




ASSAM UNIVERSITY : SILCHAR

NOTICE

This is for information of all Teaching and Non-teaching staff that a Committee has been constituted for promoting academic and administrative excellence of the University by recognising the top performers in respective field. The Committee has framed nomination form for the same. Accordingly, interested teaching and non-teaching staff (other than Statutory Officers) are requested to submit the respective filled in Nomination Form (enclosed herewith) at IQAC on or before 17th January, 2022.


(Dr. P.K. Nath)
Registrar

No.AUR/21-1/2021/

Dated 7th January, 2022

Copy to:

1. PS to VC for kind information of the Vice-Chancellor.
2. All Deans of School for information.
3. All Heads of Department for information with a request to wide circulation in the respective department.
4. Director, IQAC for information.
5. Director, Computer Centre for uploading in the AU Website.


Registrar

UNIVERSITY FOUNDATION DAY - 2022

Nomination for Award of Academic Excellence, Assam University

(for Teaching staff)

Name of the faculty:

Department/Centre:

Designation: (DoJ in the University :xx/xx/xxxx)

Subject:

Specialization:

Research Area:

Contact details: Mobile: ; e-mail :

Research contributions in last three years (01 Jan 2019 -31 December 2021):

I. Enlist the papers serially and chronologically starting from the latest paper going backward where nominee is the principal/corresponding author. Please provide full title, authors, name of journal and publication details, impact factor, citations if any in the given format:

[1] K. M. Mayer, J. H. Hafner, Localized surface plasmon resonance sensors, Chem. Rev.,111(2011) 3828-3857 (ACS).

II. For books and chapters in edited books (provide separate list serially and chronologically starting from the latest paper going backward) :

Names of author(s), title of the book/title of the chapter/article in other standard periodicals, year, page, edition (publisher, place, ISBN no.)

III, Fellowship/Awards/Patents/Other distinctions (if any):

IV. Statement highlighting major contributions in last 3 three years (within 50 words point-wise)

V. Any other relevant information.

Signature

Name

Instructions:

1. The filled in self-nomination form alongwith other relevant document (single pdf file) may be sent to 'Chairman, Committee for Incentives for academic and administrative excellence' by mail to: aus.igac@gmail.com or as hard copy print-out in sealed envelope at IQAC Cell by 13 January 2022 super scribing on the envelope 'Nomination for Foundation Day-2022' along with nominee's name and department.
2. The nominee should be a permanent faculty member of Assam University for at least last three years.
3. The research papers / books and other publications included should have originated based on the work done by the nominee at Assam University.
4. Only one nomination form to be submitted by a faculty.

UNIVERSITY FOUNDATION DAY - 2022

**Nomination for Award of Administrative Excellence, Assam University
(for Non-teaching staff)**

Name of the nominee:

Department/Centre/Section/Cell:

Designation: (DoJ in the University :xx/xx/xxxx)

Skills/Expertise:

Responsibilities:

Contact details: Mobile: _____ ; e-mail :

Comments/Recommendations of the controlling officer*:

(Comment on the abilities of nominee, and instances where the nominee has performed exceptionally, other than routine work. Also highlight the performance during pandemic)

Impact of Contributions of nominee:

(enlist pointwise, the contributions that has significant impact on the output of objective/task as assigned).

Any other relevant information.

Signature
Name and designation of Controlling Officer

Instructions:

1. The filled in nomination form from direct controlling officer, alongwith other relevant document (single pdf file) may be sent to '**Chairman, Committee for Incentives for academic and administrative excellence**' by mail to: aus.iqac@gmail.com or as hard copy print-out in sealed envelope at **IQAC Cell** by **13 January 2022** super scribing on the envelope '**Nomination for Foundation Day-2022**' along with nominee's name and department.
2. The nominee should be a permanent/contractualstaff member of Assam University for at least last three years.
3. The nominee should NOT have received any negative comment from controlling officer in last two AQARs. Also, there should not be any pending complains, or proceedings of investigation going on for the nominee.