



**ASSAM UNIVERSITY: DIPHU CAMPUS**  
**NOTICE INVITING e-TENDER**

Assam University, Diphu Campus, invites online tender with a validity period of 90 (Ninety) days from the date of receipt of tender in prescribed format available in website <http://www.aus.ac.in> or <https://eprocure.gov.in/eprocure/app> from the Govt. registered contractors having Civil Registration of APWD/CPWD/MES/PSU of appropriate class and category having valid registration for the work as mentioned below: -

Name of Work	Estimated Cost	Time of Completion	EMD (In Rupees)	Application / Form Fee	Last date of submission of e-tender	Date and Time of online Technical Bid Opening	Date and Time of online Price Bid Opening
Renovation of Shopping Complex at the existing abandoned building at Assam University, Diphu Campus	Rs. 8,92,137/-	30 Days	2% for general & 1% for ST/SC/OBC	Rs. 1000/-	29-11-2023 at 11.00 A.M	30-11-2023 At 11.30 A.M	To be announced after completion of technical bid evaluation.

The eligible Contractor who are financially sound and proficient in the similar nature of works are to quote their rate in Item Rate basis and rate should be inclusive of all taxes & incidental charges. Self-attested copy of (i) Valid registration certificate (ii) PAN Card (Where PAN of the deducted is not available, Tax at higher of the prescribed rate or 20% will be deducted on all transactions) (iii) GST Registration (iv) Work experience on similar nature of work, (vi) Tax Clearance (vii) Labour License to be enclosed/uploaded with the tender without which the tender will not be accepted. The interested bidder may examine the nature of work available in Engineering Section, AUDC and visit the site to satisfy them about the scope of the work before submitting the tender. The duly filled in tenders can be submitted online up to 11:00 AM of 29-11-2023. Tenders will be opened on 30-11-2023 at 11.30 AM in presence of the tenderers or their authorized representatives.

The detail NIT may be downloaded from university website [www.aus.ac.in](http://www.aus.ac.in) or <https://eprocure.gov.in/eprocure/app> Mandatory Tender application/Form fee of Rs.1000/- (One Thousand only) in the form of demand draft drawn in favour of Assam University, Diphu Campus, payable at Silchar from a scheduled /nationalized bank only, failing which the tender will not be accepted. Kindly submit your bid / tender giving rate in Item Rate basis along with terms and conditions through online mode only on e-Procurement portal <https://eprocure.gov.in/eprocure/app> on or before last date of submission of bid. If the office remains close for any reason, the tender will be received/opened on next working day at same time and place. The University does not bind itself to accept lowest tender and reserves the right to reject any or all the tenders received by recording clear, logical reasons. Canvassing in any form will be a disqualification for submission of the tender including submission of tender to the university in future.

**Sd/-**  
**Deputy Registrar**

File No. **AUDC/Engg-Const-8/47/2022-23**

Date: 22-11-2023

Copy to: -

1. The Pro-Vice Chancellor, AUDC, for kind information.
2. The Registrar, AUS, for kind information.
3. The Executive Engineer, AUS, for kind information.
4. P.S. to V.C. for kind information of the Hon'ble Vice Chancellor, AUS.
5. The Director, Computer Centre, AUS, with a request to upload the Advt. in the University web site.
6. File/Notice Board.

**Deputy Registrar**

**Signature Not Verified**

Digitally signed by BISWAJIT CHANDRA DEB  
Date: 2023.11.22 16:10:54 IST  
Location: eProcure-EPROC



## **ASSAM UNIVERSITY: DIPHU CAMPUS**

### **E-TENDER**

**Name of Work: Renovation of Shopping Complex at the existing abandoned building at Assam University, Diphu Campus.**

**Estimated Amount: Rs. 8,92,137/-**

**Certified that this technical tender document contains (37) pages including the cover page.**

**Tender issued to: -----**

**Date of issue: -----**

**Signature of issuing Officer of the University**



## ASSAM UNIVERSITY: DIPHU CAMPUS

(A Central University Constituted under Act. XXIII of 1989)

### e-TENDER DOCUMENT

**Name of Work: Renovation of Shopping Complex at the existing abandoned building at Assam University, Diphu Campus.**

- Application/Form Fee: Rs. 1000/-
- Estimated Cost: Rs. 8,92,137/-
- Earnest Money: 2% for general & 1% for ST/SC/OBC/-
- Last date of submission online of tender: 29-11-2023 up to 11.00 A.M.
- Date and Time of online Technical Bid Opening: 30-11-2023 at 11.30 A.M.
- Date and Time of online Price Bid Opening: To be announced after completion of technical bid evaluation.



## **CHECK LIST OF DOCUMENTS**

**Following Self-attested Certificates along with self-attested copy of tender document must be scanned and uploaded:**

**Note: The Technical Bid shall be instantly rejected, if the following documents are not scanned, uploaded online and submitted offline.**

### **Check List:**

1. Valid registration certificate of Central Govt./ State Govt./PSU  
[Proforma 2(a)] : Yes/No
2. Experience certificate: Experience of executing similar nature works  
During the last seven years with the record of completion [Proforma 3(a)]: Yes/No  
(Within seven years from date of publication of NIT)
3. Tax Clearance : Yes/No
4. Ongoing works statement [Proforma 3(b)] : Yes/No
5. PAN CARD : Yes/No
6. GSTIN : Yes/No
7. Labour License : Yes/No
08. Self-attested copy of tender document : Yes/ No

### **Note:**

- a. The Bidders are required to submit the print copy of the above uploaded documents duly self-certified along with the proof towards payment of tender document cost and EMD submitted.
- b. Works completion Certificate should be issued by officer not below the rank of Executive Engineer or equivalent/ Head of any Institution. Work order shall not be considered as proof for works completion.

**Signature of Agency / Contractor**



ASSAM UNIVERSITY: DIPHU CAMPUS

(A Central University Constituted under Act. XXIII of 1989)

**Name of Work: Renovation of Shopping Complex at the existing abandoned building at Assam University, Diphu Campus.**

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**SECTION I – NOTICE INVITING E-TENDER**

**ASSAM UNIVERSITY, DIPHU CAMPUS**

**File No. AUDC/Engg-Const-8/47/2022-23**

Date: 22-11-2023

**NOTICE INVITING E-TENDER**

Online tenders in two bid systems valid for 90 days are invited from Registered Civil Contractors having valid registration of CPWD/MES/State PWD/PSU of appropriate class and category for the following work at Assam University, Diphu Campus.

Name of Work	Estimated Cost	Time of Completion	EMD (In Rupees)	Application / Form Fee	Last date of submission of e-tender	Date and Time of online Technical Bid Opening	Date and Time of online Price Bid Opening
Renovation of Shopping Complex at the existing abandoned building at Assam University, Diphu Campus	Rs. 8,92,137/-	30 Days	2% for general & 1% for ST/SC/OBC	Rs. 1000/-	29-11-2023 at 11.00 A.M	30-11-2023 At 11.30 A.M	To be announced after completion of technical bid evaluation.

The eligible contractors who are financially sound and proficient in the similar nature of works are to quote their **rate in Item Rate Basis**. Rate should be inclusive of all taxes & incidental charges.

The tender documents and other details can be obtained from the websites [www.aus.ac.in](http://www.aus.ac.in) or <https://eprocure.gov.in/eprocure/app> for which nonrefundable tender fees of Rs. 1000/- per tender payable in DD (Drawn in favor of Assam University, Diphu Campus) to be enclosed as application fees along with tender document. The University does not bind itself to accept lowest tender and reserves the right to reject any or all the tenders received by recording clear, logical reasons.

**Sd/-  
Deputy Registrar**



## TENDER CONDITIONS:

1. The Tenderer shall quote his rate as per NIT & the Terms and Conditions enclosed in the Tender document.
2. Tender Documents can be downloaded from [www.aus.ac.in](http://www.aus.ac.in). or <https://eprocure.gov.in/eprocure/app> Mandatory Tender application/Form fee of **Rs.1000/-** in the form of demand draft drawn (DD) of in favor of Assam University, Diphu Campus, payable at Assam University Diphu Campus from a scheduled /nationalized bank only failing which the tender will not be accepted.
3. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the University and local conditions and other factors having bearing on the execution of the work.
4. **The Earnest Money Deposit (EMD) of 2%for general & 1%for ST/SC/OBC** mentioned above is absolutely mandatory. EMD may be submitted in the form of **Bank Draft/ FDR /Call Deposit drawn in favor of the Assam University**, Diphu Campus from a scheduled /nationalized bank only, failing which the tender will not be accepted. Soft copy of such EMD be uploaded while submitting the tender and hard copy of the EMD has to be submitted to by hand in the tender box, Administrative building, Assam University, Diphu Campus up to 03.00 P.M. of 29 November,2023 before opening.



**5. Mode of Submission (Offline) of tender Document at Administrative building, Assam University, Diphu Campus within 03.00 PM (29-11-2023):**

- a. EMD to be sealed in Envelop No-1
- b. Envelop No-2 should contain following documents: -
  - i. Self-attested registration certificate,
  - ii. Self-attested PAN Card,
  - iii. Self-attested GST Registration,
  - iv. Labour License,
  - v. Self-attested work experience certificate for similar nature of work,
  - vi. Tax Clearance,
  - vii. Self-attested copy of tender document,
- c. Envelop No-1 & 2 to be inserted in a single Envelop No-3 properly sealed with wax and super scribing Name of Work, Closing Date & Name of Agency/Contractor on the cover of the Envelop No-3.

**NB:- If any Bidder is found to submit any misleading information regarding their credentials, during or afterwards, of tendering procedure and execution of work, then disciplinary action will be taken against those bidders as per GOI rules.**

6. Tenders should be valid for 90 days from the date of opening of the tenders and may have to be extended further if considered necessary by the University. No reasons will be assigned for extension and no withdrawal shall be allowed. If any tenderer withdraws his tender before the said period or issue of letter of acceptance, which-ever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the University, then the University shall, without prejudice to any other right or remedy, be at liberty to forfeit the said Earnest Money Deposit.
7. **The time allowed for completing the work will be 30 days from the issue of work order.**
8. No Telex/ Tele fax/ Telegram/ E-mail of the Techno-Commercial and Price bids will be accepted. The University is not responsible for Postal/ Courier delays. The parties have to ensure the receipt of bids well in time.
9. If the date of tender submission and opening happens to be unforeseen holiday, the same will be postponed to the next working day without any further intimation.
10. The University does not bind itself to accept lowest tender and reserves the right to reject any or all the tenders received without assigning of any reason thereof. All tenders in which any of the prescribed condition is not fulfilled or any condition put forth by the tenderer, shall be summarily rejected.
11. **Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tender submitted by the contractors who resort to canvassing will be summarily rejected.**





12. The University does not bind itself to accept lowest tender and reserves the right to reject any or all the tenders received by recording clear, logical reasons.
13. This Notice Inviting Tender shall form a part of the contract document.
14. The successful tenderer/ contractor, on acceptance of his tender by the University, shall within 15 days from the stipulated date of start of the work sign the contract agreement in standard form consisting of the notice inviting tender, all the documents including additional conditions, specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
15. No materials will be supplied by the University.
16. In case of delay in completion of the work within the stipulated time due to reasons attributable to the contractor, Standard Liquidated Damage @ 0.1% of the final bill value shall be recovered for each day of delay from the final bill or the part there of subject to a maximum of 10%.
17. The contractor shall obtain a valid license under the contract labour (R&A) Act, 1970, and the contract labour central rules 1971, during the commencement of the work, and continue to have a valid license until the completion of the work. The contractor shall also abide by the provisions of the Child Labour (Prohibition and Regulation) Act, 1986 and other labour laws. Any failure to fulfill this requirement shall attract the penal provisions of this contract arising out of the resultant no execution of the work. No labour below the age of fourteen years shall be employed on the work.
- 18. The contractor should have experience of successfully completing similar nature of government work either (i) single work which has 80% of estimated value, or (ii) at least two works each of 60% of estimated value, or (iii) at least three works each of 40% of estimated value, put to tender with some Central Government Department/ State Government Department/ Central Autonomous Body/ Central Public Sector undertaking. The work order as well as completion certificate (original/ self-attested copy) for similar nature of works should be attached failing which the bid will not be considered.**
- 19. EPF & ESIC registration is mandatory which is to be submitted along with the latest challan receipt during submission of tender document. The latest challan copy means payment receipt of wage month within two months of last date of submission of the bid.**
20. During Opening of tender only representative duly authorized by the agency / contractor will be allowed to be present.



21. All relevant documents submitted with the tender should be self-attested (by the agency/ contractor) and on demand original copy must be produced failing which tender will not be considered.
22. Authenticity of signatory (contractor) of tender document will be verified before finalization of tender document.
23. Tax at higher of prescribed rate or 20% will be deducted on all transactions liable to TDS, where the permanent Account Number (PAN) of the deductee is not available.
24. In case of any dispute, it would be referred to a sole Arbitrator to be appointed by the University authority. The decision of the sole Arbitrator will be final and binding to both the parties.
25. 05% security money will be retained by the University from the bill value which shall be released after 01(one) year of satisfactory completion of work along with 05% of Performance Guarantee.
26. EMD of unsuccessful bidder shall be released within 02 (two) months after issue of work order to the successful bidders.
27. If the work is found not as per specification or abandoned by the executing contractor/agency, same will be cancelled and remaining work will be done through other contractor/agency at their cost & risk.
28. **An Engineer (Civil), diploma with minimum five years' experience in the required field or B.E. (Civil Engg.) must be engaged by the contractor** (Whose certificate duly self-attested, one copy photo & an undertaking by the Engineer in original is to be enclosed with the technical bid failing which the tender will not be considered) to supervise the work. The Engineer engaged must be familiar with all the works specified in the contract & must be acquainted with CPWD specification, manual etc. The engagement of engineer is not mandatory for Contractor possessing technical qualification.
29. Detailed computerized measurement entry in the measurement sheet (location wise) has to be made by the contractor and to be submitted to administrative building, Assam University, Diphu Campus for joint verification by the University Engineers and the Contractor. The joint verification has to be arranged by the Contractor.
30. Before procuring any major items like cement/ steel/ tiles/ coarse & fine sand/ stone aggregate etc., the Contractor must take prior permission/ submit test report as per the direction of engineering section.



31. The Contractor has to arrange water supply at his own cost for his site office as well as for all construction works to be executed by him. As the University has acute water crisis problem, so University will not be able to supply water.
32. Bank solvency certificate as per our enclosed format is to be issued by any schedule/ nationalized bank which is to be enclosed by the Contractor in the Technical Bid, failing which the Bid will be rejected.
33. Arbitration: In case of dispute or difference between the parties in the contract or its execution thereof, the same will be sorted out amicably, mutually. In the event that an amicable settlement cannot be reached, any dispute arising out of or relating to this Agreement shall be settled by a sole Arbitrator appointed by mutual agreement, the place of Arbitration shall be Assam University Diphu Campus and in case of failure to settle the matter through arbitration the provisions of Arbitration and Conciliation Act, 1996 will be applicable and subject to jurisdiction of civil court of Diphu Campus at the request of either party. This Agreement shall be guided by relevant applicable Laws of land.
34. **At any time prior to the deadline for submission of bids, the University may, if necessary, modify the tender document by a written amendment. All prospective Tenders will be notified of the amendment which will be binding to all the bidders. The amendments will be notified on the websites, <https://eprocure.gov.in/eprocure/app> or [www.aus.ac.in](http://www.aus.ac.in).**
35. **The bidders are advised to get themselves registered on the e-Procurement portal at least a week before the scheduled date and time of bid submission. This will help the new bidders/vendors to get familiar with the e-Procurement portal. The bidders must arrange computers/laptop, high speed internet and other equipment etc. required for bid submission. For more details visit <https://eprocure.gov.in/eprocure/app>**
36. **Those bidders who accept the above terms and conditions, may submit their tender along with all relevant documents and a copy of above terms and conditions of the tender duly signed.**
37. **The bidders are directed to complete the works strictly within the stipulated time, failing which Assam University may not be in a position to make payment after the fund validity is over.**

Sd/-

Deputy Registrar



**SECTION – II: PROFORMA FOR SUBMISSION OF TENDER**

To,  
Deputy Registrar,  
Assam University, Diphu Campus – 782462

**Subject: Renovation of Shopping Complex at the existing abandoned building at Assam University, Diphu Campus.**

Sir,

Having carefully examined and read the Notice Inviting e-Tender, Tender documents and all other documents attached regarding **Tender No. AUDC/Engg-Const-8/47/2022-23** dated.....I/We hereby tender for the execution of the work specified for Assam University, Diphu Campus in the documents as per the conditions mentioned therein.

I/We enclose herewith Earnest Money Deposit of **2%for general & 1%for ST/SC/OBC** in the form .....from.....(name of bank) in favour of Assam University, Diphu Campus.

I/We certify that we have carefully read each and every condition and technical specifications given in this Tender Documents and understood the same, and I/ We conform our acceptance of the same.

I/We agree to abide by this tender initially for a period of **90 days** from the last day fixed for opening of Tender by the University and it shall remain binding on me/us and order may be accepted at any time before the expiry of that period.

I/We hereby undertake not to withdraw from this Tender, during this period of **90 days**. However, if I/ We withdraw it, the University shall have right to invoke the Earnest Money without reference to me/us.

Should this Tender be accepted by the University I/we hereby agree to abide by and fulfill all terms and conditions of Tender Documents and in default thereof.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/ confidential documents and shall not communicate information derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the University.

**Signature of tenderer: -----**



## SECTION – III: GENERAL RULES AND DIRECTIONS

### 1. SUBMISSION OF TENDER

- a) The General Conditions of Contract for Central PWD /APWD Works shall be the guiding principles for this work. Tenderer are advised to procure the same and familiarize themselves with the provisions of the above-mentioned Conditions of Contract.
- b) The University reserves the right to alter, modify any Tender Conditions, technical specifications etc., before tender opening and may seek fresh quotation depending upon necessity, and may even withdraw/ cancel the tender, without assigning any reason.
- c) All amendments/ revisions to tender documents issued by the University, if any, must be signed and submitted along with the tender. The tenderer are advised to submit the tender based strictly on the terms and conditions and specifications contained in the tender documents, and not to stipulate any deviations.

2. (a) Tenders shall be prepared and submitted in soft copies of their bids electronically on the e-bid Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal <https://eprocure.gov.in/eprocure/app>, prepare their bids in accordance with the requirements and submitting their bids online on the e-Procurement Portal.

(b) Insertion, postscript, addition and alteration are allowed till before the time of the closing of tender. In the event of the tender being submitted by a firm, any of the partners may upload and submit the tender.

### TENDERER TO INFORM HIMSELF FULLY

The tenderer is required to carefully examine the technical specifications and other details relating to the work given in the Tender documents and fully inform himself as to all conditions and matters that may affect the work or the cost thereof. The tenderer shall be deemed to have independently obtained all necessary information for the purpose of submitting the tender and his tender as accepted shall be deemed to have taken into account all contingencies as may arise due to such information or lack of the same.

Validity of tender: Tender shall remain valid for acceptance for a period of not less than **90 days**.



## CLARIFICATIONS

The Tender Document issued is complete in all respect and no further clarifications are elaborated. However, in so far Technical Clarifications if any are concerned even though not binding on university can be ascertained from the University.

## QUOTATION OF PRICE / RATES

This being item rate tender, the tenderer shall state at what rate he will be willing to undertake the work. Rate should be quoted **in Item Rate Basis**.

## COMPLETION TIME

The completion time is the essence of the contract. The Tenderer shall complete the work within the period indicated in the Notice Inviting e-Tender.

## TRANSFER OF TENDER DOCUMENTS/ TENDERS

Transfer of tender documents purchased by one tenderer to another is not permissible. Similarly transfer of tenders submitted by one tenderer to another is not permissible under any circumstances. The alteration of essence of tender once submitted is also not permissible.

## LANGUAGE

The Tender shall be submitted in English language only.

## EARNEST MONEY DEPOSIT

1. The tender must be accompanied by the Earnest Money Deposit pledged in favour of **Assam University, Diphu Campus**, in the form of Demand Draft / FDR/Call Deposit as indicated in the Notice Inviting Tender. If the tenderer after submitting online his tender release from his offer or modify the Terms and Conditions thereof in a manner not acceptable to the University, the Earnest Money will be forfeited. Tenders not accompanied by the earnest money deposit will not be considered and will be summarily rejected.
2. On Non-acceptance of tender, but in any case, not earlier than the expiry date of the period for which the tender is kept open, the Earnest Money shall be discharged.
3. Should the Tender in question be withdrawn or cancelled by the University, which the University shall have the right to do at any time, Earnest Money will be discharged.



4. Should the successful tenderer fail or refuse to duly sign the contract within the period fixed by the University or fail/refuse to commence the work within the stipulated time, the Earnest Money shall be forfeited without prejudice to his being liable for any further loss or damage incurred in consequence by the University.
5. The L-1 Tenderer has to submit 5% performance guarantee of the tendered amount within 15 days of issuing letter of acceptance as per CPWD General Conditions of Contract which must be valid till the finalization of the work and release of SD money. After submission of 5% performance guarantee, the 2% EMD submitted by the bidder during tendering will be released.

#### **NO CLAIM FOR COMPENSATION FOR SUBMISSION OF TENDER**

The Tenderer whose tender is not accepted shall not be entitled to claim any costs, charges and expenses of any incidental to or incurred by him thorough or in connection with his submission of tender, even though the University may modify/ withdraw the Tender.

#### **LOWEST TENDER NOT NECESSARILY TO BE ACCEPTED**

The University does not bind itself to accept lowest tender and reserves the right to reject any or all the tenders received by recording clear, logical reasons.

#### **TENDER EVALUATION**

The Tenders received and accepted will be evaluated to ascertain the best and lowest workable tender in the interest of the University, for the complete work covered under the technical specifications and documents.

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## SECTION – IV: TERMS AND CONDITIONS GOVERNING THE TENDER AND EXECUTION OF CONTRACT THEREOF

### 1. DEFINITIONS

- A. Unless otherwise required by the subject or context the terms herein below shall have the following meanings.
- a) The **Contract** means the documents forming the tender and acceptance thereof and the formal agreement executed between the competent authority on behalf of Assam University and the Contractor, together with the documents referred to therein including these conditions, the specifications, designs, drawings and instructions issued from time to time by the Executive Engineer, Assam University and all the these documents taken together, shall be deemed to form one contract and shall be complementary to one another.
  - b) **Client** means Assam University acting through the Registrar, Assam University, Diphu Campus.
  - c) The **Contractor** shall mean the individual, firm or company, whether incorporated or not, undertaking the works and shall include the legal personal representative of such individual or the persons composing such firm or company, or the successors of such firm or company and the permitted assigns of such individual, firm or company.
  - d) The expression **works** or **work** shall, unless there be something either in the subject or context repugnant to such construction, be construed and taken to mean the works by or by virtue of the contract contracted to be executed whether temporary or permanent, and whether original, altered, substituted or additional.
  - e) The **site** shall mean the land/ or other places, on, into or through which work is to be executed under the contract or any adjacent land, path or street which may be allotted or used for the purpose of carrying out the contract.
  - f) **Tender Value** means the value of the entire work as stipulated in the letter of award.
  - g) Where the context so requires, words imparting the singular only also include the plural and vice versa. Any reference to masculine gender shall whenever required include feminine gender and vice versa.
  - h) As stated in Section III, Clause 1.1, the General Conditions of Contract for Central PWD Works shall be the guiding principles for this tender. The Clauses of Contract mentioned therein shall also be applicable herein and only those Clauses that need addition, emphasis and modification in context of this tender are enumerated below. Contractors are once again advised to familiarize themselves with the General Conditions of Contract for Central PWD Works.

### 2. SIGNING OF CONTRACT AGREEMENT

- a) On the tender being accepted by the Client, a formal contract may be signed
- b) and executed by and between the Client and the successful tenderer within a
- c) time to be fixed by the Client, which shall anyhow be within 15 days from the stipulated date of start of the work.





- d) The contractor shall be furnished, free of cost one certified copy of the contract documents except standard specifications, Schedule of Rates and such other printed and published documents, together with all drawings as may be forming part of the tender papers. None of these documents shall be used for any purpose other than that of this contract.

### **3. SCOPE OF WORK**

- i. The work to be carried out under the Contract shall, except as otherwise provided in these conditions, include all labour, materials, tools, plants, equipment and transport which may be required in preparation of and for and in the full and entire execution and completion of the works. The descriptions given in the Schedule of Quantities shall, unless otherwise stated, be held to include wastage on materials, carriage and cartage, carrying and return of empties, hoisting, setting, fitting and fixing in position and all other labours necessary in and for the full and entire execution and completion of the work as aforesaid in accordance with good practice and recognized principles.
- ii. The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted in price bid which rates and prices shall, except as otherwise provided, cover all his obligations under the Contract and all matters and things necessary for the proper completion and maintenance of the works.

### **4. DISCREPANCIES AND ADJUSTMENT OF ERRORS**

- i. The several documents forming the Contract are to be taken as mutually explanatory of one another, detailed drawings being followed in preference to small scale, drawing and figured dimensions in preference to scale and special conditions in preference to General Conditions.
- ii. If there are varying or conflicting provisions made in any one document forming part of the contract, the Deputy Registrar, Assam University shall be the deciding authority with regard to the intention/ interpretation of the document and his decision shall be final and binding on the contractor.
- iii. Any error in description, quantity or rate in Schedule of Quantities or any omission therefrom shall not vitiate the contract or release the Contractor from the execution of the whole or any part of the works comprised therein according to drawings and specifications or from any of his obligations under the contracts.



## **5. TERMS OF PAYMENT**

Subject to any deduction, which the client may be entitled to make under the Contract, all payments to contractor for the work will be made on completion of the work as per approved specifications through digital mode by direct credit to the bank account of the contractor on satisfactory completion report and signing of the computerized Measurement Book & bill by Site (i/c) of the proposed work and Executive Engineer without which payment will not be released. The Computerized measurement sheet must be submitted by the concerned contractor of the work for verification by the site i/c and Deputy registrar before finalization of payment of bill. Along with submission of bill in computerized measurement sheet, the bidder should submit labour acquaintance sheet.

## **6. SECURITY DEPOSIT & PERFORMANCE GUARANTEE**

05% Security Deposit will be retained by the University from the bill value, which shall be released along with 05% performance guarantee after 01 (One) year from the date of completion of the work. During this defect liability period, any defect(s) in the work done shall be rectified by the Contractor at his/her own cost and expenses, failing which recovery shall be done from the security deposit and performance guarantee in part or full as the case may be.

## **7. RELEASE OF SECURITY DEPOSIT & PERFORMANCE GUARANTEE**

Release of the 05% security deposit and 05% performance guarantee will be done after 12 months of final acceptance of the work by the Assam University, Diphu Campus.

## **8. SUB CONTRACTING OF THE WORK**

The Contractor is not permitted to assign or transfer his/ their obligation or benefit under the contract either in full or in part to other individuals/ firms / agencies. However, under extreme circumstances where sub-contracting of part of the work is unavoidable, prior written permission of Client shall be taken by the Contractor.

\*\*\*\*\*



## **ANNEXURE – I**

### **CHECKLIST**

- 1. Proforma of details of Contractor's Registration – 2(a)**
  
- 2. Proforma of Similar works executed during the last 7 years – 3(a)**
  
- 3. Proforma of list of on-going works – 3 (b)**



## PROFORMA - 2 (a)

### DETAILS OF CONTRACTOR'S REGISTRATION

1. Name of the agency / Contractor :

2. Name of the department issued :

Contractor's registration

3. Registration No. :

4. Class of registration :

5. Category of registration :

6. Tender limit :

7. Validity period :

Copy of Registration certificate to be enclosed Signature of agency / contractor



## PROFORMA-3 (a)

### EXPERIENCE

#### 3. (a) CIVIL WORKS :

List of similar works executed during preceding 7 years

Sl. No.	Name of work with brief particular thereof	Date of commencement	Date of completion as per work order	Actual date of completion	Contract Amount (Rs.)	Name of client, contact with his complete address phone No.

Add extra sheet if required.

Seal of the company / Contractor with

Signature of the Company/Contractor  
Date:

**NOTE:** Original or self-attested copies of work order & completion certificates from clients shall be attached.



## PROFORMA-3 (b)

### EXPERIENCE

#### 3. (b) LIST OF ONGOING WORKS:

Sl. No.	Name of work with brief particular thereof	Date of commencement	Date of completion as per work order	Contract Amount (Rs.)	Name of client, contact with his complete address phone No.

Add extra sheet if required.

*Signature of the Company/Contractor*

Seal of the company / contractor

Date :

**NOTE :** Original or self-attested copies of work order from clients shall be attached.



## SECTION –V : SPECIAL INSTRUCTION FOR ONLINE BID SUBMISSION

### **Special Instructions for Online Bid Submission.**

The bidders are required to submit soft copies of their bids electronically on the e-bid Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal <https://eprocure.gov.in/eprocure/app>, prepare their bids in accordance with the requirements and submitting their bids online on the e- Procurement Portal.

#### **REGISTRATION**

1. Bidders are required to enrol on the e-Procurement Portal (<https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Registration” on the e-bid Portal.
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded on portal.

**8. For any Query contact to Mr. Anil Kumar –07903810198.**

#### **SEARCHING FOR BIDDING DOCUMENTS**

9. There are various search options built in the e-bid Portal, to facilitate bidders to search active bids by several parameters. These parameters could include Bid ID, Item/work id, Last date of submission, etc.

#### **PREPARATION OF BIDS**

10. Bidder should take into account any addendum and corrigendum published on the bid document before submitting their bids.
11. Please go through the bid advertisement and the bid document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
12. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the bid document / schedule and generally, they can be in PDF /JPEG formats. Bid Original documents may be scanned with 100 dpi with Colored option which helps in reducing size of the scanned document.

#### **SUBMISSION OF BIDS**



13. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
14. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the bidding document.
15. **\*Bidders** are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the bid document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
16. The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
17. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener public keys. Overall, the uploaded bid documents become readable only after the bid opening by the authorized bid openers.
18. The uploaded bid documents become readable only after the bid opening by the authorized bid openers.
19. Upon the successful and timely submission of bid click "Complete" (i.e., after Clicking "Submit" in the portal), the portal will give a successful Bid submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.
20. The bid summary has to be printed and kept as an acknowledgement of bid submission.
21. **PRICE SCHEDULE:**
  - a) **PRICE fills online only.**
  - b) **The rate of items shall be filled online only. Scanned copy of this document is not to be attached along with other enclosures.**

---

## **Note:-**

## **Site Compatibility**

---

- a) **Browser used**
- d) **Full version**
- e) **Your OS**

**undefined**  
**119**  
**Windows Latest Version**





f) Cookies Enabled

Yes

g) Your Screen Resolution

1536 x 864

h) Java Enabled

No

**Note: The portal is compatible for the following browser version**

Firefox	<b>42 to 49</b>
Firefox ESR	<b>52</b>
Edge	<b>Kindly follow the Configuration instructions given in the download section at eprocurement website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> .</b>
Microsoft Office	<b>Microsoft Office Latest Version</b>

**You are using a web browser not supported by this website.  
This means that some functionality may not work as intended.**

**The Browser is not Java enabled. Please enable Java  
For Best results the Screen resolution should be set to 1024 x 768**



Name of Work: **Renovation of Shopping Complex at the existing abandoned building at Assam University, Diphu Campus.**

**Note: Price Bid need not be enclosed with tender document.**

**Estimated Cost: Rs. 8,92,137/-**

<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 1px solid black; padding: 2px 10px; background-color: #4a86e8; color: white; border-radius: 5px;">Validate</div> <div style="border: 1px solid black; padding: 2px 10px; background-color: #4a86e8; color: white; border-radius: 5px;">Print</div> <div style="border: 1px solid black; padding: 2px 10px; background-color: #4a86e8; color: white; border-radius: 5px;">Help</div> </div> <p style="text-align: center; margin-top: 5px;"><u>Item Rate BoQ</u></p>						
<b>Tender Inviting Authority: ASSAM UNIVERSITY DIPHU CAMPUS</b>						
<b>Name of Work: Renovation of Shopping Complex at the existing abandoned building at Assam University, Diphu Campus.</b>						
<b>Contract No: AUDC/Engg-Const-8/47/2022-23</b>						
<b>Name of the Bidder/ Bidding Firm / Company :</b>						
<b><u>PRICE SCHEDULE</u></b>						
<p><b>(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )</b></p>						
<b>NUMBER #</b>	<b>TEXT #</b>	<b>NUM BER #</b>	<b>TEX T #</b>	<b>NUMBE R #</b>	<b>NUMBER #</b>	<b>TEXT #</b>



Sl. No.	Item Description	Quantity	Units	BASIC RATE In Figures To be entered by the Bidder in Rs. P	TOTAL AMOUNT T in Rs. P	TOTAL AMOUNT In Words
1	2	4	5	13	53	55
1	<p>Earth work in excavation by mechanical means (Hydraulic excavator)/manual means over areas (exceeding 30 cm in depth, 1.5 m in width as well as 10 sqm on plan) including getting out and disposal of excavated earth lead upto 50 m and lift up to 1.5 m, as directed by Engineer-in charge.</p> <p>2.6.1: All kinds of</p>	184.23	Cu m		0.00	INR Zero Only



	soil.					
2	<p>Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering- All work up to plinth level.</p> <p>4.1.6 : 1:3:6 (1 cement : 3 Coarse sand (Zone-III) derived from natural sources: 6 graded stone aggregate 40 mm nominal size derived from natural sources).</p>	9.35	Cu m		0.00	INR Zero Only
3	<p>62 mm thick cement concrete flooring with concrete hardener topping under layer 50 mm thick cement concrete 1:2:4 (1</p>	124.7 5	Sq m		0.00	INR Zero Only



	<p>cement: 2 Coarse sand: 4 grade stone aggregate 20 mm nominal size) and top layer 12 mm thick cement hardening consisting of mix 1: 2(1 cement hardener mix : 2 graded stone aggregate , 6 mm nominal size) by volume, hardening compound mixed @ 2 litre per 50 kg of cement or as per manufacture's specifications. This includes cost of cement slurry, but excluding the cost of nosing of steps etc complete.</p>					
4	<p>Cement plaster skirting up to 30 cm height, with cement mortar 1:3 (1 cement: 3 coarse sand), finished with</p>	25.75	Sq m		0.00	INR Zero Only



	a floating coat of neat cement. 16.6.1: 18 mm thick.					
5	Half brick masonry with common clay F.P.S.(non modular) bricks of class designation 7.5 in superstructure above plinth level up to floor v level. 6.13.2: cement mortar 1:4 (1 cement : 4 Coarse sand)	123.28	Sq m		0.00	INR Zero Only
6	12 mm cement plaster of mix: 13.1.1: 1: 4 (1 cement : 4 fine sand)	209.99	Sq m		0.00	INR Zero Only
7	15 mm cement plaster on rough side of single or half brick wall of mix: 13.2.1: 1: 4 (1 cement : 4 fine sand)	209.99	Sq m		0.00	INR Zero Only



8	<b>EXTERIOR FINISHING:</b> Finishing walls with water proofing cement paint of required shade: <b>13.43.1: Water thinnable cement primer.</b>	172.7 3	Sq m		0.00	INR Zero Only
9	Finishing walls with water proofing cement paint of required shade: <b>13.44.1: New work (two or more coats applied @3.84 kg/10 Sqm)</b>	172.7 3	Sq m		0.00	INR Zero Only
10	<b>INTERNAL FINISHING:</b> Wall painting with acrylic emulsion paint of approved brand and manufacture to give an even shade : <b>13.60.1: Two or more coats on new work.</b>	172.7 3	Met er		0.00	INR Zero Only



11	<p>Providing and fixing in position collapsible steel shutters with vertical channels 20x10x2 mm and braced with flat iron diagonals 20x5 mm size, with top and bottom rail of T-iron 40x40x6 mm, with 40 mm dia steel pulleys, complete with bolts, nuts, locking arrangement, stoppers, handles, including applying a priming coat of approved steel primer.</p>	12.60	Sq m		0.00	INR Zero Only
12	<p>APPLYING PRIMING COAT: 13.50.3: With ready mixed red oxide Zinc chromoate primer of approved brand and manufacture on steel galvanized</p>	25.20	Sq m		0.00	INR Zero Only





	iron/ steel works.					
13	13.52.1: On steel work Finishing with Epoxy paint (two or more coats) at all locations prepared and applied as per manufacturer's specifications including appropriate priming coat, preparation of surface, etc. complete.	25.20	Sq m		0.00	INR Zero Only
14	Providing and fixing angle iron frames for doors, windows and ventilators of mild steel Angle sections of size 35x35x5 mm, joints mitred and welded by angle iron 35x35x5 mm or 35x5 mm flat pieces to the existing T-iron	54.60	kg		0.00	INR Zero Only



	<b>frame or to the wall with dash fastener, including fixing of necessary butt hinges and screws and applying a priming coat of approved steel primer, all complete as per the direction of Engineer-In-charge.</b>					
<b>15</b>	<b>Providing and fixing double glazed hermetically sealed glazing in aluminium windows, ventilators and partition etc. with 6 mm thick clear float glass both side, having 12 mm air gap, including providing EPDM gasket, perforated aluminium spacers, desiccants, sealant (Both primary and secondary sealant)</b>	<b>7.26</b>	<b>Sq m</b>		<b>0.00</b>	<b>INR Zero Only</b>



	etc. as per specifications, drawings and direction of Engineer-in-charge complete.					
16	<p>9.48 Providing and fixing M.S. grills of required pattern in frames of windows etc. with M.S. flats, square or round bars etc. including priming coat with approved steel primer all complete.</p> <p>9.48.1: Fixed to steel windows by welding.</p>	145.20	kg		0.00	INR Zero Only
17	<p>Providing and fixing aluminium tower bolts, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868 ) transparent or dyed to required colour or shade, with necessary</p>	4.00	Each		0.00	INR Zero Only



	<p>screws etc. complete : 9.97.3 : 200x10 mm</p>					
18	<p>Providing and fixing aluminium sliding door bolts, ISI marked anodised (anodic coating not less than grade AC 10 as per IS : 1868), transparent or dyed to required colour or shade, with nuts and screws etc. complete : 9.96.2 : 250x16 mm</p>	4.00	Eac h		0.00	INR Zero Only
19	<p>DAMP-PROOF COURSE Providing and laying damp-proof course 40mm thick with cement concrete 1:2:4 (1 cement : 2 coarse sand (zone-III) derived from natural sources : 4 graded stone aggregate 12.5mm</p>	3.90	Sq m		0.00	INR Zero Only



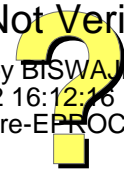
	nominal size derived from natural sources..					
20	<p>Making plinth protection 50mm thick of cement concrete 1:3:6 (1 cement : 3 coarse sand (zone-III) derived from natural sources : 6 graded stone aggregate 20 mm nominal size derived from natural sources) over 75mm thick bed of dry brick ballast 40 mm nominal size, well rammed and consolidated and grouted with fine sand, including necessary excavation, levelling &amp; dressing &amp; finishing the top smooth.</p>	42.88	Sq m		0.00	INR Zero Only





<b>Total in Figures</b>					<b>0.00</b>	<b>INR Zero Only</b>
<b>Quoted Rate in Words</b>		<b>INR Zero Only</b>				

**Signature Not Verified**

Digitally signed by BISWAJIT CHANDRA DEB  
Date: 2023.11.22 16:12:16 IST  
Location: eProcure-EPROC



Government eProcurement System		eProcurement System Government of India	
Tender Details		Date : 22-Nov-2023 04:59 PM	
		 Print	
<b>Basic Details</b>			
<b>Organisation Chain</b>	Assam University Silchar		
<b>Tender Reference Number</b>	AUDC/Engg-Const-8/47/2022-23		
<b>Tender ID</b>	2023_AUS_782197_1	<b>Withdrawal Allowed</b>	Yes
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Works
<b>Tender Category</b>	Works	<b>No. of Covers</b>	2
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	No
<b>Payment Mode</b>	Offline	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No	<b>Allow Two Stage Bidding</b>	No
<b>Payment Instruments</b>		<b>Cover Details, No. Of Covers - 2</b>	
Offline	<b>S.No</b>	<b>Instrument Type</b>	
	1	Demand Draft	
	2	FDR	
<b>Cover No</b>	<b>Cover</b>	<b>Document Type</b>	<b>Description</b>
1	Fee/PreQual/Technical	.pdf	SCAN COPY OF TENDER COST
		.pdf	SCAN COPY OF EMD
		.pdf	SCAN COPY OF TECHNICAL BID DOCUMENTS AS PER NIT
		.pdf	SCAN COPY OF SEAL AND SIGNED TENDER DOCUMENT
2	Finance	.xls	BOQ
<b>Tender Fee Details, [Total Fee in ₹ * - 1,000]</b>		<b>EMD Fee Details</b>	
<b>Tender Fee in ₹</b>	1,000	<b>EMD Amount in ₹</b>	17,843
<b>Fee Payable To</b>	Assam University Silchar	<b>EMD through BG/ST or EMD Exemption Allowed</b>	No
<b>Fee Payable At</b>	Assam University Silchar	<b>EMD Fee Type</b>	fixed
<b>Tender Fee Exemption Allowed</b>	No	<b>EMD Percentage</b>	NA
		<b>EMD Payable To</b>	Assam University Diphu Campus
		<b>EMD Payable At</b>	Assam University Diphu Campus
<b>Work /Item(s)</b>			
<b>Title</b>	Renovation of Shopping Complex at the existing abandoned building at Assam University, Diphu Campus		

<b>Work Description</b>	Renovation of Shopping Complex at the existing abandoned building at Assam University, Diphu Campus				
<b>Pre Qualification Details</b>	Please refer Tender documents.				
<b>Independent External Monitor/Remarks</b>	NA				
<b>Tender Value in ₹</b>	8,92,137	<b>Product Category</b>	Civil Works	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	90	<b>Period Of Work(Days)</b>	30
<b>Location</b>	ASSAM UNIVERSITY DIPHU CAMPUS	<b>Pincode</b>	782462	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	ASSAM UNIVERSITY DIPHU CAMPUS
<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No		

**Critical Dates**

<b>Publish Date</b>	22-Nov-2023 04:40 PM	<b>Bid Opening Date</b>	30-Nov-2023 11:00 AM
<b>Document Download / Sale Start Date</b>	22-Nov-2023 04:45 PM	<b>Document Download / Sale End Date</b>	29-Nov-2023 11:00 AM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	22-Nov-2023 05:00 PM	<b>Bid Submission End Date</b>	29-Nov-2023 11:00 AM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT	121.94
2	Tendernotice_2.pdf	TENDER DOCS	555.54	

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_822214.xls	BOQ	268.00

**Tender Inviting Authority**

<b>Name</b>	DEPUTY REGISTRAR
<b>Address</b>	ASSAM UNIVERSITY DIPHU CAMPUS