84<sup>th</sup> meeting of Academic Council vide its resolution No. AC:84:04-19:5 has accepted the matter and recommended the same to the Executive Council for final approval.

**Resolution :** The Council approved the same.

**Item No. 19 : Proposal for amendment of Ordinance on M.Phil & Ph.D Degrees 2017.**

**EC:129:11-19:19 :** Proposal for amendment of certain provisions of Ordinance on M.Phil & Ph.D Degrees 2017, has been received from the Head, Dept. of Physics through the Dean, School of Physical Sciences. The proposal was referred to the Chairman, M.Phil/Ph.D Committee for vetting who has recommended for placing in the Academic Council. The item was placed before the Academic Council for consideration.

The 85<sup>th</sup> meeting (Special) of the Academic Council vide its resolution No. AC:85:07-19:3 has accepted the proposal and recommended the same to the Executive Council for approval.

**Resolution :** The Item has been dropped.

**Item No. 20 : M.Phil Open Viva-Voce as per M.Phil/ Ph.D Regulation, 2017.**

**EC:129:11-19:20 :** As per Regulation of M.Phil Programme, 2017 of Assam University, M.Phil programme consists of 3 components. Details along with their credits is as below :

- |    |                     |            |
|----|---------------------|------------|
| 1. | Course Work         | 16 Credits |
| 2. | Dissertation        | 16 Credits |
| 3. | Open Viva Voce Exam | NIL        |

Open Viva Voce Exam is part of the programme.

M.Phil Degree shall be awarded based on average of grades obtained in Course Work and Dissertation. In case of Viva-Voce Examinations, the Viva-Voce Committee may



recommend either for award of M.Phil Degree if it is satisfied with the defense provided by the candidate, or may recommend to re-defend the Viva-voce examination within 3 months from the date of the Viva-Voce.

In absence of the External Expert, the VC's nominee may conduct the Viva-Voice Examination.

The M.Phil/Ph.D. Regulation Committee resolved that a new Committee should be formed to look after the matters related with implementation of Assam University Ordinance on M.Phil and Ph.D Degrees 2017, and this Committee be dissolved w.e.f 10.05.2019. The item was placed for ratification of the Council.

The 85<sup>th</sup> meeting (Special) of the Academic Council vide its resolution No. AC:85:07-19:4 has ratified the proposal and recommended the same to the Executive Council for approval.

**Resolution :** The Item has been dropped.

**Item No. 21 : Change of Name on the Registration, Mark sheet, Certificates etc.**

**EC:129:11-19:21 :** A number of issues are being received from the Students/Scholar for change of Name/Surname as recorded in the Registration Certificate issued by Assam University on the grounds of wrong/incorrect recording in HSLC/HS documents, change of surname by Female students/scholars consequent upon marriage etc. In this connection a Committee under the Chairmanship of Shri Jayanta Bhattacharjee, Joint Registrar (Examination) recommended as under:

1. A student/ scholar can also apply for change of name after getting his/her name changed in the HSLC (Matriculation) or equivalent certificate. Copy of the character certificate (Self attested is to be submitted along with the application form and other relevant documents,
2. A student/scholar can also apply for change of name after getting his/her name changed through Govt. of India Gazette Notification. In such cases, the candidate has to submit the following documents
  - a) Original copy of Govt. of India, Gazette Notification about the change of name/surname.
  - b) Newspaper cutting (in original) as proof of the Advertisement with regard to change of name/surname in a leading daily newspaper.
  - c) Self declaration on the prescribed format by the applicant.
3. In case of female students/scholars applying for change of surname after marriage, proof of marriage i.e. self attested copy of Marriage Registration Certificate issued by the competent authority shall be required to be submitted along with other relevant documents. In case of unavailability of marriage registration certificate, an affidavit (Self Declaration) may be submitted regarding marriage.
4. Application for change of name (and/or surname) may be entertained only when the applicant is a student/scholar of Assam University at the time of applying for such change. Application for change of name (and/or surname) from a person who is not a student/scholar of the University at the time of submission of application or who has already completed his/her course of study may not be considered.





5. The process of change of (and/or surname) may require at least two weeks time after submission of application.
  6. Any change of name/surname may be effective only after its approval of the University authority.
  7. The name after change may be read as changed name alias/nee earlier name.
- The item was placed for consideration of the Academic Council.  
The 85<sup>th</sup> meeting (Special) of the Academic Council vide its resolution No. AC:85:07-19:5 has accepted the proposal and recommended the same to the Executive Council for approval.

**Resolution :** The Item has been dropped.

**Item No. 22 : Minor revision in the TSSOT examination system :**

**EC:129:11-19:22 :** The Dean, TSSOT has proposed the minor revision in the TSSOT examination system as follows :

- (i) Non-credit courses will be evaluated by End Semester examination only.
- (ii) The practical courses will be evaluated with 50% weightage in the Internal Assessment and 50% weightage in the End Semester examination.
- (iii) Pass marks will be the 50% of the total marks for Internal Assessment, Mid Semester examination and End Semester examination individually.

The recommendation in this regard of the School Affairs Committee was placed in the meeting. The details of the above proposal were presented by the Dean concerned in the meeting. The matter was placed before the Council for consideration.

The 85<sup>th</sup> meeting (Special) of the Academic Council vide its resolution No. AC:85:07-19:7 has accepted the guidelines for B.Tech programmes from academic session 2019-2020 as recommended by the School Affairs Committee of TSSOT in principle and recommended to the Executive Council for approval.

**Resolution :** The Item has been dropped.

**Item No. 23 : Dept. of Hospitality & Tourism Management and commencement of M.B.A. (Hospitality & Tourism Management) classes from 2019-20 :**

**EC:129:11-19:23 :** The Dean, School of Management Studies has informed that on the proposal of Assam University (vide Academic Council resolution No. AC:81:05-18:19 dtd. 05/05/2018 and Executive Council resolution No. EC:121:07-18:02.1 dtd. 12/07/2018) UGC had **sanctioned 06 (six) Teaching positions** (comprising one Professor, two Associate Professors and three Assistant Professors for the new Dept. of Hospitality & Tourism Management in Assam University and the process of notification of the said teaching positions for recruitment was also under progress. In this context the School Board of Management Studies requested in the University authorities to considered the followings :-

- (i) to approve/arrange the issuance of an official Notification regarding launching of the Department of Hospitality & Tourism Management under the Jawaharlal Nehru School of Management Studies, Assam University and thereby



(ii) to permit to admit students for the course of the M.B.A. (Hospitality & Tourism Management) programme with effect from the academic year 2019-20.

The matter was placed before the Academic Council for consideration.

The 85<sup>th</sup> meeting (Special) of the Academic Council vide its resolution No. AC:85:07-19:8 has accepted the proposal (i) of the agenda and for (ii) Dean, School of Management was requested to initiate the process of admission and the resolution of the 74<sup>th</sup> meeting of the Academic Council in respect to adoption of syllabus be followed in the new department.

The Academic Council recommended the matter before the Executive Council for approval.

**Resolution :** The Item has been dropped.

**Item No. 24 : Proposal for operating B.Voc under self financing system form the academic year 2019-20 :**

**EC:129:11-19:24 :** The Dean, School of Life Sciences submitted a proposal for operating B.Voc under self financing system form the academic year 2019-20. The proposal includes the fee structure, terms & condition for operation under self financing system, evaluation of students, honorarium, daily wages and utilisation of annual course fee and B.Voc development fund. The matter was placed before the Academic Council for consideration.

The 85<sup>th</sup> meeting (Special) of the Academic Council vide its resolution No. AC:85:07-19:9 has accepted the and recommended the same to the Executive Council for approval.

**Resolution :** The Item has been dropped.

**Item No. 25 : Matter related to granting of pre-revised pay scale of Rs 5200-20200 in PB-I with GP 2400/- w.e.f. 01-10-2007 to re-designated Library Assistant.**

**EC:129:11-19:25 :** In pursuance of UGC letter No. F.31-29/98(CU) dtd. 01-10-2007 and as per the recommendation of Prof. G.D Sharma Committee duly approved in the 83<sup>rd</sup> meeting (Special) of the EC held on 07-01-2012 vide resolution No. EC:83:01-12:23.1.3, a notification No. 104/5/94-Pers(pt) dtd. 23-02-2012 was issued re-designating all Junior Library Assistant as Library Assistant w.e.f Sept 2011 and granting pay scale of Rs 3200-4900 in 5<sup>th</sup> CPC, pay structure in case of all Junior Library Assistant w.e.f. 18-07-2006 and all Library Assistant w.e.f 30-06-2005 whose corresponding pay as per 6<sup>th</sup> CPC was in the PB-I of Rs 5200-20200 with GP of Rs 2000/-.

Further, in conformity with the UGC letter No. F.6-7/97(JCRC) Vol-II dtd. 15-02-2019, Assam University, Silchar has accepted the core pay scale of Library Assistant in PB-I of GP-2400/- w.e.f. 01-01-2006 vide notification No. 104/90/2019-Estt dtd. 21-08-2019 whose benefit will be effective from the date of joining of the stakeholders to their respective posts as the case may be whichever is later.





On the basis of the minutes of the meeting held between Vice Chancellor and AUNTEA Executive Committee, the matter is further scrutinized and it is found that the benefit of pre-revised PB-I with GP 2400/- may be granted to the re-designated Library Assistant w.e.f. 01-10-2007 or the date of joining in the post whichever is later as the case may be as per UGC letter No. F.31-29/98(CU) dtd. 01-10-2007.

Accordingly, the aforesaid notification No. 104/5/94-Pers(pt) dtd. 23-02-2012 may be partially modified granting GP Rs 2400/- in PB-I instead of GP Rs 2000/- in PB-I w.e.f. 01-10-2007.

The matter was placed before the Council for consideration and approval.

**Resolution :** The Council discussed the matter in details and approved the same.

**Item No. 26 : Reduction in period of receipt of application for teaching post from 5 weeks to 4 weeks :**

**EC:129:11-19:26 :** As per provisions of the AU Ordinance on the notification of vacancies and preliminary selections under Clause - 2(4) "*The closing date for receipt of applications shall be at least five weeks from the date of appearance of advertisement in the news papers*". In view of UGC/MHRD directives pertaining to completion of notification of vacancies/preliminary selections and delay in finalizing teaching roster for advertisement, it became imperative to reduce/shorten the period of receipt of application against advertisement no. 2/2019, 3/2019 & 4/2019 dtd. 06/8/2019, 07/8/2019 & 08/8/2019 respectively to 4 weeks instead of 5 weeks. The Ordinance of the University needs to be amended accordingly.

The matter was placed before the member of the Council via circulation through email and as per the consent provided advertisement was made. However, further action relating to notification as EC minutes and amendment of Ordinance is yet to be taken. The Council may authorize the Vice Chancellor to take necessary steps to amend Ordinance and take further necessary action in this regard.

**Resolution :** The matter was discussed and the Council approved the same as a special case. Further, the Council authorize the Vice Chancellor to take necessary steps to amend Ordinance and take further necessary action in this regard and Registrar i/c is authorized to sign the resolution.

**Item No. 27 : CAS matters of teachers on lien/study leave/sabbatical leave etc:**

**EC:129:11-19:27 :** It has been observed that teachers who have applied for CAS promotion in time and later on have availed lien for outside employment or have gone for study leave/sabbatical leave etc. face difficulty with regard to their CAS promotion as their matter is not further processed for promotion. However, as per UGC Regulation, it is obligatory on the part of the University to process CAS matter and finalise within six months of their date of eligibility.



The matter was placed before the Council to consider the case of such faculty whose promotion has been delayed due to administrative reasons and not for any fault of their own.

**Resolution:** The Council observed that the concerned faculty who applied on time and whose promotion has been delayed due to no fault of their own should be given due opportunity and their cases should be dealt with priority even if they are on study leave/lien/sabbatical leave etc.

No TA/DA will be paid to the applicant if it involves International travel.

**Item No. 28 : Limit of expenditure to be incurred through DPC & CPC :**

**EC:129:11-19:28 :** The 87<sup>th</sup> Executive Council vide its resolution No. EC:87:12-12:57.3 dtd. 20<sup>th</sup> December 2012 fixed the expenditure limit to be incurred through DPC and CPC as Rs. 5 (five) lakhs. However, due to rising prices, it is felt that the limit needs upward revision from Rs. 5 lakhs to Rs. 10 (ten) lakhs for approval of DPC/CPC otherwise too many proposals of expenditure remain stuck up for placing in DPC/CPC.

The matter was placed before the Council for consideration and approval.

**Resolution :** The Council discussed the matter in details and raised the limit of CPC to Rs. 10 lakhs henceforth.

**Item No. 29 : Item from the Chair :**

**EC:129:11-19:29.1 : Matter related to the Proceedings of the 85<sup>th</sup> Meeting of the Academic Council :**

It is reported that the frequent entry of unauthorized persons during the meeting in the meeting hall has thwarted free and fair participation of members in discussion process during the meeting. The matter was reported to the Council for decision and direction, if any.

**Resolution:** The matter was discussed in detail. The Council thought it appropriate to nullify the proceedings drawn in the said meeting and authorized the Vice-Chancellor to place the said agenda of the 85<sup>th</sup> meeting afresh in the next meeting of the Academic Council for fresh proceedings.

**EC:129:11-19:29.2 : Matter related to the number of Candidates to be called for interview against teaching posts :**

Assam University, as per its ordinance calls six candidates for interview against a single teaching post and subsequently at most 5 candidates per post. However, it has been observed that all the six candidates called for interview do not turn up for interview thereby leaving less scope for evaluation amongst candidates. In this regard,





clause 26(5)(3)(iii) of the Ordinance of the University says that ordinarily at most 6 candidates to be called for interview against a teaching post . However, if for any reason the number is increased/ decreased then the same has to be recorded. The Deans Committee of the University deliberated on the matter and felt that in order to increase competition amongst candidates, the limit of the number of candidates to be called for teaching post to be raised to 10 for a single post and additional 5 for each additional post. Accordingly, the University has issued notification.

The matter was placed for information and ratification of the Council.

**Resolution:** The matter was discussed and the Council ratified the same.

**EC:129:11-19:29.3 : Matter related to Departmental Test for the post of Section Officer (UR) :**

In the instructions to the candidates for the Question cum Answer booklet for written test for recruitment of Section Officer (UR) against a Departmental Test, it has been mentioned that "25 marks from each section to qualify for personal interview". As per syllabus meant for Section Officer for Departmental Test, there are 3 sections on which written test were conducted. Each Section has 50 marks; i.e., total 150 marks for written test. In addition to 150 marks, there is another 50 marks for personal interview. Grand total for final evaluation being 200 marks. But in the Assam University Recruitment and Promotion Rules 2013 (Non-Teaching Group A, B and C) as well as syllabus for written Test there is no provision of cut off/pass marks in each paper or in aggregate. Accordingly, after evaluation of answer scripts matter was placed before Vice-Chancellor for over-ruling cut off marks and allowing all the candidates to appear for Personal Interview who were otherwise disqualified as per conditions laid down in Question-Answer booklet. The approval of Vice-Chancellor in this regard was placed before the DPC held on 19<sup>th</sup> November 2019 for conducting Personal Interview and final selection of the candidate. The DPC however observed that it could not proceed with the matter as there is discrepancy between the guidelines laid in advertisement and the Q/A booklet.

The matter is placed before the Council for decision.

**Resolution :** The Council authorized the Vice Chancellor to process the matter as per the conditions laid down in the Assam University Recruitment Rules.

**EC:129:11-19:29.4 : Matter related Issue of Charge-sheet to Dr. Sanjib Bhattacharjee :**

As per the consolidated instruction of Charge sheet issued by DoPT vide OM No. 11012/17/2013-Estt (A) dated 2<sup>nd</sup> January 2014 and Handbook for Inquiry Officers and Disciplinary Authorities 2013 published by Government of India, Charge-sheet is required to be drawn and communicated within 90 days of the issue of Suspension order on contemplated disciplinary proceedings. The suspension of Dr. Sanjib



Bhattacharjee from the post of Registrar was issued on 4<sup>th</sup> October 2019 and reported to Executive Council in its 128<sup>th</sup> Meeting and was recorded vide resolution number EC:128:10-19:6.3 of the Executive Council held on 25<sup>th</sup> October 2019. It is now necessary to finalise the suspension order and issue the same at the earliest to ensure necessary compliances of rules in this regard.

**Resolution:** The Council authorized the Vice-Chancellor to finalise the Charge sheet and issue the same at the earliest on behalf of the Executive Council.

There being no other item to discuss, the meeting ended with vote of thanks to and from the Chair.



(Dr. Pradosh Kiran Nath)  
Ex-officio-Secretary  
Executive Council  
Assam University, Silchar



(Prof. Dilip Chandra Nath)  
Vice Chancellor & Chairman  
Executive Council  
Assam University, Silchar