

COMBINED DAC MEETING HELD ON 18.09.20
PHYSICS
Assam University

Members present:

1. Prof A K Sen
2. Prof R Singh
3. Prof A Deshamukhya
4. Prof B I Sharma
5. Dr S Hazarika
6. Dr H S Das
7. Dr A Das
8. Dr U Sarkar
9. Dr A S Devi
10. Dr A Roy
11. Dr P K Shukla
12. Dr B Mohanta
13. Mr S Biswas
14. Dr D Bora
15. Dr M baro

Resolutions:

1. The department is going to conduct the 4th semester and 2nd semester (arrear) examination in online mode.
2. For attending this, a declaration should be made by the students regarding their availability for online exam.
3. Time allotted for the full paper is 3 hrs. An extra time of 15 mins for downloading of question paper before this period and 30 mins after this period for uploading the answer scripts will be allowed.
4. There will be two parts in every question paper: MCQ type of 20 marks and short answer type of 50 marks.
5. MCQ part will have 10 questions, each of 2 marks. These will be auto evaluated and needs to be completed within first 30 mins of the exam after which the link will be deactivated. MCQ part will have 10 questions of 2 marks each. These will be auto evaluated.
6. The descriptive type question part will contain 10 questions of 10 marks each of which the students are required to answer any five. The page limit for each answer (of 10 marks) will be two A4 size pages only.

7. A guideline will be issued to the students at least 5 days prior to the examination and a mock test will be conducted.
8. For the project paper, PHY 405, the examination will be organized over an online platform. Every student needs to make a presentation before the external and internal examiner. Project Reports in final form containing signatures of student and supervisor should be uploaded in selected examination portal in .pdf format a day before the examination.
9. For the practical (arrear) paper PHY-205, the exam may be conducted by supplying dummy data. A viva -voce in virtual mode will be conducted by a board of three faculty members (approved by honourable VC forwarded by Dean, AESOPS).
10. The examination will be conducted over a legally procured online platform.
11. Monitoring may be done via embedded software as well as online platform.
12. Fresh question papers will be set for the online examination, jointly by the teachers from both the campus who are involved in teaching a particular paper. The deadline for submitting the final question paper (in two parts) to the HOD is 27.09.2020.
13. Tentative Examination schedule :

Semester IV (regular & Arrear)		Semester II (Arrear)	
Paper Code	Date	Paper Code	Date
PHY 401	05.10.2020	PHY 201	06.10.20
PHY 402	07.10.2020	PHY 202	08.10.20
PHY 403	09.10.2020	PHY 203	10.10.20
PHY 404	12.10.2020	PHY 204	13.10.20
PHY405	30.09.20 & 1.10.20	PHY 205	16.10.20

14. Evaluation will be done in corresponding campuses. Concerned examiner(s) are to execute the evaluation process at their end and submit marks to HOD within one week of the examination. The modalities issued by the examination dept. is to be adhered in this regard.

Student's guidelines for online examination, Even Sem 2020

1. Each examinee, interested to take the end semester examination online, needs to join the online platform created by the department by Sept 27, 2020.
2. They have to make a declaration individually for their availability for online examination and also that all necessary arrangements viz paper, black in, internet connectivity, power supply, necessary device will be done by the candidate.

" I,...(name)....., do hereby declare that, I am willing to take the even semester examination , 2020 in online mode. I understand that I am responsible for ensuring all the necessary arrangements for successfully completing the examination. That, there will be no scope of re-evaluation for this examination.

That, if I fail to upload the answer-script during the online examination, I will be marked absent. That, I will not get a chance to appear in the special examination to be organized for the candidates opting for the conventional mode of exam when the situation becomes normal. The chance of appearing in betterment examination will be available along with regular even semester examination, 2021.

I will abide by the norms set by the department for conducting the online examination.

(signature in full with date)"

3. Time allotted for the full paper is 3 hrs. An extra time of 15 mins will be given for downloading of question paper before this period, and another 30 mins after this period will be given for uploading the answer scripts in the examination platform .
In case there is any issue in uploading the paper inside the examination platform, the same can be mailed to hodausphy@gmail.com within the stipulated time.
Any answerscript received after the stipulated time will not be evaluated.
4. There will be two parts in every question paper: MCQ type of 20 marks and short answer type of 50 marks.
5. MCQ part (which will be via google form) needs to be completed within first 30 mins of the exam. **The link will deactivated after that.** MCQ part will have 10 questions each of 2 marks.
6. The descriptive type question part will contain 10 questions of 10 marks each. Students are required to answer any five. The page limit for each answer (of 10 marks) will be two A4 size pages only.
7. After completion of the exam , students will scan the answer scripts and combine all pages into a single PDF file and submit the same to the examination platform used by the Dept for conducting online exam within the stipulated time, failing which the student will be treated as absent.

The PDF file name should be in the following format Course Code_ Roll_number. e.g. PHY_401_011919 _208160034

8. Students are responsible for checking the legibility of the scanned version of the answer script. In case it is illegible, the answer will not be evaluated. In case of any dispute in this regard, the decision of scrutiny board will be final.
9. Answers should be written in **one side of the A4 copier paper with black ink**. First page of the answer sheet should contain:

EVEN SEMESTER EXAMINATION 2020

PAPER CODE:

NAME OF THE PAPER:

ROLL..... NO.....

REGISTRATION NOof.....

Each subsequent sheet of paper should contain the paper code and roll no of the candidate. The full answer-script should be compiled in a single pdf file and then uploaded.

10. The question paper / link will be sent through the examination platform. The students are to enter the exam through a proctor software which will monitor the activities during the examination. An examinee is not supposed to move away from the device used for writing the examination and not to open any other browsing window.
11. In addition to this, every examinee needs to join a video platform with their allotted invigilator and keep their camera and microphone on during the entire period of the examination.
12. An examinee, if wishes, can come and take the examination from the department. Permission, in this regard, should be obtained from the concerned HOD 07 days before commencement of the examination.
13. An examinee should not attend any unfair means. She/he is liable to expelled from the examination in any such detected incidence.
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