



অসম বিশ্ববিদ্যালয় সিলচর
ASSAM UNIVERSITY SILCHAR

NOTIFICATION

The booking of Air Tickets in connection with LTC, for the entitled class, should be made at the Cheapest Fare available, preferably for non stop flight in a given slot as mentioned below at the time of booking under the Authorized Travel Agencies (**IRCTC/Balmer & Lawrie/Ashok Travels**):

- a) **On the day of travel in the desired 3 hours' slot of the following time band :**
0.00 hrs - 3.00 hrs, 3.00 hrs – 6.00 hrs, 6.00 hrs – 9.00 hrs, 9.00 hrs – 12.00 hrs, 12.00 hrs – 15.00 hrs, 15.00 hrs – 18.00 hrs, 18.00 hrs – 21.00 hrs, 21.00 hrs – 24.00 hrs.
- b) **With provision of optimizing within a 10% price band, for convenience and comfort.**

A print out of the webpage containing the flight and fare details, at the time of booking, for the selected time slot, has to be submitted during LTC re-imburement claims.

This is issued in view of the instruction at **clause (iii) [including (a) & (b)]** of the **DOPT Order No. 31011/12/2022-Estt.A-IV dated. 29.08.2022**, and in supersession of the earlier **Order No. 120/01/2015-Estt (Part – I) dated. 02.03.2023**.

Registrar
Assam University Silchar

No. 120/01/2015-Estt (Part –I)

Date: 09.03.2023

Copy to:

1. Finance Officer for kind information and necessary action.
2. Section Officer (Establishment – I) for kind information and necessary action.
3. All concerned for information and necessary action.
4. File.

Registrar
Assam University Silchar