

DEPARTMENT OF PHYSICS
ASSAM UNIVERSITY SILCHAR

A Departmental Affairs Committee (DAC) meeting was held on 07/01/2021 at 1 PM on virtual Plat form to discuss the matter of Odd Semester Exam, 2021.

The following members were present:

1. Prof. Ranjit Singh (HOD Physics, Diphu campus)
2. Prof. Atri Deshamukhya
3. Prof. B. Indrajit Sharma (HOD, Silchar campus)
4. Dr. Subrata Hazarika
5. Dr. P. K. Shukla
6. Dr. A. Senorita Devi
7. Mr. Swarnadeep Biswas
8. Dr. Anirban Roy
9. Dr. Abhijeet Das
10. Dr. Himadri Sekhar Das
11. Dr. Utpal Sarkar

Resolutions:

1. At the outset of the meeting, HOD Silchar campus clarified that odd semester exam (semester-III) will be conducted on online mode after clarification from the PG Exam section.

2. Regarding the Odd Semester Exam Schedule (propose time table)

The members (teachers from Silchar and Diphu campus) have agreed to conduct the odd semester exam (semester-III) in the first week of February, 2021. The decided propose time table for the semester-III exam is as follows:

1/02/2021(Monday)	PHYCC 301
3/02/2021 (Wednesday)	PHYCC 302
5/02/2021 (Friday)	PHYCC 303
8/02/2021 (Monday)	PHYCC 304 A/B/C

3. Technical Team of the Online exam conducts

Members resolved that the technical team for the online exam conduction will be the following three members' team:

- Dr. Abhijeet Das (Exam coordinator, Diphu campus)
- Dr. Himadri Sekhar Das (Exam coordinator, Silchar campus)
- Prof. Atri Deshamukhya (Silchar campus)

3. Submission of Internal Marks

It is agreed that the concern teachers of semester-III course (Silchar campus) will submit the internal marks to Academic coordinator/Exam coordinator Dr. Himadri Sekhar Das (cc may be given to HOD, b. indrajit sharma) including practical papers by 20/01/2021.

4. Practical Exam (PHYCC-305A/B)

Members agreed the final practical exam (PHYCC 305A/B) will be held after 30-40 days of the University is physically open, so that students can perform some practical classes.

5. Answer script evaluation

The link/permission for accessing the Answer scripts from Google Drive will be shared to the respective examiners by the technical team for downloading the answer scripts. After evaluation of the answer scripts, examiner will submit the **Mark foil along with the Mark statement** to exam coordinator.

Examiners from the Silchar Campus and Diphus campus will examine the respective answer scripts.

6. Regarding limitation on pages of the Answer scripts

In discussion on limitation of pages in answer scripts, members opined that the questions of the papers were set on the usual method (long answer type), so it is not justified to put limit on pages in answering a question. In view of this, members decided there will be no limit on pages in answer scripts; however students may be advice to write the answers very concisely with minimum use of pages.

6. Regarding exam coordinator on rotation basis

In general, Academic coordinator works as exam coordinator as internal marks are compiled by the academic coordinator. However, some members suggested for experiencing of conducting exam process, so exam coordinator may be shared to other teachers also (other than academic coordinator). Members agreed to share exam coordinator to other teachers also on rotation basis whoever wish to perform from the next even-semester exam.



Prof. B. Indrajit Sharma, HOD Physics