



ASSAM UNIVERSITY : SILCHAR

NOTIFICATION

As approved by the competent authority, the Risk Management Committee (RMC) has been constituted with the following members for proper monitoring overall safety measures of the University.

1. Prof. Sk Jasimuddin (Chemistry)	-	Chairman
2. Dr Himadri Shekhar Das (Physics)	-	Member
3. Dr Mahuya Sengupta (Biotechnology)	-	Member
4. Dr Anupom Borah (Life Science)	-	Member
5. Dr Urbashi Sarkar (Earth Science)	-	Member
6. Dr Rajib Panchadhayee (Chemistry)	-	Member
7. Dr. Arun Jyoti Nath (Ecology & Env.Sc.)	-	Member
8. Dr S.M Alfarid Hussain (Mass Comm.)	-	Member
9. Dr Partha Palit (Pharmaceutical Sc.)	-	Member
10. Dr Amitabha Bhattacharjee- (Microbiology)	-	Member-Convenor

The Committee is empowered to co-opt members and seek nomination of members from concerned controlling officers, as and when required. The composition and tenure of the Risk Management Committee (RMC) will be for **three years**.

Terms of Reference:


- The RMC is structured to initiate modalities or imposing safety measures and **Green practices** in the various departments relevant to hazards.
- The RMC will compose a **Departmental Safety Committee (DSC)** for each department by involving a minimum of two teachers and two non-teaching or more after identifying the departments that require Safety Measures.
- The RMC is responsible for facilitating the development, implementation and auditing of the Health and Safety Programs effective under this policy. This is achieved by implementing a risk management system that supports the ***Internal Responsibility System*** by applying best practices for managing occupational, environmental, public health and safety-related risks.

- It is the responsibility of the RMC to schedule and conduct regular inspections planned per semester. At least part of the workplace must be inspected each month. The departmental safety committee must provide the RMC with information and assistance to conduct these inspections. Research supervisors are also to participate in these inspections. Any minor/major accidents or risks of accidents are to be reported to the RMC by the departmental chairman of the safety committee along with the HoD.
- Guidelines of exams on safety standards through conducted courses and drills in identified departments, measures taken in individual departments to create awareness, disposal of hazardous wastes, and periodic visits by the team of members of the safety committee are the basic terms of reference.
- Policies are to be framed by this committee to encourage Safe Practice. (a) Policies for forming a team of dedicated members to ensure the disposal and recycling of wastes on campus. (b) Policies to encourage and award the department that has achieved the best practice in an academic year. (c) Policies for maintaining electrical equipment, generators in clusters for providing unperturbed power supply for wet labs, (d) policies for facilitating research in odd hours etc.
- The highlights of the role of the RMC are summarized:
 1. Providing advice and consultation to the DSC and aid in establishing university policies for chemical and laboratory safety.
 2. Offer informative PowerPoint presentations to the students and researchers of the different departments in conjunction with the Departmental Safety Committees (DSC).
 3. Providing advice, consultation, and assistance to supervisors or Principal Investigators (PIs) and laboratory personnel in complying with the policies and guidelines of this manual.
 4. Maintaining expertise in designated AUS regulatory and program areas.
 5. Implementing the AUS Standard Operating Procedures for Laboratory Safety Inspections.
 6. Informing the various DSC of continuing non-compliant or unsafe conditions in University laboratories using the guidelines and procedures provided.
 7. Taking immediate and necessary action to protect the health and safety of University employees, the public, and the environment in those situations that pose an immediate threat to life and health. These actions shall be governed using the provisions and guidelines of the laboratory closure procedure.
 8. Inspect the departmental laboratories for compliance with the policies and provisions of this manual.
 9. Advising, as appropriate, PIs, deans, department/unit heads, and the DSC of problems found in individual laboratories.



10. Providing technical assistance to laboratory personnel in establishing safety programs in their individual laboratories.
11. Providing consultation on the safe design of chemical/biological laboratories and their associated safety equipment.
12. Respond to chemical emergencies, providing guidance, consultation, and appropriate assistance.
13. Assisting DSC in further developing and maintaining a central chemical container inventory system. Assisting departments and laboratories in developing plans for the use, storage, and disposal of hazardous chemicals and for the training of laboratory workers, ensuring that those plans are compatible with University policy.
14. Supporting the DSC in developing, updating, and implementing the Chemical & Laboratory Safety Manual.

This issues with the approval of the Vice-Chancellor.


(Dr. P.K. Nath)
Registrar

No. AUR/21-1/2023

Dated 3rd March, 2023

Copy to:

1. PS to VC for kind information of the Vice-Chancellor.
1. Chairman and all Members for information.
2. All Statutory Officers for information.
3. All Heads of Deptt. / Deans of Schools of for information.
4. DSW / Proctor / Wardens AUS for information.
5. Executive Engineer / Estate Officer for information.
6. Director, Computer Centre for uploading on the University Website.


Registrar