



**ASSAM UNIVERSITY, SILCHAR**  
(A Central University)

**NOTICE**

In continuation to this office Notice of even No. dated 90.01.2024 it is for further information of all concerned that the students who have applied or will apply online for scholarship under any scheme through National Scholarship Portal (NSP) are also required to follow the below mentioned guidelines for smooth and efficient verification of online scholarship applications.

1. The students who will apply online for any scheme under NSP should study the guidelines of the scheme carefully to know their respective eligibility for scholarship before submitting applications.
2. Those who have already applied online ( both Fresh and renewal) and not yet submitted hard copy along with supporting documents should submit the same to Research & Fellowship Cell at the Administrative Block by **25<sup>th</sup> January, 2024** positively.
3. Those who are going to apply for any scheme must submit the hard copy with supporting documents duly verified by the concerned academic department within three working days from the date of submission of online applications.
4. Bonafide Student Certificate will be issued by Head of the concerned department with signature, date and office seal.
5. The Joining Cum Verification Certificate wherever required will be issued from Research & Fellowship Cell with sign and seal of Nodal Officer, AUS and Head of Institution.
6. The Bonafide student Certificate and Joining Cum Verification Certificate must be submitted in original with hard copy of application along with other supporting documents for online verification at institute level.
7. The mark sheet of Final Degree or PG/UG semester examination must be uploaded wherever required with scanned copy of the original mark sheet. The percent of marks of previous exam is to be mentioned correctly in the form as per mark sheet and entry of lump sum marks will be rejected.
8. Affidavit by parents or student wherever required must be submitted in non-judicial stamp paper and to be uploaded in full (all pages).
9. Wherever required the candidates are to upload valid Annual Family Income Certificate issued by the competent authority. Moreover, the amount mentioned in the online the application form must be the same as that mentioned in Annual Family Income Certificate.
10. The candidate must select correct course from the drop down menu. In the event of any correct course is not found, he/ she may contact Nodal Officer, AUS.

11. The uploading of required documents must be done clearly and properly. Scanned copy is to be uploaded wherever required.
12. The applications which are defected for various reasons must be resubmitted after correction by **25<sup>th</sup> January, 2024**. Before resubmission one should ensure that correction(s) have been made duly and documents are uploaded properly. Any negligence in this regard will be taken seriously and such application may be rejected at the institute level.
13. The students who have submitted hardcopy of applications along with duly verified supporting documents and their applications are pending for verification at institute level should contact the Nodal Officer, AUS one week prior to closing date of institute verification.
14. The applicants from academic departments at Diphu campus should submit their hard copy of applications along with supporting documents at the administrative office at AUDC through respective Heads of the Departments.



(Dr. P.K. Nath)  
Registrar  
Dt. 23.01.2024

No.AUK-204/45/2023/411-465  
Copy to:

1. P.S to V.C for kind information of the Vice Chancellor.
2. PVC, AUDC for information.
3. All Heads of Academic Departments, Assam University, Silchar and Diphu for information. They are also requested to bring the matters to notice of concerned students of their respective department.
4. DSW, Assam University for information and wide circulation.
5. Deputy Registrar/ Assistant Registrar, AUDC for information and necessary action.
6. Director, Computer Centre, AUS with a request to upload the same in the university website.
7. Notice Board
8. File



Deputy Registrar (O)  
(Admission, Research & Scholarship)